

<b>Committee Name:</b>	Executive Committee	
<b>Committee Chair:</b>	Peter Guadagni	
<b>Minutes recorded by:</b>	Carrie Stolar	<b>Date/time of meeting:</b> 2/07/2022 8:00pm ET

## Actions Taken:

1. Approved: January 12, 2022 Executive Committee Meeting minutes.

<b>Number of committee members present:</b> 9	<b>Absent:</b> 1	<b>Others present:</b> 0
<b>Committee members present (list all, including chair and vice chair):</b> Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Robin Smith – VP of Programs; Chris Campbell – VP of Community Services; Carrie Stolar – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Dawson Hughes – CEO.		
<b>Not Present:</b> Maria Elias-Williams – Legal Counsel		
<b>Guests:</b> None.		

## Minutes

The meeting was called to order at 8:01pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda or conflicts of interest.
2. Approve January 12, 2022 meeting minutes (Carrie): **MSA to approve the January 12, 2022 meeting minutes.** Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
  - a. Membership: Current membership stands at 37,750 members. We finished January slightly behind 2019 (pre-pandemic) but ahead of 2020 with 2019 as our return-to-pre-pandemic levels target. We are comfortable with a realistic target of 55,000 members and a stretch goal of 58,850 at year end. We hope that more events return, and we are aware that some clubs are still not back in the water at their main facilities.
  - b. Relay 2022: To date 150 people have registered. This number includes the coaches committee, the LMSC development committee, the BOD, but overall is less than planned. Some LMSCs are not planning on attending for reasons such as swim meets and COVID. Most Relay 2022 session have presenters and panelists assigned. Each session will have a LMSC development committee member taking notes as well as a staff member and volunteer lead attending for AV needs, etc.
4. Implementation Plan for Committee Restructuring and Better Use of Volunteer Resources (All): Patty, Dawson, and Peter devised a plan to communicate the recommended committee changes. Peter reflected on the ad hoc committee work completed by Carrie/Patty/Kerry O'Brien/Claire Kubiak/Nadine Day/Chris McGiffin who envisioned reducing the number of committees in the committee structure, and the EC discussed the hurdles of getting to that proposed structure. Significant discussion took place about separating the code of competition from governance issues. Per Ed, in a typical board structure, bylaws are more closely tied to a board or a governance committee of a board and would be considered a best practice to put it with the Governance Committee.
5. Progress to date on committee communications (All): Each VP shared about the initial meetings for the year with his/her respective committees.
6. Next Steps on Implementation Plan (All): For the proposed ad hoc committee that will focus on committee term limits, the committee will determine how to maintain and enforce term limits and determine what the appropriate term-limit length is. Our discussions have pointed to a 4-to-5-year limit. For this ad hoc committee, we should utilize newer volunteers that were on the futures task force, finding a balance between the next generation of leadership with more experienced volunteers.
7. Short Term Committee Priorities (All):
  - a. Colburn: The Legislation and the Rules Committees are having their winter meetings this month. The Championship Committee is gearing up for San Antonio. There are issues surrounding the NQT for Richmond because of the lack of LCM meets during the pandemic to support sufficient qualifying times, so they have asked the Rule Committee to provide consent to suspend the rules around the NQT process and the due date for submitting them. The BOD will see this at its

February meeting. The Rules Committee is planning on reviewing /discussing the transgender policy. Chris Colburn will encourage them to engage the D&I Committee on this.

- b. Robin: The Officials Committee is working on recruiting for national meets and getting more local officials to support the meets. The Long Distance Committee is finishing up the one hour swim with the national office, the first real transition of these events to the national office. In 2024, the Pan Am Games will be in Ohio so the bidding process for Nationals and OW Nationals will be affected.
  - c. Teddy: The Investment Committee quarterly meeting took place. The investment portfolio is over \$4 million for the first time ever.
  - d. Chris Campbell: The Sports Medicine and Science and Fitness Committees have transitioned to holding meetings every other month. SMS has contacted the national office to discuss additional COVID protocols and testing requirements and has concerns about cannabis-based substance policies.
  - e. Ed: The LMSC Development Committee did receive 2 realignment requests. The requests involve Lake Erie absorbing Ohio and West Texas disappearing/merging. Legislation was submitted prior to the deadline.
8. The next EC call will be Monday, April 4, 2022 at 8:00 pm ET. The next BOD call will be Tuesday, February 22, 2022 at 8:30 pm ET.

The meeting was adjourned at 9:09 pm ET.

Respectfully Submitted,  
Carrie Stolar, Secretary