

## Send a Membership Card Link to One Person

If a swimmer needs a link to the online version of his membership card, you can send him the link in several different ways.

In this example, Speedo Grilli has lost his membership card again. Search for the member's record using the Member Search function and open his member record:

**View Member Record - USMS Registration**

[Transfer Member from Club to Club for 2014](#)

Speedo Z Grilli last registered on **01/09/2014** for **2014**.  
Last issued registration number was **204M-09017**.  
LMSC: **New England**  
Club: **New England Patriots (PATS)**  
Last modified by **Unknown**, 2/28/2014 12:07:54 PM

Top section of Speedo's member record

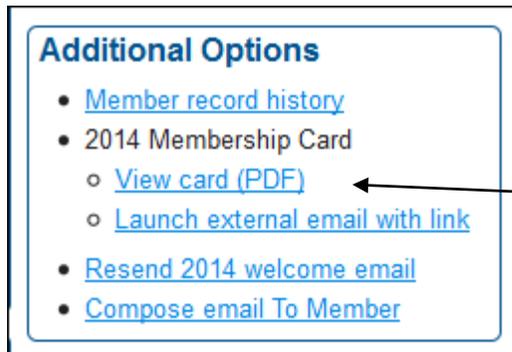
Scroll to the bottom of Speedo's record and you will see these options, which will be explained in this tutorial:

**Additional Options**

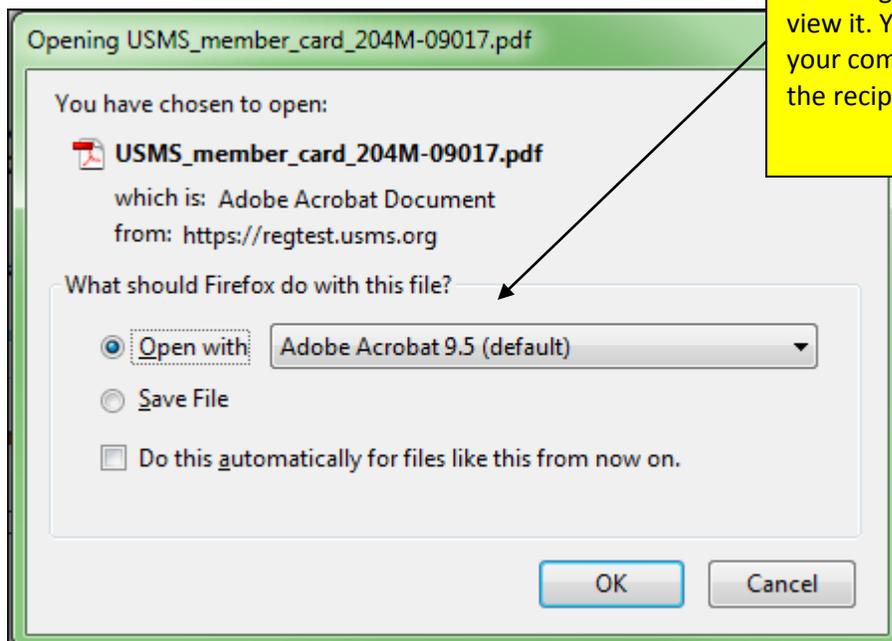
- [Member record history](#)
- 2014 Membership Card
  - [View card \(PDF\)](#)
  - [Launch external email with link](#)
- [Resend 2014 welcome email](#)
- [Compose email To Member](#)

Circled options are explained in this tutorial

## View a member's card (PDF)



Select "View card (PDF)"



You may be asked whether you wish to open or save the member card file. We are choosing to open it, just to view it. You can save it on your computer to email to the recipient at a later time.

The member's card looks like the image on the next page...



# U.S. MASTERS SWIMMING

Your U.S. Masters Swimming membership lets you join a community that shares your interest in fitness and love of the water, plus these great benefits:

**WORKOUTS** - Opportunities to swim in USMS organized workouts.

**SWIMMER** - Subscription to the bi-monthly USMS member magazine.

**EVENTS** - Members of all ages and ability levels are allowed to participate in USMS-sanctioned local, national and international meets, open water swims, fitness events and clinics.

**MYUSMS.org** - Members-only section of usms.org where you can get coached workouts, track your swimming with Fitness Logs, post photos, keep a blog and more!

**eNEWSLETTER** - Subscription to the monthly email newsletter.

**RANKINGS** - Tracks your swims in USMS sanctioned events.

**Get involved at [usms.org](http://usms.org)**

## PLUS SPECIAL OFFERS FROM OUR PARTNERS:

### SPONSOR PARTNERS



### AFFINITY PARTNERS



### MEDIA PARTNERS



## HERE'S YOUR MEMBERSHIP CARD!

### DIRECTIONS:

1. cut out your new membership card on orange dotted line and stick in wallet.
2. read all the information on this page
3. head to the pool and go swim!
4. bonus tip: write your emergency contact info on the back of the membership card.

### EXCESS ACCIDENT INSURANCE:

U.S. Masters Swimming Registered Swimmers are provided excess accident insurance:

- 1) In practices supervised by a USA Swimming certified coach or U.S. Masters Swimming member where all swimmers are registered with U.S. Masters Swimming.
- 2) In U.S. Masters Swimming sanctioned meets where all competitors are registered U.S. Masters Swimming members.

All claims must be incurred and presented within 12 months of the accident and only reasonable medical charges are covered. Contact Risk Management Services (RMSI) at 800-777-4930 for more info.

### QUESTIONS? CONTACT OUR NATIONAL HEADQUARTERS:

U.S. Masters Swimming	941-256-USMS (8767)
655 North Tamiami Trail	941-556-7946 fax
Sarasota, FL 34236	usms.org
USA	info@usms.org

		<b>2013 MEMBER</b> REGISTRATION CARD AND TRAVEL PERMIT		<u>LOCAL MASTERS SWIM COMMITTEE CONTACT INFO:</u>	
USMS #	204M-09017	CLUB	014-PATS	New England LMSC John Doe, Registrar PO Box 8888 Boston, MA 08888 401-633-9999 NERegistrar@usms.org Workout Group:	
NAME	Grilli, Speedo Z				
ADDRESS	17 Dog Wood Ct Houndstooth, HI 98531				
CLUB NAME	New England Patriots			Visit us online at <a href="http://usms.org">usms.org</a> or contact U.S. Masters Swimming at: 941-256-USMS (8767) • <a href="mailto:info@usms.org">info@usms.org</a>	
REG. DATE	01/09/2014	EXP. DATE	12/31/2014		
D.O.B.	04/07/1991	AGE	22		

To update any of the information on your membership card, go to

<http://www.usms.org/reg/>

## Launch External Email with Link

### Additional Options

- [Member record history](#)
- 2014 Membership Card
  - [View card \(PDF\)](#)
  - [Launch external email with link](#)
- [Resend 2014 welcome email](#)
- [Compose email To Member](#)

Select "Launch external email with link" if you would like to send a link to Speedo's member card to him through your own email program installed on your computer.

Help  
Priority | Save

From: Anna Lea Matysek <AnnaLea@usms.org> AnnaLea@usms.org

To: Speedo@purina.com

Subject:

Body Text | Fixed Width | A A A | [Rich Text Icons]

<http://regtest.usms.org/reg/getcard.php?mcc=GjPaR2zKa359nON94sF6FJ1AWpYvKUHl&SwimmerID=09017>

Note that a new message window opened in the registrar's own email software program. Speedo's email address was automatically filled in, and the link to his card was automatically inserted into the message body.

## Resend 2014 Welcome Email

**Additional Options**

- [Member record history](#)
- 2014 Membership Card
  - [View card \(PDF\)](#)
  - [Launch external email with link](#)
- [Resend 2014 welcome email](#)
- [Compose email To Member](#)

An emailed welcome letter is sent to all members (with valid email addresses) when they join USMS. Occasionally a member does not receive the letter. Click "Resend 2014 welcome email" to resend the letter to the member.

This will automatically resend the welcome email to the member.

You will not be able to preview the email.

Are you sure you want to do this?

OK

Note the warning – you cannot preview this letter. Make sure you have selected the correct member's record, then click "OK."

**Welcome letter has successfully been re-sent.**

Speedo Z Grilli last registered on 01/09/2014 for 2014.  
Last issued registration number was 204M-09017.  
LMSC: New England  
Club: New England Patriots (PAT S)

Last modified by Unknown, 2/28/2014 12:07:54 PM

Submit & Update

Abort/Cancel

A message is displayed to let you know that the welcome letter was re-sent. An example of the letter is shown on the next page...

From U.S. Masters Swimming (USMS) <usmsmailer@usms.org> <usmsmailer@usms.org> ☆

Subject **USMS Member Registration**

5:46 PM

To Anna Lea--USMS ☆

Other Actions ▾

Dear **Speedo Z Grilli**,

Please check your name, address and birth date on your registration card and notify your registrar if there are any errors.

This is what the welcome letter looks like

**Your Registration information**

Name: **Speedo Z Grilli**  
Address: 17 Dog Wood Ct Houndstooth HI 98531 USA  
Club: New England Patriots (PATS)  
USMS Registration Number: 204M-09017

Please [view and print your 2014 membership card](#).

Thank you for renewing your U.S. Masters Swimming membership! As part of the USMS family, you will continue to receive benefits such as a subscription to SWIMMER magazine; a subscription to STREAMLINES, our monthly e-newsletter; access to coaches, clubs and facilities across the country; password protected information and your own Fitness Log ("FLOGS") provided through usms.org; the opportunity to participate in pool, open water and virtual event competitions where your results will be tracked; the opportunity to participate in

members-only fitness programs such as Go the Distance and Check-off Challenge; insurance coverage when participating in USMS events including USMS practices; various sponsor benefits and discounts; and a supportive community in which you can continue to set and achieve your fitness and swimming goals.

As always, your Local Masters Swimming Committee (LMSC) serves as a partner in providing you valuable information and services. If you would like to become more active as a USMS volunteer, please contact your LMSC representative (New England LMSC - [NERegistrar@usms.org](mailto:NERegistrar@usms.org)) for a list of opportunities. U.S. Masters Swimming will continue to provide you with new and exciting ways to enrich your membership. Through your participation as a member, you continue to serve as a role model for the benefits of health, fitness and wellness through aquatics.

For a complete list of U.S. Masters Swimming partners and sponsors, and for access to the benefits listed above, I invite you to visit [www.usms.org](http://www.usms.org).

Swimming For Life,  
Rob Butcher  
Executive Director  
U.S. Masters Swimming  
Member since 1996



**Preview Email (Substituting using your information)**

Not all links will work in this preview. It is for information only.

**Subject Line:** News from the New England LMSC

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Dear NE-LMSC Member Speedo,

Here is a link to your 2014 membership card.

Please [view and print your 2014 membership card.](#)

Very truly yours,

**John Doe**

*Your esteemed NE-LMSC Registrar*

P.O. Box 888

Here is the preview, including the standard text that appears when the Membership Card tag is used

**Submit & Send Email**

**Go Back & Edit Email**

When you are satisfied with the preview, click "Submit & Send Email" to send.