

<b>Committee Name:</b>	Executive Committee	
<b>Committee Chair:</b>	Peter Guadagni	
<b>Minutes recorded by:</b>	Greg Danner	<b>Date/time of meeting:</b> 8/3/2020 8:00pm ET

## Actions Taken:

1. Approved: Ratification of email vote approving the July 6, 2020 Executive Committee Meeting minutes.

<b>Number of committee members present: 10</b>	<b>Absent: 0</b>	<b>Others present: 0</b>
<b>Committee members present (list all, including chair and vice chair):</b> Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Donn Livoni – VP of Programs; Chris Campbell – VP of Community Services; Greg Danner – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Maria Elias-Williams – Legal Counsel, Dawson Hughes – CEO.		
<b>Not Present:</b> None.		
<b>Guests:</b> None.		

## Minutes

The meeting was called to order at 8:03pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda and no conflicts noted.
2. Ratification of email vote to approve July 6, 2020 meeting minutes (Greg): **MSA to ratify the email vote approving the July 6, 2020 meeting minutes.** Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
  - a. Membership: 1,098 members joined in July 2020 compared to about 1,600 in July 2019. This is with many pools still closed due to COVID-19. Total membership is about 48,200 through the end of July. We are ahead of the post-COVID-19 forecast of 45,000.
  - b. Events and participation:
    - i. The Summer Fitness Challenge (SFC) concluded with 936 total registrations. This is an increase from the Winter Fitness Challenge and down from last year's SFC.
    - ii. We have around 500 entries for the Virtual Championship. It is a free event, with a paid package available. Dawson fielded a few questions and indicated that additional information on the event is still forthcoming.
  - c. COVID-19 Club Relief Funding Progress: Seven LMSCs have had relief funding programs approved and an eighth application came in over the weekend. No reimbursement requests have come in yet. The appointed panel is responding to questions from members.
  - d. The National Office is in the process of issuing Zoom credentials to committees. Training is being scheduled for those that need it. Dawson encouraged feedback to be sent to him or Jessica.
4. Town Hall Agenda (Peter/All):
  - a. Peter noted that all BOD members are automatically invited to attend. Patty asked about the purpose of the event. Peter said the purpose was to continue working on our level of familiarity with Zoom and improve transparency with our members. Peter sees this as an evolution of post-Board meeting recap.
  - b. Summer BOD Meeting Recap:
    - i. Teddy will discuss COVID-19 Club Relief Funding Progress.
    - ii. Dawson will discuss Coach Certification Planning.
    - iii. Chris Colburn will discuss the Sanctioning Process Recommendation from the subcommittee. Chris Colburn indicated that the topic would be generically covered because the subcommittee still needs to start their discussion.
  - c. Virtual Annual Meeting (Peter/Greg):
    - i. There will be a review of the resources on the USMS website.
    - ii. Chris Colburn asked about difference between the new delegate orientation and the annual meeting orientation. Dawson said that the delegate role should be explained in new delegate orientation. The annual meeting orientation will cover the Zoom platform, so that doesn't need to be covered.
    - iii. The Elections and Legislation Process will be outlined by Peter and Rob Copeland.
  - d. A Q&A session will follow.
5. Consideration of Part 4 Amendment (Peter/All):

- a. Peter presented three proposals to include anti-discrimination language in the rule book. Ed noted that there is no liability risk due to not having this specific language due to our existing rules being broad enough to respond to concerns. Maria agreed with that assessment. Patty suggested any proposals go through the BOD. The EC consensus is that it would be rushed to get it through in time for the annual meeting and we should carefully consider changes. Based on that, Peter said he would let Legislation know that we will not pursue any related changes this year. Either the BOD or the Diversity & Inclusion Committee will pursue it next year.
6. Questions on Annual Meeting (Peter/Greg/Dawson):
    - a. Peter asked Donn and Chris Colburn to post rule proposals from their committees in the forum thread that Dan started.
    - b. Patty asked about key legislation. Chris Colburn noted that the Rules Committee and Long Distance Committee supported proposals intended to simplify the rule book. The Legislation Committee did not recommend the proposals due to a desire to perform a greater overhaul of the rule book. These were largely administrative changes in nature.
    - c. The proposed Standing Rules will be presented to the BOD at the next BOD conference call in a few weeks.
  7. The next EC call will be September 8, 2020 at 7:00pm ET. The next BOD call will be August 17, 2020 at 8:00pm ET.

The meeting was adjourned at 9:08pm ET.

Respectfully Submitted,  
Greg Danner, Secretary