

# USMS Convention — Jacksonville, Florida 2018

<b>Committee Name:</b>	<b>Records and Tabulation</b>	<b>Session #:</b>	<b>1</b>
<b>Committee Chair:</b>	<b>Jeanne Seidler</b>	<b>Vice Chair:</b>	<b>MJ Caswell</b>
<b>Minutes recorded by:</b>	<b>MJ Caswell</b>	<b>Date/time of meeting:</b>	<b>9/27/2018 3:15 PM</b>

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## Actions Requiring Approval by the HOD:

1. NONE

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## Motions Passed:

1. NONE

<b>Number of committee members present: 9</b>	<b>Absent: 2</b>	<b>Number of other delegates present: 13</b>
<b>Committee members present (list all, including chair and vice chair): Jeanne Seidler, Chair; MJ Caswell, Vice Chair; Erin Moro; Chris Colburn, VP; Walt Reid, FINA Records Admin; Katherine Casey; Cheryl Gettelfinger; Stacey Eicks, Mary Beth Windrath, USMS Top 10 and Records Admin</b>		
<b>Committee Members Absent: Kim Thornton and Mary Sweat</b>		

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## Minutes

The meeting was called to order at 3:15 PM

1. Introductions of committee members.
2. Introductions of new delegates
3. Announcements
  - a. Committees will now finish work by the end of year instead of disbanding after convention and waiting for a new committee to form. This is the recommendation that committee chairs were presented in the committee chair meeting on the Wednesday of Convention.
  - b. MJ is interested in taking over the Records and Tab chair, Jeanne is interested in being the vice chair. Jeanne has nominated the MJ to succeed to the Chair position through the evaluation sent to the USMS President.
4. We will defer approval on the last meeting minutes until our next meeting.
5. MJ will make a motion to approve our convention meeting minutes in the HOD and Erin will second.
6. Behind the scenes – the committee chair is no longer listed on the “Contact Us” page of the new USMS website and so the quantity of questions has decreased. The Top 10 Admin is still listed as a contact on the Top 10 page.
7. Special thanks to Mary Beth Windrath (National Top Ten (Swims) Administrator) and to Walt Reid (FINA Records). Thanks to MJ Caswell for serving Vice Chair.
8. Thanks to LMSC Development for arranging the Peer-to-Peer Top Ten conference call. This year the call was facilitated by the RT Committee. Feedback from the session was good and the call was well received. CJ Rushman, a member of LMSC Development, took notes at the call. RT will facilitate again if there is a call in 2019. Jeanne will post CJ’s notes to the RT Forum. Date of the call was April 11, 2018.
9. Stacey Eicks and Cheryl Gettelfinger have volunteered to mentor TTRs if requested from the National Office.

10. Legislation/Rules proposals from the last convention

- a. 507.1.11 Records and Tabulation – Definition of the RT Committee responsibilities were revised to reflect 2017 responsibilities. This paragraph is seen in the Rule Book in the USMS By-Laws in the section that defines Standing Committees. The changes were published in the 2018 Rule Book.

11. Rules/Legislation/Other proposals for this convention

- a. The committee proposed addition of the Observer Report for Recognized Meets to Appendix B. The BOD voted to add the document to the Rule Book at the August Meeting. Mary Beth Windrath lead the effort to define this form which would be used to meet the requirement in 202.2 where a USMS observer assigned to a recognized event must verify in writing that the conduct of the competition conforms to the relevant USMS swimming rules and administrative regulations.
- b. Members were asked to be aware of the timing rules proposed by Rules Committee (R10 -- eliminate inconsistency) and by the Oregon LMSC (R11--allow two watch times for USMS records if primary (automatic) and secondary (semi-automatic) systems fail.) Discussion ensued on the rule proposals so that members were aware of the changes. Walt went over the rationale for the proposals and explained the changes.
- c. Members were advised that Indiana was proposing emergency rule proposals related to 102.9.5 & 102.9.6 about relay cards listing the full name as it appears on the USMS registration card and listing the correct order of the swimmers. Kathy Casey added clarification to the proposal. This proposal is not in the rules pre-convention information.

12. RT policy change ... Last year we planned to discuss an RT policy to define the process to appeal pool measurement errors. Subsequently, a special situation occurred that increased the visibility of a needed policy. It was learned that the protest rule is applied to pool measurement issues through R 102.14.4 which covers all rules in Part 1 of the Rule Book. This point needs to be added to the policy.

13. Records and Tabulations workshop on Friday will use much of Walt's 2008 presentation updated to 2018. Committee members were asked to attend the workshop if at all possible and be resource individuals to answer some questions.

14. Open discussion from the floor in the last 10 minutes of the meeting –

- a. When do state records for relay leadoffs count? ( from Bridget, Arizona) Answer: It depends on your state rules for records.
- b. USMS Top 10 audit processes prior to publishing are quite extensive and rigorous. Ed Tsuzuki raised the question about planning for future succession of key jobs in the RT area. Are the processes documented for future transition to another administrator. Is there a succession plan?

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## Tasks for the Upcoming Year

1. There will be further discussion on a possible rule that would require electronic timing system operators to keep all lanes turned on for a heat and not turn off any lane during a heat. This would address the problem that results in a failure of the timing system due to operator error should a swimmer be in the lane that was turned off.
2. Discuss the succession planning for critical jobs associated with the RT Committee.
3. Hold a Conference Call in October/November to finish items on the agenda that we did not have time to finish at this meeting.

The meeting was adjourned at 4:20 PM.

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