

<b>Committee Name:</b>	Executive Committee		
<b>Committee Chair:</b>	Patty Miller		
<b>Minutes recorded by:</b>	Chris Colburn	<b>Date/time of meeting:</b>	8/1/2016 7:30pm EDT

## Actions Taken:

1. Approved: minutes of the 6/6/2016 Conference Call as amended

<b>Number of committee members present:</b>	<b>10</b>	<b>Absent:</b>	<b>0</b>	<b>Others present:</b>	<b>1</b>
<b>Committee members present (list all, including chair and vice chair):</b> Patty Miller - President; Ed Tsuzuki - VP of Administration; Chris McGiffin - VP of Programs; Chris Stevenson - VP of Local Operations; Frank (Skip) Thompson -VP of Community Services; Chris Colburn – Secretary; Ralph Davis – Treasurer; Maria Elias-Williams - Legal Counsel; Nadine Day – Immediate Past President; Dawson Hughes – CEO.					
<b>Guests:</b> Tracy Grilli					

## Minutes

The meeting was called to order at 7:31pm EDT.

1. Agenda Review and Conflict of Interest (Patty): Patty reviewed the agenda with the committee. There were no conflicts.
2. **MSA to approve the minutes of the 6/6/2016 Conference Call as amended.**
3. Convention Planning (Patty):
  - a. Open issues from committees heading into Convention:
    - i. Chris Stevenson: Hasn't heard anything since the last time we talked about workshops. He was able to provide the feedback from Summer Board Meeting to the LMSC Development Committee.
    - ii. Chris McGiffin: The only workshop that his committees will conduct is the new Officials Certification, run by Brian Albright. There was some clarification for Tracy, who asked that she receive the descriptions of the workshops so she can add them to the delegate packet. Chris McGiffin asked a question about the Speed Dating Workshop on Saturday. Chris will follow up to make sure everyone knows who is slated to be involved. Tracy provided some feedback on how the workshop might run more smoothly.
    - iii. Skip has a Community Services meeting in two days, and he will follow up on any potential issues that he learns from his committees.
    - iv. Ed has no major issues, and recounted the discussions that he has observed within the Rules and Legislation Committees. Ed indicated to Tracy that he would get his updated presentation to Tracy once he has all the information he needs.
  - b. House of Delegates (HOD) Schedule: Patty led a discussion of the HOD schedule for feedback from the committee, and explained some of the rationale behind the current draft of the schedule. Points of discussion included the timing of the At-Large Director elections after they have been endorsed by the Zones; the amount of time allotted for awards presentations; and the timing for the Long Distance, Rules, and Legislation presentations; and the timing of a Strategic Plan presentation. There was further discussion on the timing of the committee reports. Nadine suggested that those reports planned for the first day be moved later in deference to having the Strategic Plan presentation earlier in Convention.
  - c. Committee Reports to the HOD: Patty led a discussion of what the committee chairs should be presenting in their committee reports. The sense of the discussion was that it might be helpful to summarize the main focus of the committee's meeting at Convention in the interests of time. Patty asked the VPs to communicate our expectations to the Committee Chairs. That information will be reviewed at the Committee Chairs' Meeting at Convention.
4. Dawson said that the new OxiClean video posted today has already had over 16,000 views on Facebook and expects that the exposure will continue to grow. Skip added that the video was posted on SwimSwam and Swimming World as well. Dawson said we would continue to see a schedule of videos throughout the month.
5. Update on Open Water Temperature Legislation (Chris McGiffin):
  - a. The Board voted to withdraw the proposed amendment to 302.2.2a. Chris McGiffin contacted Donn Livoni and Bob Bruce to let them know the Board's decision and the rationale behind the decision. Once the chairs learned that there has not been any movement by USAT and USA-S, the decision was well received.

- b. Two events have been cancelled in NC, both the USA Masters Games open water swim and one of the USMS Open Water Nationals races, due to high water temperatures. The Greensboro event was cancelled at the last minute and not well received. The Lake Lure event was cancelled 2 weeks in advance, anticipating that temperatures would not fall below 85 degrees by the date of the race. The work the meet host has done with accommodations providers has been well received by the participants. Those who asked for USMS membership refunds have changed their minds and rolled their memberships into year-plus memberships after talking with Dawson.
6. IT Update (Dawson): There are a number of different conversations in progress with regards to IT, including management of the College Club initiative and Internal Communications practices. Dawson is working to keep the process moving and may have some proposals to make by the next Board meeting. He believes an outside review may be necessary, and will be reaching out to members of the Executive Committee (EC) as needed for feedback. Chris McGiffin asked Dawson if he should hold off on the IT Liaison call. Dawson asked him to go ahead, and hoped to get it scheduled before the next Board call, based on feedback from the EC. The group will move forward with a prioritization exercise after the next conversation with Dawson. Ralph asked Dawson to make sure he had a reasonable financial placeholder in mind so things can happen accordingly in the short and long term.
7. Roundtable:
  - a. Ralph: Maria is looking at some documents on fundraising that Ralph has presented.
  - b. Chris Colburn: Chris asked about expectations regarding his upcoming report on Summer Nationals at the 8/22 Board Meeting. Chris asked if we would have an EC meeting on September 5 (Labor Day). Ed suggested that we reschedule. Patty brought up having the EC meeting with the Board meeting on September 12. Patty asked Chris to send out a communication to the Board, which he will try to do tonight.
  - c. Patty: Patty brought up today's announcement regarding a Masters coaching segment at the upcoming ASCA World Clinic. Skip provided background that the Coaches Committee discussed this course at one of its meetings and generally supported it. Nadine provided some clarification that there was not an expectation that the announcement today would be a separate presentation from our current Masters track. The committee expressed their concerns about the content used, and the potential for confusion. Patty asked Dawson to sort out the issues with Bill Brenner to see what we should do in terms of next steps.
  - d. Chris McGiffin: Chris has sent latest versions of contracts for postals and Open Water championships. He is hoping that these can be turned around quickly so Donn can begin his postals work for 2017. Maria will take a look at them in the next 48 hours. Chris also asked that the contracts be housed at the National Office, and Dawson said that they are taking that on.
8. The next EC call will be tentatively combined with the Board call on Monday, September 12, 2016 at 8:30pm EDT.

The meeting was adjourned at 8:46pm EDT.

Respectfully Submitted,  
Chris Colburn, Secretary