

Committee Name:	Executive Committee	
Committee Chair:	Peter Guadagni	
Minutes recorded by:	Greg Danner	Date/time of meeting: 9/8/2020 7:00pm ET

Actions Taken:

1. Approved: Ratification of email vote approving the August 3, 2020 Executive Committee Meeting minutes.

Number of committee members present: 10	Absent: 0	Others present: 0
Committee members present (list all, including chair and vice chair): Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Donn Livoni – VP of Programs; Chris Campbell – VP of Community Services; Greg Danner – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Maria Elias-Williams – Legal Counsel, Dawson Hughes – CEO.		
Not Present: None.		
Guests: None.		

Minutes

The meeting was called to order at 7:03pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda and no conflicts noted.
2. Ratification of email vote to approve August 3, 2020 meeting minutes (Greg): **MSA to ratify the email vote approving the August 3, 2020 meeting minutes.** Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
 - a. Relief funding: 15 LMSCs have been approved for relief funding so far. A few reimbursements have been processed already. Coaches and clubs will be surveyed regarding plans to renew and other issues related to COVID-19. Bill Brenner is planning to contact a select number of clubs as well.
 - b. Annual meeting: Operationally, noted that plans are progressing well. Dawson was on 7-8 calls last week for various reasons related to annual meeting planning.
 - c. Aquatics Coalition: 20+ organizations are involved, with USA Swimming (USA-S) taking the lead. The group is geared toward advocating purposeful aquatics. In part thanks to the coalition and a PR firm, some pools are now in a “phase 1 reopening plan”. The coalition recently produced a video with a swimming focus primarily on USA-S and USMS. Lastly, Dawson suggested we follow the coalition on social media.
 - d. SSL and USA-S Foundation: Peter indicated there is an upcoming call to discuss potential opportunities. Patty asked for more clarity on the potential. Dawson responded that a key component is USA-S being willing to take on the operational component of SSL, including grant application/distribution. Cross-marketing and ambassador involvement (for marketing or as instructors) are other possible benefits. A minimum guaranteed level of grant distributions would be stipulated.
 - e. Membership: We are currently trending 13% behind last year in terms of total membership.
4. Upcoming Orientations (Peter/Chris/Greg):
 - a. New delegate orientation: Chris Colburn shared his slideshow for this orientation. A few small changes were recommended, and Chris Colburn indicated he would incorporate them.
 - b. Annual meeting orientation: Peter is planning to cover the legislative process during this orientation.
5. Annual Meeting (Peter/All):
 - a. Review of Committee meetings to date: Peter observed that some meetings had more attendees than they probably would have in person.
 - b. HOD Agenda: Provided prior to tonight’s call. No comments from EC members.
 - c. Approval of committee reports:
 - i. Officers (VPs) will do their committee reports via the unanimous consent method.
 - ii. Board committees: Peter asked if there was any objection to showing who is on these committees. Ed said the Board committee members are recognized in other places and wouldn’t be necessary here. Teddy agreed with that sentiment, so Peter said it would be removed from the slideshow.
 - iii. Legislative committees: Chris Colburn and Donn agreed that after the committee work is presented and completed, these reports can be approved.
6. Monday, September 21 BOD Meeting Agenda (Peter/All):

- a. Agenda distribution: Patty said the agenda has previously been posted on the annual meeting page on the website. Peter said we will have it posted by Monday morning.
 - b. Topics: Officer reports, Line of Credit (LOC) approval, 2021 fees, Compensation & Benefits Committee charter, October sanctions recommendation, and USA-S Foundation opportunities.
 - c. BOD meeting following the annual meeting: Patty and Ed suggested that it was not necessary to hold a BOD call immediately after the annual meeting (on September 27). The next BOD call after September 21 will be determined at a later date.
 - d. Non-swimming rules: Peter suggested any such rule changes should be effective immediately, but it is up for discussion.
 - e. 2021 annual meeting format: Teddy suggested continued conversations with LMSC leaders about the annual meeting. Peter said this year will be about showing what the future could be.
7. 2021 Committee assignment process (Peter): Peter briefly noted that volunteers assigned to committees should be aligned with USMS strategies.
 8. The next EC call will be October 5, 2020 at 8:00pm ET. The next BOD call will be September 21, 2020 at 8:00pm ET.

The meeting was adjourned at 8:00pm ET.

Respectfully Submitted,
Greg Danner, Secretary