

**Minutes USMS History and Archives Committee Telephone Conference Meeting  
Sunday, January 18, 2015, 8:30 pm EST**

X	Meegan Wilson - Chair	X	John Bauman	X	Gail Roper
X	Barbara Dunbar - VC	X	Joan Campbell	X	Frank (Skip) Thompson
X	Anna Lea Matysek – Ex Officio	X	Jennifer Carlson	O	Marie Vellucci
X	Cheryl Gettelfinger – Ex Officio	X	Margie Hutinger	O	Steve White
X	Chris Stevenson – EC VPLO	X	Kimberly Lloyd	X	Ken Winterberger, 8:55 pm
X	Ginger Pierson – Non H&A Asst.	X	Jayne Saint-Amour		

- I. History and Archives chair Meegan Wilson called the meeting to order at 8:34 pm and noted call-in problems. The vice chair called roll to establish attendance.
  
- II. Discussion of ongoing projects - progress, issues, and suggestions
  - A. Verification of Registrations from 1987 and earlier continues (John Bauman, Barbara Dunbar, and Anna Lea Matysek) – John noted that 29% of pre 1988 registrations do not have permanent identification numbers (IDs) and remain to be added to the USMS online database.
  - B. Identification of Top Ten Swimmers who are missing permanent IDs (Barbara Dunbar, Kim Lloyd, Marie Vellucci, Skip Thompson, and Meegan Wilson): Slow progress is being made; much more work is required.
  - C. Addition of pre-1998 Top Ten Relays to the USMS website in collaboration with the Records and Tabulation Committee, Walt Reid, and Mary Beth Windrath:
    1. Conversion of Top Ten Relay lists to digital format:
      - a. 1987 SCY (Jennifer Carlson)
      - b. 1988 SCY - Non-H&A assistant Ginger Pierson has made a lot of progress with help from Nancy Ridout, Barbara Dunbar, Gail Roper, and others.
    2. Research and addition of missing IDs to Top Ten Relay results:
      - a. 1993 SCY (Ken Winterberger)
      - b. 1992 SCY - Barbara Dunbar reported progress.
      - c. 1991 SCY (Kim Lloyd)
      - d. 1990 SCY (Steve White)
      - e. 1989 SCY (Meegan Wilson) - Walt Reid has submitted this file to USMS for posting as a test.
  - D. Addition, Update, Fact-checking, Correction of Swimmer Stories (Jayne Saint-Amour, Joan Campbell, Margie Hutinger, Cheryl Gettelfinger, and Meegan Wilson): Cheryl has finished the stories regarding 2014 Dorothy Donnelly Service Award recipients and is updating and working on others. Jayne located link errors and has almost completed correcting links and deleting invalid links. Joan has found some errors and requested help with the process. Margie will be submitting stories previously published in the Maverick club newsletters. Meegan continues to solicit, update, correct, and add stories and noted that stories can be written about any Masters member swimmer including those now deceased. Fact checking is extremely important when reviewing existing or new stories.

- E. Location of official 1974 – 1991 Open Water, Long Distance, and Postal National Championship Results and submission for posting onto the USMS web site: Barbara Dunbar and Meegan Wilson continue to make progress although some of the old OW/LD National Championship results appear to be permanently lost. Scanned OW/LD National Championship results will be sent to Jim Matysek to post on the USMS web site.
- F. Update of the Olympian Masters List (Gail Roper and Anna Lea Matysek): Anna Lea has recently updated the on-line list, and Gail continues to research and add names.
- G. Addition of missing dates for old pool National Records (Barbara Dunbar and Walt Reid in collaboration with the Records and Tabulation Committee): Progress is slow. Skip Thompson has also been helping.
- H. Locate, Scan, and Archive Early USMS Documents (Barbara Dunbar and Meegan Wilson):

### III. Other Projects

- A. Deceased project: Anna Lea proposed a new project due to the need to identify and note deceased swimmers in the USMS registration database as well their dates of death. To facilitate research, Anna Lea has created a list of swimmers in the registration database who are not listed as deceased and who would be age 90 and older. Meegan suggested documenting links to obituaries for later inclusion in existing or new stories. Barbara Dunbar, Kim Lloyd, Ken Winterberger, Cheryl Gettelfinger and Jayne Saint-Amour volunteered to help.
- B. USMS Historical Timeline: This is a new project to research and document the USMS historical timeline which will be undertaken by Meegan Wilson and Barbara Dunbar.
- C. Information Technologies (IT) Project: The IT projects or wish list submitted by various USMS committees or entities which require the USMS webmaster's expertise, new coding and software, web site design or update, etc. need to be prioritized. Meegan is working on prioritizing those that are related to H&A.
- D. Gail asked whether stories about the history of LMSCs were on the USMS web site. Meegan noted that existing ones are found on the individual LMSC web sites and suggested that other LMSCs add a short LMSC history to their web sites.

### IV. Adjourn at 9:20 pm EST – **MSA to adjourn the meeting at 9:20 pm EST.**

(Minutes recorded by (Barbara Dunbar)