Committee Name: <u>Recognition and Awards</u> 9/30/02 please note corrected items in red

## **ACTION ITEMS**

MSA – At convention there will be a perpetual Ransom J. Arthur award to present at the awards ceremony.

MSA – In Ransom J. Arthur nomination packet there be included an optional, chronological chart to list previous volunteer activities and contributions to USMS.

MSA – The Raleigh Area Masters National Championship Award will be an official USMS Award presented annually at the House of Delegates meeting and listed in the rulebook.

MSA – The Dorothy Donnelly USMS Service Award will be given for past service at the local level not withstanding present position.

MSA – Up to fifteen Dorothy Donnelley USMS Service Awards will be given annually.

Consensus – In addition to publishing the list of all past award winners, the committee will write factual narratives detailing the reasons each award winner received the Ransom J. Arthur Award and include a picture of each winner.

Consensus – The chair will prepare and send congratulatory letters to all nominees for the Ransom J. Arthur Award and arrange for a local awards ceremony if the winner will not be attending Short Course Nationals.

Committee Chair: Kathrine J. Casey Vice Chair(s): Carolyn F. Boak

Number of committee members present: <u>13</u> Absent: <u>15</u> Total delegates attending this meeting: <u>29</u>

Committee Members present: Kathy Casey, Carolyn Boak, June Krauser, Bill Tingley, Jane Moore, Cindy Baxter, Richard Smith, Mike Laux, Sarah Hromada, Kelly Crandell, Jack Geoghegan, Scott Rabalais, Nancy Ridout

## MINUTES

Time Meeting Called to Order: 8:47am

- 1. Expenses included \$129.14 for the shadow box trophy for this year's Ransom J. Arthur Award winners, Hugh and Jane Moore. The chair requested a budget of \$500.00.
- 2. Ray Taft, committee member and Ransom Arthur Award winner, passed away on July 19<sup>th</sup> of this year. Four weeks later Zada Taft, his wife and also a committee member and Ransom Arthur Award winner, passed away.
- 3. A review of the Ransom J. Arthur Award selection process was conducted. In addition to the current nomination form and supporting letter, an optional, chronological chart detailing the nominee's years of service may be used. All nominees will receive a letter of congratulations and their names will be published in *Streamlines*. The chair will prepare and send congratulatory letters to all nominees for the Ransom J. Arthur Award and arrange for a local awards ceremony if the winner will not be attending Short Course Nationals. A framed copy of the USMS President's speech will also be prepared for the winner(s). At convention there will be a perpetual Ransom J. Arthur award to present at the awards ceremony. The purpose of the perpetual award is simply to have "something" to hand the winners.

- 4. Anyone who has lost their pins can replace them at a cost of \$50.00 for the Ransom J. Arthur Award pin and \$5.00 for the Dorothy Donnelly USMS Service Award pin.
- 5. A review of the nomination and selection process for the Dorothy Donnelley USMS Service Award was conducted. LMSC chairs will be reminded to submit nominations for the award (due July 30<sup>th</sup> to Kathy Casey) to encourage nominations from all areas of the country. The committee discussed the eligibility of Executive Committee members for the award and concluded that they should not be excluded from nomination. The Dorothy Donnelly USMS Service Award will be given for past service at the local level not withstanding present position.
- 6. The committee agreed to publish a factual narrative of the reasons each person won the Ransom J. Arthur Award along with a picture of each winner. Names of award winners were distributed amongst committee members for the writing project. Some of the information can be obtained from previous letters of nomination from 1993 to the present.
- 7. With a compiled list of information on award winners, the online awards page will be updated. Kelly Crandell will coordinate this effort with USMS Webmaster, Jim Matysek. In addition to the Awards and Recognition website, a page will be made available for submitting nominations for the Ransom J. Arthur Award and for the Dorothy Donnelley USMS Service Award. Information and pictures from previous Ransom J. Arthur Award presentations will be solicited as a possible addition to the website.
- 8. The Raleigh Area Masters National Championship Award will be an official USMS Award presented annually at the House of Delegates meeting and listed in the rulebook. A definitive outline for the selection of award winners will be developed. Eligibility is defined as a person(s) who has contributed to the management/administration, development, growth, improvement, or success of USMS national/international competitions. The selection process will be a coordinated effort by the Raleigh Area Masters Committee and the Championship Committee.
- 9. The committee and audience were asked for the names of previous Presidential Service Award winners to complete the historical list of award winners.
- 10. Ed Nessel presented information about USMS rings and asked the committee to consider who should be eligible to buy a ring. The committee will consider that issue.
- 11. Dore Schwab suggested that a patch for years of service to USMS be designed and made available for volunteers. The committee will also consider this suggestion.

Time Meeting Was Adjourned: 10:10am

## TASKS FOR THE UPCOMING YEAR

- 1. Write a narrative and post a picture for each Ransom J. Arthur Award winner.
- 2. Update awards history list.
- 3. Solicit nominations for and select a new Ransom J. Arthur Award winner.
- 4. Solicit nominations for and select new Dorothy Donnelley USMS Service Award winners.
- 5. Develop online nominations applications and coordinate the awards website with the USMS Webmaster.
- 6. Consider availability of USMS rings.
- 7. Consider patches for years of service.