

Committee Name:	Championship Committee (Interview with PNA)	Session #:	1	Report #:	1
Committee Chair:	Jeff Roddin	Vice Chair:	Jim Clemmons		
Minutes recorded by:	Sandi Rousseau	Date/time of meeting:	July 11, 2018, 6pm EDT		

Actions Requiring Approval:

1. None

Motions Passed:

1. None

Number of committee members present: 11	Absent: 6	Number of other delegates present: 0
Committee members present (list all, including chair and vice chair): Jeff Roddin (Chair); Jim Clemmons (Vice Chair); Barry Fasbender; Ken Halbrecht; Cheryl Kupan, Krisie Melsen, Erin Moro; Sandi Rousseau; Ed Saltzman; Jeff Strahota, Pete Tarnapoll; Peter Guadagni (Exec Committee Liaison)		
National Office members present: Bill Brenner; Jay Eckert; Casey Keiber		
Federal Way Representatives present: Sally Dillon – PNA President; Steve Freeborn – Meet Director; Mike Dunwiddie – King County Aquatic Center Facility Director; Kim Boggs, Kathy Casey, Linda Chapman, Zena Courtney & Hugh Moore – Bid Committee members		

Minutes

The conference call was called to order at 6:00pm, EDT

Introductions: Committee members and guests introduced themselves.

Purpose of the Meeting: Jeff explained the purpose of the call as an opportunity for committee members to ask questions that were left unexplained in the bid or that needed further explanation as well as for bidders to ask any questions that they might have. It was explained that the Championship Committee selects the host for each national championship meet.

Jeff thanked the bid team for submitting their bid and demonstrating a continued interest over many years in supporting U.S Masters Swimming.

Question/Answer Session:

Changes since hosting past nationals and what they might do differently: It was noted that the host can now charge for the shuttle and Federal Way will definitely offer one and charge a reasonable fee. In 2020 the banquet facility will be available throughout the meet, so it may be used for registration, etc. in addition to the banquet. This will free up more space in the entrance lobby for other uses. Bidder noted the new contract seems to make it easier for the host to undertake the event.

Facility Updates: Mike Dunwiddie related the following upgrades since 2007: remodeled locker rooms in 2009, scoreboard replaced in 2009, replaced lights in 2012 making it lighter and with quick response time, air quality was improved in 2014 with a doubling of fresh air in the building at any one time, and new Omega blocks, ledges, etc. in 2016.

Backstroke Ledges: There are two extra ledges available for each course.

Warm-Up Pools: The recreational pool has three 25 yard lanes that are 3-4 feet deep plus the dive tank with 7 lanes available for warm-up.

Recreational Pool Temperature: This pool temperature can be maintained at any preferred temperature.

Space between Bulkheads: This is too narrow for any warm-up lanes to be made available.

1800 Participant Limit: The entire bid team feels strongly that allowing more than 1800 swimmers to enter the meet would create safety issues for warm-ups, deck space, etc. There was some discussion about Championship Committee's possible approaches to deal with the increasing number of participants at nationals.

Parking: On site parking spaces are 400 around the facility and an additional 400 in an adjacent little league lot.

Dates: May 14-17 is preferred but May 7-10 (which includes Mother's Day) is available too.

USMS Partners/Vendors: In the past sponsors/vendors have been outside the main entrance in a covered alcove. This has been very acceptable to sponsors but with some of the meet functions like registration moving to the banquet facility, there would also be some space in the main entryway. The lobby is approximately 3,000 square feet.

Budget: The \$2500 was questioned for local vendors and sponsors. PNA based that number on past support, plus up to \$5,000 may be available from Federal Way Tourism, selling event sponsorship, etc. It would not include conflicting items with USMS sponsors.

Hospitality: There are plans to offer the typical hospitality to volunteers, officials, coaches, and VIPs, etc. who sign up for hospitality services.

Logo/Merchandise Design Clarification: Clarification was requested regarding the branding logo and merchandise design. It was explained that the logo is the 'official' branding unit by USMS but merchandise design can offer more designs and local flavor and be used on clothing, awards, etc. either in addition to the official logo or in place of as long as the official name of the meet is included.

Awards: If USMS has an awards vendor sponsor, then a bid must be obtained from that sponsor, but the host may choose to use any vendor they choose.

Follow-up: Jeff thanked the Federal Way bid team for putting together a professional bid packet. The Championship Committee has a similar call with the other bidder and then has a full committee conference call to discuss the bids and ultimately select the winning bidder. The call to determine the Championship Committee's recommendation will be scheduled in the near future, and Jeff will get back to Sally soon after that.

The bidder left the call at 7:05 p.m. EDT.

Summary/Analysis: Strengths of this bid include: Experience in hosting nationals, good volunteer base, and nice facility. Concerns: The minimal two 8 lane courses and 10 lanes for warm-up/down, and a participant limit of 1800.
