

U.S. Masters Swimming Request for Proposal

Introduction

USMS, founded in 1970, is a membership-operated national governing body that promotes health, wellness, fitness and competition for adults through swimming. It does so by partnering with more than 1,500 adult swim programs across the country; promoting information via the bimonthly member magazine, *SWIMMER*, monthly e-newsletter, *STREAMLINES*, and usms.org; and by sanctioning and promoting pool, open water and virtual events and competitions. More than 55,000 adults are registered members of U.S. Masters Swimming.

Scope of work

USMS has developed and maintains in house its IT structure and support including but not limited to usms.org, usmsswimmer.com, membership database, event results database, nationals registration database, places to swim database, and online sanction database. The usms.org and usmsswimmer.com websites were developed using PHP and MySQL on a Linux platform. USMS owns and operates two clustered servers that are hosted in a secure offsite data center. In addition to our own public sites, USMS provides hosting service to more than 50 local club websites on its servers. USMS IT staff includes a full time developer and an IT Director.

USMS has outsourced the development and maintenance of its online membership registration system to a third party vendor. The USMS membership registration system was developed using ColdFusion. The membership registration system is hosted on the third party vendor's server. More than 50,000 members use the online membership registration system annually to renew and become a member of USMS. Additionally, more than 1,000 swim clubs use the online registration system to renew or become a club of USMS.

USMS is seeking a qualified IT consultant who can evaluate and make recommendations to the following:

- Review of our current IT infrastructure
- Recommended platform for our future IT services
- Safeguarding our servers, software and database assets
- IT resource allocation

The IT consultant will be expected to make a due diligence visit to USMS headquarters in Sarasota, Florida. Additional information will be shared via conference calls and electronically to generate a final report. A final report should be delivered electronically to USMS no later than June 29, 2012.

Deadline

Proposals should be submitted via e-mail to Jim Matysek at webmaster@usms.org or (941) 556-6277 no later than March 16, 2012. USMS is expected to award the bid with a start date of April 2, 2012.