

Committee Name:	Records and Tabulation		
Committee Chair:	Chris McGiffin	Vice Chair:	MJ Caswell
Minutes recorded by: MJ Caswell		Date/time of meeting:	April 19, 2026 6:30pm ET / 3:30pm PT

Motions Passed:

1. MSA via email to accept the time of 3:15.59 for D Resseguie 200m LCM free from 1986 and correct the posted time of 2:15.59 on the USMS website (Ed moved, MJ seconded)
2. MSA via email to accept the time of 7:36.57 for Marlee R Valderhaug 400M Free from 2006 and correct the posted time of 3:47.87 on the USMS website (Chris moved, Tim seconded)

Number of committee members present: 8	Absent: 0	Ex-Officio: 3
Committee members Present: Chris McGiffin (Chair), MJ Caswell (Vice Chair), Cheryl Gettelfinger, Robert Mitchell, Alina Perez de Armas, Tim Sinnenberg, Gerald Treiman, Ed Tsuzuki		
Ex Officio Present: Bethany Burchill, Mollie Grover, Walt Reid		
Executive Committee Present: Julie Dusliere, Vice President of Administration		
Committee Members Absent: None		
Guest(s): Mary Beth Windrath		

Action Items:

1. R&T committee members to partner up with new LMSC TTRs to offer proactive support as they acclimate to the role
 - a. **Robert** to connect with Scott N. (MN)
2. **Chris** will follow-up with Dawson regarding his Event Results Processing Redesign updates
3. Work Group leads, **Chris** and **MJ**, to schedule work group next meetings
4. **Walt** will present information to the committee regarding World top 10 requirements, which are different from USMS top 10 requirements.
5. **Chris** will survey committee members for next meeting date

Minutes

The meeting was called to order at 6:30 PM EST.

Agenda

I. Check-in

- Reminders:
 - Stay muted when not speaking
 - Avoid interruptions - let speaker finish their thought
 - Recordings, transcripts
 - Guests are listen only, until called upon by the Chair
 - Robert's Rules will be followed
- Guest introductions - no guests were present at the beginning of the meeting
- Updates
 - Zone Results Admin pilot - South Central Zone Results Admin is Linda Visser. She is based in the Gulf LMSC and will serve all 5 LMSCs in the Zone. Her email address is linda.visser58@gmail.com

- R&T Committee Slack channel is up and running. If you want to use slack on your computer instead of on your phone with an app, the URL is <http://app.slack.com/>
- Review any open action items
 - We reviewed the committee buddy assignments and the communication with committee volunteers and new TTRs. Communication has been established with most of the new TTRs and committee members are providing assistance.

II. Event Results Processing Redesign (Dawson)

- Demo front-end prototype
- Discuss project vision
- **Dawson could not make the call but he will provide an update via Slack this week**

III. Top Ten Data Review (Mollie/MJ) for SCM, SCY, LCM result spot checking

- Mollie and MJ reviewed the data and how it's formatted and discussed how best to spot check it.
 - Example spreadsheets of 2025 SCM Individual and Relay data
 - We decided it would be best to import the data into a spreadsheet with headers and the cells formatted correctly prior to asking committee members to review the data.
- MJ, Tim, Alina, Cheryl volunteered to help spot check (SCY inspection expected in July 2026)

IV. Committee Focus Area Updates

- *Rules, Policies, Guidelines* - review USMS Rule Book R&T-related items and recommend what can be moved to Policy or to Guidelines (Chris, MJ, Alina)
 - Reference information
 - USMS Guidelines for Rules, Polices, and Guidelines
 - Rules, Polices, and Guidelines Chart
 - Chris and MJ met on 4/14 - notes are posted on the new USMS Google Drive location in Slack
- *Documents* - review and recommend changes/improvements to existing R&T-related documents (MJ, Cheryl, Ed, Tim, Chris)
 - Next meeting date/time? Not scheduled, but will be soon.
- *LMSA TTR training* - design/produce TTR best practice playbook - what issues do we want TTRs to prevent? (Chris, Jerry, Robert)
 - Chris and Jerry met on 4/14 - notes are posted on the new USMS Google Drive location in Slack
- Event Results Processing working group (Chris - Lead, MJ, Ed)
 - On HOLD until the national office is ready to start work
 - Chris shared the current prioritized list of changes requested started last year
- Lessons Learned archive
 - Chris created a simple document to help track recent R&T issues reported

V. Next Meeting date - TBD

- Chris to send a quick survey

The meeting adjourned at 7:27 pm ET