

By-Laws of the Local Masters Swimming Committee of Connecticut (CLMSC)  
January 2002

I. OBJECTIVES: To promote and develop physical fitness and good health for the benefit of adult swimmers (18 years and over) of all abilities in accordance with the objectives, standards and rules prescribed by United States Masters Swimming, Inc. (USMS).

II. NAME AND SCOPE: The name of this committee shall be the Connecticut Masters Swimming Committee, with jurisdiction over the sport of Masters Swimming as has been delegated to it by USMS within the territorial limits of The State of Connecticut.

III. MEMBERSHIP:

A. Group members: Those swim organizations or clubs which have joined and are in good standing and whom have members registered with CLMSC.

B. Individual Members: Each individual who is an athlete, coach, official, administrator or other person who is interested in the purposes of the CLMSC, who has completed the required membership application and paid the required annual membership fee to CLMSC, which includes the fee to USMS. Each member will receive a USMS membership card, a subscription to *SWIM* magazine, insurance coverage, and may participate in all general meetings of CLMSC. The required membership application includes a waiver that must be physically signed; electronics signatures are not applicable.

C. The duties and powers of members are to elect the officers and to promote and participate in the programs as established by CLMSC and USMS.

IV. MANAGEMENT:

A. Board of Directors: The Board shall consist of the elected officers of CLMSC (Chairman, Registrar, Secretary/Communications, Treasurer), Vice Chair, the Webmaster, Coaches Representative, Fitness Advisor, Legal Advisor, Long Distance Chair, Newsletter Editor, Officials Chair, Safety Advisor, Sanctions Chair, Top Ten Recorder, and two at-large members selected from various parts of the state.

B. The Board of Directors shall act for CLMSC and its members and shall have the following powers and duties:

1. To establish and implement programs and policies consistent with the Code and Rules of USMS.

2. To review and adopt the annual budget.

3. To hold regular meetings of the Board of Directors, either in person, by phone, or electronically.

4. To take such necessary or proper actions to carry out the operations and objectives of CLMSC and USMS, including appointments, assignments, and removal of individuals from office.

## V. OFFICERS

A. The elected officers shall be the Chairman, Secretary/Communications, Treasurer and Registration Chairman. Only registered members of CLMSC are eligible to hold office: each shall serve for a term of two years, or until a successor is chosen.

## B. DUTIES:

1. The Chairman shall be responsible for day-to-day management of business affairs of CLMSC, shall call meetings when deemed necessary and shall preside at all meetings, shall appoint chairmen for standing and special committees as necessary, all with the advice and consent of the Board of Directors.

2. The Secretary/Communications shall be responsible for keeping a record of all meetings and making such reports required by USMS, CLMSC or the Chairman.

3. The Treasurer shall be responsible for preparing the annual budget for review and approval by the Chairman and Board of Directors, shall receive all monies and pay all bills approved by the Board of Directors or authorized by the budget, shall maintain all financial records and make reports at least annually to the board of Directors and CLMSC.

4. The Registrar shall be responsible for registration of swimmers and clubs, and for transfer and accounting of all funds to the Treasurer.

## VI. MEETINGS

The Annual Meeting of the membership shall be held no later than August 31 of each year, or before the annual national USMS Convention. Special meetings may be called at the request of any three members of the Board of Directors. At all meetings, the current Roberts Rules of Order are the procedural rules. A quorum shall consist of those present and eligible to vote, provided at least four such eligible members are in attendance.

## VII. DUES AND FEES

Each individual member and club shall pay to the Registrar an annual membership fee established by CLMSC. This fee shall include the National USMS fee. Annual dues are payable beginning November 1 of each year. Late Season dues are payable beginning September 1, for a reduced fee. One-event registration dues are available and provide only USMS insurance coverage.

## VIII. COMPENSATION

CLMSC operates as a volunteer-based entity. Individuals who perform work for CLMSC will be reimbursed for their out-of-pocket expenses, with pre-approval from the Chairman for any large expenditures (over \$50). Members who represent CLMSC at the USMS Convention will be reimbursed for their expenses. The amount will be determined annually by the size of the annual treasury. These members must also hold an office within CLMSC and make regular contributions to the club.

## IX. ATHLETES BILL OF RIGHTS

Protest Protocol and Notices shall be those contained in the current USMS Rule Book, Part 4, Sections 401 through 405, "Athletes' Rights, Hearings, and Appeals."

## X. MISCELLANEOUS

A. Amendments. Any provision of these By-Laws not specifically required by USMS may be amended at any meeting of the Board of Directors by a two-thirds vote. At least 7 days notice of any proposed amendment must be given to each member of the Board of Directors.

B. The fiscal year of CLMSC shall be January 1 to December 31.

## XI. DISSOLUTION

Upon dissolution, the net assets of CLMSC shall not be used for the benefit of any private individual or corporation but will be distributed either to USMS to be used exclusively for educational or charitable purposes or to any other corporation as may be described by the Board of Directors, and which is exempt under Section 501(c)(3) of the Internal Revenue Code, and to which contributions, bequests and gifts are deductible under Section (170(c)(2), 2055(a)(92) and 2522(a)(2) thereof. Such assets shall be distributed to such 501(c)(3) corporation, to be used exclusively for educational and charitable purposes.