

USMS COMMITTEE REPORTS

BLOCK #2 – Teaming Together ... To take care of business

Convention, Finance, Ad Hoc Legal Counselors, Legislation & Planning

BLOCK PARTY

Wednesday September 10th, 7:30-9:00 pm
Meeting Room – PACIFIC TWO

CONVENTION

Committee Chair: Michael Heather
Committee Vice Chair: Lil Haneman

Committee Members: Debbie Cavanaugh, Carolyn Cunningham, Lorie Gibson-Rick, Tracy Grilli, Edie Gruender, Mary Hull, Art Mayer, Cris Meier-Windes, Meg Smath, Joan Smith, Joanne Tingley, Bill Tingley, Rhea Wilkins, Executive Committee Liaison – Jim Miller, MD.

ANNUAL REPORT

Not much to report here because most of our work is done at convention.

AGENDA

Wednesday, September 10th, 4:00-5:00 pm
Meeting Room – DOVER

1. Hospitality Suite Organization
2. Certification Table
3. Reports, printing and distribution, electronic media
4. Meeting Set-up reviews
5. New Business

FINANCE

Chair - Tom Boak
Vice Chair – Ralph Davis

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Committee Members: Clarine Anderson, Joanie Campbell, Trisha Commons, Catherine Cooper, Randy Crutchfield, Betsy Durrant, Conrad Johnson, Lucy Johnson, Tom Lyndon, Homer Lane, Jeff Moxie, Anna Lea Roof, Barbara Thomas, Paul Windrath, Kris Wingenroth. Ex Officio - Jeanne Ensign, Catherine Pennington. Executive Committee Liaison - Doug Church.

ANNUAL REPORT

The Finance annual report and agenda will be sent at a later date.

AGENDA

Thursday, September 11th, 11:30-12:30
Meeting Room – ESQUIRE

AGENDA

Friday, September 12th, 1:30-3:30 pm
Meeting Room – ROYAL PALM TWO

AGENDA

Saturday, September 13th, 10:00-12:00 pm
Meeting Room – ROYAL PALM THREE

AD HOC LEGAL COUNSELORS

Chair – Patty Powis

Vice Chair – Michael Lemke

Committee Members: Jude Bourque, Hill Carrow, Jeanne Crouse, Jack Geoghegan, Dan Gruender, Brett Hamlin, Rick Harris, Bruce Hopson, Michael Laux, Jon Steiner

ANNUAL REPORT

As USMS has focused on using technology to provide service and education to its members, the Ad Hoc Legal Counselors Committee has been called upon to give advice on legal issues that arise from the increasing use and sophistication of USMS's website and web-based services. The need for this advice, as well as advice on legal issues related to the 2006 FINA World Masters Championships and the implementation of anticipated revisions to Part 4 of the USMS rule book, will continue in the coming year.

DISCUSSIONS AND PROJECTS SINCE LAST CONVENTION

1. USMS's enterprise database initiative has raised a number of issues addressed by the Ad Hoc Legal Counselors Committee since the 2002 convention. Protecting the privacy of USMS members' personal information on the database has been an area of ongoing focus and advice. The committee has also examined the validity of electronic signatures for liability waivers in what will be the new on-line registration system. In addition, the committee has discussed the possible need for releases from photographers and subjects of photos that appear on the USMS website and its affiliated databases.

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2. Committee members have served on a Legislation subcommittee that has prepared substantial revisions to Part 4 of the USMS rules dealing with member rights and responsibilities and grievance procedures.

AGENDA Saturday, September 13th, 9:15-10:15 am Meeting Room – ROYAL PALM TWO

1. Legal aspects of 2006 FINA Masters World Championships
 - Immigration issues
 - Contracts
2. Part 4 amendments
 - Committee comments (please review the proposed amendments to Part 4, USMS Rules in your convention packet)
 - National Board of Review
3. Assistance to Insurance Committee for guide to signing facility contracts
4. Advice to registrars on retention of registration information
5. Model LMSC by-laws
6. Database initiative update
7. Committee involvement and communication

LEGISLATION

Chair - Rob Copeland
Vice Chair – Laura Kessler

Committee Members: Jack Buchannan, Bill Cleveland, Marilyn Fink, Sean Fitzgerald, Paul Fortoul, Cindy Hawkinson, Mary Hull, Kathy Keffer-Sharpe, Homer Lane, Arni Litt, Marcia Marcantonio, Jennifer Parks, Steve Peterson, Richard Smith, Jon Steiner. Ex Officio: Leo Letendre, Meg Smath. Executive Committee Liaison – Patty Powis.

ANNUAL REPORT

You will find the 2003 legislation amendment proposals that will be considered by the committee and the House of Delegates elsewhere in this handbook and on the USMS website. Many of these proposals are complex. Please take the time before convention to review them carefully and to discuss them with other members of your LMSC. The Legislation Committee is looking forward to discussion that will focus on the merits of each proposal and its impact on USMS.

1. Since the 2002 Dallas Convention, the committee's largest project was the total rewrite of USMS Code - Part 4 "Athletes' Rights, Hearings, and Appeals". The Part 4 sub-committee, led by Laura Kessler, did a tremendous job in simplifying and clarifying how USMS protects our members and how differences between members are resolved. The new Part 4 is still quite complex, so I hope that all House of Delegates members take time before arriving in San Diego to carefully read and understand this amendment.

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2. A second project that has received some attention this year is our LMSC bylaws review. The Legislation Committee along with the Planning Committee and Legal Counselors Committee started looking into how best to assist LMSC's in insuring they have complete and viable bylaws. A model LMSC bylaws, based on a USA-Swimming model, is being discussed as a potential solution, and will be addressed more fully at convention and in the months to follow.
3. The Legislation Committee Governance task force has made modest progress since the convention. The task force is looking into how USMS is structured to recommend changes to our corporate organization, so we are better positioned to provide support and services to our volunteers, staff, and members. With our leadership more focused on Core Objectives and Part 4, the governance initiative is being addressed as time permits. Some minor proposed amendments are presented this year, with more significant changes anticipated over the next few years.
4. The Committee has been asked to participate in developing a Meet Management guide. Little progress has been made in our section, dealing with the administrative aspects of applying for sanctions and recognitions, and understanding the meet director's obligations to the LMSC.

AGENDA

Thursday, September 11th, 10:15-11:15 am
Meeting Room – PACIFIC TWO

1. Roll call and assignments.
2. Introductory comments
3. Proposed legislative amendments
 - Review of amendment criteria and voting procedures
 - Consideration and recommendation of proposed amendments (excluding Part 4 rewrite)
4. Sub-committee reports
 - USMS Board of Directors and corporate governance
 - Part 4 – Athletes rights, hearings and appeals
 - Legislation committee policies and procedures manual
5. New business and projects
 - LMSC bylaw review - model bylaws
 - Meet Managers Guide to Sanctions and Recognition
6. Other

AGENDA

PART IV

Thursday September 11, 1:00 – 2:30pm
Meeting Room – PACIFIC TWO

1. Consideration and recommendation of proposed amendments
 - Part 4 rewrite
 - Other proposed amendments deferred from Meeting 1

AGENDA

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REMAINING PROPOSALS

Friday, September 12, 4:30-6:00 pm
Meeting Room – GOLDEN BALLROOM

Saturday, September 13th, 8:00-9:00 am
Meeting Room - SUNSET

2. Consideration and recommendation of proposed amendments
 - Proposed amendments deferred from Meeting 1 and 2
 - Proposed amendments raised during convention
 3. Other Business deferred from Meeting 1
 4. Other New business and 2003-2004 initiatives
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PLANNING

Chair – Betsy Durrant
Vice Chair – Jody Welborn

Committee members: Joan Alexander, Vicki Buccino, Michael Collins, Gordon Gillin, Michael Heather, Sarah Hromada, Lucy Johnson, Judy Martin, Nancy Miller, Debbie Morrin, Mark Murphy, Carl Saxton, Dore Schwab, Joanne Wainwright. Executive Committee Liaison – Scott Rabalais.

ANNUAL REPORT

Two major projects were worked on this year. Most members of the committee were responsive in discussion. The two projects:

1. Two \$500 grants to assist in sending a delegate to the convention were offered to nine LMSCs. Small LMSCs that have not sent a delegate to convention recently were sent the information.
2. Developing materials to be used by swimmers to "sell" a Masters program to a facility.

DISCUSSIONS THAT HAVE TAKEN PLACE SINCE THE LAST CONVENTION.

1. Subcommittees were formed to explore several projects. The subcommittees were small (4 members each) and discussions were not as successful as expected.
2. After getting some feedback from the subcommittees, we finalized the projects through discussions within the entire committee.
3. For the "Selling" Masters project, comments were solicited from swimmers outside our committee who have been successful in getting local facilities to include Masters.
4. For the LMSC grant project, several letters were sent to the LMSCs before there was any response. One LMSC could not find anyone interested in attending the convention, one LMSC applied for the grant.

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ACTION ITEMS

1. It was MSC that a grant of \$500 would be given to Midwestern LMSC. Reimbursement of up to \$500 will be paid when receipts for registration, travel, and hotel are sent to the Planning Chair. The delegate will also submit a report after the convention about how attendance at the convention will help the LMSC.
2. It was MSC to proceed with a project to produce materials to be used in approaching a facility about starting a Masters program.
3. The Marketing Committee and the Publications Committee have agreed to participate in producing these materials. Planning can gather information to be included, but Marketing and Publications have the expertise to present the information effectively.
4. Between now and the end of the convention, plans will be finalized in regard to how the committees will work together to complete this project.

AGENDA

Thursday, September 11th, 2:45-4:15 pm
Meeting Room - DOVER

1. Roll call. Introductions
2. Old Business
 - Brief recap of what was accomplished this year.
 - Discussion of whether to continue to offer grants.
 - Discussion of how the Materials to Sell Masters project will be completed.
 - LMSC projects from last year. Should the Zone Committee be encouraged to look at these?
3. New Business
 - What do we want to see happen within USMS? Long range and short range.
 - What project(s) should we undertake to make this happen?
4. Further comments or discussion.
5. Adjournment