

2019 U.S. Masters Swimming Annual Meeting — St. Louis, Missouri

Committee Name:	LMSC Development	Session #:	1
Committee Chair:	Michael Moore	Vice Chair:	Lisa Brown
Minutes recorded by:	Sally Guthrie	Date/time of meeting:	September 13, 2019

Actions Requiring Approval by the HOD:

1. none

Motions Passed:

1. MSA minutes from July 22, 2019
2. MSA window of Feb 15 to March 15 for sending out and returning LMSC Standards Survey 2020 cycle

Number of committee members present: 13	Absent: 4	Number of other delegates present: 38
Committee members present (list all, including chair and vice chair): Marcia Anziano, Linda Chapman, Mary Hull, Crystie McGrail, Aaron Norton, CJ Rushman, Sally Dillon, Sally Guthrie, Hugh Moore, Bruce Rollins, Chris Colburn (EC), Michael Moore (chair), Lisa Brown (vice-chair)		
Committee Members Absent: Stacy Abrams, Michael Carlson, Mollie Grover, Andrew Le Vasseur,		

Minutes

The meeting was called to order at 9:00 AM, September 13, 2019.

1. LMSC Standards Survey – Linda Chapman: the 2019 Survey cycle showed improved results compared to 2018. Twenty-eight LMSCs achieved all mandatory standards, 18 LMSCs achieved all mandatory + all target standards. The mandatory standard not achieved by most LMSCs was Standard 2.4.2 (all participants in sanctioned events are USMS members), and second most missed was Standard 2.3.5 (LMSC bank accounts must be reconciled by someone other than a person authorized to sign LMSC checks). The target standard most missed was 3.2.1 (LMSC does not have either a Coaches Chair or an Officials chair). A summary of the results was published for 2019 and is available on the website https://www.usms.org/-/media/usms/PDFs/Guide%20To%20Operations%20-%20GTO/LMSC%20Management/LMSC%20Standards%20Cycle/2019/2019_standards_cycle There was discussion regarding the date for sending out and receiving the 2020 LMSC Standards survey and a motion was made, seconded and approved to send out the survey by February 15, asking LMSCs and the National Office to return their portions by March 15th 2020. The USMS Board agreed with the LMSC Dev. Committee that two LMSC standards (2.4.6 all sanctioned events must be put on Calendar of Events, and 3.3.2 each LMSC shall ensure checks from USMS are deposited within 30 days) are no longer relevant due to changes in technology and thus can be removed from the survey.
2. Education – Lisa Brown:
 - a) Peer-to-Peer teleconferences – two new teleconferences are planned. For October 8, 2019 Tips and Tricks for New Clubs; for November 13, 2019 How to Run a Financially Successful Swim Meet. The date for the teleconferences will remain the second Tuesday of the month. Ideas for new Peer to Peer teleconferences include: combining administrative/officer tasks in smaller LMSCs; running dual College Club /USMS swimming meets (a short term solution is making the meet a recognized meet); information on how to establish a LMSC Marketing and Development Chair within your LMSC, and how to welcome new coaches onto an LMSC board – for example, those who are also age group coaches.
 - b) Leadership Summit – 2019 summit went very well with 62 attendees – lots of discussions /workshops and best practices were shared National Office recognized and thanked for their help. Some LMSCs not represented – there were funds available through the National Office for those who may not have had money to send a delegate. For the next Leadership Summit, the LMSC Dev. Committee will work with the National Office on scheduling the 2021 Summit.
3. There will be turnover of 5 zone chairs for 2020: new members are Page Buehler (Northwest), Robin Tracey (Breadbasket), Michael Heather, (Southwest), Lisa Brown (Great Lakes), and Nicole Christensen (South Central).
4. LMSC Officers description: the descriptions of LMSC Officers need to be reviewed and updated. This task is under the purview of the LMSC Development Committee and it will be a task for the upcoming year.

5. There was discussion of the requirement for sending out paper registration cards and if it should continue to be included as an LMSC standard. Further discussions with the Registration Committee will take place to decide how to proceed on this issue.
6. There was discussion regarding the notice of and timing of LMSC Officer elections and how to make sure that any party in an LMSC interested in running in the election can be sure to be included in the process. This issue will require more discussion with the Board and possibly with the Legislation committee.
7. The committee chair (Michael Moore) thanked all members of the committee for their hard work throughout the year, and especially thanked those who are leaving the committee for their service.

Tasks for the Upcoming Year

1. Distribute LMSC Surveys on Feb 15, 2020, asking for return by March 15, 2020
2. Plan and conduct Peer to Peer teleconferences for the balance of 2019 and for 2020
3. Work with Nat Office to Schedule 2021 Leadership Summit
4. Review and update LMSC Officer descriptions

The meeting was adjourned at 9:05 AM
