

# By Laws Of The South Dakota Masters Swimming Committee

---

October 1998  
Amended November 2005  
Amended February 2009  
Amended April 2012

## Purpose:

The purpose of the South Dakota Masters Swimming Committee shall be to govern, administrate and promote Masters swimming in South Dakota, as defined by USMS Inc., and to assist its members in the conduct and organization of activities which further Masters swimming.

## Article I: Name and Boundaries

The name of this committee shall be the Local Masters Swimming Committee (LMSC) or the South Dakota Masters Swimming Committee. Its geographical boundaries are the state of South Dakota.

## Article II: Definitions

1. Quorum: Shall be required for conducting all official meetings. Except the annual meeting, a quorum shall consist of: a) a simple majority of committee members; or b) a majority of officers.
2. The Dickie: an annual workout for the no-pain no-gain guy.

## Article III: Membership

All registered members of the LMSC shall be voting members.

## Article IV: Dues

The LMSC shall be entitled to receive a fee from each Masters swimmer.

## Article V: Year

The fiscal year shall be January 1 through December 31.

## Article VI: Officers

Officers shall consist of a Chair, Vice-Chair, Registrar, Treasurer, Secretary, Top Ten Recorder, and Sanctions Chair. The Chair will be responsible for providing overall leadership and leading the annual meeting. Additional duties of the Chair are to be familiar with the LMSC Minimum Standards and ensure that they are being met by appropriate LMSC officers, and receiving communications from USMS and

relaying relevant information to the LMSC membership. The Vice-Chair will provide assistance as determined by the Chair. The Registrar and Treasurer shall enroll members, keep track of membership, and collect and disburse the funds of the committee. Treasurer shall also make sure the necessary tax documents are filed within an appropriate amount of time. The Secretary shall keep minutes of all meetings of the LMSC and make minutes available to the membership, send a copy of the annual meeting minutes to the national USMS office no later than April 15 of the following year, maintain current Bylaws and keep record of all changes. The Top Ten Recorder is responsible for uploading/forwarding meet results to the USMS database. This person must also report individual Top Ten times for each course in proper format. The Sanctions Chair is responsible for issuing sanctions for events held within the LMSC and that those events are listed in the USMS Calendar of Events.

#### *Article VII: Annual Formation of the Prairie Masters*

In the spring of each year, an annual meeting shall be held for the purpose of conducting official business, including election of officers. The annual meeting will be scheduled by the Registrar, or his/her designee; and announced. Quorum will consist of the members who attend the annual meeting.

#### *Article VIII: Elections*

Elections will be held at the annual meeting, by vote of the members present. All vacancies shall be filled by the Chair. Term of all officers is one year.

#### *Article IX: Meetings*

There shall be at least one annual meeting in the spring of almost every year.

#### *Article X: Committees*

Committees may be formed by the Chair, and other officers. (Such as Coaching, Officials, Fitness, Open Water)

#### *Article XI: Activities*

It shall be the responsibility of this committee to sanction any Masters Swim Meet organized within its boundaries. Final results shall be reported as required. The Registrar shall make available the current address file to a member organizing a swimming activity.

#### *Article XIII: Amendments*

Amendments of these bylaws may be made by any general membership meeting by a two-thirds vote of eligible voters.

#### *Article XIV: Grievance Procedure*

##### **Grounds for Grievance**

Any individual member of the LMSC and/or any Club member of the LMSC may bring a complaint on any matter for which grievances may be heard under Article 4. Specifically, complaints may be brought alleging unsporting conduct, defined in Article 4 as:

- a. Violation of the opportunity to participate, as set forth in Article 4.
- b. Discrimination in violation of Article 5 of the Rules of USMS.
- c. Any act of fraud, deception or dishonesty in connection with any USMS related activity.
- d. Any nonconsensual physical, obscene language or gesture, or other threatening language or conduct directed toward meet personnel, in connection with a USMS event.
- e. Any act, conduct or omission that is detrimental to the image or reputation of USMS, an LMSC, or the sport of swimming.

If an official grievance is brought to the Chair, the grievance procedure listed in the model bylaws located on the USMS administration page will be used to deal with and resolve said grievance.

#### *Article XIV: Dissolution*

Upon dissolution, the net assets of this committee shall be distributed to another non-profit LMSC.