

2025 U.S. Masters Swimming Annual Meeting — Hybrid

Committee Name:
Records and
Tabulations

Session #: 1

Committee Chair: MJ
Caswell

Vice Chair: N/A

Minutes recorded by:
Cheryl Gettelfinger

Date/time of meeting: September 7, 8:00 PM EDT

Actions Requiring Approval by the House of Delegates:

1.

Motions Passed:

1.

Number of committee members present: 8

Absent: 3

Number of other delegates present: 24

Committee members present (list all, including chair and vice chair): MJ Caswell, Barbara Church, Jeanne Seidler, Walt Reid, Cheryl Gettelfinger and Jerry Treiman. Absent:

Ex-Officio: Bethany Burchill

Committee Members Absent: Ed Tsuzuki and Cassie Giarrusso.

Minutes

The meeting was called to order at 8:00 PM EDT

1. MJ began the meeting by welcoming all of the committee members and other members who joined the meeting. The meeting had 35 attendees. She then thanked the committee members and especially the members of the software processing subcommittee which looked at the new sanctioning software and the documentation subcommittee which reviewed and updated several forms and credited both for getting so much done this year.
2. There was discussion of the recommendations made by the software subcommittee including faster processing of split requests and automation for checking for missing splits, improving the relay check tool, detection if someone has changed clubs more than 3 times that year, non-conforming pools should be evident, automatic generation of All Americans and All Stars (rather than manual) and implementing AI to flag time anomalies as well as other requests such as preserving the meet announcement after the meet has been held. After a question was asked about trying to correct meet announcements before the meet, MJ asked Linda Chapman, LMSC Development to explain some parts of the new sanctioning software. One improvement is to integrate the pool measurement database so that the sanction form would populate once the pool was chosen and based on what was chosen for course of pool (eg: SCY, SCM, LCM), number of touchpads, etc. The sanctioning system would also show if any particular form(s) such as pool measurement, meet observer and declaration of intent is/are required. In this discussion, Linda explained that her committee would be implementing the new standard for meet announcements by reviewing two meets from every LMSC after the current standard cycle is wrapped up. LMSC Development will allow the LMSC to be deemed in compliance with USMS if a requested update to the meet announcement is changed within a brief period of time. The RT Committee will collaborate with LMSC Development to lessen the frequency of meet announcement updates.

The documents subcommittee is still working on multiple tutorials but has updated many other forms. MJ asked for any input as to which forms still need to be updated and Matt Harris noted that there are outdated references to top 15 and Convert 15 tools. MJ asked anyone on the call who found any other outdated references to please email her so that all references are current. The RT Committee will work with Molly Grover, Top Ten Coordinator on training for top 10 recorders.

Tasks for the Upcoming Year

1. Work with the Top Ten Coordinator and LMSC development committee on training for Top 10 recorders.
2. Continue to update documentation
3. Assist the national office in testing Meet Processing software as it becomes available.

The meeting was adjourned at 8:35 PM EDT.

PROPOSED Future software/process enhancements

1) **Sanction system –**

- a) Sanction info (meet announcement, meet entry form is retained and viewable by all.)
- b) Communication emails to Sanction Chairs and Top 10 Recorders need to work so they are not trapped in spam filters.
- c) Pool info is in a database showing information similar to the existing spreadsheet, such as number of pads valid for official results, whether it has a bulkhead. This feeds other DB fields.
 - i) If bulkhead measurements are needed, info field (checkbox or other) is activated so TTRs know the measurements are needed for meet processing.
 - ii) If there is a non-conforming pool, it is clearly marked and searchable by swimmers, TTRs and sanctions folks.
 - iii) Add separate checkbox for problems other than the pool, to check if meet is ineligible for Top 10.
- d) Need meet identifier in communication email titles to Sanction Chair and TTRs.
- e) There needs to be a separate sanction classification for USA meets, as they count for USMS top 10 but not AQUA.
- f) If there are non-conforming events, they are clearly marked and searchable by swimmers, TTRs and sanction folks.
- g) Need to be able to print a list of upcoming sanctioned meets with contacts on it for TTRs to use for managing their workload.
- h) The number of splashes allowed is captured by the system to ensure the meet results comply.

2) **Registration system -**

- a) Club affiliation/age/gender/name - info for each day of the meet available.
- b) Flag if the swimmer has competed for another club (not unattached) if over the max number of changes allowed. Note max is subject to future change.
- c) System needs to be flexible to adjust to future business goals, like a year-round membership.

3) **Meet Results Processing -**

- 1) Split request additions need to process faster.
- 2) Check relay tool needs serious improvement.
 - a. Relays are checked for age, club and gender. This is currently implemented.
 - b. Relays labeled UCXX, where XX is a number, (i.e. non-valid club) should be marked as EXH.
 - c. For Relays that are marked exhibition manually, the relay check error tool should not change the relay status.
 - d. It would be desirable to be able to check a single relay, without having to check all of them.
- 3) Data Check tool for Meet data such as:
 - a. Potential record
 - b. check reg info (name/age/gender/club) the day of the meet is correct.
 - c. Time anomalies to flag:

- i) are there missing splits affecting completion of a swim, or accurate time for a requested split, or accurate final time.
- ii) AI could possibly help with comparing swims to existing records and flagging those outside a norm for further research.
- iii) AI could help compare swims to a swimmer's previous swims to flag for possible inaccurate times.
- d. how many splashes a swimmer swam

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- 4) Legal splits from individual events at nationals need to be included in the Top 10.
- 5) Need Check boxes for Paperwork turned in for bulkhead measurements and meet observer reports.
- 6) Relay rankings is a frequently requested feature.
- 7) Generate the list of All Stars instead of needing to be hand calculated and then manually assigned. (Use AI?)
- 8) One of the challenges is that our current system has business logic embedded, so it makes it hard to change the business, like extending the swim season until the national championship meet. It would be better to have those be configurable, so if we need to change them, we don't have to find work arounds.
 - a. Same issue with gender – better to have those defined in table, so that if we end up with M, F, X, we already have the ability to deal with it.
- 9) In dual sanctioned meets, swimmers have to declare if they are swimming masters. Need a way to track each USMS member which is and which is not, so those who are could count for AQUA top 10. (That may mean swimmers within a meet listed as Sanctioned have swimmers who are NOT eligible for AQUA)
- 10) AQUA top 10 has different criteria, and it would be nice to be able to assign a meet as eligible for USMS top 10, AQUA top 10 or both or neither.
- 11) View meet results for typical swimmer via age group/gender, ie. See peer results.

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- 12) Could the top 10 be automatically generated in a PDF with good formatting?
- 13) Relay splits are only available to view thru the individual swimmer, not the relay. Would like to see with the View results.
- 14) Need a status for nonconforming events and the rest of the software should treat them appropriately. (should this be EXH?)
- 15) Instead of having TTRs send top 10 reports to the top ten coordinator, could they check a box to indicate that their LMSC results have been reviewed and are ready for Top 10 processing?
- 16) Relay All-American page – the display is random. It should be name order within a club. A swimmer could be under multiple clubs if needed.
- 17) It would be desirable to have better integration with Club Assistant and other meet entry systems.