

## USMS Committee Reports and Agendas

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### Championship

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#### Committee Members

Jeff Roddin, Chair; Erin Shields, Vice Chair

Tyler Blessing, Tom Boak, Debbie Cavanaugh, Jim Clemmons, Kim Crouch, Barry Fasbender, Don Gilchrist, Steven Goldman, Jack Groselle, Mark Moore, Michael Moore, Patty Nardozzi, Sandi Rousseau, Ed Saltzman, Jeff Strahota, Lisa Watson, Jillian Wilkins.

Ex-Officio: Kyle Deery, Michael Heather, Jane Moore, Chris Stevenson.

#### Introduction

Our mission is to serve in an advisory capacity to national championship hosts and make recommendations and decisions that enhance the quality of championship meets for all registered U.S. Masters Swimming members; to actively solicit and receive bid proposals, review bids and select the sites for national championship meets; and support marketing opportunities for U.S. Masters Swimming Corporate Partners.

#### Discussions and Projects Since Last Convention

1. Established Local and Regional Club classifications for 2013 USMS clubs
2. Updated Coaches hospitality policy to remove ASCA certification requirement and to only require the coach be a current USMS member in good standing (tiered format for the number of passes per club remains the same as the old policy).
3. Discussed service animal policy at Nationals
4. Updated bid application
5. Updated the contract template and signed contracts with 2014 hosts
6. Assigned liaisons for 2014 Nationals (Sandi Rousseau and Jim Clemmons for Santa Clara and Jeff Roddin and Jack Groselle for Maryland)
7. Suggested 5-day Order of Events for 2014 Summer Nationals (rulebook only includes 4-day formats)
8. Updated Meet Liaison position description
9. Updated Meet Director's Guide to include more historical data to help future hosts with their planning
10. Discussed having the National Office send out final results instead of the host (fees would go to USMS)
11. Updated the schedule to clarify sources and deadlines to produce the Nationals Meet Program (joint venture between meet hosts, Championship Committee and the USMS National Office)
12. Reviewed No Show data from past Nationals with the goal to head off trends we want to avoid
13. Discussed warm-up hours on distance day at Nationals
14. Discussed relay entry procedures at Nationals
15. Requested budget item for 2014 to purchase USMS branded signs for starting blocks (much like what USA Swimming does for their major events)

#### Action Items

1. Update Championship Committee Policy document
2. Update and publish the Meet Director's Guide for 2014 hosts

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3. Re-confirm Order of Events for 2014 Spring Nationals (Santa Clara)
4. Approve Five Day Order of Events for 2014 Summer Nationals (Maryland)
5. Calculate NQTs for 2014 Nationals (experiment with new method to use USMS ERDB web tools)
6. Assign 2015 liaisons
7. Pursue hold harmless agreement for service animal owners to sign at Nationals

### **Championship Committee Meeting Agenda**

#### **Meeting # 1 – Thursday September 12<sup>th</sup> 2:45pm - 4:00pm – Salon VII & VIII**

1. Approve Minutes from last meeting and any other business that may not have had a quorum
2. Recap/debrief 2013 Nationals:
  - A. Indianapolis (Short Course)
  - B. Mission Viejo (Long Course)
3. Review/discuss status and planning and approve awards for 2014 Nationals:
  - A. Santa Clara (Short Course, May 1-4)
  - B. University of Maryland (Long Course, August 13-17)
4. Review/discuss status and planning for 2015 Nationals:
  - A. San Antonio (Short Course, April 23-26)
  - B. SPIRE (Long Course, August 6-9)
5. Review/discuss any proposed Legislation/Rules changes that affect Championship Committee (Articles 103/104)
6. NQT's
  - A. 2014 Nationals
  - B. Distance events

#### **Meeting #2 Friday September 13<sup>th</sup> 8:00am - 9:00am - Pacific**

1. Nationals procedures/activities:
  - A. Mailed final results
  - B. Relay entries
  - C. Distance day warm-ups
  - D. Deck seeding/positive check-in policies
  - E. USMS branding ideas at Nationals
  - F. Other
2. Goals/Tasks for 2014
  - A. 2016 bid solicitation (targeted areas?)
  - B. Re-evaluate performance bonus criteria (56.0 Fee Schedule from contract)
  - C. Review entry fee structure
  - D. Service animal policy – explore hold harmless agreement with owner

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E. Sixth Event policy – explore alternatives

### Meeting #3 – Saturday September 14<sup>th</sup> 2:30pm - 3:00pm – Grand A

2015 Championship Bids to the HOD

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#### Coaches

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##### Committee Members

Scott Bay, Chair; Stu Kahn, Vice Chair

Ken Brisbin, Chris Campbell, Michael Collins, Lisa Dahl, Alben Fischer, Jared Foster, Kristin Gary, Emmett Hines, Heather Howland, Bob Jennings, Cokie Lepinski, Kimberly Lloyd, Frank Marcinkowski, Erin Matthews, Tom Mester

Ex-Officio: Jody Smith, VP Community Services, Jillian Wilkins, Championships.

Associate Member- CJ Rushman

##### Introduction

The coaches committee has developed a number of subcommittees and task forces to both identify and carry out the priorities of the Coaches committee. The following briefs are a synopsis of what has been accomplished so far as well as some priorities for the future.

##### Discussions and Projects Since Last Convention

**USMS CERTIFICATION CLINICS SUBCOMMITTEE-** Led by **Stu Khan, Emmett Hines** and **Cokie Lepinski** has worked collaboratively with Club and Coach Services to revise and improve the USMS levels 1,2 and 3 Curriculum. We will have delivered clinics for levels 1-3 more than 20 times by the time of convention. In addition, there will be at least 5 more certifications opportunities to close out 2013 with several others pending as well as a reservations being made for 2014. In each presentation, the reviews have been overwhelmingly positive and the program has generated revenue rather than being an expense. We are very pleased to be able to work so closely with Bill Brenner and Mel Goldstein to make sure we continue to deliver the highest quality instruction and applaud the efforts of Bill and Mel in working with us to grow the program.

Level 4 as a complete program is being presented at convention and plans for level 5 are being finalized for 2014

**ONLINE COACHING SUBCOMMITTEE-** Led by **Stu Kahn**, this committee has selected 7 online coaches to provide workouts via the USMS forum to members. We believe that this will serve a large portion of the USMS population and drive more self coached and multisport athletes to the website and ultimately towards a lasting membership with USMS. All of the coaches selected for this task have been both timely and responsive in this effort. We have developed a policy for retention and replacement of coaches so we always have fresh ideas from our professional coach members. We will be aggressively soliciting applications for 2014 Online Coaching as some On Line coaches are nearing the end of their tenure. .

**INTERNATIONAL COACHING TASK FORCE-** Led by **Kristin Gary, Frank Marcinkowski and Heather Howland** has been working on revising our approach toward International meets.

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Using feedback from Riccione, Kristin and Frank prepared a report that we are using to guide our decisions for Worlds in Montreal 2014 and Russia 2015. We have studied the recommendations and incorporated some of them into our budget for 2014. Additionally, Kristin has been in contact with meet hosts for Montreal to ensure we have rosters and contact info for USMS swimmers to better meet their needs at this meet.

**THE LMSC COACHES CHAIR SUBCOMMITTEE-** Led by **Cokie Lepinski** assisted by **Chris Campbell** has had a dual function. First of all dissemination of information to Coaches Chairs in their LMSCs and also Identifying and supporting those chairs with information and educational opportunities. Through these efforts we have been able to identify and communicate with almost all LMSC Coaches Chairs. We have been pushing information out to these coaches and additionally created a survey to solicit feedback on what they would like to see out of the National Committee. This is an ongoing process and one we hope to continue on a regular basis.

**USMS NATIONAL EVENT SUBCOMMITTEE ON-DECK COACHING PROGRAM-** Led By **Erin Matthews** assisted by **Chris Campbell and Stu Kahn**, had a very successful response in Indy at Spring Nationals. This Program is successful and popular with the membership especially those swimmers who are at Nationals without the benefit of their club coach or are self coached. This provides a valuable resource for a large segment of the USMS population that competes and support for those without a coach attending our premier events.

We have also partnered with Sports Medicine and Science as well as fitness committees to provide workouts and programming for convention attendees. Last year's offerings for stroke clinics and Dryland were very well received and we are working to expand that for 2013 and beyond.

**PUBLICATIONS SUBCOMMITTEE-** Led by **Cokie Lepinski**, has established a working calendar and has ensured not only that there is content for publication but there is plenty of material to choose from for editors for several months out. There is a wide range of topics available and we are pleased to be able to work with National Office Staff to meet the needs of our swimmers. This group has also been very active in soliciting material from a wide variety people outside the committee to contribute material and reached out to other committees for collaboration.

**AWARDS SUBCOMMITTEE-** Led by **Heather Howland** The Kerry Obrien award has 12 applicants this year and the subcommittee is working on developing a protocol for determining recipients. COTY nominations have also been received and are being reviewed at this time.

**HIGH PERFORMANCE CAMP-** Led by **Cokie Lepinski** selected coaches Dominic Latell, Chad Dereix, and Sue Welker to join Cokie at this camp. They had received and number of applications and as of this writing were finalizing the selections. This is a program we plan to continue for 2014 and are pleased to be working with the triangle sports commission in Greensboro NC.

### Action Items

8. Select a committee to review applications and portfolios for those coaches pursuing level 4 and level 5 certifications.
9. Establish a calendar for submission dates for Level 4. (By end of Convention)
10. Create a scoring matrix for portfolios and applications for advanced certification levels.

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### Coaches Committee Meeting Agenda Thursday September 12<sup>th</sup> 12:30pm – 1:45pm – Salon I

1. Chair Welcome- Scott [scottbay@usms.org](mailto:scottbay@usms.org)
2. Review of 2013
3. Goals for 2014
4. Subcommittee and Task Force Summaries
  - a. Certification- Stu/Emmett/Cokie
  - b. International Coaching-
  - c. Awards- Heather
  - d. Publications- Cokie
  - e. Communications- Cokie
  - f. High Performance- Cokie
  - g. Web Workouts- Stu
    1. 2014 Coaching Subgroups
  - h. ON Deck/Convention- Erin
5. Old Business-
6. New Business-

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#### Fitness

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**Committee Members:** Marcia Anziano, Chair, Linda Shoenberger, Vice Chair  
Andrea Block, Mary Jane Caswell, Pam Dameron, Suzi Green, Ali Hall, Lisa Hiller, Michael McDonnell, Kay Miller, Lorie Rick, Leslie Scott, Greta VanMeeteren, Robin Walker, Tricia Wallace, Kenneth Winterberger, Jody Smith (V.P.)

**Introduction:** The committee used the Forums this year to launch a new Fitness Activity designed to draw in more Fitness Swimmers. More detail can be found on this below. We continue to support Go The Distance, however the majority of this activity is now handled by the National Office. We no longer provide monthly articles for the web site, again this has been turned over to National Office staff. We continue to keep up communication with the LMSCs through our monthly newsletter to the local Fitness Chairs, or LMSC Chairs in the situations where there is not a Fitness Chair. After our success with the Fitness workout and the Brown Bag lunch last year at convention, we have decided to continue this again this year.

#### **Discussions and projects since the last convention:**

Check off Challenge: Alaska Masters is the host for the 2013 Check Off Challenge, “Ididaswim”, designed around the famous sled race in Alaska. Ken Winterberger has done a great job as the liaison for COC by supporting them throughout the year. We will have preliminary numbers on participation to present at the convention. No one has bid to host the 2014 Check off Challenge. The committee will be discussing this situation at the convention.

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Go the Distance: Go the Distance, 100% driven by the Fitness Logs (FLOGS) and supported by Nike, continues to grow. The major support for this event is the National Office. At this point in time, 8898 swimmers are using the FLOGS, compared to 6812 swimmers at this same time last year. Of these, 5225 are participating in Go the Distance, again up from last year's number at this time of 3132. Email issues are now being handled out of the National Office as most of the answers to the questions come from that source. Suzi Green continues to write small articles on the various participants.

Fitness Chair Newsletter: Ali Hall continues as our Fitness Chair Newsletter Coordinator. In this position, Ali writes periodic emails to all LMSC Fitness Chairs. She focuses on fitness activities that are supported at the LMSC level in an attempt to get more attention to the Fitness swimmer at the local level. She solicits ideas for new programs and shares the ideas submitted by the various LMSCs.

Presence at Convention: After the success of the Fitness Workout at the convention last year, we are again teaming with the Coaches Committee to present a fitness oriented workout. We will also be hosting a Brown Bag Lunch again this year. Note, all are to bring their own lunch (in a brown bag??) and we will share ideas as we enjoy the lunch. Greta VanMeeteren has agreed to facilitate the discussions. Watch in your packet for details on the lunch.

New Fitness Activity: These activities are designed to be non competitive in nature, thus allowing anyone to participate. The events were introduced on the forums by Committee member Michael McDonnell. The first one was entitled "It's my birthday and I'll swim if I want to", and it asked for fun activities for birthday swims. The second activity introduced was "Don't Fence Me In", which asked for swimmers to relate information on new and different open water experiences. Log in to the forums to get details on these activities. We plan to continue this in 2014 with additional topics of interest to all swimmers.

### **Fitness Committee Meeting Agenda** **Thursday September 12<sup>th</sup> 10:15am – 11:30am – Salon II**

1. Introductions
2. Check Off Challenge – discuss the future of this activity
3. Fitness Award – no recipient this year again, discuss the value of this award going forward
4. GTD – review the issues that occurred during 2013.
5. GTD – establish responsibilities for 2014.
6. New Fitness activity for 2013 – status
7. Activities to be introduced during 2013

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### **History and Archives**

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#### **Committee Members**

Meegan Wilson, Chair; Barbara Dunbar, Vice Chair

John Bauman, Carolyn Bennett, Peggy Buchannan, Trisha Commons, Cheryl Gettelfinger, Paul Huting, Susan Nolte, Gail Roper, Frank (Skip) Thompson, Steve White

Ex-Officio: Anna Lea Matysek (National Office), Ed Tsuzuki (Vice President Local Operations)

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### Introduction

The USMS History and Archives Committee was formed to help document and preserve USMS history as stated in the USMS Rule Book, article **507.1.4** --*The History and Archives Committee shall record, collect and preserve documents, stories, photos, exhibits, oral histories and other memorabilia in an appropriate repository and in durable formats to ensure that the achievements of USMS and Masters swimmers will be maintained for posterity. The archived information shall be made available.*

The History and Archives Committee (H&A) has been working very hard this year to accomplish these goals. USMS historical data are archived at the International Swimming Hall Of Fame (ISHOF) Henning Library in Ft Lauderdale, on the USMS website and on USMS volunteers' computers. Many of our goals are ongoing since they take an enormous amount of volunteer time and effort and span multiple years or decades. Some of these include locating missing historical items such as registration files, championship results, USMS IDs and missing birth dates, meet results, top ten data, records data and literary information. The USMS History and Archives Committee requests that before USMS members or former members consider discarding historical USMS documents, please consider donating them to the History and Archives Committee for archival purposes. As more historical donations are located, they will be preserved on the USMS website or at the Henning Library. We also ask that local LMSCs maintain, document, and archive their history on their local websites with adequate data backup.

### Discussions and Projects Since Last Convention

1. The History & Archives Committee continues the arduous task of carefully researching and digitizing the 1986 and 1987 USMS registration files, locating and correcting duplicate IDs and other registration errors.
2. A file of names for swimmers listed in the 1970 – 1992 USMS Top Ten Times, but whose permanent IDs, birth dates, and/or full names are missing from the USMS database, was sent to the National Office for posting in Streamlines and in the History and Archives section of the website in order to request identification help from USMS members.
3. Pre 1998 Open Water and Postal Championship results are being located, scanned and prepared for posting on the website.
4. The 1989 Pan Pacific Games has been scanned and posted on the USMS web.
5. Committee members have started the process of converting missing Relay Top Ten Times for years prior to 1998 into the proper electronic format for posting onto the USMS web site. The Records and Tabulation Committee will be involved as well.
6. In collaboration with the Records and Tabulation Committee, USMS Relay records for years prior to 1995 are being located for addition to the USMS web site.
7. H&A is in the process of scanning missing, previously published Top Ten booklets for posting on the USMS website. Current Top Ten booklets continue to be posted for member access by the Records and Tabulation Committee.
8. Swim-Master publications are being scanned into pdf files for posting.
9. The Committee was asked to review the historical data recorded in Appendix F of the USMS Rule Book. We decided that Appendix F contained important information that was utilized by our members and should remain a part of the rule book for the benefit of and as a service to our membership.
10. After the launch of the new USMS website, H&A reviewed and identified problems with navigation and postings on the H&A section. The information on the main H&A Stories web

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- page has been reviewed and updated.
11. Writing, editing, and updating stories continues, however since the launch of the new USMS website and USMS National Office policy changes, H&A no longer has the ability to or the access to updating and adding stories directly to the history section as previously existed. Stories and updates and similar functions or requests must now be sent to the National Office. Aside from causing extra work for the committee, these submissions have not been handled in a timely manner and have decreased H&A progress in this direction.
  12. H&A has received several document donations this year that are in the process of being inventoried, scanned, and archived.
  13. Pursuant to the request from H&A, the National Office will automatically archive two copies of the USMS Rule Book to the International Swimming Hall Of Fame Henning Library each year starting with 2013. Missing USMS 2010 and 2011 Rule Books were located and archived at the Henning Library.
  14. Two copies of the IAHSFF (International Aquatic History Symposium and Film Festival) 2012 book which contains an abstract of the H&A Oral History presentation will be archived at the Henning Library.
  15. H&A helped the Recognition and Awards Committee fact check and verify award submissions.
  16. Ideas and historical material were sent to the USMS editor for a potential article in Streamlines and/or in USMS SWIMMER magazine. H&A fact checked two SWIMMER articles at the editor's request prior to their publication.

### Action Items

1. None at this time.

### History and Archives Meeting Agenda Thursday September 12<sup>th</sup> 12:30pm – 1:45pm – Salon IV

1. Call History & Archive Meeting to Order, Sept. 12, 2013, Thursday, 12:30-1:45 pm
2. Roll Call - Meegan Wilson (C), Barbara Dunbar (VC), John Bauman, Carolyn Bennett, Peggy Buchanan, Trisha Commons, Cheryl Gettelfinger, Paul Hutinger, Susan Nolte, Gail Roper, Frank (Skip) Thompson, Steve White, Anna Lea Matysek, Executive Liaison Ed Tsuzuki (VPLO)
3. Introduce and welcome new delegates
4. Discuss the status of current projects
5. Discuss other web projects, time lines, and priorities
6. Discuss Action item
7. Adjourn

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### Legislation

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**Committee Members:** Sean Fitzgerald, Chair, Meg Smath, Vice Chair  
Joan Alexander, Marcia Anziano, Rob Copeland, Daniel Cox, Barbara Delanois, Peter Guadagni, Mary Hull, Arni Litt, Jane Masters, Debbie Morrin-Nordlund, Dick Pitman, Jim Shaw, Heather Stevenson, Erin Sullivan, Frank (Skip) Thompson  
ex. officio: Kathrine Casey, Susan Ehringer, Michael Heather, Anna Lea Matysek, Patty Miller

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**Introduction:** 2013 is a Legislation year. We currently have 62 amendments to discuss. Any proposals submitted before Convention will be voted upon by the Legislation Committee whether to take them as Legislation year items or as Emergency Legislation in accordance with 601.2.3.

There is one hour of unopposed meeting time on Thursday to discuss these changes. The Legislation Committee will determine which items are most contentious. We will be discussing these items first during the unopposed meeting. We will then discuss any other items.

I would like to thank the Legislation Committee members, as well as the other committees and LMSC's for their work in bringing these proposals forward.

### **Discussions and projects since the last convention:**

1. Worked with the Governance Committee to bring forth Legislation items from the Board of Directors.

### **Action items:**

1. The nature of the Legislation Committee does not lend itself to "Actionable" items outside of the convention. Legislative amendments will be handled at the Convention.

### **Legislation Committee Meeting Agenda**

**Meeting #1 - Thursday September 12<sup>th</sup> 10:15am – 11:30am - Salon I**

**Legislation Open Forum – Thursday September 12<sup>th</sup> 4:45pm – 5:45pm – Grand A**

**Meeting #2 – Friday September 13<sup>th</sup> 8:00am – 9:00am – Salon I**

**Meeting #3 – Friday September 13<sup>th</sup> 4:30pm – 5:30pm – Salon I**

1. Roll Call
2. Introductory Comments
3. Review of amendment criteria and voting procedures
4. Consideration and Recommendation of Proposed Legislative Amendments
5. New Business and Projects.

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## **LMSC Development**

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### **Committee Members**

Paige Buehler, Chair

Tyler Blessing, Stacy Broncucia, Jerry Clark, Daniel Cox, Leianne Crittenden, Randy Crutchfield, Mary Hull, Cheryl Kupan, Chris McGiffin, Michael Moore, Tom Moore, Lynn Morrison, Nicole Rembach, Jeff Strahota, Erin Sullivan, Tim Waud

Ex-Officio: Ed Tsuzuki (Vice President Local Operations)

### **Introduction**

The LMSC Development Committee is responsible for managing LMSC boundaries, managing the LMSC standards list and publishing an annual standards scorecard for each LMSC. The committee fosters communication across all LMSCs and LMSC volunteer roles by providing

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- An online resource library of recommended practices
- Online discussion forums for posting questions
- Peer-to-peer teleconferences for interactive discussion of issues
- Outreach and mentoring through the zone chairs, and
- Educational seminars and workshops on selected topics

### Discussions and Projects Since Last Convention

1. **Committee Structure:** The LMSC Development Committee continues to focus its efforts in three areas with subcommittees to manage and deliver projects.
  - Mentoring – responsible for working with LMSCs, especially those struggling to meet LMSC Standards, determining criteria for convention grants, and communicating LMSC Standards survey results.
  - Education – responsible for identifying and/or creating, and managing LMSC volunteer workshops at the annual meeting/convention and determining other methods and topics for year-round education to assist LMSCs.
  - Practices & Standards – responsible for documenting “recommended practices” and developing/maintaining a resource library of them and for administering and collating LMSCs’ performance evaluations against LMSC Standards.
2. **Best Practices:** Shortly after 2012 convention a task force, led by Tom Moore, was formed within the committee to look into how to collect and publish “best practices” which might also be “pretty good” practices or “recommended” practices. The Knowledge Repository would begin with the information collected in the Brainwriting workshop at 2012 convention and grow from there using practices culled from 1) discussions in the online forums, and 2) discussions in peer-to-peer teleconference calls. It would be posted to the Guide to Operations page of usms.org. The committee decided to focus on the following 11 Practice Areas:
  - 1) **Registration Practices** (including welcoming new members, etc) / Registrar
  - 2) **Finance Practices** / Treasurer
  - 3) **Governance Practices** / Secretary
  - 4) **Volunteer Practices** (recruiting new volunteers, helping volunteers work together effectively, etc) / Chair & Vice Chair
  - 5) **Membership Practices** (member satisfaction, outreach to new types of members, etc) / Chair & Vice Chair
  - 6) **Communication Practices** / Communications Chair & Webmaster
  - 7) **Team & Training Practices** / Coaches Chair
  - 8) **Fitness Event Practices** / Fitness Chair
  - 9) **Pool Competition Practices** / Sanctions Chair & Officials Chair & Meet Directors
  - 10) **Open Water Competition Practices** / Sanctions Chair & Open Water Event Directors
  - 11) **Top Times Practices** / Top 10 Recorder

The P&S subcommittee is actively seeking volunteers to serve as “point person” in each area to serve as a conduit for the information.
3. **Discussion Forums:** The Mentoring subcommittee set up discussion threads in the LMSC Administration online forum on usms.org with the goal of generating conversation around how LMSCs are struggling with meeting certain standards and what other LMSCs are doing to

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successfully meet them. The response has been light and while there have been many “views” there have been few posts. The P&S subcommittee is working toward creating or finding existing forums for more focused discussions and tying them into the areas of Best Practices as follows:

- 1) **Registrar Forum** / *Registration Practices* (including welcoming new members, etc)
  - 2) **Treasurer Forum** / *Finance Practices*
  - 3) **Secretary Forum** / *Governance Practices*
  - 4) **Chair & Vice Chair Forum** / *Volunteer Practices* (recruiting new volunteers, helping volunteers work together effectively, etc) & *Membership Practices* (member satisfaction, outreach to new types of members, etc)
  - 5) **Communications Chair & Webmaster Forum** / *Communication Practices*
  - 6) **Coaches Chair Forum** / *Team & Training Practices*
  - 7) **Fitness Chair Forum** / *Fitness Event Practices*
  - 8) **Sanctions Chair Forum** / *Pool Competition Practices & Open Water Competition Practices*
  - 9) **Officials Chair Forum** / *Pool Competition Practices*
  - 10) **Meet Directors Forum** / *Pool Competition Practices*
  - 11) **Open Water Event Directors Forum** / *Open Water Competition Practices*
  - 12) **Top 10 Recorder Forum** / *Top Times Practices*
4. **Peer-to-Peer (P2P) Teleconferences:** Built on the success of the Brainwriting workshop where volunteers in similar roles shared struggles and solutions, Mentoring subcommittee has worked to set up teleconference sessions and invited all the LMSC Treasurers. The 60-minute sessions were moderated by Randy Crutchfield, Indiana LMSC treasurer and LMSC Development Committee member. Similar sessions for Sanctions Chairs are being arranged for July/August with more to come.
  5. **LMSC Mentoring:** Chris McGiffin continued to guide the Mentoring subcommittee, comprised largely of the Zone Chairs, in continuing outreach with all the LMSCs, especially those scoring lowest on the 2012 Standards. The Zone Chairs are actively soliciting information from the LMSCs for any changes to their performance against LMSC required standards from their 2012 scores. This information will be collated into a 2013 overview prior to convention.
  6. **Webinars:** The Education subcommittee, under Tim Waud’s guidance, met its main 2013 goal of holding at least one webinar by June 30 and is on track to hold another one prior to convention. Jim and Patty Miller used teleconference and screen sharing technology to impart conflict of interest information during two sessions in May and June. Anna Lea Matysek is lined up to give a Guide to Operations “Tour” using the webinar format in July and August. This allows any LMSC volunteer access to educational opportunities like the ones offered at convention.
  7. **Convention Workshops:** The Education subcommittee created a request for proposals to solicit a professional speaker for convention and researched likely candidates. Betty Stallings was selected to conduct an informational workshop focused on volunteering on Saturday morning of convention entitled “Swimmers Serving as Organizational Leaders: Mastering the Challenges.” There will also be four one-hour workshops offered on Friday of convention.

### Action Items

1. Approved meeting minutes from 10/21/12, 11/18/12, 1/20/13, 3/17/13, 5/19/13, 7/21/13.
2. Modified committee policies.

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- Proposed changes to rules 502.10 and 507.1.6 to remove the word “minimum” when referring to LMSC standards.

### **LMSC Development Committee Meeting Agenda** **Thursday September 12<sup>th</sup> 2:15pm – 4:30pm – Grand D**

1. Introductions
2. Mentoring subcommittee report
3. Education subcommittee report
4. Practices & Standards subcommittee report
5. LMSC Standards – performance update overview
6. LMSC Standards Policy – review cycle/working calendar
7. Best Practices project – next steps
8. Practice Point Volunteers
9. 2013 goals/objectives review & scoring
10. 2014 goals/objectives setting

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### **Long Distance**

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**Committee Members:** Donn Livoni, Chair, John Traynor, Vice Chair

Bob Bruce, Heather Hagadorn, Ali Hall, Bruce Hopson, Colleen Driscoll, Jim Sauer, Susan Kirk, Karen Reeder, Phyllis Quinn, Tom Spence, Dick Sidner, Ann Svenson, Greta Van Meeteren, Jill Wright, Robert Zeitner, Ex O: Susan Ehringer, Ex O: Lynn Hazlewood, EC: David Diehl

**Introduction:** In 2013, the Long Distance Committee continued working closely with National Championship event hosts, ensuring the success of five Open Water and five Postal USMS National Championships. In addition, the LDC supports and enforces Part 3 of the USMS Rule Book, keeps the manuals and guidelines as up-to-date as possible, continues to recognize All Americans and All Stars, and develops new programs to help ensure the success of our events.

#### **Discussions and projects since the last convention:**

- Rules & Legislation** – In 2013, changes have been proposed and are under consideration by the LDC. The LDC has undertaken an exhaustive process to make the open water and pool postal rules friendly and inviting to participants while at the same time up holding the clarity, integrity and spirit of clearly written rules. The LDC had significant cooperation, inputs, and proposed legislative suggestions from the Open Water Committee in furtherance of USMS open water swimming growth and development.
- Postal National Championships**
  - The *One Hour Postal (OHP) USMS National Championship* had over 2,500 entries. The host, Davis Aquatic Masters, did an outstanding job. Results and awards were calculated quickly and accurately using Club Assistant’s software.
  - The USMS *5K/10K Postal Championships* are currently underway at the time of this report, and the *3000/6000 Yard Postal Championship* forms and online entries were ready to go three months in advance of the Sept 15<sup>th</sup> start date.

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- Club Assistant's online entry and reporting processes have really helped the hosts and the Long Distance Committee to quickly and accurately facilitate the event entries, verifications, financials, and results.
- Our liaisons provide pre-event support and post-event consultation to the event hosts and directors. They help the hosts manage the timelines, edit their entry forms, get up and running on the online entry system, create results, etc.
- Future: We have standardized all entry forms (both paper and online) and will continue to improve the forms. The postal swims continue to grow in popularity.

### 3. Open Water National Championships –

- The LDC is coordinating more than ever with all five event hosts to ensure adequate event pre-planning and operational readiness, post-event results reporting, and championship awards distribution. Likewise, the LDC coordinates with the USMS National Office staff for the supply of banners, USMS goodies and USMS Sponsor donations.
- Our liaisons provide pre-event support and post-event consultation to the event hosts and directors. They help the hosts manage the timelines, edit their entry forms, get up and running on the online entry system, create results, etc. The idea is to bring USMS closer to the event hosts without getting in their way, and to begin to create a consistent look and feel of USMS- sanctioned championship hosted events (recognizing, of course, that each open water venue is very unique and will continue to be that way).
- All five open water national championships used online entries. Our committee has noticed that results are far more accurate than ever before, and are rarely, if ever, corrected by the swimmers!
- Future: We plan to improve the LDC event liaisons involvement and consultation with event hosts. USMS Sponsors have contributed significantly to the loot that swimmers love to go home with and the LDC desires to grow the sponsors' exposure. 2014 will see six National Championships that are spread-out across the country to provide easier access to USMS members. Safety continues to be a high priority with the LDC and OWC. In all OW NC events, safety plans are critiqued and recommendations made to keep all volunteers, spectators and participants safe and preclude unnecessary risks. The LDC is encouraging all OW events to include cumulative relays (compiled by adding swim times after the event), hoping that this will help grow numbers and increase revenue. Swimmers on winning relays make LD Relay All-American. An informal working group is communicating with the Huntington Mile in Indiana to encourage them to offer a Masters 2-mile cable swim, thereby adding a mid-country cable site. The LDC would like to increase the number of such courses in the country to make such races more available to all swimmers. Cable swims are an excellent introduction to open water swimming for novices.
- The biggest challenge for 2013 and beyond events is the issues of safety standards as specified by our insurance carrier and any possible surcharge fees to cover the increased insurance costs. The uncertainty of what will happen with these two issues is limiting the number of bids being submitted to host the 2015 NC events and putting some of the 2014 NC events in jeopardy.

## USMS Committee Reports and Agendas

### Action items:

1. Prepare 2015 bid winner summary for announcement at Convention.
2. Hear reports from the working group regarding festival or combined OW NC events in the 2015 season.
3. Strategic marketing plan for all Long Distance NC events.
4. Continue to liaison with the on-going OW and Postal national championships.
5. Track, prepare and submit the 2013 All Americans, All Stars, Postal Series and national records to the website.
6. Evaluate and update host packets and standardized forms.
7. Prepare contracts for, and assign liaisons to the 2014 OW and Postal National Championship events.

### Long Distance Committee Meeting Agenda

#### **Meeting #1 – Thursday September 12<sup>th</sup> 3:00pm - 4:15pm – Royal AB**

1. Attendance
2. Remarks by the Chair and Vice Chair
3. Announcement of 2015 National Championship hosts
4. Assignment of liaisons for 2014 events (training session TBA)
5. Rules/Legislation Proposals
6. Strategic Marketing Plan
7. Sanction fees & Safety standards
8. Reports:
  - Festivals
  - Increased participation ideas
  - 2013 Liaison Reports
9. Recess

#### **Open Forum – Thursday September 12<sup>th</sup> 4:45pm – 5:45pm – Grand A**

Legislation Open Forum - Long Distance Legislation Proposals Discussion

#### **Meeting #2 – Friday September 13<sup>th</sup> 8:00am – 9:00am – Salon VII & VIII**

1. Attendance
2. Remarks by the Chair and Vice Chair
3. Finish up any business held over from the first meeting
  - Continued discussion of Legislation Items for Submission to HOD
4. New business: Other items
5. Motion to adjourn
6. Adjournment

## USMS Committee Reports and Agendas

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### Officials

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#### **Committee Members:**

Edward Saltzman, Chair; Pat Baker, Vice Chair

Charles Cockrell, Ex-Chair; Marilyn Fink, Secretary; Nan Destafney, Steve Goldman, Caroline Lambert, Fred Pigott, John King, Brian Albright, Sean Murphy, Mary Pohlmann, Ed Stranc, Al Ness  
Ex-Officio: Kathy Casey, Sandi Rousseau, David Diehl, Clark Hammond, Laura Hamel

#### **Introduction:**

The Officials Committee mission is to create a Safe, Fair and Consistent "Masters Meet Experience" for all Masters Swimmers across the country and within each LMSC; by developing a well trained, knowledgeable core of Masters Officials; through Recruiting and Education. The committee has initiated

projects to provide these officials with the tools and communications they need to perform their functions while maintaining the highest standards expected by our membership. The committee has also been working hard to strengthen our support for the USMS National Championship meets.

#### **Discussions and Projects Since Last Convention:**

1. Reviewed the Officials Section of the USMS Guide to Operations.
2. Met with USMS 2014 Spring Nationals Host to discuss Meet/Admin Referee Requirements.
3. Worked with USMS 2014 Summer Nationals Host to identify candidate for Meet Referee.
4. In process of updating all Officials documents contained in the USMS GTO.
5. At the request of the Championship Committee; reviewed the "Officials" portion of the 2014 Championship Contract and removed unnecessary language.
6. Discussed collaborating on the Open Water Officials Requirements Training Project with the OWC.
7. Completed annual refresh of LMSC Officials Chair contact list.
8. Revisited USMS Officials Training Material and Officials Certification program.
9. Reviewed, updated and re-issued USMS vs. USA Rule Differences Quick Reference Card.
10. Ordered USMS Officials Pins to distribute at Spring and Summer Nationals.
11. Developed and published the "Application to Officiate" for the Spring (Indy) and Summer (Mission Viejo) National Championships. These applications were posted on the USMS website and distributed to every USA LSC Officials Chair, USMS LMSC Officials Chair, and emailed to Officials who had previously worked a USMS National Championship during the past three years.
12. Officials Committee Liaisons worked closely with the Meet Referees for Indy and MV to establish requirements, track tasks to be completed against the liaison timeline (i.e. - USMS Sanction, USA Observation, OQM Application), provide information, and assist with officials recruiting.
13. Distributed Summary of 2013 Rule changes to all LMSC Officials Chairs.
14. Submitted proposed rule change to 601.5 **Effective Date** to change the new rule effective date from January 1 to March 1 to better align with a more realistic date based on Rule Book deliveries.

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15. Took down the Officials Committee Document Repository web site at the request of the BOD.

### Action Items:

1. Assignment of OC Liaisons for the 2014 USMS Spring and Summer Nationals.
2. Finalize Training and Testing documents for the USMS Officials Certification Process - new urgency.
3. Assign Training Coordinator and develop backend support structure and tracking mechanisms.
4. Identify test LMSC and roll out certification for initial trial.
5. Work with the USMS Championship Committee to revisit financial support requirements for Officials at National Championships.
6. Review proposal for separate financial support of Officials Committee Liaisons to USMS Nationals.

### Officials Committee Meeting Agenda

**Thursday September 12th 10:15 am - 11:30am - Madrid**

1. Approve minutes from last meeting
2. Approve 2014 Preliminary Budget Request
3. Discuss Liaison assignments for the 2014 Nationals Championships
  - A. Santa Clara - May 1-4, 2014
  - B. University of Maryland - August 13-17, 2014
4. Discuss open issues about Officials Committee Support for National Championships
  - A. Goldman proposal - assignment and financial support recommendations
5. Discuss Training program status - Need New Energy and Sense of Urgency for 2014
  - A. Assign sub-committee to finalize training material, tests, delivery mechanism
  - B. Assign Training Coordinator
  - C. Assign Training sub-committee to develop backend systems - engaged USMS IT resources
  - D. Discuss Trial LMSC, timing, coordination
6. New Business

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## Open Water

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### Committee Members

Lynn Hazlewood, Chair; Rob Copeland, Vice Chair  
Jen Baker, Bob Bruce, Glenda Carroll, Dominic Latella, Chris Lundie, Sue Nutty, Dave Oplinger, Bill Roach, Heather Stevenson, John Traynor, Joanne Wainwright, Karin Wegner, Jim Wheeler  
Ex-Officio: Dave Diehl, Donn Livoni

### Introduction

In its fourth year of existence, the Open Water Committee is moving forward in a number of areas including open water safety, education, guidelines, code changes, awards, and service to open water events. Thanks to the leaders who have stepped forward this year—Rob Copeland, Jim Wheeler, John Traynor, Bob Bruce, and Bill Roach. Thanks also to Joanne Wainwright, our secretary, and to the

## USMS Committee Reports and Agendas

other committee members who have participated in the committee's work. The next sections provide details on committee activities.

### Discussions and Projects Since Last Convention

1. **Safety Subcommittee** (Chair Jim Wheeler)—Mission: "To develop and implement a nationwide open water safety program for all USMS sanctioned events." Tasks worked on by the Safety Subcommittee include: development of an agreement with the Long Distance committee to enhance safety of Open Water National Championships; providing advice to and participation on the Sanction Task Force; development of new sanction guidelines to meet enhanced safety needs; development of safety guidelines for open water practices, training swims and clinics; presentation of three safety webinars by Jim Wheeler in April and May; and comparison of USMS regulations and guidelines with other governing body regulations and guidelines.
2. **Officials Subcommittee** (Chair Bill Roach)—Mission: "To create guidelines and job descriptions and provide education for open water officials." Tasks worked on by the Officials Subcommittee include: developing officials guidelines including job descriptions for event officials; developing a Safety Director's Development plan; and developing a Safety Director's Training Manual.
3. **Rules and Legislation Subcommittee** (Chair Bob Bruce)—Mission: "To develop and support open water rules and legislation proposals." Tasks worked on by the Rules & Legislation Subcommittee include: developing legislation amendments to be submitted to the Legislation Committee; working with the Long Distance Committee to ensure that all proposals are sponsored by both committees; and developing rules amendments needed to support the legislation proposals.
4. **Open Water Guide to Operations Subcommittee** (Chair Rob Copeland)—Mission: "To create, update and maintain open water regulatory and educational documents including the Open Water Guide to Operations." Tasks worked on by the OWGTO Subcommittee include: working with the Sanction Task Force to create new Sanction Guidelines in response to safety issues; creating a new format for presentation of the OWGTO; updating existing guidelines as necessary; and converting all open water documents to the new format for publication in the fall.
5. **Development Subcommittee** (Chair John Traynor)—Mission: "To promote and assist with the development of open water sanctioned events." Development took a back seat to safety issues this year, but the subcommittee still worked on viable projects. Tasks worked on by the Development Subcommittee include: Clinics Grant program; Zone Championship development program; and support for other subcommittee's projects relating to development.
6. **Awards Subcommittee** (Co-Chairs Bob Bruce and John Traynor)—Mission: "To define and implement open water service, competitive, and fitness awards." Tasks worked on by the Awards Subcommittee include: development of the first USMS Open Water Service Award.
7. **Open Water Service Award Selection Subcommittee** (Chair John Traynor)—Mission: "To select the winner of the USMS Open Water Service Award and perform associated tasks." Tasks worked on by the Selection subcommittee include: development of the selection process; selection of the inaugural award winner; and development and production of the award commemorating the honor. The award will be presented during the 2013 Annual Meeting. The Selection Subcommittee includes members from both the Open Water and Long Distance committees. In the future, the selection subcommittee will also include previous

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winners.

8. **Insurance Fee Rebate Fund Task Force** (Chair Rob Copeland)—Mission: "To administer the USMS Insurance Fee Rebate Fund." The Insurance Fee Rebate Fund Task force was created by the BOD and administered by the Open Water Committee. Members were drawn from around USMS, including the Open Water Committee, Long Distance Committee, Board of Directors and Finance Committee. Beginning in April, the Task Force met each week there were applications to discuss and distributed rebates to a number of LMSCs.
9. **Convention Safety Directors Clinic Subcommittee** (Co-Chairs Rob Copeland and Bob Bruce)—Mission: "To develop and present a Safety Directors Clinic during the 2013 Annual Meeting." The subcommittee consists of members from the Officials and Safety subcommittees. The clinic will be presented in two parts—two hour lecture on Thursday and one hour interactive discussion on Friday. The purpose of this clinic is to expand on the information presented by Jim Wheeler in his webinars and workshops. The intention is to develop safety directors with in depth knowledge of open water safety and the ability to monitor sanctioned events and mentor less experienced safety directors.

### Action Items

1. Approved minutes from monthly meetings during the year and submitted for posting on usms.org.
2. Subdivided the committee into subcommittees to work on tasks during the year. See previous section for more information on subcommittee work.
3. Worked with the National Office on the development of a USMS open water logo. The BOD approved the use of this logo in December.
4. Approved a collaboration between the OWC and LDC for enhancing the safety of USMS Open Water National Championships. The tasks defined in this agreement were later folded into the functions of the Open Water Compliance Coordinator.
5. Submitted suggestions to Laura Hamel for a series of articles on open water called OW 101 to be run on usms.org.
6. Approved the creation and implementation of a U.S. Masters Swimming Open Water Service Award to be presented at the 2013 Annual Meeting. Also, approved the selection of the award recipient by a special subcommittee with members from the OWC and LDC.
7. Selected the winner of the first USMS Open Water Service Award.
8. Approved legislation and rules proposals for the 2013 Annual Meeting to be submitted in collaboration with the LDC.
9. Agreed to participate in discussions with the Sanction Open Water Task Force, make suggestions to the TF, and assist in development of new Saction Guidelines for the 2013 open water season.
10. Agreed to administer the Insurance Sanction Rebate program for USMS.
11. Agreed to create and implement a standardized format for the Open Water Guide to Operations.
12. Approved new guidelines for open water practices, training swims and clinics. The BOD will determine the disposition of these proposals.
13. Recommended to the BOD that the OWC develop a single set of safety requirements, guidelines and best practices for all USMS open water training and events.
14. Agreed to terminate the Clinics Grant program following the 2013 open water season.

## **USMS Committee Reports and Agendas**

### **Open Water Committee Meeting Agenda**

The Open Water Committee will not have a formal meeting at the 2013 convention. The meeting on Thursday and the Open Water Workshop on Friday will be combined to create a three-hour Safety Directors Clinic, with a focus on pre-event "how-to" planning approaches. The clinic outline will be published in the convention packet along with other documentation to be used during the clinic.

**Open Water - Safety Directors Clinic #1**  
**Thursday September 12<sup>th</sup> 12:30pm – 2:30pm – Grand A**

**Open Water – Safety Directors Clinic #2**  
**Friday September 13<sup>th</sup> 4:30pm – 5:30pm – Grand A**

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### **Recognition and Awards**

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#### **Committee Members**

Sally Dillon, Chair; Ray Novitske, Vice Chair

Carolyn Boak, Peggy Buchannan, Rich Burns, Betsy Durant, Cheryl Gettelfinger, Heather Howland, Margie Hutinger, Hugh Moore, Lori Payne, Walt Reid, Nancy Ridout, Laura Val, Robert Zeitner  
Ex-Officio: Ed Tsuzuki (Vice President Local Operations)

#### **Introduction**

The Recognition & Awards Committee oversees all of the USMS service awards even though other committees select some recipients. We accept nominations and select recipients for the following USMS awards: Ransom J. Arthur M.D, Dorothy Donnelly Service, June Krauser Communications, and Club of the Year. We review and consider for approval proposals for other USMS service awards and maintain a history of the award recipients on the USMS website. The committee membership includes representation from the Coaches, History & Archives, Long Distance, and Records & Tabulation committees.

#### **Discussions and Projects Since Last Convention**

1. The committee held phone conferences in December and April and the minutes are posted on the USMS website. The committee conducted other business on the R&A Committee's private forum and within subcommittees.
2. During the committee's meeting in December it amended the R&A Committee Policy Manual as follows:
  - a) Article C-1 was amended to clarify that the official name of the Ransom Arthur award is the "Capt. Ransom J. Arthur M.D. Award"
  - b) Article C-10 had three amendments: a housekeeping change from "is notified" to "notify"; the addition of an additional sentence: "If the recipient is not present at Spring Nationals, an announcement will be made at an appropriate break in the meet"; and finally, a clarification was made by inserting "for the recipient" in the last sentence.
  - c) Article D-7 was amended to clarify that "up to" 15 Dorothy Donnelly Service Awards shall be given each year.
  - d) Article D-8 was split into D-8 and D-9 to separate two subjects and to clarify when the DDSA awards are presented at convention.

## USMS Committee Reports and Agendas

3. During the committee's meeting in April it further amended the Policy Manual by voting to eliminate the requirement in Article E-3 that a winning club must wait at least five years before being nominated again.
4. The USMS Open Water committee submitted a proposal for a new USMS award, the "Open Water Swimming Service Award". The proposal was reviewed by the R&A committee and unanimously approved.
5. The 2013 Capt. Ransom J. Arthur M.D. Award recipient is Patricia (Patty) Miller. Patty received her award in May at the USMS Spring Nationals, which was held in Indianapolis, IN. A formal recognition will take place at the upcoming convention in Anaheim. Five other outstanding contributors to USMS were nominated: John Bauman (Wisconsin), Hill Carrow (North Carolina), Michael Heather (Southern Pacific), Michael Moore (Pacific), and Skip Thompson (Michigan). All past recipients of the award (who are registered with USMS) and the entire R & A Committee participated in the selection of the recipient.
6. Ransom Arthur and Dorothy Donnelly service were pins re-designed and ordered: With a relatively new USMS logo and a diminished supply of pins, it was determined that new pins were necessary. The R&A Committee approved designs for new RJA and DDSA pins at last year's convention along with a second vote on a revision taking place by email this past spring. A subcommittee solicited bids and accepted the proposal from Optimum Graphics, Inc. A number of bidders reported that they were unable to fill the order for the 10K gold RJA pins. Previous recipients of the RJA award were offered the opportunity to purchase the newly designed pin at their own cost. The newly designed pins will be presented for the first time at convention.
7. Ted Haartz was nominated for IMSHOF "Honor Contributor" – and selected! The committee submitted Ted as the nominee and we are thrilled that Ted has been selected. He will be honored along with the other inductees in Anaheim. Thanks for Walt Reid and Lori Payne for helping with the nomination process.

**Action Items are highlighted in items 2-6 above**

### **Recognition and Awards Committee Meeting Agenda** **Thursday September 12<sup>th</sup> 10:15am – 11:30am – Granada**

1. The official "Pinning" of the 2012 RJA award honoree – Patty Miller.
2. Chair's report
3. Budget review
4. Review of annual projects – the awards we coordinate: Ransom Arthur, Dorothy Donnelly Service, June Krauser Communications, and Club of the Year awards
5. Report on ISHOF and IMSHOF
6. Discuss the promotion of the USMS awards and the efforts to garner more nominees

A more complete agenda will be available at the meeting.

## USMS Committee Reports and Agendas

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### Records and Tabulation

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#### Committee Members

Chris Stevenson, Chair; Greg Danner, Vice Chair

Mike Abegg, Barbara Dunbar, Emmett Hines, Ginger Pierson, Walt Reid (USMS Records Administrator), Jeanne Seidler, Mary Sweat, Hans Van Meeteren, Mary Beth Windrath (National Swims Administrator)

Ex-Officio: Ed Tsuzuki (Vice President Local Operations)

#### Introduction

The Records and Tabulation Committee is responsible for the process of recording and verifying Top 10 times, All-American and All-Star rosters, and USMS national records for all three courses. In addition to a chair and vice-chair, the committee includes the National Swims Administrator, who collects, verifies and compiles Top 10 submissions from the LMSCs, and the USMS Records Administrator, who collects and verifies record applications and maintains the USMS records.

The committee works closely with the USMS Webmaster & IT Director for the online publication of lists, rosters and records, and to simplify and automate the compilation and verification of all swim performances.

#### Discussions and Projects Since Last Convention

1. For the past year, the Records Administrator and Swims Administrator continued their customary roles of verifying, compiling and publishing USMS Records and Top 10 Swims, respectively. The committee chair published the list of Top 10 swims and All-Americans on the USMS website.
2. Committee business was taken up during five conference calls (Dec 16, Jan 13, Mar 10, Apr 21, and May 19) and electronically through email and the restricted Records and Tabulation forum that have been set-aside for this purpose.
3. The committee made recommendations on a case of age falsification. Based on precedent, the committee recommended all swims (relay and individual) be removed from Top 10 and All America lists. The committee recommended that the swims in the national Event Results Database be designated as “DQ.”
4. The committee constructed and prioritized a list of IT projects, which was submitted to the national office in January.
5. The committee noted that the 50m free splits from the 800m and 1500m free events at nationals are often inaccurate. Since the splits are submitted for Top 10 consideration this can become an issue in some of the older age groups where they are sometimes fast enough to make the list. The committee worked with the Rules Committee chair to develop a policy at nationals, and other meets that use “blanket” split requests, to prevent counters from inadvertently triggering the touchpad on the first 50. If the policies are not effective then the committee may propose a rules change in the future.
6. The following documents were updated for clarity and accuracy: the Guide to Operations, the list of Committee policies, and the Pool Length Certification form.
7. One change in policy this year is that Top 10 Recorders are now asked to submit all pool certifications to the USMS Records Administrator; previously this was required only when a record was broken. The TTRs were also asked to review the current database of certified pools for accuracy, a process that is ongoing.

## USMS Committee Reports and Agendas

8. The committee asked for and received a rules interpretation from the Rules Committee about cases when a single lane of a competition course is measured and found to be short. Various scenarios were identified, but in summary: any swims in the lane are not eligible for Top 10 consideration but swims in other lanes are assumed to be good and are eligible for consideration.
9. The committee considered whether to recommend that USMS publish motivational time standards similar to those maintained by USA-S. These standards would be based on Top 10 lists but would be more accessible for swimmers who are not fast enough to be ranked in the top 10. The committee decided against this recommendation but one committee member noted support within his LMSC for the idea; they would try it for a period of time and he would report the reaction.
10. The committee formalized a policy for when it is acceptable to alter Top 10 lists after they are published; this policy is now included in the committee policy list (which should be consulted to find out details of this policy) pending approval by the BOD.
11. The committee recommended that meets should include a statement about the measurement status of the competition course to be used. Currently the rules state that such a statement must be included only if the pool is known to be short, but not if the pool has not been measured or if further measurements are needed to verify bulkhead placement.

### Action Items

1. None

### Records and Tabulation Committee Meeting Agenda Friday September 13<sup>th</sup> 7:45am – 9:00am - Seville

1. Introductions
2. Review & discussion of key actions for the past year, highlighting common misconceptions in the Guide to Operations
3. Discussion of possible upcoming rule/policy revisions
4. Possible use of age-adjustment curves (e.g. adopting age-adjusted “FINA points” system)
5. Pool measurement best practices

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### Registration

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#### Committee Members

Leo Letendre, Chair; George Simon, Vice Chair

John Bauman, Scott Campbell, Susan Ehringer, Arni Litt, Nancy Ridout, Doug Sayles, Robin Tracy

Ex-Officio: Tracy Grilli, Michael Heather

#### Introduction

The Committee has been monitoring the progress of the development of the replacement registration system and is beginning to participate in the initial testing.

### Registration Committee Meeting Agenda Friday September 13<sup>th</sup> 9:00am – 10:45am – Grand A

1. Discuss progress on the replacement registration system and outline path forward.

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### Rules

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#### Committee Members

Kathrine Casey, Chair; Leianne Crittenden, Co-Vice Chair; Matt Hooper, Co-Vice Chair; Kris Wingenroth, Secretary

Carolyn Boak, Charlie Cockrell, Sally Ann Dillon, Barry Fasbender, Marilyn Fink, Judy Gillies, Laura Groselle, Brian Hoyt, Catherine Kohn, Jessica Seaton, Ginny Trimble, Steve Unruh, Rand Vaillancourt

Ex-Officio: Susan Ehringer, Rule Book Coordinator; Sean Fitzgerald, Legislation Committee Chair; Mike Heather, Executive Committee; Dan McAllen, USA Swimming Rules & Regulations Committee Chair; Ed Saltzman, Officials Committee Chair

#### Introduction

The Rules Committee has jurisdiction over Part 1: Swimming Rules and the Glossary. Since this is a Legislation year, Rules amendments to Part 1 may be passed by a nine-tenths vote of the House of Delegates only if they are properly submitted, deemed an emergency by the Rules Committee and recommended for approval by the Committee. No proposed rule changes have been submitted, but one proposed change under the jurisdiction of both the Legislation and Rules committees has been submitted (see 601.4.5 for procedures).

Part 1 is based on articles 101, 102, and 105 of the USA Swimming Technical Rules, which, as amended, govern all Masters swimming competitions. The Rules Committee will make recommendations to the delegates on amendments approved by USA Swimming at this year's convention. There are two USA-S proposed amendments that could impact USMS rules and one housekeeping amendment that will be considered in accordance with 601.4.7A. The committee may also recommend changes made to USA-S article 103 (Facility Standards) to the USMS House of Delegates for USMS article 107.

#### Discussions and Projects Since Last Convention

1. Proofread the 2013 rule book for the correct insertion of:
  - A. adopted USMS amendments
  - B. USA-S approved amendments that were adopted by USMS
  - C. reference numbers throughout the rules
  - D. corrections to the rule book that were reported throughout the year
  - E. additions to the index
2. Updated the "Differences" documents for Appendix B in the 2013 rule book (USA-S, NCAA, FINA, and NFHS rules differences) and submitted the USMS/USA-S rules differences to USA Swimming for publication in their rule book.
3. Submitted rules text for "Major Changes for 2013".
4. Attended the "Our Kids Initiative" (OKI) meeting at Convention in September, shared the differences documents of swimming rules between USMS and other swimming governing bodies, and reviewed the USMS rules included in the OKI comparison of rules for all swimming governing bodies.
5. Published monthly articles in *Streamlines* for coaches that address the most frequently asked questions about rules.

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6. Updated the Rules Committee policies.
7. Reviewed the Glossary and Parts 2, 4, 5, and 6 for potential proposed changes to legislation that impact Part 1 and Rules Committee work and also proofread all references to Part 1 for accuracy. The committee submitted 17 proposed amendments to the Legislation Committee.
8. Compared USMS articles 101, 102, 103, and 108 to USA Swimming articles 101, 102, and 105 looking for any USA Swimming changes that may have been missed. One such change was found.
9. Provided a Rules Liaison and a Liaison in training to National Championship meets to assist with rules questions and rules interpretations and provided information for automatic split retrieval for official times.
10. Referred a challenge to the eligibility of a transsexual swimmer to a Medical Review committee in cooperation with the USMS Sports Medicine and Science Committee for resolution. The committee chair was Jessica Seaton and other members of the committee were Carolyn Boak, Lianne Crittenden, Sally Guthrie, Leo Letendre, Patty Miller, and Mary Pohlmann.
11. Submitted USMS proposed amendments to FINA Masters swimming rules through USAS and UANA.
12. Answered all questions about rules including the following:
  - A. FINA rules governed the Pan American Masters Swimming Championships in Sarasota, FL. The differences between FINA and USMS rules are in Appendix B of the USMS Rule Book.
  - B. Split request forms are required for split times to count for USMS records and Top 10 (103.18.1, 105.2.2, and 105.3.6). 105.2.2 and 105.3.6 also require a separate report of the split times in the summary of results prepared by the meet host and submitted to the LMSC Top 10 recorder. Even when doing automatic splits at nationals, a split request form for all swimmers for all events, except individual backstroke events, is submitted to the meet referee, and a separate split report is submitted to the USMS Top 10 recorder. Split requests for individual backstroke events must be submitted at all meets, including nationals, prior to the individual backstroke event, so officials can watch for a legal backstroke finish at the initial-split distance requested.
  - C. At least one foot has to be at the front of the block, but placing the toes of one foot at the forward edge of the block is not required (101.1.1). Both feet cannot be at the back of the block; at least one foot has to be on the front part of the platform. It is permissible to place both feet at the front of the block. Once the feet are placed, the swimmer is to remain there (103.8.5A).
  - D. Caps and goggles that meet the FINA criteria and follow USMS rules are allowed even though they are not on the FINA approved list. A note in FINA By law 8.5 specifically exempts Masters pool swimmers from the requirement that swimwear bear the FINA approved label if the swimwear meets the FINA requirements. FINA cap and goggle requirements include: caps cannot be attached to the swimsuit or goggles, must follow the natural shape of the head, cannot include outside artificial shaping (rigs, spoilers etc.), cap material can have some rigidity but must follow the shape of the head (no hard helmets), and any seams must be functional and not create outside shapes. Goggles must be an independent item not attached to a cap.
  - E. A swimmer who is deck-starting can start from the edge of the gutter if the deck level ends before the edge of the water and drops down to a gutter, allowing enough room for a swimmer

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to stand in the gutter, and the gutter then extends to the edge of the water. In this case, in order to have one foot as far forward as the swimmers on the blocks, swimmers who deck-start would be allowed to stand in the gutter to be in compliance with the rules requiring that at least one foot must be at the front of the block (101.1.1 and 103.8.5), and the front edge of the block (in this case the gutter) must be “flush with the face of the end walls” (107.11.2).

**F.** When using an automatic system as the primary timing system, with one watch as the secondary or tertiary system, a valid one-watch time adjusted in accordance with 103.17.3C-G will count for USMS official purposes as an automatic time (103.18.7).

**G.** A minimum of two people can fulfill the minimum requirement of four official positions (referee, starter, two stroke and turn judges; the referee and starter cannot be the same person, 103.2.1). A referee must be certified as a referee or, if certified as a starter or stroke and turn judge, must receive training on specific duties of a referee (103.3.1). Uncertified officials may serve as starters or stroke and turn judges if they receive training in the specific duties of the assigned positions and serve under the supervision of a certified official (103.3.2). The LMSC Officials chair can provide such training. These rules address only the minimum requirements, not specific meet situations.

**H.** The competition pool has to be measured (all lanes) before the meet if it has not been certified for length and is not on the USMS list of certified pools. When entering a dual-sanctioned meet or a USA Swimming meet, if the USA-S meet information states that the pool “has not been certified in accordance with 104.2.2C(4)”, that is the USA Swimming pool measurement rule and means that the pool is not certified for length. If the pool length certification is not on file with USMS either, then all lanes must be measured in order for times to count for USMS purposes (USMS 105.1.6 and 105.1.7A&B). The list of pools certified by USMS can be found on the USMS website in the “Top Ten/Records and Tabulation” section of the Guide to Operations. If the USA-S meet is not dual sanctioned, it is the swimmer’s responsibility to ensure that the pool is measured (read “How to get your times to count for records and Top 10 Tabulation” in the same section of the Guide to Operations for details).

**I.** FINA does not accept world records from USMS-recognized meets (see page 157 of the 2013 USMS Rule Book, “Application for USMS and/or World Record”, 5<sup>th</sup> bullet and page 151, FINA Information, FMS1.12).

**J.** Swimmers stay behind the blocks at the short series of whistles and get on the blocks or in the water at the long whistle (101.1.1, 101.1.2A, and 103.8.5A).

**K.** Both parties have to be involved in the dual-sanctioning process of a meet between the local USMS and USA-S organizations (see page 142-143 of the 2013 USMS Rule Book, “Dual Sanctioned Events”).

**L.** To check if your suit is legal, look at the approved suit list on the FINA website or show the suit to the meet referee.

**M.** All relay teams at USMS-sanctioned meets must be composed of USMS members of the same USMS-registered club (102.9.1).

**N.** Only USMS exemptions for swimwear will be accepted for USMS-sanctioned and USMS-recognized competition. Exemptions from other swimming governing bodies will not be accepted. (See Rules Committee Policies.)

**O.** Doing breaststroke during a freestyle race and briefly submerging during each stroke cycle is the style of that stroke and is not a disqualification (101.5.2).

## USMS Committee Reports and Agendas

- P.** Any kind of tape on the body is not allowed unless approved by the meet referee (102.12.1E, 102.13.9). Kinesio tape is not a kind of tape that can be approved by the referee.
- Q.** Swimmers with disabilities are welcomed and included in USMS competition. Accommodations for swimmers with disabilities are listed in USMS article 108.
- R.** Swimmers doing a forward start in the water may face any direction (101.1.1).
- S.** There is no time limit on turns.
- T.** A leadoff split time from a relay at a USMS-recognized meet for which a split request has been properly submitted and complies with all of 103.18.1 and 105.2.2A will be considered for USMS Top 10 and records even though the relay is not composed of members from the same USMS club and the relay time is not eligible for USMS consideration (202.2.1E[7]).
- U.** Even though the midpoint line for long course competition has been deleted from the USMS rule book, it is still permissible to use a midpoint line in long course competition. Such a line can also be a recall rope for long course competition (107.15).

### Action Items

1. In response to an interpretation request from the USMS Top 10 recorder regarding a specific dual-sanctioned meet, the times for USMS swimmers who competed at that meet in lanes 1-5 and 7-8 only will be accepted for USMS consideration.
2. The USMS Medical Review committee, appointed by the Rules Committee and the USMS Sports Medicine and Science Committee, considered a challenge to the eligibility of a transsexual swimmer and determined that the swimmer had met all the requirements of the IOC and USMS policy for eligibility to compete for official USMS times.
3. Arena waived FINA approval of three of its Powerskin Carbon Pro suits three days before competition began at nationals in Indianapolis. Effective May 7, 2013, in accordance with USMS article 102.12.1D, Arena Powerskin Carbon Pro suits bearing the following FINA approval codes (found on the FINA stamp on the back of each suit) are no longer allowed in USMS pool competition: AR220993 (women's), AR220994 (women's), and AR141364 (men's).
4. The Rules Committee submitted 17 proposed amendments to the Legislation Committee.

### **Rules Committee Meeting Agenda**

#### **Meeting #1 – Thursday September 12th 12:30pm – 1:45pm – Salon VII & VIII**

1. Review and approve minutes.
2. Review the 2014 budget and 2013 expenditures.
3. Consider whether to accept a proposed legislation amendment, that also falls under the jurisdiction of the Rules Committee, as an indivisible package (2/3 committee vote required, 601.4.5A).
4. Consider proposed USA-S housekeeping amendment and prepare recommendation for the House of Delegates (not treated as an emergency amendment, 601.4.7A).
5. Consider proposed USA Swimming amendments and prepare potential recommendations for the House of Delegates.

#### **Meeting #2 - Friday September 13th 9:30am – 10:30am – Salon VII & VIII**

1. Review proposed legislation amendments that impact Part 1 and Rules Committee work.

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2. Review proposed tasks for 2014: Proofread rule book, update Differences documents, post current interpretations, develop situations manual or data base of frequently asked rules questions and/or common rules problems, appoint joint task force with Legislation to review the Glossary for terms that are not used in the rule book, continue collecting a history of proposed rule changes.

### **Meeting #3 - Saturday September 14th 2:00pm – 2:30pm – Grand A**

1. Consider USA Swimming amendments as approved by the USA Swimming House of Delegates and prepare final recommendations for the USMS House of Delegates.

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## **Sports Medicine and Science**

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### **Committee Members**

Jane Moore, Chair; Sally Guthrie, Vice Chair

Jon Blank, Heide Crino, Laura Hamel, Lisa Hiller, Jane Katz, Lo Knapp, Katherine Longwell, Jim Miller, Ellen Parchen, Mary Pohlmann, Jessica Seaton, Robin Tracy

Ex-Officio: Jody Smith – Executive Committee

### **Introduction**

The Sports Medicine and Science Committee works to educate members and the public on topics of sports medicine and science. The committee has held meetings via conference call every two months since last convention.

### **Discussions and Projects Since Last Convention**

1. The committee held two conference call meetings.
2. Vice Chair Sally Guthrie led a review of all on-line articles related to sports medicine and science. Other committee members and members of the Health Network helped to update several articles.
3. The committee continues to work with the Coaches Committee to develop educational materials on dry land training and nutrition. Committee member Katherine Longwell led creation of a survey distributed via Streamlines to collect information on dry land training habits. Committee members Katherine Longwell and Jim Miller will be giving presentations at the 2013 ASCA Clinic.
4. The committee maintains the US Masters Swimming Health Network. Committee members serve as members of the network along with other interested medical and science professionals. Network members review articles with health, medical, or science related information before the articles appear in US Masters Swimming publications. Network professionals also respond to questions from US Masters Swimming members. A number of articles have been reviewed this year.
5. Sally Guthrie and Jim Miller are working on a presentation for 2013 Convention. They plan to coordinate with Coaches and Open Water Committees to provide a panel to discuss variables in open water swimming.

## USMS Committee Reports and Agendas

6. Jane Moore, Jon Blank, Jim Miller, and Mary Pohlmann worked with Sandi Rousseau from Championship Committee to update the job description for the Coordinator of Medical Care for National Championship Meets.
7. Committee members also work with other committees including Rules, Championship, and Fitness on issues related to medicine and science.

### Action Items

1. Ideas for health/medical/science-related topics and plan for production of educational displays.
2. Review and update committee goals.

### **Sports Medicine and Science Committee Meeting Agenda** **Thursday September 12<sup>th</sup> 2:15pm – 3:30pm – Madrid**

3. Welcome and Introductions.
4. Education: displays and screenings at national championship meets; other.
5. Health Network: review and planning.
6. Research Projects: updates from past projects; review of new proposals, if any.
7. Committee goals and work plan for 2013.
8. Legislation/Rules/Open Water Proposals: review any with science/medical aspects.
9. Other Business
10. Next Meeting
11. Adjourn

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### **Breadbasket Zone**

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Stacy Broncucia, Chair

#### **Introduction**

The Breadbasket Zone consisting of eight different LMSC's had a total of 4,429 registered swimmers for the 2012-2013 season. State meets were held by six of our LMSC's with Iowa hosting the 2013 Breadbasket Zone meet. Many other meets were held as well including long and short course meters.

The 2012 LMSC survey went very well with all of our LMSC's scoring 93 percent and above.

Due to USMS insurance changes unfortunately we were not able to hold the OW Zone Championship in Minnesota as we had hoped.

### **Breadbasket Zone Meeting Agenda** **Saturday September 14<sup>th</sup> 7:45am – 9:15am – Salon I**

1. Introduction and recognition of new delegates.
2. LMSC Minimum Standards (quick congratulations)
3. Open Water Zone Championships – possibility of next year?
4. Zone funds still available – ideas??
5. Elect Zone Chair
6. Award Zone Meet for 2014
7. Open discussion

## USMS Committee Reports and Agendas

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### Colonies Zone

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Jeffrey Strahota, Chair; Deb Morrin-Nordlund, Vice Chair

**Committee Members:** All members in Colonies Zone LMSCs attending convention (and any LMSC officers not making the journey)

#### Introduction

The Colonies Zone includes 10 LMSCs: Virginia, Potomac Valley, Maryland, Delaware Valley, New Jersey, Metropolitan, Adirondack, Niagara, Connecticut and New England.

#### Discussions and projects since the last convention

1. Zone meeting held April 21, 2013
2. SCY, LCM and 2 OW Zone Championship events have been held this year
3. Discussion: How to effectively incorporating more swimmers into zone SCY champs distance free events
4. Bid solicitation for 2013 Zone Championship Meets (all 3 pool courses + Open Water); bids due 8/31/13
5. Solicitation for nominations from all LMSCs for Colonies Dot Award – Nominations due 8/31/13
6. USMS National Committee Projects
  - a. LMSC Development Committee/ Scorecard distribution and updates
  - b. Open Water Committee - Zone Open Water Series

#### Action items

1. Zone Dot Award Nominations
2. Zone Championship bid collection and distribution
3. LMSC Development Survey distribution
4. Follow up with zone hosts re: distance free events

#### Colonies Zone Meeting Agenda

**Saturday September 14<sup>th</sup> 7:45am – 9:15am – Salon II**

- 1) Introductions
- 2) Approval of April 2013 meeting minutes
- 3) Presentation of 2013 Zone Dot Award
- 4) Zone Election Nomination/Forum
- 5) USMS Open Water Insurance
- 6) Zone Championship Updates
  - a) Discussion of 2013 Pool and Open Water Championships
  - b) Discussion of Bids for 2013 SCM and all 2014 Zone Championships
- 7) LMSC Development Committee Topics
  - a) Scorecard Review process
  - b) Peer-to-Peer offerings
  - c) Committee Assistance
- 8) Zone Website/e-mail list
- 9) New Business

## USMS Committee Reports and Agendas

- 10) Zone Elections
- 11) Adjourn

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### Dixie Zone

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Jerry Clark, Chair

#### Introduction

In the middle of July 2013 our zone, with its seven LMSCs, has 7,022 swimmers registered as compared to 6,586 in mid-July of 2012, a 6.67% increase.

When USMS learned of the large cost increase in insurance coverage for sanctioned open water events, all our LMSCs stepped up and financially supported those open water events in their areas that wanted to be sanctioned by USMS. This was a truly impressive showing of support; we're hopeful that the cost declines significantly this coming year. Furthermore, all our LMSCs voted to go forward with a Zone Open Water Series in 2013, and with quick work by Jacque Grossman, Jen Baker, Tim Root and Stephen Fair, a solid plan was put in place to score all USMS registered swimmers participating in any of the USMS sanctioned open water events in our zone throughout the calendar year. Tim created our scoring system 25 – 18 – 15 – 12 - 10 – 8 – 6 – 4 – 2 – 1 for 1st through 10th places. At year end, the top three women point getters and top three men point getters in each age group will be presented (by email) an attractive certificate honoring their achievements.

Our zone committed to a partial day program with Bill Brenner, who will present methods of growing our memberships, at the Atlanta airport Marriott hotel on August 24th. Each LMSC has been asked to pay the travel expense of one or more (no limit) volunteers. The meeting will commence at 11:00 and adjourn at 3:00pm, which allows the reps to get there and back home in the same day. We feel this is a good investment of LMSC funds because proactive marketing of USMS should gain new members. Our LMSCs have much more comfort with working to meet the LMSC standards this year and most of them now have outstanding score sheets. Sincere thanks to all the LMSC Chairs for their cooperation and work.

Thank you Barb Protzman for putting great newsletters together four times per year, and Thank you Dick Brewer for being a great website manager for the Dixie Zone. We all appreciate what you do.

#### Discussions and Projects Since Last Convention

1. Creating a database of pool measurements in LMSCs – Jerry Clark

#### Dixie Zone Meeting Agenda

**Saturday September 14<sup>th</sup> 7:45am – 9:15am – Salon VII**

1. Introductions (pass the signup sheet around) – Debbie Cavanaugh
2. Nomination of Zone Chair for next two years – Lisa Watson
3. 2014 Meet Calendar and Zone Championship Meets - TBD
4. Newsletter – Barb Protzman

## USMS Committee Reports and Agendas

5. Top Ten & Records – Ed Saltzman
6. Current “hot” topics – Anyone
7. Adjourn – Jerry Clark

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### Great Lakes Zone

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Daniel Cox, Chair

#### Introduction

The Great Lake Zone: Most of the LMSCs in the GLZ have either increased or held steady the number of swimmers despite the fact that GLZ does not have the population growth that other areas of the country enjoy. Most notably, Michigan (despite sustaining a major population decline statewide and in Detroit), has been able to increase its numbers. Ohio is another LMSC that needs to be congratulated. The LMSC had the largest city in the state (Columbus) within its borders, yet the city did not have the largest number of swimmers or a very active swimming community. Through the efforts of Carl Bromer (the new LMSC chair), Columbus has come alive and is now taking its rightful role in hosting the State Championship each year. The Columbus market is growing and is full of young professionals. This makes it the perfect place to develop more teams and members! I look for more good things from Ohio in the next few years!

GLOWS had fewer venues this year but were still able to provide some good competition. We have a new team in charge of GLOWS consisting of Scott Reeves, Mike McDonnell and Denise Brown. Together, they have done a great job keeping GLOWS alive and kicking! Going forward, we hope to add back some of the venues that dropped out due to cost.

This year we held our first Great Lake Open Water Championships. I want to thank Big Shoulders for hosting the event this year!

Through its members and the generosity of the LMSC's in our Zone, we have been able to award prizes to the winners of the GLOWS series and the Great Lake Championships. We have established our open water championship and GLOWS while smaller is healthy.

One more piece of the puzzle to bring our Zone closer together would be for us to re-establish our zone meet. This is on the agenda and we hope to see it happen in 2014!

I'm also happy to report that our LMSC are in compliance with all Minimum standards.

#### Discussions and Projects Since Last Convention

1. Glows
2. Open Water Championships
3. LMSC Minimum standards

#### Action Items

1. Zone Meet

#### Great Lakes Zone Meeting Agenda

**Saturday September 14<sup>th</sup> 7:45am – 9:15am – Madrid**

1. Roll call and introduction of New Delegates
2. Financial Report

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3. GLOWS Report
4. News Letter/Web site
5. Recommendations for GLZ at large board seat
6. Great Lakes Zone Meet/Open Water Championship
7. Great Lakes Zone LMSC Updates/reports
8. Other Business
9. Adjourn

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### Northwest Zone

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Tim Waud, Chair

**Committee Members:** Matt Bronson (IW), Lisa Dahl (PN), , Donn Livoni (MT), Paula Moores (SR), Jeanne Teisher (OR), Dennis Tesch (UT), Joanne Wainwright (AK), Sarah Welch (treasurer), Hugh Moore (webmaster)

#### Introduction

During the previous year, the Northwest Zone hosted, or will host, Zone championship events in all four event types (SCM, SCY, OW, and LCM). Zone conference calls were conducted on a quarterly basis. The USMS Northwest Zone Discussion Forum page was used to enhance communications within the Zone. The Zone currently has 3,530 registered members, with OR and PN each having over 1000 members each.

#### Discussions and projects since the last convention

1. Zone Championship Meets
  - a. SCM – Pacific Northwest LMSC hosted the 2012 SCM Zone Meet October 20-21, 2012.
  - b. SCY – Oregon LMSC hosted the 2013 SCY Zone Meet March 22-24, 2013.
  - c. Open Water – Pacific Northwest LMSC to host the 2013 Zone Open Water Championship September 23, at Angle Lake, Seattle, WA
  - d. LCM – Oregon LMSC to host the 2013 LCM Zone Meet August 23-25, at Mt Hood Community College in Gresham, OR
2. Zone Conference Calls: Quarterly Zone conference calls took place in December, March and July.
3. LMSC Leadership Changes: Sarah Welch is stepping down as the Northwest Zone Treasurer, this is an election year and the Zone Chair and Treasurer positions are available.
4. The Zone is scheduled to provide funding assistance for three delegates from small LMSCs to attend the 2013 USMS Convention in Anaheim, CA (one each from Alaska, Snake River and Utah).

#### Action items

None

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### Northwest Zone Meeting Agenda

**Saturday September 14<sup>th</sup> 7:45am – 9:15am – Valencia**

1. Introductions
2. Old Business
  - a. 2013-14 Zone championship meet update
    - i. 2013 SCM – Open to other than Oregon and Pacific Northwest LMSC. Meet information and entry form due.
    - ii. 2014 SCY – Pacific Northwest LMSC. Meet information and entry form due no later than January 15<sup>th</sup>
    - iii. 2014 LCM – Open to other than Oregon LMSC.
    - iv. 2014 OW – Inland Northwest LMSC. Event information and entry form due no later than May 15<sup>th</sup>
    - v. 2014 SCM – Oregon LMSC. Bids due to Zone Chair no later than September 1<sup>st</sup>
  - b. Update on Zone newsletter
  - c. Update on Zone conference calls
  - d. 2014 Convention - Small LMSCs scheduled for Zone funding assistance
    - i. Inland Northwest
    - ii. Montana
    - iii. Snake River
3. New Business
  - a. Committee report on Zone funding assistance to Small LMSC Delegates –Paige
  - b. Financial Report - Sarah
  - c. Election – Chair and Treasurer Positions
4. LMSC Reports (3 minutes each)
  - a. Alaska
  - b. Inland Northwest
  - c. Montana
  - d. Oregon
  - e. Pacific Northwest
  - f. Snake River
  - g. Utah
5. USMS Committee Member Reports and Issues
  - a. LMSC SCORECARDS
  - b. Other USMS Committee member reports
6. Convention “hot topics” and discussion on Legislation items
7. Other Business
8. Adjourn

## USMS Committee Reports and Agendas

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### Oceana Zone

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Michael Moore, Chair

#### **Introduction**

Oceana Zone includes the Pacific and Hawaii LMSCs. The committee meets annually at the U.S. Masters Swimming convention and conducts other business as needed by email.

#### **Discussions and Projects Since Last Convention**

The two LMSCs only share a contiguous ocean. Both are well run LMSCs and have show good year-to-year growth. Hawaii has grown over 5% over last year's year-end numbers, Pacific is up about 5% on a year to date numbers.. As of the middle of July, there are 11,258 USMS members in the Oceana Zone. Both LMSCs have met the LMSCs standards and are considered well run organizations.

This year Pacific hosted the USMS 1 Mile Open Water Championships and in 2014, the U.S. Masters Swimming Spring Championships will be held in Santa Clara.

#### **Oceana Zone Meeting Agenda**

**Saturday September 14<sup>th</sup> 7:45am – 9:15am – Salon IV**

1. Introductions
2. Reports the LMSCs
3. Election of the Oceana Zone Rep
4. Discussion of a Zone Championship
5. Review of proposed Legislation that may be of interest to the Zone
6. New Business
7. Adjournment

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### South Central Zone

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Tyler Blessing, Chair

#### **Introduction**

This committee meets annually at convention and conducts any business deemed necessary by email during the year. It is comprised of the delegates from the following six LMSCs. (Arkansas, Border, North Texas, Oklahoma, South Texas and Gulf).

#### **Discussions and Projects Since Last Convention**

1. 2013 SCY Zone Championship held at (South Texas) UT Austin Texas Swim Center
2. 2013 LCM Zone Championships held July 19-21 at (Oklahoma) Jenks Trojan Aquatic Center

#### **Action Items**

1. Discuss new zone policies regarding the running of Zone Championship meets

## USMS Committee Reports and Agendas

### South Central Zone Meeting Agenda

**Saturday September 14<sup>th</sup> 7:45am – 9:15am – Granada**

1. Discuss 2013 Zone Championship meets.
2. Award the 2014 Zone Championship meets.
3. Discuss the impact of Open water sanction fees on Zone open water events.
4. Finalize 2013 -2014 calendar
5. New Business
6. Elect South Central Zone chair for 2014-2015

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### **Southwest Zone**

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Mary Hull, Chair

#### **Introduction**

The Southwest Zone includes Arizona, New Mexico, San Diego-Imperial, and the Southern Pacific LMSCs. All four LMSCs have hosted meets this year. The zone has also had some open water swims and the Summer Long Course Nationals was hosted by Mission Viejo August 7-11.

### Southwest Zone Committee Meeting Agenda

**Saturday September 14<sup>th</sup> 7:45am – 9:15am – Salon III**

1. Introductions
2. Election of Zone Chair
3. LMSC reports: Arizona, New Mexico, San Diego Imperial, Southern Pacific
4. Zone meets for 2014
5. Zone open water for 2014
6. Old business
7. New business