

2019 U.S. Masters Swimming Annual Meeting — St. Louis, Missouri

Committee Name:	Records & Tabulation	Session #:	1 of 1
Committee Chair:	MJ Caswell	Vice Chair:	Jeanne Seidler
Minutes recorded by:	Jeanne Seidler	Date/time of meeting:	Thurs 9/12/2019 @ 3:15 pm

Actions Requiring Approval by the HOD:

1. None

Motions Passed:

1. None

Number of committee members present: 7	Absent: 5	Number of other delegates present: 17
Committee members present (list all, including chair and vice chair): MJ Caswell, Jeanne Seidler, Cheryl Gettelfinger, Walt Reid, Stacy Eicks, David Johannsen, Chris Colburn (VP Local Operations)		
Committee Members Absent: Carolyn Moore, Mary Beth Windrath, Mary Sweat, Laura Wright, Steve Hall (USMS Office)		

Minutes

The meeting was called to order at 3:15pm in the Regency “E” meeting room .

1. RT Members introduced themselves.
2. The New Delegates introduced themselves: Anna Forest (Sanctions Chair Utah), Sara Dunn, (TTR NC) and Stan LeMaster (TTR Iowa)
3. MJ requested two volunteers who will make the motion for the “Resolution to accept the minutes” in the HOD. Volunteers are Jeanne Seidler to “so move” and Cheryl Gettelfinger to second the motion.
4. MJ recognized Walt Reid (FINA records administrator), Mary Beth Windrath (Top 10 and USMS records administrator), Mary Sweat (Top 10 volunteer) and Jeanne Seidler (Vice Chair of the RT Committee), thanking them for volunteering.
5. MJ requested individuals to volunteer to mentor new TTRs if requested by Mary Beth Windrath or the National Office. The two volunteer mentors are Cheryl Gettelfinger and Stacey Eicks.
6. MJ reported that the subcommittee working to bring some of the GTO documents up to date is 90% complete.
7. MJ reported that there is succession planning and documentation for key tasks being assembled.
8. MJ reported that the newly designed Observer Report for Recognized Meets will be published in Appendix B of the 2020 Rule Book. The form is now posted in the Records and Tabulation section of the GTO.
9. Walt inquired as to the status of rewording the instructions on the pool measurement form to incorporate the non-touchpad measurement minimum into the pool certification form. This is now a task for the upcoming year.
10. MJ opened discussion on the workshop that is proposing the combination of LMSC Sanction and TTR roles ... Chris Colburn added that the rationale for combination is to give meet directors a single point of interface, i.e. via the LMSC Sanction officer under a different name. Basically, the sanction chair becomes the single point of contact for event directors and becomes the gatekeeper for the backend processes. More discussion ensued with both the RT Committee and audience. The consensus of the RT Committee members was that moving the TTR work of 51 TTRs to the National Office is not practical for many reasons. It is not a valued job for a TTR to be expected to problem solve meet results without having been in the loop from the very beginning. Many TTRs have rapport with meet directors. MJ requested that all the participants in this RT Committee Meeting attend the workshop on combining Sanction and TTR and voice feedback.
11. The floor was opened for new topics of discussion ... Ben Wyckoff (Connecticut) suggested an app that people could inquire into to determine if they have NQTs. Molly Grover asked about sharing a document that Stacey Eicks used to inform meet directors of requirements ahead of the meet. Stacey will share her advice to meet hosts document by e-mailing it to MJ. David Johannsen talked about his presentation method for LMSC Top 10. David also has old swimming world magazines.

Tasks for the Upcoming Year

1. Continue to perform duties associated with the committee and set policies for Top 10 and Records as usual.
2. Incorporate the non-touchpad measurement minimum/maximum into the pool measurement form.
3. Complete the 10% work remaining to bring the documents of the RT-GTO up to date.

The meeting was adjourned at 4:12pm (MSA by Chris Colburn, second by Cheryl Gettelfinger,
