



U.S. MASTERS SWIMMING

Position Description

Position title	LMSC Coaches Chair	
Start date / End date or Term length	Ongoing	Elected or appointed position, term varies by LMSC.
Estimated hours/days required per month	10 – 20 hours per month	
Reports to	LMSC Chair	
Direct Reports		
Role overview and purpose, and how it relates to the organization's mission		
<p>The Coaches Chair acts as the LMSC liaison with the local LMSC coaching community to facilitate the flow of relevant information from the LMSC, USMS Coaches Committee and National Office. This position leads the effort to develop effective relationships with area coaches, and assists them in their effort to develop their skills and grow their programs.</p>		
Key responsibilities		
<ul style="list-style-type: none"> • Receive communications from the USMS Coaches Committee and distribute that information to coaches within the LMSC • Work with the LMSC Registrar to maintain a list of coaches within the LMSC • Facilitate communication among the coaches within the LMSC • Distribute information on coach training opportunities • Solicit LMSC clubs/workout groups/facilities to determine interest in hosting coach and swimmer clinics. • Survey coaches within the LMSC and if the demand warrants, coordinate Masters coach certification through USMS Club and Coach Development and the Coaches Committee • Act as a resource in providing coaching and training information to the LMSC, Coaches Committee, and National office so that it may be considered for publication on the LMSC website, usms.org, <i>STREAMLINES</i> and <i>SWIMMER</i> magazine • Serve as an LMSC ambassador in helping other coaches grow their USMS programs or helping other coaches start a USMS program. Call or e-mail the USMS Club and Coach Development Director at clubdevelopment@usms.org to gain assistance from the National Office. 		

Key deliverables
<ul style="list-style-type: none"> • Maintain a list of Club and workout group coach contacts for LMSC Board reference • Plan and coordinate LMSC sponsored coaching clinics • Plan and coordinate LMSC sponsored swim clinics or other fitness events for members • Communicate updates of USMS Rules to LMSC coaches • When possible, write or solicit articles about LMSC coaches for publication (i.e., web, email, newsletter, local paper) to recognize coaching successes.
Recommended skills, experience and attributes
<ul style="list-style-type: none"> • Achieved Level 2 of Masters coach certification or intends to become Level 2 certified • Familiar with the structure of USMS (LMSCs, clubs, chapters) • Familiar with the USMS rules of competition • Familiar with the USMS insurance program • Familiar with USMS and LMSC procedures for starting a new club • Good communication skills • Willingness to solicit help from USMS Club and Coach Development; clubdevelopment@usms.org
Recommended training
<ul style="list-style-type: none"> • Achieve Level 2 Masters coach certification • Awareness of USMS Club and Coach Development initiatives and membership growth strategies.
Benefits for the volunteer
<ul style="list-style-type: none"> • Opportunity to share knowledge and experience with other coaches. • Opportunity to keep informed and current with coaching skills and techniques.
Benefits to USMS
<ul style="list-style-type: none"> • Active participant and supporter of Club and Coach Development.
Other suggested requirements of the role
<ul style="list-style-type: none"> • Succession planning to recruit a capable successor for handling your role and responsibilities.