<b>Committee Name:</b>	Florida LMSC Annual "Meeting" Call						
LMSC President:	Bob Jennings	Vice Chair:	ice Chair: Jillian Wilkins				
Minutes recorded by:	Cheryl Kupan	Date/time o	f meeting:	Nov. 13, 2016, 7:02pm EST			

### **Motions Passed:**

- Approved a motion to approve the last meeting's minutes.
- Approved a motion to approve the 2017 Budget.
- Approved a motion to re-elect the current Board of Directors.

## **Motion(s) Not Passed:**

None.

Number of Board & Committee members present: 11									
Committee members present (list all, including chair and vice chair): Scott Bay, Joan Campbell,									
Sheila Carpenter-van Dijk, Erin Condon, Connie Greb, Bob Jennings, Nancy Kryka, Cheryl Kupan,									
Meredith Moore, Patricia Tullman, and Meegan Wilson									

### **Minutes:**

- CALL TO ORDER: The conference call was called to order at 7:02pm EST.
- **ROLL CALL**: See list above for those that called in.
- **APPROVAL OF LAST MEETING'S MINUTES**: Motion to approve the notes by Scott Bay, second by Joan Campbell. All in favor, none opposed. Motion passes.
- **FLOOR NOMINATIONS**: Given the in person meeting was cancelled due to the Rowdy Gaines Meet in October was cancelled due to a hurricane, we've sent out 2 emails asking for nominations and have reached out to each club's rep and there were no "floor" nominations.

### • ELECTION:

- Chairman, Bob Jennings
- Vice Chairman, Jillian Wilkins
- Secretary, Cheryl Kupan
- Treasurer, Nancy Kryka
- Records, Anna Lea Matysek
- Registrar, Meredith Moore
- Sanctions, Patricia Tullman
- Newsletter, Sheila Carpenter van Dijk

Motion by Scott to accept the slate of nominations, 2nd by Meegan. All voted in favor, none opposed. Board is re-elected.

• **FINANCIAL REPORT**: See attached 2017 budget. Motion to approve the budget by Patricia Tullman, second by Joan Campbell. All in favor, none opposed. 2017 Budget passes.

#### Discussion:

Meegan: I have a suggestion - we're covering all the sanction fees for meet entries that are getting a little out of hand. Maybe for meets with over 100 participants, that we cover 1/2 and the meet host covers the other 1/2. Or maybe a %.

Nancy: the # of participants (see p. 3 of the budget) doesn't seem to affect the budget

Pat: USMS charges a \$50 sanction fee for each meet and \$100 fee for recognized meets

Bob: Let's table the discussion until the next meeting, and Nancy, maybe you can lead a committee on the discussion with Scott Bay (pool meet director), David Minor (open water meet director) and Meegan Wilson.

• **2017** "CELEBRATION" -- Due to Erin's & Cheryl's conflicting schedules, we have not had a chance to brainstorm.

Cheryl: I approached Joan to see if Clearwater would be able host it after the Valentine's meet Saturday session. St. Pete's meets are so weather dependent, that I thought it might work better for a meet that is held indoors. Also, Clearwater has some small side rooms that might accommodate our group. Joan offered to speak to a local restaurant as she didn't feel the Long Center was a viable option. Erin & I will discuss and report back to group.

Cheryl: BTW, have we asked for Award Nominations?

Bob: I put something in the last newsletter. I'd also like to keep the same awards as last year.

• ADULT LEARN TO SWIM (ALTS hereafter) UPDATE: (Connie Greb)

The Villages had another really successful ALTS lessons. We certified 3 new instructors this year. We had 4-5 sessions with 15 participants in each session. Once posted, we filled up in 10 minutes. The Villages & the community is very involved in getting the word out; Very excited USMS visited one of our sessions; Local radio station came onsite & did interviews. ALTS is very rewarding on both sides (teacher & pupil) and very grateful for the USMS grant we received.

OLD BUSINESS: none

## NEW BUSINESS:

1) Sanctioned meets vs. Recognized meets:

Joan: Sanctioned meet fee of \$50 vs. Recognized meet fee of \$100. Seems like a lot to host a recognized meet when you really gett nothing - all USMS gets is times submitted for Top 10. Scott: I agree with you as it's in the best interest of the LMSC to bring all meets to a level playing field.

Pat: FL is unique in that we have 2 large "recognized" meets with Y Nationals and Sr. Games and in 2018, Pan AMs.

Bob: I propose that we look at this again in 6 months.

#### 2) Volunteers:

Bob: Scott mentioned there's a person in Sarasota (young, 30s) who is interested in volunteering. Maybe someone would like some help. Always good to bring in new, young people.

Motion by Cheryl to adjourn, 2<sup>nd</sup> by Scott. All in favor. The meeting was adjourned at 8:15pm EST.

Next meeting: Bob will distribute at a later date, the 2017 dates. Most agreed, conference calls are preferred to live meetings. Sundays seem to work too.

# ATTACHMENTS:

- Finance report: Approved 2017 Budget
- Newsletter report
- Registrar
- Sanctions report
- Senior Games report
- July "approved" meeting notes

	Α	В	С	D	Е	F	G	Н	I
1	<b>FL LMSC Profit a</b>	nd Loss S	tatement						
2		Budget 2017	Budget 2016	Nov YTD 2016	2015	2014	2013		
3	Income							\$19 One event; LMSC gets \$7.USMS gets \$12.	
4	Registration	\$23,202	\$20,249	\$19,211	\$21,721	\$21,336	\$24,765	2671@\$8 individual. 62@\$11 club . 96@\$12 oevt.	
5	Interest	\$12	\$20	\$10	\$16	\$36	\$98	\$49. LMSC gets \$8. \$40 Clubs;LMSC gets \$11	
6	Total Income	\$23,214	\$20,269	\$19,221	\$21,737	\$21,372	\$24,863	General Board: If we got \$8/individual:	\$22,050
7								General Board: If we got \$9/individual:	\$24,721
8	Expense							General Board: If we got \$10/individual	\$27,392
9	Meet expense	\$10,954	\$7,085	\$8,865	\$6,418	\$5,807	\$14,740	General Board: LMSC pays Club Assistant fee.exa	mple page 2
10	Convention	\$10,180	\$9,160	\$7,063	\$6,954	\$8,896	\$10,923	2017: Gen Board. Dallas. Allows 9. Plus any USMS pays	S.
11	Conv Social	\$0	\$0	\$0	\$0	\$1,972	\$0	2017=0	
12	Pan Am Social	\$0	\$0	\$0	\$0	\$0	\$4,000	2017=0	
13	ALTS	\$600	\$600	\$600	\$585	\$0	\$0	ALTS scholarship. \$300 fee for 25 instructors at 25% = \$75 each. Had 8 in 2015.	
14	Awards Banquet	\$450	\$450	\$388	\$988	\$882	\$1,656	2017: 2013 had \$684 of 2012's	
15	Sanction Fees	\$2,900	\$2,100	\$718	\$1,500	\$0	\$2,000	2017: 3 OW at \$500 =\$1500 + 12 pool at \$50=\$600=\$2100 plus \$800 for 8 recognized. OW=\$100+\$5/swimmer. \$500	
16	Registration Exp	\$1,340	\$1,135	\$885	\$828	\$1,220	\$1,135	2671 individual + 62 club * 30 cents + ink/office/po	stage
17	Newsletter	\$0	\$0		\$7	\$0	\$1,139	2017: 2 members want hard copy.	
18	Web Site	\$18	\$18	\$18	\$18	\$420	\$420	2017:Go Daddy fee	
19	Gifts	\$900	\$900	\$49	\$529	\$395	\$0	2017: Gen Board. Registration & Gifts for our volun	teers
20	Fees	\$61	\$61	\$61	\$61	\$79	\$257	2017: Fee we pay to Sunbiz. In 2013 late so penal	ty
21	Coach Cert	\$1,000	\$1,000	\$800	\$400	\$250	\$200	2017: 20 coach's certificates @\$50	
22	Office	\$51	\$51	\$515	\$459	\$51	\$20	2015: Bought a laser pool measurer	
23	Travel	\$1,400	\$800	\$77	\$896	\$181	\$1,251		
24	USMS Clinics	\$350	\$350	\$345	\$0	\$0	\$43	2017: Coaches clinic?	
25	<b>Total Expense</b>	\$30,204	\$23,710	\$20,384	\$19,643	\$20,153	\$37,784		
26	Profit/ (Loss)	-\$6,990	-\$3,441	-\$1,163	\$2,094	\$1,219	-\$12,921	YTD 1099 MISC \$600+:	
27	variance	-\$3,549	-\$5,535	-\$3,257	\$875			\$798.20	
28	Note: Recommend to ke	ep 1 year's ex	penses in res	erve in our b	ank accoun	t			

FL LMSC Balance Shee	et							
	Budget	Budget	Nov YTD	2015	2014	2013		
	2017	2016	2016	2013	2014	2013		
Assets								
12 mo CD	\$0	\$0	\$0	\$0	\$10,522	\$15,505		
9 mo CD	\$0	\$0	\$0	\$0	\$5,201	\$10,193		
7 mo CD	\$0	\$0	\$0	\$0	\$6,950	\$11,136		
Savings Account	\$36,478	\$36,478	\$39,939	\$36,478	\$13,007	\$0		
BOA checking	\$12	\$7,002	\$5,820	\$10,443	\$9,146	\$6,772		
Total Assets	\$36,490	\$43,480	\$45,759	\$46,921	\$44,826	\$43,606		
cross check	\$36,490	\$43,480	\$45,758	\$46,920	\$44,825			
<b>Liabilities and Equity</b>								
Liabilities	\$0	\$0	\$0	\$0	\$0	\$0		
Equity	\$36,490	\$43,480	\$45,759	\$46,921	\$44,826	\$43,606		
Total Liabilities and Equity	\$36,490	\$43,480	\$45,759	\$46,921	\$44,826	\$43,606		
variance	-\$6,990	-\$3,441						

	Α	В	С	D	E	F	G	Н	I	J	K	L	М		
1	<b>FL LMSC</b>	5 YR Bud	lget Incon	ne Expen	se										
2		2021	2020	2019	2018	2017	Budget	Oct YTD	2015	2014					
3	Income										\$19 One event; LMSC gets \$7.USMS gets \$12.				
4	Registratio	\$23,202	\$23,202	\$23,202	\$23,202	\$23,202	\$20,249	\$19,211	\$21,721	\$21,336	2671@\$8 individual. 62@\$11 club . 96@\$12 oevt				
5	Interest	\$12	\$12	\$12	\$12	\$12	\$20	\$10	\$16	\$36	2017: LMSC ge	ets \$8 ind. LMSC	gets \$11 club		
6	Total	\$23,214	\$23,214	\$23,214	\$23,214	\$23,214	\$20,269	\$19,221	\$21,737	\$21,372					
7															
8	Expense														
9	Meet	\$11,204	\$11,204	\$11,204	\$11,204	\$10,954	\$7,085	\$8,865	\$6,418	\$5,807	DeSoto, Row	dy, Shark Tank	to go 2016		
10	Convention	\$10,180	\$10,180	\$10,180	\$10,180	\$10,180	\$9,160	\$7,063	\$6,954	\$8,896	2 not paid ye	t to go 2016			
11	Conv	\$0	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$1,972					
12	Pan Am	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0					
13	ALTS	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$585	\$0	\$300 fee for 2	25 people@25%	%=\$75 each.		
14	Awards	\$450	\$450	\$450	\$450	\$450	\$450	\$388	\$988	\$882		ad \$684 of 201			
15	Sanction	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900	\$2,100	\$718	\$1,500	\$0		Pool 12@\$50. Re	•		
16	Registratio	\$1,340	\$1,340	\$1,340	\$1,340	\$1,340	\$1,135	\$885	\$828	\$1,220	2671 individua	l + 62 club * 30 c -	ents + office		
17	Newsletter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7	\$0	2 members w	ant hard copy.			
18	Web Site	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$420					
19	Gifts	\$900	\$900	\$900	\$900	\$900	\$900	\$49	\$529	\$395	Registration 8	ß Gifts for our v	olunteers		
20	Fees	\$61	\$61	\$61	\$61	\$61	\$61	\$61	\$61	\$79	Fee we pay to	Sunbiz.2013 I	ate penalty		
21	Coach Cert	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$800	\$400	\$250	20 coach's ce	ertificates @\$50	)		
22	Office	\$51	\$51	\$51	\$51	\$51	\$51	\$515	\$459	\$51	2015: Bought	a laser pool m	easure		
23	Travel	\$800	\$800	\$800	\$800	\$1,400	\$800	\$77	\$896	\$181	Board travel t	o meetings			
24	USMS	\$350	\$350	\$350	\$350	\$350	\$350	\$345	\$0	\$0	Yes, we need	to plan on \$35	0 for coach		
25	Total	\$29,854	\$31,854	\$29,854	\$35,854	\$30,204	\$23,710	\$20,384	\$19,643	\$20,153	Coach's clinic	C Orlando pool	rental		
26	Profit/	-\$6,640	-\$8,640	-\$6,640	-\$12,640	-\$6,990	-\$3,441	-\$1,163	\$2,094	\$1,219					
28	Comparing	LMSC Fees	s starting in	2017:											
29	Total	\$765	\$7,405	\$16,045	\$22,685	\$35,325	\$42,315	\$45,756	\$46,919	\$44,825	If we got \$8/i	ndividual: \$21,3	368		
30	Total	\$10,765	\$15,405	\$22,045	\$26,685	\$37,325	\$42,315	\$45,756	\$46,919	\$44,825	If we got \$9/i	ndividual: \$18,7	750		
31	Tot	\$20,765	\$23,405	\$28,045	\$30,685	\$39,325	\$42,315	\$45,756	\$46,919	\$44,825	If we got \$10	- ⁄individual \$20,	750		

Club Assistant Example	es									
2016		B=Total CC	C=CC %=5%	CC Deduction	D= Service charge / registration	E=# Registrati ons	Service Fee = D X E		Total cross check Disbursement	Total LMSC Reimburseme nt x-check
Dixie Zone SCY	2/13/15	\$9,497	.05	\$475	\$1.50	191	\$287		\$761	\$761
Annual Tails End	9/19/15	\$2,240	.05	\$112	\$1.50	56	\$84		\$196	\$196
Clearwater Valentin	2/14/2016	\$9,278	.05	\$464	\$1.50	182	\$273		\$737	\$737
St. Pete Meet	4/2/2016	\$4,822	.05	\$241	\$1.50	148	\$222		\$463	\$463
Swim Around Lido	4/2/2016	\$33,107	.05	\$1,655	\$1.50	158	\$237		\$1,892	\$1,892
Hurricane Man	5/18/2016	\$17,030	.05	\$852	\$1.50	332	\$498		\$1,350	\$1,350
Bumpy Jones	2016	\$6,825	.05	\$341	\$1.50	153	\$230		\$571	\$571
St. Pete Meet	7/9/2016	\$4,167	.05	\$208	\$1.50	129	\$194		\$402	\$402
Annual Tails End	9/10/16	\$2,840	.05	\$142	\$1.50	72	\$108		\$250	\$250
Tropical Splash (24	41196	\$12,440	.05	\$622	\$1.50	311	\$467		\$1,089	\$1,089
Swim DeSoto	4/2/2016	\$20,119	.05	\$1,006	\$1.50	100	\$150		\$1,156	\$1,156
2015								Paid in 201	\$4,050	
Bumpy Jones	2015	\$7,835	.05	\$392	\$1.50	192	\$288		\$680	\$680
Hurricane Man	2015	\$16,208	.05	\$810	\$1.50	322	\$483		\$1,293	\$1,298
St. Pete Meet	2015	\$3,610	.05	\$181	\$1.50	112	\$168		\$349	\$348
Lido Key	2015			\$1,030			\$151		\$1,181	\$1,182
SPM LCM	2015	\$3,472	.05	\$174	\$1.50	109	\$164		\$337	\$337
								Total Oct	2015 YTD Pa	\$3,845
Tropical Splash (24	2015	\$13,392	.05	\$670	\$1.50	290	\$435	-\$155	\$949	\$949
Rowdy Gaines	2015	\$15,955	.05	\$798	\$1.50	262	\$393	-\$155	\$1,191	\$1,191
Shark Tank	2015	\$4,695	.05	\$235	\$1.50	133	\$200		\$434	\$434
								Total 201	5 Projected Pa	\$6,419
General Example:										86%
	Date	B=Total CC	C=CC %=5%	CC Deduction	D= Service charge / registration	E=# Registrati ons	Service Fee = D X E	Total Disbursem ent	Total LMSC Reimbursement	
Club Assistant example	10/5/2013	\$18,996	.05	\$950	\$1.50	418	\$627	\$17,419	\$1,577	
		\$16,309	.05	\$815	\$1.50	322	\$483	\$15,010	\$1,298	

			hotel 1/2 rate			⊥ b voiing are ⊥	
		.30/mile car;650 miles	\$132 max 5			6 voting are allotted,	
			normal 4			Optional to	
			Horriai 4			1 '	
		Plane shuttle parking	\$30 tax, not all	Food = \$100	Total	Minimum Re	Actual
Name	Convention	Travel					
Scott Bay	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Pat Baker	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Meegan Wilson	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Cheryl Kupan	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Jillian Wilkins	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Cathy Fedako	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Joannie Campbel	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Laura Groselle	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$0	\$0
Jack Groselle	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$0	\$0
Bob Jennings	USMS pays	USMS pays	USMS pays	\$100.00	\$100	\$100	\$0
					\$10,180	\$4,440	
	Scott Bay Pat Baker Meegan Wilson Cheryl Kupan Jillian Wilkins Cathy Fedako Joannie Campbel Laura Groselle Jack Groselle	Scott Bay \$170.00 Pat Baker \$170.00 Meegan Wilson \$170.00 Cheryl Kupan \$170.00 Jillian Wilkins \$170.00 Cathy Fedako \$170.00 Joannie Campbel \$170.00 Laura Groselle \$170.00 Jack Groselle \$170.00	Name         Convention         Travel           Scott Bay         \$170.00         \$500.00           Pat Baker         \$170.00         \$500.00           Meegan Wilson         \$170.00         \$500.00           Cheryl Kupan         \$170.00         \$500.00           Jillian Wilkins         \$170.00         \$500.00           Cathy Fedako         \$170.00         \$500.00           Joannie Campbel         \$170.00         \$500.00           Laura Groselle         \$170.00         \$500.00           Jack Groselle         \$170.00         \$500.00	Plane shuttle parking   \$30 tax, not all	Plane shuttle parking   \$30 tax, not all   Food = \$100	Plane shuttle parking   \$30 tax, not all   Food = \$100 Total	Plane shuttle parking   \$30 tax, not all   Food = \$100   Total   Minimum Re

			.30/mile car;650 miles	hotel 1/2 rate			6 voting are	
							allotted,	
				\$132 max 5			Optional to	
				normal 4			pay for travel	
			Plane shuttle parking	\$30 tax, not all	Food = \$100	Total	Minimum Re	Actual
Type	Name	Convention	Travel					
FL Vote 1	Scott Bay	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
FL Vote 2	Pat Baker	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
FL Vote 3	Meegan Wilson	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
FL Vote 4	Cheryl Kupan	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
FL Vote 5	Jillian Wilkins	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
FL Vote 6	Cathy Fedako	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Auto Voting 2	Joannie Campbel	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620	\$0
Auto Voting 1	Laura Groselle	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$0	\$0
Auto Voting 3	Jack Groselle	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$0	\$0
Auto Voting Chair 1	Bob Jennings	USMS pays	USMS pays	USMS pays	\$100.00	\$100	\$100	\$0
Total						\$10,180	\$4,440	

2014 FL LMSC Convention Wo	rksheet for Jackso	onville					Hospitality = Fee+Food
			.30/mile car	hotel 1/2 rate			5 voting are allotted, Optional to
				\$132 max 5			pay for travel and the remaining
				normal 4			are optional
				\$30 tax, not al	Food = \$75	Total	Minimum Required
Туре	Name	Convention Fe	Travel				
FL Vote 1	Pat Baker	\$170.00	0; Nancy carpool	\$294.00	\$75.00	\$539	\$539
FL Vote 2	Jack Groselle	\$170.00	\$400.00	\$294.00	\$75.00	\$939	\$539
FL Vote 3	Bob Jennings	\$170.00	Connie carp	\$294.00	\$75.00	\$539	\$539
FL Vote 4	Cheryl Kupan	\$170.00	\$200.00	\$294.00	\$75.00	\$739	\$539
FL Vote 5(Going?)	Jillian Wilkins	\$170.00	\$200.00	\$294.00	\$75.00	\$739	\$539
FL At Large Vote 1	Marianne Bradley	\$170.00	\$200.00	USMS pays	\$75.00	\$445	\$0
FL At Large Vote 2 (Co chair, this year USMS paid, because only co chair to come)	Cathy Fedako	\$170.00	\$200.00	\$294.00	\$75.00	\$739	\$0
Auto Voting 1	Laura Groselle	\$170.00	\$400.00	\$294.00	\$75.00	\$939	\$0
Attendee 1 Hospitality	Connie Greb	\$170.00	\$200.00	\$294.00	\$75.00	\$739	\$245
Attendee 2 Hospitality(Not convention fee?)	Connie Greb's hu	\$170.00	Connie carp	0; shared room	\$75.00	\$245	\$245
Attendee 3 Hospitality	Joan Campbell	\$170.00	0;Marianne carpool	0; Room with Marianne	\$75.00	\$245	\$0
Attendee 4 Hospitality	Nancy Kryka	\$170.00	\$200.00	\$294.00	\$75.00	\$739	\$245
Attendee 5 Hospitality	Meredith Moore	\$170.00	M Nancy car	\$294.00	\$75.00	\$539	\$0
Auto Voting Chair 1	Scott Bay	USMS pays	USMS pays	USMS pays	\$75.00	\$75	\$75
Auto Voting Chair 2	Meegan Wilson	USMS pays	USMS pays	USMS pays	\$75.00	\$75	\$75
David Miner(we agreed to pay fo	r him after the bud	get was set)					
Margie Hutinger Paul Hutinger w	as on archives and	he died this ye	ear				
Total						\$8,275	\$3,580
Misc travel not convention related						\$250	
Total LMSC Travel budget						\$8,525	
We pay \$75 for Meegan Wilson,	Scott Bay, and Cat	hy Fedako for			Previous Budget	\$6,020	
Cathy Fedako went and USMS p					Additional budge		
In 2013 FL LMSC paid 8 people = L	aura Groselle Jack G	roselle Marianne	e Bradley Joa	n Campbell Pat E	Baker Bob Jennings	Jillian Wi	lkins Cheryl Kupan
10 people went in 2013. 8 paid l	ov FL LMSC. Meed	an Wilson and	Scott Bay p	aid by USMS.	1 person paid in 2	014 for 2	013 convention.