

<b>Committee Name:</b>	Board of Directors	<b>Session #:</b>	1
<b>Committee Chair:</b>	Peter Guadagni		
<b>Minutes recorded by:</b>	Greg Danner	<b>Date/time of meeting:</b>	6/21/2021 8:30pm ET

## Actions Taken:

1. Approved: May 17, 2021 BOD meeting minutes as amended.
2. Approved: Ratification of email vote to use emergency power to suspend article numbers: 104.5.2B, 104.5.4A(2), 104.5.5A(7), and 104.5.10C.
3. Approved: 2021 Elections Procedures for a Virtual Annual Meeting, to be amended with specific times related to the annual meeting schedule.

<b>Number of committee members present: 18</b>	<b>Absent: 0</b>	<b>Guests: 4</b>
<b>Committee members present (list all, including chair and vice chair):</b> Peter Guadagni - President; Chris Colburn - VP of Administration; Chris Campbell - VP of Community Services; Ed Coates - VP of Local Operations; Donn Livoni - VP of Programs; Greg Danner - Secretary; Teddy Decker - Treasurer; At-Large Directors: Carrie Stolar (Breadbasket); Jeff Strahota (Colonies); Britta O'Leary (Southeast); Mel Goldstein (Great Lakes); Paige Buehler (Northwest); John King (Oceana); Kris Wingenroth (South Central); Jill Gellatly (Southwest), Past Presidents: Patty Miller (Immediate Past President), Dawson Hughes - CEO; Maria Elias-Williams - Legal Counsel.		
<b>Not present:</b> None.		
<b>Guests:</b> Erin Sullivan, Cheryl Gettelfinger, Nadine Day, Sandi Rousseau.		

## Minutes

The meeting was called to order at 8:31 pm ET.

1. Agenda review and declarations of conflict of interest (Peter): Those running for office in the fall have a potential conflict of interest with the elections procedures topic that will be discussed today. Patty will be the EC liaison to the Elections Committee since Peter is running for re-election.
2. Approval of May 17 BOD meeting minutes (Greg): **MSA to approve the May 17, 2021 BOD meeting minutes as amended.** Discussion: None. **The motion passed unanimously.**
3. Ratification of email vote to use emergency power to suspend article numbers: 104.5.2B, 104.5.4A(2), 104.5.5A(7), and 104.5.10C (Greg): **MSA to ratify email vote to use emergency power to suspend article numbers: 104.5.2B, 104.5.4A(2), 104.5.5A(7), and 104.5.10C.** Discussion: None. **The motion passed unanimously.**
4. Minute of good news (Jill): Jill spoke of her top five favorite moments when attending USA-S Olympic Trials. She recounted positive moments between new and returning Olympic qualifiers as well as Olympians interacting with youths in attendance.
5. Update on annual meeting plans (Peter):
  - a. Reduction in number of nights on which meetings are scheduled: Half (or fewer) the number of nights as last year. Non-legislative committees will be asked to have their final substantive meeting in August, which will not be formally part of the annual meeting. Meeting information will still be provided on the annual meeting page, with the hope that delegates won't feel obligated to attend. Additionally, meeting information on all recurring committee meetings is in the process of being gathered.
  - b. Meetings will be scheduled on fewer concurrent days/evenings.
  - c. Standing rules: Under review with a small group of volunteers. Among items being reviewed is the use of a consent calendar.
  - d. Pre-meeting communication: We plan to improve our communication with delegates regarding HOD expectations and meeting preparation. Also, there will be more communication with committee chairs and vice chairs prior to the annual meeting. Peter will provide more specific information soon.
6. CEO Update (Dawson):
  - a. Cash flow analysis: Issued recently to the Board. We're looking much better than expected and things are continuing to improve. We may use approximately \$50,000 from our line of credit sometime in October, with the plan to pay it back in November.
  - b. National Office: We had previously reduced our office space by about half. Now that the landlord has found someone to rent the open space, this results in approximately \$12,000 of savings this year.

- c. Membership: In June, we've had 400 more members register than in 2019 at the same point. This is a positive trend for the second month in a row. Total registrations have reached 41,288 and we hope to reach 42,000 by the end of the month. We are hopeful for 45,000 members by the end of the year.
  - d. Nationals: Entries for SCY championship meet in Greensboro in July: 857 members are registered. The current goal is 1,000.
  - e. Try Masters Swimming: The marketing campaign has begun, including emails having been issued. Traffic to the website has been good so far.
  - f. Questions: None.
7. Review and consideration of 2021 Election Procedures (Erin Sullivan): **MSA to approve the 2021 Elections Procedures for a Virtual Annual Meeting, to be amended with specific times related to the annual meeting schedule.** Discussion:
- a. Teddy asked how the elections will proceed if all candidates are running unopposed. Erin responded that we will still have an election ballot if that happens.
  - b. Jill asked what changes were made from the 2020 procedures. Erin said the document is mostly the same and highlighted two areas: a statement that candidate videos should be brief and that the election ballot will be third item on the HOD session involving elections. Per Peter, no specific time for the elections is known because it depends on the length of the prior agenda items.
  - c. Patty asked about floor nominations being due by September 6. Erin indicated that the Elections Committee needs time to review the packets and then schedule to have the candidate video prepared with the National Office.
  - d. Ed asked if we have reviewed our election guidelines in the context of best practices for non-profit entities. Also, he asked if the gap in time between candidates declared in April and floor nominations in September is acceptable. Erin said that the Elections Committee goal is to completely rewrite the Election Operating Guidelines (EOG). She does not anticipate eliminating floor nominations. **The motion passed unanimously. (Secretary's Note: BOD members running for election or re-election abstained).**
8. The next EC call will be held on Tuesday, July 6, 2021 at 8:00 pm ET. The next BOD call will be held on Monday, July 19, 2021 at 8:30 pm ET.

The meeting was adjourned at 9:04 pm ET.

Respectfully Submitted,

Greg Danner, Secretary