



U.S. MASTERS SWIMMING

Position Description Template

Position title	National Board of Review Chair	
Start date / End date or Term length	2 year term without term limits	Appointed by President, Approved by Board of Directors
Estimated hours/days required per month	10 hrs/month	
Reports to	President, US Masters Swimming	
Direct Reports	National Board of Review members	
Role overview and purpose, and how it relates to the organization's mission		
The NBR chair is responsible for managing grievances and appeals that reach the National Board of Review.		
Key responsibilities		
Authority of the National Board of Review Chair is defined in Article 403.6		
Recommended skills, experience and attributes		
<ul style="list-style-type: none"> • Fair and impartial when dealing with parties of a dispute. • Legal expertise is beneficial • Understand current rules and governance of USMS. • Understand policies and procedures of USMS dispute resolution • Experience participating on an event protest committee 		
Key deliverables		
Recommended training		
Become a local or national grievance panel member to gain experience		
Benefits for the volunteer		
Registration paid for USAS convention		
Benefits to USMS		
Helps seek a resolution of disputes between members		
Other requirements of the role		
Thorough knowledge of all of Part 4 of USMS Rules		