

President Jim Miller called the meeting to order at 8:35 pm EDT. Present were Scott Rabalais, Sally Dillon, Doug Church, Lynn Hazlewood, Nancy Ridout, Patty Powis, and Tracy Grilli.

1. The next conference call will be Tuesday, July 27 at 8:30 EDT.
2. *It was MSA to approve the minutes of the June 24 conference call.*

3. OFFICER REPORTS:

President: No report

Vice President: No report

Secretary: At Sally's request, Tracy Grilli sent out a reminder to the LMSCs that have not submitted their delegate lists. It generated a few quick responses but there are 13 LMSC delegate lists still outstanding. July 15 is the final day to apply for At-Large spots. There are more applications than the remaining spots and Jim will make a decision shortly after the deadline. Sally reported that her committee chairs have submitted their annual reports and all but one have submitted their budget requests. She will forward them on to Tracy and Tom Boak.

Treasurer's Report: Doug reported that there is money in the bank and the bills are paid. Investment monitoring goes on and interest rates have inched up a little. In addition to the normal activities, Marian Briones, our new web contractor, has been added to the payroll and we are working with Tracy to keep our reimbursements going to Scott Rabalais for LC Nationals as quickly as possible. In conjunction with our Controller, we have been working on the remaining elements of our annual review, performed by the accounting firm Clifton Gunderson, in order to have it completed before convention. Based upon the review of the most recent financial activity of the corporation, through the end of June there have been no surprises although registrations are trending flat for the year so we are not getting the income bump that results from the usual underestimation of the registrations (which normally have shown an increase beyond the assumption by year end). Controller Margaret Bayless has sent her notifications to cost centers regarding their budget consumption through the end of June and, as usual, expenses are running below budget at this time except for our major expenses: staff wages, SWIM and insurance coverage, which are all on target. The tax return will be finished before the August 15th deadline and filed.

Doug also reported that the Planning Committee/Governance Task Force activities have accelerated and it would appear that the Task Force is on target to issue a report prior to convention with discussion at convention and perhaps some action on proposed changes. He expressed thanks to all of the committee members under the able leadership of Betsy Durrant. Regarding the Merchant Account, the effort to complete the data dump to ECHO that will enable USMS to begin utilization of the merchant account in support of charge card payment of fees is about to end. Thanks to Jim Matysek and others who have assisted. Regarding Finance, budgets should have been submitted to the EC liaisons from all cost centers by this time and they should be on their way to Tracy and Tom Boak for preparation of the "plug" budget ASAP.

Doug has been working on fundraising for the Indianapolis World Championship Masters Dinner and program ad. So far, he has commitments for about 1/2 of the \$5K and expects the rest shortly. The Indiana State Museum was kind enough to reduce the facility charge from \$1,500 to \$700, thanks to the State Museum President John Herbst. GRIN, NASTI, other local area Masters groups, and individuals are making contributions.

Zone Chair: Lynn reported that Jim Matysek has been working with Marian Briones on her orientation and preparation to work on her first projects for USMS. He has opened discussions with Registration Chair Anna Lea Roof on the implementation of the registration database. The Web Administrators put together web management guidelines for review by the EC. Annual reports and budgets from zone reps and committee chairs are nearly completed.

Past President: Nancy reported that budgets and reports have been received from the Swim Editor, Records and Tabulations Chair, and Registration Chair. No committee problems have been reported.

Legal Counsel: Patty reported that she has drafted a non-disclosure agreement for companies providing on-line registration services for USMS meets and open water events. This is needed because the service necessitates revealing to the companies our check digits for verifying USMS registration numbers. The Appeal Panel from the Board of Directors that is hearing an appeal of a grievance under Part 4 has issued a decision that will now be sent to the parties.

4. NATIONAL PUBLICATION: Members of the EC will be meeting in Richmond, VA on the 18<sup>th</sup> to interview three of the bidders for our National Publication. Jim, Scott, Lynn, and Patty will be there in person and Nancy will conference in by phone. Jim will see that the interviewees receive the categories that will be discussed: Ownership, Strategic Marketing, Balance and Control of Content, Financial Impact, Design, and Questions Specific to Individual Magazines. The broad objectives of the role of the National Publication in combination with the web site were discussed in preparation for the interviews.
5. PLANNING/GOVERNANCE UPDATE: Doug has been working on the financial modeling for the committee. See Doug's report (above) for other details.
6. CONVENTION:
  - a. Block parties – agendas and liaisons: The EC discussed our positions as facilitators with the Block meetings and the configuration of the individual blocks. Jim asked that any suggestions for realignment should be submitted to him by the 19<sup>th</sup>.
  - b. Employee/contractor reviews: A schedule for the employee/contractor reviews and EC meetings that will take place in Orlando was approved.
  - c. Printer for suite: Sally provided information about the cost for rental of a printer. It was agreed that if one could be purchased for around the same price she should do that and then donate it to the local LMSC.
  - d. BOD mid-year retreat: Doug will prepare a budget and Scott and Jim will prepare an agenda so the information can be included in the Convention packet.
7. WEB PRIORITIES: Lynn shared the Web Management Guidelines (draft) and asked for EC input.
8. OLD BUSINESS:
  - a. SWIM Magazine proofreading plan: Nancy and Scott agreed to be responsible for proofreading.
  - b. USMS logo artwork and standards: Nothing to report.

It was MSA to adjourn at 11:13 pm EDT.

Respectfully submitted by:  
Sally Ann Dillon  
USMS Secretary