

## USMS CONVENTION – San Diego, CA – 2003

**Committee Name:** Records and Tabulation      **Session #** (if more than one meeting):      **Cmte. report #:** 14  
**Minutes recorded by:** Ed Tsuzuki      **Date/time of this meeting:** Thursday, September 11, 2003 / 14:45

### ACTION ITEMS PROPOSED EXPENDITURES

1. MSA for a \$2,000 budget request to develop a swim results data entry facility for use by top ten recorders.

### ACTION ITEMS

1. Procedure for top ten time submissions from international meets will be added to the LMSC handbook.
2. Finalize requirements for top ten data submission program/interface/tool to create appropriate electronic output for submission to Jim Matysek's meet results database.

**Committee Chair:** Pieter Cath      **Vice Chair:** Mary Beth Windrath

**Number of committee members present:** 12      **Absent:** 3      **Number of other delegates at this meeting:** 14

**Committee members present (list all):** Pieter Cath (Chair), Mary Beth Windrath (Vice-Chair), John Bauman, Carl House, Margie Hutinger, Ginger Pierson, Walt Reid, Jeff Roddin, Ed Saltzman, Joan Smith, Ed Tsuzuki, Executive Committee Liaison: Nancy Ridout

## MINUTES

**The meeting was called to order at:** 14:48

1. **Rules proposal for recognition of foreign meets** – there are several meets that are recognized by the USMS Executive Committee after the meet is held. Procedure for international meets should be added to the LMSC handbook.
2. **Software for top-ten recorders** – software does not exist to allow top ten recorders to take meet results (Hy-Tek, Word document, or text file) and create a file, which may be submitted for top ten. MSA Reduce budget request from \$10,000 to \$2,000 to develop swim meet results data entry facility.
3. **Results of USMS ID survey** – the consensus was that inclusion of ID numbers is critical and while it may require additional effort on the part of the top ten tabulators, it was something that could be accomplished, particularly if the meet directors use meet management software and load this information accurately for all meets. In 2003, 2/3 of the top ten submissions provided ID numbers. Pieter Cath was able to supply the missing IDs for almost all of the remaining swimmers (less than 1% of the swimmers in the final tabulation were missing IDs).
4. **Using swimmers registration numbers for top ten**
5. **Top-ten list on the USMS web site** – Jim Matysek reviewed a proposal for automating top ten processing via an on-line tool available to top ten tabulators. It was agreed to run the on-line meet results database in parallel with the existing top ten procedures to compare the output of both processes.

**The meeting was adjourned at:** 16:20

## TASKS FOR THE UPCOMING YEAR

1. Procedure for top ten time submissions from international meets will be added to the LMSC handbook.
2. Finalize requirements for top ten data submission program/interface/tool to create appropriate electronic output for submission to Jim Matysek's meet results database.