

Committee Name: Executive Committee

Committee Chair: Ed Coates

Minutes recorded by: Carrie Stolar

Date/time of meeting: 4/07/2025 8:00 pm ET

Actions Taken:

1. Approved: The Oct. 7 EC meeting minutes.
2. Concurred: The president's appointments of standing committee chairs for 2025.
3. Approved: The changes to the Rule Book Appendices as presented.

Number of committee members present: 9

Absent: 1

Others present: 0

Committee members present (list all, including chair and vice chair): Ed Coates — President; Julie Dussliere – VP of Administration; Kenny Brisbin – VP of Community Services; Crystie McGrail - VP of Local Operations; Carrie Stolar – Secretary; Teddy Decker – Treasurer; Katie Kenyon – Legal Counsel; Peter Guadagni - Immediate Past President; Dawson Hughes – CEO.

Not Present: Robin Smith – VP of Programs

Minutes

The meeting was called to order at 8:01 pm ET.

1. Agenda review and conflict of interest (Ed): No changes to the agenda or conflicts of interest.
2. Approval of Dec. minutes (Carrie): The minutes will be sent via email and will be on the agenda to be approved at the April Board of Directors meeting.
3. Annual meeting:
 - a. Proposed calendar of committee meetings for annual meeting: A preliminary calendar of all committee meetings was shared. Ed asked the VPs to confirm with the committee chairs that the dates will work and, if not, propose an alternative.
 - i. General discussion took place about the meetings/calendar.
 - ii. Ed designated individuals to lead presentations/topics, including the new delegate orientation (Kenny), approval of the standing rules (TBD), consent agenda (Crystie), closing/feedback session (Julie and Ed).
 - iii. Parliamentary is TBD.
 - b. Proposal to remove the requirement to have committee meetings in conjunction with the annual meeting.
 - i. This rule was necessary prior to virtual/hybrid meetings.
 - ii. Most of the committee meetings do not complete any committee work but are generally a review of past work.
 - iii. Any member can attend committee meetings after contacting the committee chair for a zoom link.
 - iv. Peter will draft the legislation and will work with Stephanie and the Legislation Committee.
4. VP quarterly committee updates
 - a. Ed shared the quarterly committee document that the VPs have updated which will be shared with the BOD.
 - b. ALTS Programming Committee:
 - i. This committee is still an ad hoc committee.
 - 1 An ad hoc committee per definition is a short-term committee.
 - a Options for its evolution include:
 - i Should it become a group of subject matter experts (with some oversight)?
 - ii Should it be a subcommittee of another established committee?
 - 2 Activities span curriculum, coaches, USA-Swimming Foundation, etc.
 - ii. Refresh original committee scope document to clarify the purpose and goals of the committee.
5. Open water nationals overview in Sarasota (Dawson):
 - a. About 220 swimmers participated with 180 swimming in both events.
 - b. Combined weekend with USA-Swimming and the USA-Swimming Foundation (Board meeting) with a festival feel.
 - c. Considered a success. Looking at a potential multi-year contract for the event.

6. Succession plans

- a. The EC had a brief discussion on the election cycle. The election period opens in May.

The meeting was adjourned at 8:46 PM ET.

Respectfully Submitted

Carrie Stolar, Secretary