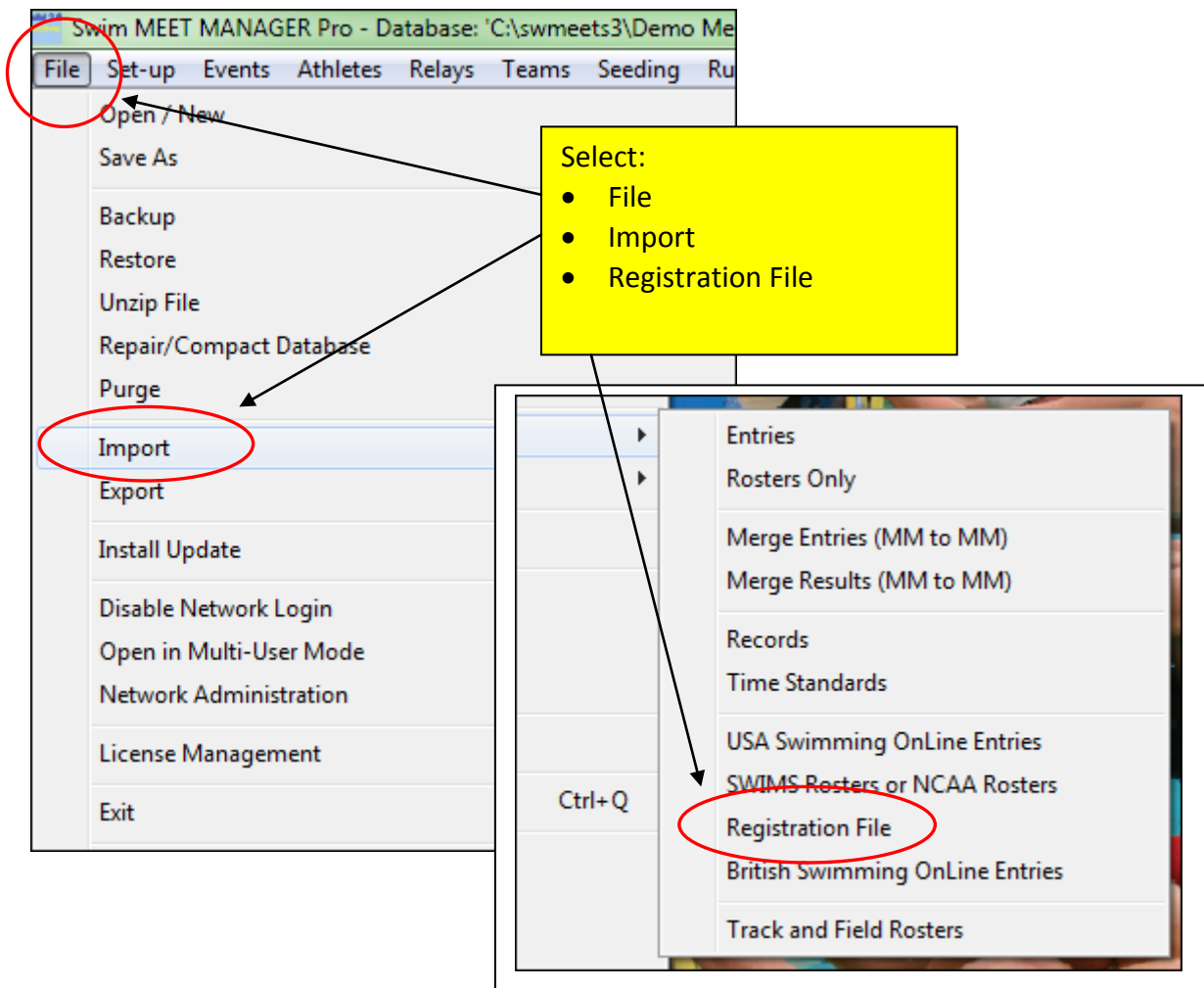


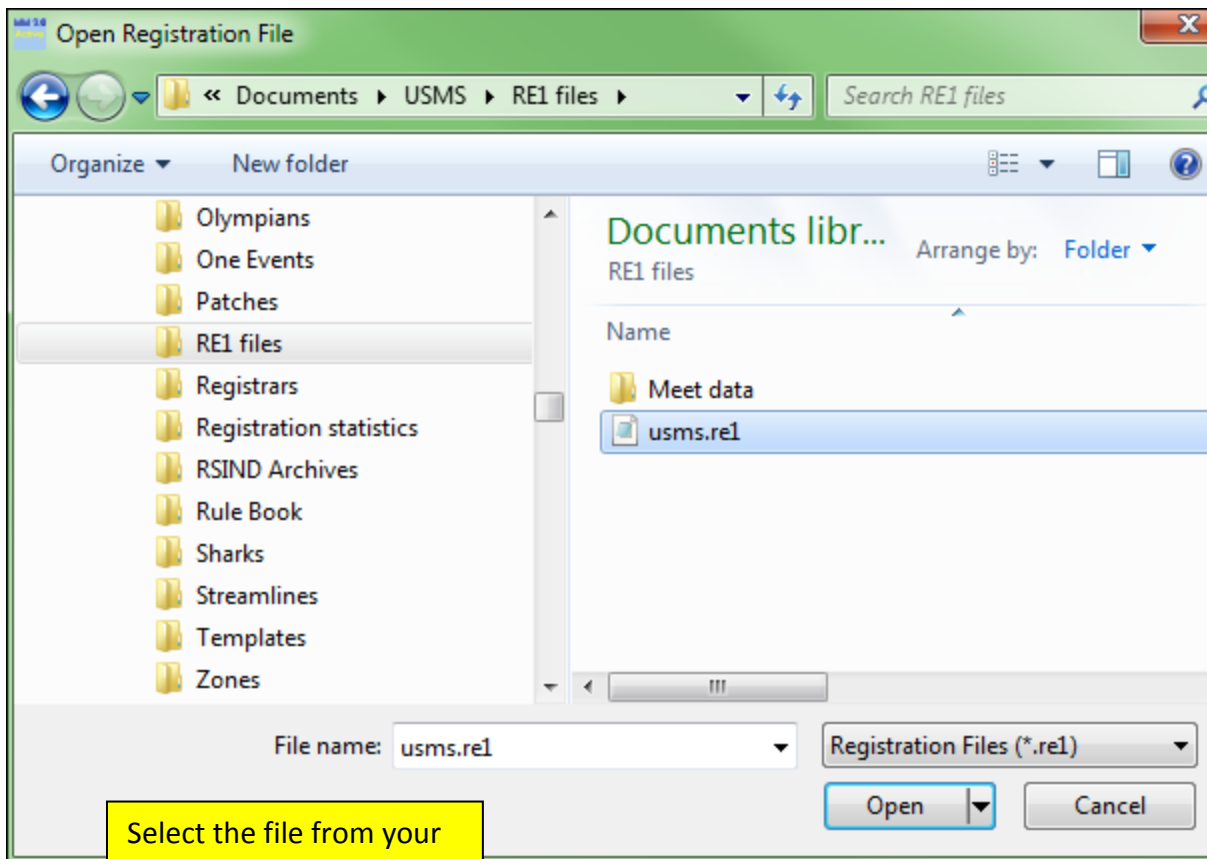
Importing a Registration File (RE1 file) into Hy-Tek's Meet Manager software

A meet director can obtain a registration file from an LMSC registrar. This file contains the basic registration data (name, club, USMS number, birthdate) for the members of the selected LMSC. The file can be imported directly into a meet database in the Hy-Tek Meet Manager software.

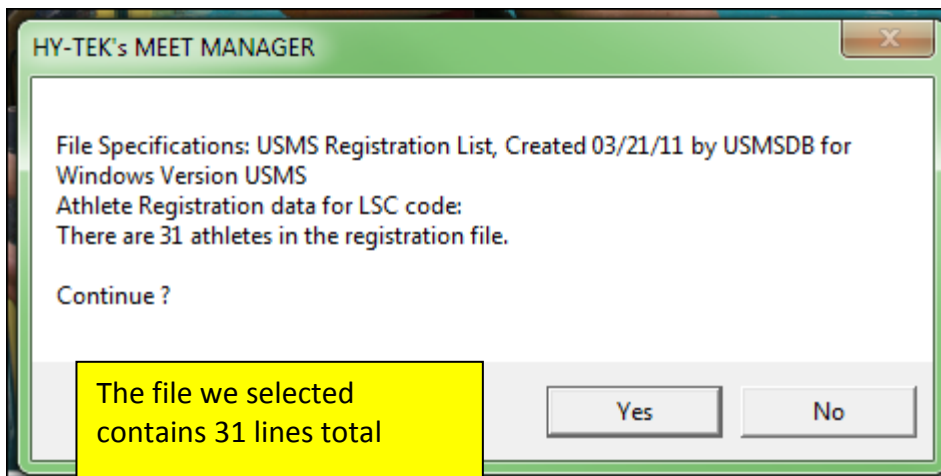
The registration file will have an extension of .RE1. In the following example, the file name is usms.re1.

Before you can import a registration file, you must have already set up the meet in the File >> Set-up screen.

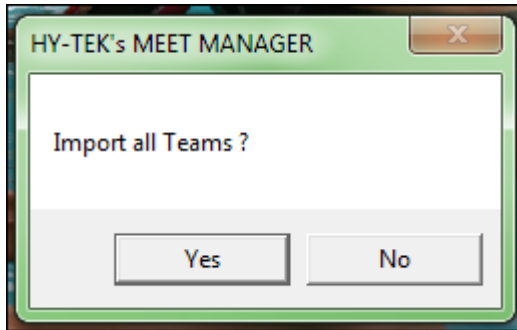




Select the file from your computer; this file is named "usms.re1"



The file we selected contains 31 lines total



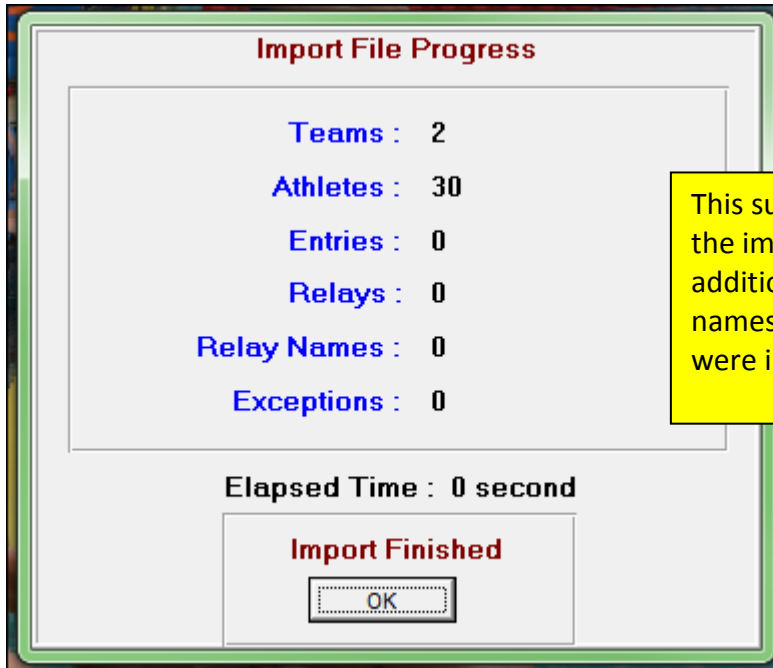
Select yes



Select yes to add the new athletes to the database



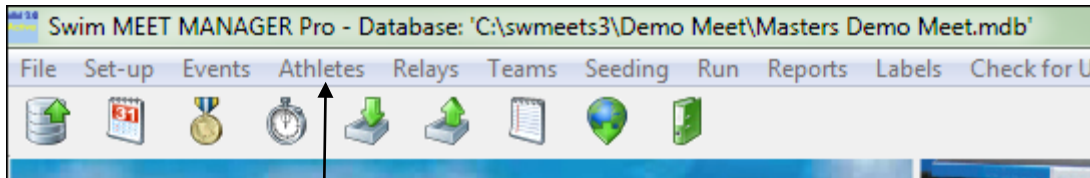
The file contained 31 lines; the first line was a header line. It contained 30 athletes.



This summary shows that the import is complete. In addition to the athlete names, two team names were imported.

Viewing the Athletes

To view the list of athletes, select Athletes from the main menu.



Select Athletes

Athletes											
Layout Add Edit Delete Contact Comp# ScratchAll View Find Print Export to HTML Events Relays Team											
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>											
Gender <input checked="" type="radio"/> Both <input type="radio"/> Male <input type="radio"/> Female		Age Range <input type="text"/> - <input type="text"/> Team <input type="text"/>		Entries <input checked="" type="radio"/> Eligible Only <input type="radio"/> All Events <input type="radio"/> Entries Only			<input type="checkbox"/> Show Relays <input type="checkbox"/> Show Swim-ups <input type="checkbox"/> Show Results				
A	B	C	D	E	F	G	H	I	J	K	L
	Last Name	First Name	MI	Gen	Age	ABBR	Team Name	Registration #	Birth Date		
	Basinger	Chris	S	M	55	COM	City Of Midland Aquatics	531R-0GJ5A	11/17/1958		
	Beck	J Steven		M	62	RGSC	Rio Grande Swim Club	531E-0LJ5S	4/20/1949		
	Compton	Fern		F	67	COM	City Of Midland Aquatics	531J-0WJ60	7/21/1944		
	Conroy	Lisa		F	62	RGSC	Rio Grande Swim Club	531W-0N43S	4/18/1949		
	Davis	Ken	G	M	44	UNAT	Unattached	531N-0BEHW	8/9/1967		
	Fisher	Anthony	W	M	52	COM	City Of Midland Aquatics	5313-08UNT	3/22/1959		
	Franco	James		M	41	RGSC	Rio Grande Swim Club	531H-0VJ4Z	6/5/1970		
	Goldman	Amy		F	57	RGSC	Rio Grande Swim Club	531B-08J4K	7/27/1954		
	Hall	Carolyn		F	47	RGSC	Rio Grande Swim Club	531Y-0R6MF	9/15/1964		
	Hancock	Thomas		M	45	RGSC	Rio Grande Swim Club	5317-0BJ50	3/22/1966		

Here are the names that were imported. Note that their club abbreviations, club names, USMS numbers, and birthdates were all imported from the RE1 file.