

## USMS CONVENTION – Greensboro, NC - 2005

Committee Name: **Recognition and Awards**    Session # 1    Cmte. report #: 14

Minutes recorded by: Kelly Crandell    Date/time of this meeting: Friday, September 16, 2005, 10:09 -11:24 am

ACTION ITEMS - PROPOSED EXPENDITURES
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ACTION ITEMS – OTHER
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1. MSA to approve the Club of the Year Proposal as amended. Applications for Club of the Year must be received by June 1<sup>st</sup>. The first award will be presented in 2006.

2. MSA to approve the Procedures and Guidelines for Submitting Award Proposals.

Committee Chair: Kathy Casey    Vice Chair: Carolyn Boak

Number of committee members present: 15    Absent: 15    Number of other delegates at this meeting: 7

Committee members present: Andrew Bate, Carolyn Boak, Hill Carrow, Kathy Casey, Kelly Crandell, Dan Gruender, Edie Gruender, Ted Haartz, Mike Laux, Jane Moore, Hugh Moore, Walt Reid, Nancy Ridout, Joan Smith, and Richard Smith.

### MINUTES

The meeting was called to order at: 10:09 am

1. Committee members and delegates in attendance introduced themselves.
2. Betsy Durrant, the 2005 Ransom J. Arthur Award winner, received her Ransom Arthur pin in an informal ceremony.
3. The committee reviewed and approved the budget.
4. The committee reviewed and corrected the list of award winners.
5. The Club of the Year Award Proposal, submitted by Mark Gill, was approved last year, and a sub-committee was assigned to finalize proposal language. The sub-committee chaired by Carolyn Boak included Mark Gill, Dan Gruender, Mel Goldstein, Nancy Ridout, and Mike Laux. Substantive changes were suggested and approved by the committee:
  - a. Deleted: "Some items will have greater value than others."
  - b. Under Build Membership, change "club performance" to "club participation at local, regional, and national swim meets..." Delete the parenthetical phrase.
  - c. Under Build Membership, change "club performance" to "club participation at local, regional, and national open water events..." Delete the parenthetical phrase.
  - d. Make the changes listed in (b) and (c) to the application form.
  - e. Under Build Membership, change how a club places at nationals and the number of national and world records to what individual and team accomplishments inspired others to get involved.
  - f. Under Build Membership, request that applicants describe the management and structure of the club and how it contributes to the club's success.
  - g. The selection panel will be made up of two members from the Recognition & Awards Committee, one member from the Coaches Committee, one member from the Fitness Committee, and the Vice President assigned to Recognition & Awards.
  - h. Applications must be received by June 1<sup>st</sup>.
  - i. The first award will be presented in 2006.

6. A sub-committee chaired by Jane Moore prepared the Procedures and Guidelines for Submitting Award Proposals. The procedures were reviewed and approved with the following changes (see attached):
  - a. The sub-heading "Award Criteria" was changed to "Purpose(s) of Award".
  - b. The sub-heading "Considerations" was changed to "Criteria".
7. Chair, Kathy Casey, drafted a policy manual based upon past minutes. Members were asked to provide copies of any missing minutes they might have, to review the policies, and submit any corrections or suggestions to the Chairperson.

The meeting was adjourned at: 11:24 am

### TASKS FOR THE UPCOMING YEAR

1. Continue to update the awards web page and awards history.
2. Continue to research narratives about Ransom J. Arthur Award winners and collect pictures of each winner to be posted on the web site.
3. Solicit nominations for and select winners for the Ransom J. Arthur Award.
4. Solicit nominations for and select winners for the Dorothy Donnelly USMS Service Award and prepare the presentation for Convention.
5. Coordinate the selection process for the proposed "Club of the Year" Award.