

Committee Name: Executive Committee

Committee Chair: Peter Guadagni

Minutes recorded by: Carrie Stolar

Date/time of meeting: 11/01/2021 8:00pm ET

Actions Taken:

1. Approved: October 4, 2021 amended Executive Committee Meeting minutes.

Number of committee members present: 10

Absent: 0

Others present: 0

Committee members present (list all, including chair and vice chair): Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Robin Smith – VP of Programs; Chris Campbell – VP of Community Services; Carrie Stolar – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Maria Elias-Williams – Legal Counsel, Dawson Hughes – CEO.

Not Present: None.

Guests: None.

Minutes

The meeting was called to order at 8:01pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda or conflicts of interest.
2. Approve October 4, 2021 amended meeting minutes (Carrie): **MSA to approve the amended October 4, 2021 meeting minutes.** Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
 - a. Registration for 2022: Registration opened today for next year and includes the new USMS plus membership. The process went smoothly and 900 have already registered. We finished 2021 with 50,937 members, less than 1% behind last year.
4. Discussion of Potential Chairs for Standing Committees (Peter/All): Peter asked the EC for input about the proposed committee chairs and vice chairs for 2022.
5. Communication Plan (Peter): The communication team has been enlarged to include most BOD members. The initial step will be to review the governance document on volunteer roles on (separate) calls with committee chairs and zone chairs.
6. The next EC call will be Monday, December 6, 2021 at 8:00 p.m. ET. The next BOD call will be Monday, November 15, 2021 at 8:30 pm ET.

The meeting was adjourned at 8:29 pm ET.

Respectfully Submitted,
Carrie Stolar, Secretary