

Committee Chair: Nancy Ridout

Recorder: Betsy Durrant

**Action Items**

- A. . The overbudget request for the USMS vests was approved. These vests are distributed as benefit to MBNA cardholders and the cost will be recouped.
- B. The overbudget request for the Needs Assessment Survey was explained and approved.

**Attendance**

Number of committee members present: 30    Number of committee members absent 8  
Total number of delegates attending the meeting: 60

**Minutes**

**I. Introduction**

President Nancy Ridout made introductions and announcements. Convention Committee Chair Mike Heather went over some updates for the convention.

**II. Reports of the Executive Committee**

- A. President Nancy Ridout emphasized the importance of the accuracy of their minutes. Chairmen should read over minutes before printing. Nancy also distributed a handout on the Role of the BOD in non-profits. This handout was for information only. Nancy also reminded members of the BOD that they should have a notebook to pass to their successor. The absence of Legal Counsel Jeanne Crouse was noted as a result of her (real) job requirements. Nancy will appoint Jack Geoghegan to act as Legal Counselor through this convention.
- B. Vice President Jack Geoghegan shared some thoughts about the past year.
- C. Secretary Betsy Durrant went over the procedure for committee minutes.
- D. Treasurer Jeanne Ensign introduced our Controller, Cathy Pennington, who went through the report of the external audit. Jeanne then discussed the overbudget requests received during the year. **The overbudget request for the USMS vests was approved. These vests are distributed as benefit to MBNA cardholders and the cost will be recouped. The overbudget request for the Needs Assessment Survey was explained and approved.**
- E. The Zone Chair Lynn Hazlewood mentioned the special stickers for new delegate nametags.
- F. Immediate Past President Mel Goldstein expressed his appreciate for the experience of serving on the Executive Committee for the last 12 years.

**III. Concerns of the Board of Directors**

The BOD was asked for any general comments, not comments on Legislative proposals. A few comments were shared.

**IV. Legislative Proposals**

L-8 (revision of the BOD) was discussed. The concensus seemed to be that this should be discussed in detail before any changes are made. The question of "how" the board should be comprised needs to be answered before any action.

**V. Election Schedule and Procedures.**

Lynn discussed the format for the speeches, the forum, and the actual election.

**VI. Other**

If the Survey overbudget is approved by the Finance Committee, the Convention Committee will produce copies of the survey for distribution to the HOD.

## VII. Adjournment