

President Jim Miller called the meeting to order at 8:30 pm EDT. Present were Scott Rabalais, Sally Dillon, Doug Church, Lynn Hazlewood, Nancy Ridout, and Tracy Grilli. Patty Powis was absent.

1. The next conference call will be Tuesday, September 7, at 8:00 pm EDT.
2. It was MSA to approve the minutes of the July 27 EC conference call.
3. DECISIONS MADE SINCE LAST MEETING:
 - *It was MSA to recommend the hiring of Douglas Murphy Communications, Inc. to the HOD to be the new publisher of USMS' National Publication, pending satisfactory reports from references.*
 - *It was MSA to issue an RFP for a USMS National Publication Coordinator.*
 - *It was MSA to approve an in-person meeting between Douglas Murphy and key USMS representatives to work on the editorial calendar and advertising sales, including the media kit.*
4. OFFICER REPORTS:

President: no report

Vice president: no report. Scott is recovering from hosting an outstanding LC National meet.

Secretary: Sally reported that delegate lists have not been submitted by the following LMSCs: Allegheny Mountain, Iowa, Lake Erie, New Mexico, South Dakota, Southern, and Utah. David Diehl (Officials) and Leo Letendre (Rules) have participated in the formation of the agenda for their Block #1 meeting. Leo's committee has voted on a recent rule change that has gone through FINA and USA-Swimming. He has distributed it to the LMSCs and HOD via the National Office. The Rules committee has also compiled the proposed amendments to the Rules of Competition and they have been submitted to Tracy Grilli for publication in the convention packet. Sally reported that she purchased a printer from Office Depot for \$89.00 and will either ship or hand-carry it to convention.

Treasurer: Doug reported that our federal and state (New Hampshire) tax returns have been completed and filed and we beat the August 15 deadline. Margaret Bayless (USMS Controller), together with Clifton Gunderson, did an excellent job and the return is available by copy from Doug for anyone interested. The annual review by Clifton Gunderson has been completed and is being circulated to the officers. There was one management comment regarding handling of cash to which he will reply. It was not a criticism or a finding of a problem but merely an observation that if possible, it would be nice to have some form of an audit trail over our cash receipts by more than one person handling the cash. It is an appropriate comment in the general context but as to our operations, both Margaret and Doug feel we are OK. The review is conducted every other year as a way of keeping cost under control. Next year will be an audit year. The usual checks were written satisfying budgeted expense obligations. We did have one question regarding the payment to a committee chair for what amounted to a service and based upon that experience, Margaret will be proposing a FOG amendment to handle such situations in the future. Doug noted that all budgets should have been submitted by now to Tom Boak, chair of the Finance Committee. Tracy sent out reminders to those who were overdue. He was happy to report that Ralph Davis, a member of the Finance Committee, (and a really fine fellow!) had a little heart scare a week or so ago and is now home and on the mend! He'll be back in the pool quickly. As liaison to the Planning Committee, Doug reported that the Governance Task Force has reached a reporting point and once the drafts in circulation have been duly commented upon, Betsy Durrant will be sending the report with recommendations to Tracy for circulation to the HOD. As of this writing, the recommendations have unanimous support from the task force members. The amount of work that has been accomplished is significant and the work that lies ahead is now of primary importance to the task force. The planning for the presentations, discussions, and action elements is underway. Regarding the Endowment Fund, we are still awaiting the grant application that is supposed to be on its way. There are no limitations on the number of applications we will review so anyone that wishes to apply should contact Doug ASAP. The Endowment continues to grow through both contributions and appreciation and we can expect a report at convention that will put the value near \$160,000. Finally, Doug reported on the plans for the USMS/FINA/World Championship dinner. He has received contributions and a discount on the facility rental but could still use some more money – in case anyone

is interested in sending along a check. Plans are well underway. While the cost of the dinner and program materials are being funded strictly through donations, the world will know about USMS. Plans are being made to include USMS officers who are in attendance at the meet as well as Greater Indiana officers who have helped with the donations. The theme is "See Water Catch Fire". A national television audience will get to see a really exciting meet with an unusual venue - Conseco Field House – home of the Indiana Pacers and a portable pool. The Indiana Sports Corporation and Dale Neuberger, it's president, are doing an outstanding job of promoting this event and it will be something to see 15,000 screaming fans yelling for more world records! Doug asks, do we want a special theme for our dinner (?) and suggests "Like fine wine . . . better with age!"

Zone Chair: no report

Past president: no report

National Office: Tracy reported that the convention packet is posted on the web site and delegates should receive their hard copies in the mail shortly.

5. NATIONAL PUBLICATION: Jim met with Douglas Murphy today and they are excited about being recommended as the publisher for our national magazine. He has asked them to be at both ASCA and USAS. The EC discussed the function and composition of a proposed transition team. An announcement of our recommendation for the new publishing house will be made to all delegates as soon as all bidders are informed.
6. PLANNING/GOVERNANCE UPDATE: The new formats for presentation to the HOD are under revision at this time. The EC discussed the work that has been done and what needs to be accomplished at the upcoming convention as well as in the months that follow. Jim plans to keep the HOD and BOD "in session" after convention so we can get them involved in a vote if necessary as the governance process goes forward.
7. ISHOF: A review was conducted of a letter from the Executive Committee to the ISHOF regarding the resignation of the Chairman of the Board.
8. CONVENTION: The EC discussed the schedule for evaluations of the employees and contractors and the agendas for the BOD and HOD meetings.
9. NATIONAL BOARD OF REVIEW: The EC discussed the request of the chair of the NBR regarding conflicting calendar listings (non-USMS events that are in direct conflict with USMS events). We are awaiting the reports from the Communications and Long Distance Committees regarding the conflicting non-sanctioned events being listed on the USMS calendar.
10. Tabled due to Patty's absence
 - a. USMS logo artwork and standards

Scott was congratulated for running a terrific LC Nationals. They faced a difficult situation with the hurricane threatening. A 1500-meter heat was stopped after 10 minutes and subsequent heats were postponed to the next day but everything went well in spite of this.

MSA to adjourn at 10:06 pm EDT

Respectfully submitted by:

Sally Ann Dillon
USMS Secretary