

USMS Convention—Anaheim, California 2007

Committee Name: Officials	Session #: 1	Report #: 13
Committee Chair: Charles Cockrell	Vice Chair: Edward Saltzman	
Minutes recorded by: Edward Saltzman	Date/time of meeting: 09/28/07 / 10:30AM - 11:30AM	

Action Items: Proposed Expenditures

1. MSA to request that the finance committee restore the \$3,400 originally requested to fund a portion of the travel expenses to send two USMS / FINA officials to World Championships to be held in Perth, Australia in April 2008.

Action Items:

1. None

Number of committee members present: 10	Absent: 3	Number of other delegates present: 29
Committee members present (list all, including chair and vice chair): Edward Saltzman, Jan Kavadas, David Diehl, Eric Nordlund, Paula Smith, Pat Baker, Judy Gillies, Ted Haartz, Fred Pigott, Mike Lemke, Leo Letendre.		

Minutes

The meeting was called to order at 10:32AM

1. Ted Haartz gave a brief overview of the Strategic Planning process.
2. MSA the committee reviewed the mission statement which had been modified to align the goals of the Officials Committee with the Strategic Planning initiative.
3. The committee discussed the LMSC minimum standards; we developed prior to arriving at convention; for the LMSC Officials Chair position. A sub-committee was put together to develop an Officials Chair section for the LMSC handbook and include various tools and aides to help recruit, educate and develop USMS officials.
4. Review the FINA Officials selection process developed prior to convention.

Tasks for the Upcoming Year

1. Officials Committee to work with the Rules Committee and Championship Committee to refine the job description previously developed for the USMS Championship Meet Referee and Admin Referee positions.
2. Officials Committee to work with the Championship Committee to develop a timeline for engaging USA Official Observers to make our Championships N2/N3 Certification Meets. Timeline to be incorporated into the Championship meet director's handbook.
3. Complete inventory of each LMSC's current state as it relates to filled Officials Chair position; availability of officials for Masters Meets; etc.
4. Sub-committee to develop an Officials Chair section for the LMSC handbook.
5. Develop and roll out a USMS officials certification process to reduce USMS dependency on other NGB's.
6. Schedule and conduct conference calls with the LMSC Officials Chairs by zone. Open up lines of communications on the local level and determine their needs and most critical issues.
7. Develop a database of officials who frequently attend and work USMS National Championships. Provide this list to the Championship Committee to assist Championship hosts in their effort to staff their decks.

The meeting was adjourned at 11:38AM.