

Committee Name:	Board of Directors	Session #:	1
Committee Chair:	Peter Guadagni		
Minutes recorded by:	Greg Danner	Date/time of meeting:	6/15/2020 8:00pm ET

Actions Taken:

1. Approved: May 18, 2020 BOD Meeting minutes as amended.
2. Approved: USMS Relief Grant for Local Clubs Program as documented.
3. Approved: Extend the recommendation made in May, through July 31 (To recommend LMSCs not sanction traditional format, in person pool meets or open water events. This does not extend to virtual or ePostal events where sanctions may be considered so long as participants are directed to follow facility, local, state and/or federal social distancing guidelines).
4. Tabled: Suspend USMS Top 10 and All American for 2020.
5. Approved: Board of Directors recommends changing the name of the Dixie Zone.

Number of committee members present: 25	Absent: 4	Guests: 1
Committee members present (list all, including chair and vice chair): Peter Guadagni - President; Chris Colburn - VP of Administration; Chris Campbell - VP of Community Services; Ed Coates - VP of Local Operations; Donn Livoni - VP of Programs; Greg Danner - Secretary; Teddy Decker - Treasurer; At-Large Directors: Carrie Stolar (Breadbasket); Jeff Strahota (Colonies); Maddie Sibia (Dixie); Dan Cox (Great Lakes); Matt Miller (Northwest); Clare Kubiak (Oceana); Diana Triana (South Central); Jill Gellatly (Southwest), Dawson Hughes - CEO; Past Presidents: Patty Miller (Immediate Past President), Nadine Day, Rob Copeland, Jeff Moxie, Jim Miller, Mel Goldstein, Nancy Ridout; Maria Elias-Williams - Legal Counsel.		
Not present: Past Presidents: Tom Boak, Ted Haartz, Mike Laux and Dan Gruender.		
Guests: Sandi Rousseau.		

Minutes

The meeting was called to order at 8:04 pm ET.

1. Agenda review and declarations of conflict of interest (Peter): None.
2. May 18, 2020 BOD Meeting Minutes (Greg): **MSA for approval of May 18, 2020 BOD Meeting minutes as amended.**
Discussion: Greg responded to an inquiry regarding the inclusion of the online forum discussions to indicate that detail is not included in the minutes, however general concepts may be included. **The motion passed unanimously.**
3. Minute of happiness (Carrie): Happy to be back in the water and seeing teammates again.
4. Consideration of USMS Relief Grants for Local Clubs Program (Dawson):
 - a. Documents provided in advance of the meeting included: COVID-19 Relief Framework, COVID-19 Relief Grants – Overview for LMSCs, (Sample) Application for USMS Relief Fund Grant for Clubs, Relief Funding Plan Action Items, and a FAQ on the LMSC relief fund. Based on feedback received, Dawson noted that we tried to make it as simple and straightforward as possible.
 - b. Questions/comments:
 - i. Matt felt there might be a disconnect between the stated objective of helping clubs most in need and the higher potential allocation of funds for gold clubs or LMSCs that were early adopters of the unified fee. Dawson stated that LMSCs should hopefully be able to make the determination related to how their clubs are impacted and address needs accordingly. Early adopting LMSCs were slated to receive funds for hotel accommodations at the annual meeting and since that will no longer be the case, there is funding available in that regard. Peter added that we won't be able to meet all the needs of the clubs and we're just trying to come close to meeting expectations for clubs that require membership.
 - ii. Nadine indicated that some Illinois facilities are shutting down permanently and clubs will not be in existence without a pool. She asked if those programs are eligible. Dawson said that this is intended to assist with clubs looking for other pool space, but LMSCs will have to identify and address those needs initially.
 - iii. Nadine asked about the change in proposed use of funds being around \$250,000. Dawson said the Finance Committee came up with the estimate along with the National Office and noted that it could be higher if every possible club applied.
 - iv. Patty felt that the LMSC memo needed additional clarity and asked about lead-in time before USMS makes a public announcement. Dawson said that a communication plan in the works, with a P2P call for LMSCs

slated for early July where they can ask questions related to the grants. The money is allocated per member and club, so it is slated to be open until December 1.

- v. Nadine asked if there is a mechanism for a club to receive assistance if the LMSC doesn't provide a matching grant. Dawson indicated that LMSCs won't have convention expenses this year and should be able to apply that toward this program. In some special instances, there may be one-offs to evaluate and address. Peter noted that if this is approved, the selected panel would determine how to handle the one-offs. This panel will be composed of current Board members.

c. **MSA to approve the USMS Relief Grant for Local Clubs Program as documented. The motion passed unanimously.**

5. Update on recommendations regarding sanction policy (Peter): An updated BOD Sanction guidance document was distributed prior to the meeting, which proposed lifting the recommendation to not sanction events. Peter asked if there were any strong opinions one way or another. Jill noted concerns about USMS being the first organization to change the recommendation, particularly being an adult organization focused on health and wellness. Chris Colburn pointed out that states have gathering requirements that event hosts are required to follow. Ed stated that this would simply be an expiration of our previous recommendation, as opposed to support for sanctions. Dawson indicated there aren't many events sanctioned in July, so there is little impact expected either way. Maria reminded the BOD that insurance does not cover COVID-19 and that liability coverage is in effect for hosts that still choose to run events. BOD members agreed that the health of our members is of prime importance. **MSA to extend the recommendation made in May, through July 31 (To recommend LMSCs not sanction traditional format, in person pool meets or open water events. This does not extend to virtual or ePostal events where sanctions may be considered so long as participants are directed to follow facility, local, state and/or federal social distancing guidelines). Motion passed unanimously.**
6. USMS Top 10 and All-American designations (Peter): This may be a matter that stays with the committees. **Motion and second to suspend USMS Top 10 and All American for 2020.** Discussion: Rob indicated that the BOD doesn't have the authority to not produce the Top 10. Peter stated that an emergency action to the rule book could be utilized, with the concurrence of the Rules and Long Distance committees. Ed said that the Records & Tabulation Committee is developing criteria to determine if we should suspend publication of these awards. In SCY we are missing championship meets and the other courses, we're missing an even larger percentage of events. The BOD consensus is in favor of suspending Top 10 and All American for LCM and SCM, but not SCY. The BOD wants additional feedback from committees. **MSA to table. Motion passed unanimously.**
7. Consideration of recommending name change for Dixie Zone (Peter): Peter offered two options for the BOD to consider regarding a name change proposal: see if anyone else (Zone/LMSC) will submit a proposal or have the BOD submit a proposal. **MSA that the BOD recommend changing the name of the Dixie Zone.** Discussion: Rob suggested reaching out to the LMSC Chairs within the zone and the LMSC Development Committee to gather feedback. Nadine offered to discuss with the Dixie Zone a potential name change, on behalf of the BOD. Jim noted that the next step is coming up with an appropriate name and consulting the LMSCs. **Motion passed unanimously.**
8. CEO Update (Dawson):
 - a. We're seeing between 40-50 memberships per day. More members have registered in June (halfway through) than all of May.
 - b. A new partnership with GMX7 has been cultivated by Jay Eckert: GMX7, makers of a swim training device.
 - c. Information on the 2020 USMS Virtual Championships was distributed prior to the meeting. There were no questions or comments from the BOD.
 - d. Workout library revamp is coming soon, as these will be pulled out from the forums. Kyle Deery is working with the designated coaches to get the workouts input in the new system.
 - e. Club and coach development update: A group will be formed and discussed with the Chair and VC from the Coaches Committee.
 - f. Aquatics coalition: USA Swimming started an advocacy group for aquatics and contracted with a PR firm. Involved organizations include swim schools, NGBs, and pool contractors. USMS has joined the coalition, with Jay Eckert being on the Events committee. The group has worked on an advocacy letter that seeks to educate on pool reopening for lessons and lap swimming in a safe environment.
 - g. 2020 project sequence: This will be issued prior to the July Board meeting.
9. Update on Annual Meeting plans (Peter/Dawson/Greg): Peter indicated that Greg will lead the planning effort from the volunteer side, in conjunction with the National Office. The current areas of focus are on the technical aspects of the Zoom platform and setting the calendar. Committee Chairs will need to be transitioned over to Zoom and training will be planned that includes the VPs. Voting methods through Zoom will be researched. In addition to regular Zoom meetings, we may utilize webinars.
10. Emergency amendments to Election Operating Guidelines (Peter):

- a. A likely recommendation forthcoming to accept floor nominations by email during a 24-hour period, 6 or 7 days before elections at the annual meeting.
 - b. A likely recommendation forthcoming that candidate statements will be filmed by the Elections Committee or National Office staff, rather than submitted by the candidates.
11. Nominations for FINA positions – item for Summer Board meeting, July 11 (Peter): Peter asked anyone interested in FINA positions to reach out. Votes will be conducted at the Summer BOD. Candidates should prepare a few sentences about themselves, so the Board can make an informed choice.
12. The next EC conference call will be held on Monday, July 6 at 8:00 pm ET. The next BOD meeting will be the Summer BOD meeting on Saturday, July 11 at a time to be determined.

The meeting was adjourned at 9:29 pm ET.

Respectfully Submitted,

Greg Danner, Secretary