

# USMS Committees

## Championship

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### Committee Members

Jeff Roddin, Chair; Sandi Rousseau, Vice Chair

Tyler Blessing, Tom Boak (appointed), Ken Brisbin, Debbie Cavanaugh, Jim Clemmons (appointed), Kim Crouch, Barry Fasbender, Jack Groselle, Kris Houchens, Mark Moore, Michael Moore, Patty Nardozi, Ed Saltzman, Robin Segnitz, Jody Smith, Jeff Strahota, Lisa Watson. Ex-Officio: Rob Butcher, Michael Heather, Jim Matysek, Jane Moore, Paul Smith, Chris Stevenson.

### Introduction

Our mission is to serve in an advisory capacity to national championship hosts and make recommendations and decisions that enhance the quality of championship meets for all registered U.S. Masters Swimming members; to actively solicit and receive bid proposals, review bids and select the sites for national championship meets; and support marketing opportunities for U.S. Masters Swimming Corporate Partners.

### Discussions and Projects Since Last Convention

1. Established Local and Regional Club classifications for 2011 USMS clubs
2. Adopted a Conflict of Interest policy for bid discussion and selection
3. Updated sample budget and developed a generic template for bidders
4. Worked with the National Office in establishing a specific 35 day schedule from the day entries close until Nationals starts (when to make key decisions, when to submit info for the program, etc.) and to have the National Office produce the meet programs (the host still gets them printed but USMS delivers a complete PDF to the host)
5. Updated Nationals evaluation form to match new contracts
6. Decided exhibition swims at Nationals should not be permitted at this time
7. Allow Nationals' hosts free advertising in meet programs leading up to theirs

### Action Items

8. Update Meet Director's Guide for 2012 hosts
9. Evaluate seed time updating and event change capabilities for swimmers after they have entered Nationals but prior to the entry deadline
10. Evaluate "relay only" option to enter Nationals after the traditional entry deadline
11. Evaluate using automatic split requests at Nationals as standard practice instead of by request only
12. Develop written NQT policy and FAQ
13. Calculate NQTs for 2012 Nationals
14. Update Liaison Guidelines and facility checklist for site visit
15. Propose emergency Rules proposal(s) to use video backup timing system at Nationals
16. Coordinate 2013 Summer Nationals with potential 2013 Pan Am Masters Nationals in Sarasota
17. Submit nominations(s) for the RAM National Championship Award

## Championship Committee Meeting Agenda

Meeting #1 - Thursday September 15<sup>th</sup> 2:00pm-3:15pm - City Terrace 6

1. Approve Minutes from last meeting
2. Review/discuss 2011 Nationals:
  - A. Mesa (Spring)
  - B. Auburn (Summer)
3. Review/discuss status and planning for 2012 Nationals:

- A. Greensboro (Spring)
  - B. Omaha (Summer)
4. Review/discuss proposed Legislation/Rules changes that affect Championship Committee (Article 104)
5. NQT's
- A. 2012 NQT's
  - B. Written policy/FAQ

## Meeting #2 – Saturday September 17<sup>th</sup> 8:00am-9:00am - City Terrace 6

1. 2013 Championship Bids
2. Nationals procedures/activities:
  - A. Entry deadline/automatic seed time updating
  - B. Relay only swimmers later entry deadline
  - C. Coaches hospitality
  - D. Automatic Split Requests
  - E. Sports Medicine Lecture
  - F. Ransom Arthur Award presentation at Spring Nationals
3. Goals/Tasks for 2012

## Coaches

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### **Committee Members:**

Craig Keller, Chair, Scott Bay, Vice Chair, Stu Kahn, Vice Chair

Rich Axtell, Dennis Baker, Lisa Bennett, Bill Brenner, Michael Collins, Kristin Gary, Heather Howland, Laurie Hug, Cokie Lepinski, Don Mehl, Ahelee Sue Osborn, Jennifer Parks, Dennis Tesch, Nadine Day (VP-ex-officio), Mel Goldstein (Club and Coach Services-ex officio), Susan Ingraham (Club and Coach Services-ex officio), Lisa Dahl (Club and Coach Services-ex officio)

The coaches committee has developed a number of subcommittees and task forces to both identify and carry out the priorities of the Coaches committee. The following briefs are a synopsis of what has been accomplished so far as well as some priorities for the future.

**USMS Coaches REGIONAL CLINICS SUBCOMMITTEE-** Led by **Scott Bay** has worked collaboratively with Club and Coach Services to revise and improve the USMS/ASCA levels 1 and 2 curriculum. In addition to this project, we have worked together to deliver the curriculum at Warrenton Va., Swim Fest 11, and the Pac Master Excel weekend. In addition, The Woodlands, TX, PNA, NY, World ASCA and USMS Convention are scheduled for the rest of 2011. In each presentation, the reviews have been overwhelmingly positive and the program have generated revenue rather than being an expense. The Committee has planned a calendar of regional clinics for the remainder of 2011 and is working on solidifying regional dates and locations that target the largest concentrations of USMS Coaches. To date over 100 coaches have been through the curriculum and been certified. Future plans also include working with Club and Coach Services to develop Level 3 with a significant number of committee member stepping up to contribute content for this as well as some minor revisions of levels 1 and 2. There is a collaborative effort with Open Water committee, Coaches Committee and Club and Coach Services to have an Open Water and Open Water Safety component. Currently, the committee is looking to formalize a method of selecting a cadre of presenters from the Coaching Ranks and a method for evaluating regional bids as there has been a great deal of interest in hosting clinics. Current plans are for 6 regional clinics in 2012.

**ONLINE COACHING SUBCOMMITTEE-** Led by **Stu Kahn**, this committee has selected 4 online coaches to provide workouts via the USMS forum to members. Additionally, Stu and his team have created an employment agreement approved by legal for such services that will be used going forward. Through discussions and feedback it has also been determined that the program needed to be expanded by 2 coaches to address the specific wants/needs of fitness swimmers and Triathlete/open water swimmers. We believe that this will serve a large portion of the USMS population and drive more self coached and multisport athletes to the website and ultimately towards a lasting membership with USMS. All of the coaches selected for this task have been both timely and responsive in this effort.

**INTERNATIONAL COACHING TASK FORCE-** Led by **Heather Howland**, has chosen **Frank Marchinkowski** to be the Head Coach for our efforts in 2012 FINA Worlds Masters Championships in Riccione . After receiving applications from several applicants, the task force chose Coach Marchinkowski despite a very close contest of highly qualified applicants. Assistant Coaches will be chosen at a later date and go through a similar vetting process. Additionally the liaison for this event Kristin Gary has been on the Ground in Riccione already and done a survey of logistical concerns that our swimmers would like to have information about. She is currently preparing her report and will be available prior to convention.

**THE LMSC COACHES CHAIR SUBCOMMITTEE-** Led by **Stu Kahn** and assisted by **Ahelee Sue Osborne** has had a dual function. First of all dissemination of information to Coaches Chairs in their LMSCs and also Identifying and supporting those chairs with information and educational opportunities. Through these efforts we have been able to identify and communicate with all but 6 LMSC Coaches Chairs. The reason for this is that they have either not responded or do not have an identified Coaches Chair.

**USMS NATIONAL EVENT SUBCOMMITTEE ON-DECK COACHING PROGRAM-** Led By **Chris Colburn** (on leave) assisted by **Scott Bay** and **Craig Keller**, had a successful response in Mesa at Spring Nationals and as of this writing will have coverage for Summer Nationals in Auburn. This Program is successful and popular with the membership especially those swimmers who are at Nationals without the benefit of their club coach or are self coached. This provides a valuable resource for a large segment of the USMS population and support for those without a coach attending our premier events. **Colorado Timing System** has donated 2 pace clocks at each nationals; the coaches committee is responsible for the coaches contest.

**COACHES TOOLBOX TASK FORCE-** Led By **Rich Axtell**, currently in the final stages of compiling the Coaches Tool Box. The Tool Box seeks to address some operational items and address several different business models so as to put administrative resources in the Coaches hands.

**PUBLICATIONS SUBCOMMITTEE-** Led by **Chris Colburn** (on leave) and **Ahelee Sue Osbourne**, has worked on scheduling submissions from coaches and recently worked collaboratively with ASCA to review their archives for relevant articles for Masters Swimming that could be included in future publications. This will serve to strengthen our relationship with ASCA and also was an initiative undertaken by Ahelee. As a result of dialogue and discussion with Staff, we hope to have lined up enough content to provide the editors for at least a few months in advance and some options to chose from.

**TRIATHLON AND OPEN WATER SUBCOMMITTEE-** Led formerly by **Michael Collins** (who is still actively involved) and **Laurie Hug**. Taking the lead from Michael in this is **Charlie Tupitza**. His experience in this field and willingness to step up made him a good choice. Moving forward, there has been a survey for coaches of triathletes that has been generated to gauge the needs of those coaches to provide better support for them in the future. The results of this survey are not available at this time but will be a guiding force for direction of this subcommittee. They will work very closely with the open water Committee and seek to work collaboratively with Club and Coach Services as well to develop educational opportunities that advance the priorities of USMS and its members.

**AWARDS SUBCOMMITTEE-** Led by **Craig Keller** (Stu Kahn has been nominated for an award so to prevent a conflict of interest the Chair has assumed his role) The Kerry Obrien award has 12 applicants this year and the subcommittee is working on developing a protocol for determining recipients. COY

nominations have also been received and are being reviewed at this time. The nominees will be announced at convention.

## Coaches Committee Meeting Agenda

Thursday September 15<sup>th</sup> 12:30pm-1:45pm – City Terrace 9

1. Welcome & Introductions
2. USMS Masters Certification
3. International Subcommittee
4. Online Workout Subcommittee
5. Coaches Tool Box
6. Triathlon/Open Water subcommittee
7. Awards Subcommittee
8. LMSC Subcommittee
9. Publications Subcommittee
10. Awards Subcommittee
11. New Business
12. Adjournment

## Fitness Education

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### **Committee Members**

Marcia Anziano, Chair, Linda Shoenberger, Vice Chair

Brigid Bunch, Richard Burns, Ruth Carter, Mary Jane Caswell, Randy Crutchfield, Suzi Green, Ali Hall, Kristy King, Raena Latina, Jon Olsen, Greta VanMeeteren, Jane Moore (liaison to Sports Medicine), Nadine Day (V.P.)

### **Introduction**

The committee has focused this year on introducing a new Fitness Activity to draw in more Fitness Swimmers. Details on this will follow. We continue to support Go The Distance, provide monthly articles for the web site, and keep up communication with the LMSCs through our monthly newsletter to the local Fitness Chairs, or LMSC Chairs in the situations where there was not Fitness Chair.

### **Discussions and projects since the last convention**

Check off Challenge: Maryland Masters is the host for the 2010 Check Off Challenge. Jon Olsen has been appointed the liaison from the committee to the host for the purpose of supporting them during the year. This has gone well, and Jon has done a great job. We will continue to use the guidelines for this event that were established last year for the event in 2011.

Go the Distance: As Go the Distance is now 100% driven by the Fitness Logs (FLOGS) and supported by Nike, most of the support for this event has moved to the National Office. This year (at the time I prepared this report) 2457 swimmers are participating in Go the Distance. However, one of the off springs of this, the FLOGS, have 4882 users. This has turned out to be a great retention tool for our membership. Mary Jane Caswell continues to be the voice of the email issues, communicating with the National Office (Kyle Deery) and the participants in GTD.

Fitness Chair Newsletter: Ali Hall continues as our Fitness Chair Coordinator. In this position, Ali writes periodic emails to all LMSC Fitness Chairs. She focuses on fitness activities that are supported at the LMSC level in an attempt to get more attention to the Fitness swimmer at the local level. She solicits ideas for new programs and shares the ideas submitted by the various LMSC's.

Monthly Web Articles: Linda Shoenberger continues to coordinate the monthly articles for the web site.

New Fitness Activity: This year the committee focused on a new fitness event. Ali Hall, along with her subcommittee spear headed this effort. It started as being an event, but ended up an activity with a dual purpose. The activity is named "Pick One of Six and Send us your PIX". The participants need not sign up, they simply pick one of the six challenges that are presented on the web site, complete the challenge, write up their experience, send some photos, and we will feature them on our web pages. (At the time I am writing this, this is still a proposal). We feel that this serves two purposes, gives swimmers some challenges to work on, varying in degree of difficulty, suited for Fitness Swimmers. In most cases, competition is not involved. And at the same time it allows us to update the Fitness pages, with new and different material featuring fitness swimmers from around the country. By keeping the material fresh on our pages, we feel it will draw more attention to not only the Fitness Section on the USMS web site, but more attention to the USMS web site in general.

## Fitness Education Committee Meeting Agenda Thursday, September 15<sup>th</sup> 2:00pm-3:15 pm - City Terrace 12

1. Introductions
2. Check Off Challenge – review all bids, choose a sponsor
3. GTD – review the issues that occurred during 2011.
4. GTD – establish responsibilities for 2012.
5. Topics for Monthly Articles for Web – establish responsibilities for 2012
6. New Fitness activity for 2012 – status

## History and Archives

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### **Committee Members**

Meegan Wilson, Chair; Barbara Dunbar, Vice Chair

John Bauman, Marcia Cleveland, Laura Colette, Trisha Commons, Cheryl Gettelfinger, Paul Hutinger, Patty Nardozi, Susan Nolte, Jennie (Catherine) Quill, Patrick Quinn, Gail Roper and Chris Sikich,  
Executive Liaison: Ed Tsuzuki (VPLO)

### **Introduction**

As stated in USMS Rule Book article **507.1.5** --The History and Archives Committee shall record, collect and preserve documents, stories, photos, exhibits, oral histories and other memorabilia in an appropriate repository and in durable formats to ensure that the achievements of USMS and Masters swimmers will be maintained for posterity. The archived information shall be made available.

The History and Archives Committee feel that it is extremely important that all USMS members have access to USMS history.

### **Discussions and Projects Since Last Convention**

1. John Bauman completed digitizing Top Ten data from 1971 through 1992. With the help of Barbara Dunbar (VC), Chris Stevenson (Records and Tabulation Chair) and Jim Matysek (Webmaster/IT Director), these data were posted on the USMS website for member use.
2. Top Ten errata (published corrections of errors in the published Top Tens) as well as missing information such as Swimmer IDs and club affiliations are being located and added to the online Top Tens by John, Barbara, Chris Stevenson, Walt Reed (USMS National Records Administrator and FINA World Record Administrator) and Jim Matysek. Pre 1993 Top Ten Relay listings still need to be digitized.
3. As per Paul Hutinger's 2010 Convention suggestion, Barbara created a document recognizing the first National Masters Champions (1970) and their times. Jim Matysek posted the document to the USMS website.

4. John completed digitizing 1988 and 1989 USMS Registration data, is working on the 1986 and 1987 files, and is reviewing Membership Administrator Esther Lyman's database. Tracy Grilli and Barbara have helped to facilitate this process.
5. John and Barbara continue to verify newly assigned IDs, flag problems, and update the registration database.
6. Barbara and Susan Nolte continue to search for Long Distance and Open Water National Championship results for posting. Susan reviewed the online National Championship meet results and created a list of missing information and legibility problems. More legible and more complete results will be posted when available.
7. Jeff Roddin, Championship Committee Chair, and Mark Gill, National Office, sent National Championship results from 2006 through 2010 including programs and reports to Meegan who archived them at the Henning library.
8. Meegan is inventorying USMS materials archived at the ISHOF Henning Library. Missing USMS documents will be located and added. Seven photo albums were temporarily removed from the library for scanning. Meegan scanned and archived eight photo albums recently donated by Edie and Dan Gruender.
9. Sally Dillon, (USMS Recognition and Awards Chair), Trisha Commons, Cheryl Gettelfinger, Barbara, and Meegan continue to locate or write stories for posting onto the USMS website. H&A would like notification when stories from other sources are added to the H&A story section.
10. Photos can be added to stories. Stories can be more easily located with enhanced alphabetic and other search engines, thanks to Jim Matysek and Luke Shaheen.
11. Olympian Gail Roper (H&A liaison to the USOC), continues to maintain a list of USMS members who are also Olympians with assistance from Ann Lea Matysek. When the list has been verified by Gail, it will be posted on the USMS website and updated by H&A.

#### **Action Items**

1. H&A requires a secure site on the USMS website for H&A storage of historical documents for committee use.
2. H&A needs to be able to directly update information on the History and Archives pages on the USMS website.

### History & Archives Committee Meeting Agenda

**Thursday September 15th 12:30pm-1:45pm – City Terrace 12**

1. Call History & Archive Meeting to Order Sept. 15, 2011, Thursday
2. Roll Call - Meegan Wilson (C), Barbara Dunbar (VC), John Bauman, Marcia Cleveland, Laura Colette, Trisha Commons, Cheryl Gettelfinger, , Paul Hutinger, Patty Nardozzi, Susan Nolte, Jennie (Catherine) Quill, Patrick Quinn, Gail Roper, Chris Sikich, and Executive Liaison Ed Tsuzuki (VPLO)
3. Introduce and welcome new delegates.
4. Discussion of Status of Projects from Oct. 2010 – July, 2011 listed in the Annual Report and any additional updates not included in the Annual Report.
  - A) Updating Top Ten.
  - B) Updating Registration files.
  - C) Locating and storing Championship meet results.
  - D) Archiving at the Henning Library.
  - E) Stories – Ability to add photos etc.

- F) Olympian Masters List
- 5. Discuss other web projects, timelines, and priorities.
- 6. Action Items:
  - A) H&A requires a secure site on the USMS website for H&A storage of historical documents for committee use.
  - B) H&A needs to be able to directly update information on the History and Archives pages on the USMS website.
- 7. General direction of H&A for 2012.
- 8. Announcements
- 9. Adjournment

## Legislation

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### Committee Members

Sean Fitzgerald, Chair, Jennifer Parks, Vice Chair

Joan Alexander, Marcia Anziano, Daniel Cox, Barbara Delanois, Marilyn Fink, Peter Guadagni, Mary Hull, Jane Masters, Patty Miller, Debbie Morrin-Nordlund, Steve Peterson, Dick Pitman, Meg Smath, Erin Sullivan, Meegan Wilson, Susan Ehringer (ex-officio), Kathrine Casey (ex-officio), Michael Heather (ex-officio), Chris McGiffin (ex-officio)

**Introduction:** 2011 is a Legislation year. We currently have 28 amendments to discuss. Four of those are just housekeeping. At this point, any further items will be voted upon by the Legislation Committee whether to take them as Legislation year items or as Emergency Legislation in accordance with 601.2.3.

There is only 45 minutes of unopposed meeting time to discuss these changes. The Legislation Committee has determined that the following items are most contentious. We will be discussing these items first during the unopposed meeting. L2 and L3, L5 and L6, L7. We will then discuss any of the other items.

I would like to thank the Legislation Committee members, as well as the members of the Governance Committee for their work in bringing these proposals forward.

### Discussions and projects since the last convention:

1. Worked with the Governance Committee to bring forth Legislation items from the Board of Directors.
2. Worked with the National Office to update the Policies and Procedures and LMSC Handbook.

### Action items:

1. The nature of the Legislation Committee does not lend itself to “Actionable” items outside of the convention. Legislative amendments will be handled at the Convention.

### Legislation Committee Meeting Agenda

Meeting #1 – Thursday September 15<sup>th</sup> 9:45am -11am – City Terrace 6  
 Meeting #2 – Friday September 16<sup>th</sup> 2:30pm-3:30pm – City Terrace 6  
 Meeting #3 – Saturday September 17<sup>th</sup> 8:00am -9:15am – City Terrace 9

1. Roll Call
2. Introductory Comments

3. Review of amendment criteria and voting procedures
4. Consideration and Recommendation of Proposed Legislative Amendments
5. New Business and Projects.

## LMSC Development

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### **Committee Members**

Doug Adamavich, Chair; Lori Payne, Vice Chair

Barb Protzman, Chris Lundie, Chris McGiffin, Doug Garcia, Ellen Tobler, Hans Van Meeteren, Jeff Strahota, Leianne Crittenden, Lori Payne, Lynn Morrison, Paige Buehler, Rick Noeth, Sally Guthrie, Syd Latina, Ex-Officio: Ed Tsuzuki (VPLO), Anna Lea Matysek

### **Introduction**

Our committee is in its second year and has been working on two major efforts. The first is assessing LMSC compliance with the published minimum standards. The other is evaluating remediation procedures for those LMSCs that don't comply with the standards. We also coordinated a slate of workshops and presenters for this year's convention in Jacksonville. It has been a busy year for this committee but our efforts have produced a clearer picture of the current status of the LMSCs and initiated discussion on how to help those in need.

Our first effort was to get a fact-based snapshot of where the LMSCs stand regarding compliance with the minimum standards. We conducted multiple surveys on the range of functional areas covered by these standards. Surveys were completed and the data was analyzed and distilled into a report. Recommendations for changes to the minimum standards are being discussed. This document represents a massive effort from our committee that occupied the bulk of our time since Dallas.

As the analysis of the minimum standards surveys was being completed, the subject of remediation came to the forefront. The committee began to look at what should be done when an LMSC was found to be non-compliance on a particular standard. Areas of non-compliance were also ranked to determine which non-compliant standards would require immediate attention and action. The goal here was to assist LMSCs to become compliant with the minimum standards by working with them, the Zone Chairs, the National Office, and other resources. This effort is ongoing but has already produced a report with initial recommendations on remediation matters.

### **Discussions and Projects Since Last Convention**

1. Assessed the 2010 convention workshops.
2. Coordinated workshops for 2011 convention.
3. Conducted minimum standards surveys.
4. Analyzed results of the surveys.
5. Published findings and recommendations.
6. Ranked the most important areas of compliance.
7. Evaluated remediation procedures for non-compliance.

### **Action Items**

1. Submit legislative changes to the LMSC minimum standards.
2. Prepare for next year's minimum standards surveys.
3. Finalize remediation procedure updates.
4. Work with LMSCs that need assistance.

## LMSC Development Committee Meeting Agenda

Meeting #1 – Thursday September 15<sup>th</sup> 2:00pm-3:15pm – City Terrace 7

1. Session I – LMSC Minimum Standards
  - Why – The Importance of Consistent Level of Service
  - Assessing Current Standards



- Lessons Learned

## Meeting #2 – Saturday September 17<sup>th</sup> 8:00am-9:00am – City Terrace 10

- Why – Fix the Problem, Don't Affix Blame
- Recommendations
- Lessons Learned

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## Long Distance

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### Committee Members

Heather Hagadorn, Chair; Donn Livoni, Vice Chair

Neil Brophy, Bob Bruce, Ali Hall, Bruce Hopson, Susan Kirk, Donn Livoni, Rebekah Olsen, Jennie Quill, Karen Reeder, Dick Sidner, Thomas Spence, Ann Svenson, Greta Van Meeteren, Jill Wright, Robert Zeitner, Ex-Officio: David Diehl, Susan Ehringer, Mark Gill, Lynn Hazlewood

### Introduction

The purpose of the Long Distance committee is detailed in *Article 507.1.8, USMS Rule Book, page 93*. The committee selects open water and long distance national championship hosts, provides advisory services to these hosts, oversees all rules in Part 3 of the rulebook, and maintains the records, All Americans and All Stars. This committee works closely with the Open Water committee, to develop and enhance existing guidelines and manuals, and also to help expand the competitive side of open water swimming and include more fitness and non-competitive events and clinics.

### Discussions and Projects Since Last Convention

1. **Rules:** The committee will propose a few emergency rules for Part 3 to the HOD this year. The rules are non-impactful to the spirit of what exists today, however they do provide clarity to existing rules that may otherwise be ambiguously interpreted. As of the July 10<sup>th</sup> deadline, there were no emergency proposals submitted by other committees, the BOD or any LMSCs. Several housekeeping items were submitted to the rule book editor, to correct the numbering references in Part 3.
2. **Legislation:** The committee, working closely with the Open Water committee, created several new legislation proposals designed to expand open water to include additional events that may never have sanctioned with USMS otherwise. This proposal helps support the growth of open water, while maintaining the same high level of integrity and standards of safety that exist today. Please join us at the *Open Forums* to discuss the proposals submitted by the Long Distance and Open Water committees.
3. **National Championship Events:** The One Hour Postal National Championship continues to be the largest USMS championship event, with nearly 3000 participants. New in 2011, we still require split sheets to be recorded for postals, however only the swimmers who break records have to *submit* them to the hosts for verification. All point-scoring times are verified against other pool events and open water events to help maintain the integrity of results and limit invalid submissions. The committee oversees and supports a total of five postal and six open water national championships. With the increasing use of the online entry system, membership validation and the integrity of event results has become easier to maintain, both for the hosts and the committee. The LDC event liaisons worked proactively with each of the hosts to review and provide recommendations to safety plans, entries, timelines, USMS sponsors and swag, and to work toward better consistency across the events. This year we received 26 qualified bids for the 2013 events; winning/non-winning hosts will be notified prior to the convention, and results will be tracked in the committee minutes for approval by the HOD.
4. **USMS Sponsors:** With help from the National Office, exposure to the USMS sponsors in our events has grown significantly from last year. All six of the open water national championships received goodie bag treats from several sponsors, and Speedo began sponsoring the postal events

- this year. All open water national championships also received brightly colored USMS caps and banners.
5. **Awards:** Several new records were broken in the one mile and two mile cable events early in the summer. All Americans and All Stars continue to be maintained and recognized by the committee.
  6. **Open Water Guide to Operations:** The committee supported the Open Water committee to develop new educational materials and update existing manuals. The updated materials will be placed in the Open Water Guide to Operations (OWGTO), which can be viewed as part of the USMS GTO (<http://www.usms.org/admin/lmschb/>).
  7. **Safety:** The Open Water Safety Task Force was created by the Open water committee and is supported by members of both the OWC and LDC. Please refer to the OW annual report for details.

#### **Action Items**

1. Prepare 2013 bid winner summary for announcement at Convention
2. Continue to liaison with the on-going OW and Postal national championships.
3. Track, prepare and submit the 2011 All Americans, All Stars and national records to the website.
4. Order medals, patches and awards as necessary for 2012.
5. Evaluate and update host packets and standardized forms.
6. Prepare contracts for, and assign liaisons to the 2012 OW/LD National Championship events, and the 2013 OHP National Championship.

### Long Distance Committee Meeting Agenda

#### Meeting #1 – Thursday September 15<sup>th</sup> 2:00pm-3:15pm – City Terrace 5

1. Call to order
2. Introductions
3. Selection announcement of 2013 national championship hosts
4. Assignment of liaisons for 2012 events
5. Legislation proposals
6. Reports:
  - All-American
  - All-Star
  - Awards
  - Records
7. Recess

#### Meeting #2 – Saturday September 17<sup>th</sup> 9:15am-10:15am – City Terrace 10

1. Finish any business held over from the first meeting
2. Discussion of Rules Items for Submission to HOD
3. Event Liaison Workshop
4. New Business: Other items
5. Motion to adjourn
6. Adjournment

## Officials

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#### **Committee Members**

Charles Cockrell, Chair; Ed Saltzman, Vice Chair

Pat Baker, Lee Carlson, Sandy Drake, Marilyn Fink, Steve Goldman, Judy Gillies, Charlie Kohnken, Leon Kief, John King, Caroline Lambert, Eric Nordlund, Fred Pigott, Mary Pohlman, Ex-Officio: Kathy Casey, Clark Hammond, Sandi Rousseau

## **Introduction**

The Officials Committee continues to work on projects to train and educate USMS officials and to strengthen our support for USMS National Championship meets. During the past year, the Officials Committee updated material for the USMS Guide to Operations, including a presentation on “Officiating Masters Swimming” for LMSC Chairs, Referees, and other officials; updated pre-meet briefing notes for officials; provided guidance on implementing rule changes regarding administrative officials; and discussed meet situations and resolutions. In addition, we developed tests for stroke and turn judges and starters to be used by LMSCs seeking to implement certification programs. The officials’ tests have been reviewed by the Rules Committee for accuracy and rule references and will be added to the USMS Guide to Operations by the USMS Convention. The committee reviewed the guidelines for certification programs and approved Pacific LMSC’s officials’ certification program, planning to work with Pacific during the implementation phase. The Officials Committee plans to offer two workshops on “Officiating Masters Swimming” at the USMS Convention for LMSC Officials Chairs, Referees, USA-Swimming Officials, and other interested officials.

The Officials Committee continues to work with meet hosts and the Championship Committee to recruit and select lead officials for USMS National Championship meets. Applications to Officiate were distributed for SCY Nationals in Mesa and LCM Nationals in Auburn, and the Officials Committee coordinated with Meet Referees for both meets to establish requirements, provide information, and assist with recruiting. Meet Referees and Administrative Referees have been assigned for 2012 National Championship meets in Greensboro and Omaha.

## **Discussions and Projects Since Last Convention**

1. Update of materials for the USMS Guide to Operations.
2. Update of certification guidelines for USMS officials.
3. Development of officials’ tests for stroke and turn judges and starter.

## **Action Items**

1. Assignment of Leadership Team and Liaisons for 2012 Championships.
2. Inclusion of officials’ tests to the USMS Guide to Operations.

## Officials Committee Meeting Agenda

Thursday September 15<sup>th</sup> 9:45am-11:00am – City Terrace 5

1. Approval of conference call minutes.
2. Approval of 2012 budget request.
3. Issues dealing with National Championship Officials (assignment of leadership team and liaisons; discussion of issues from 2011 meets; additional planning for 2012 meets).
4. Issues dealing with Local Officials (certification and testing; interfaces with LMSC Officials Chairs; updates to the Guide to Operations).
5. New business and open forum for LMSC Officials Chairs.

## Open Water

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### **Committee Members**

Lynn Hazlewood, Chair; Glenda Carroll, Vice Chair

Lisa Bennett, Marcia Cleveland, Michael Collins, Malcolm Cooper, Jon Harnett, Laurie Hug, Karen Kaussner, Katherine Longwell, Frank Marcinkowski, Fred Piggott, John Traynor, Rick Walker, Jim Wheeler, Ex-Officio: David Diehl, Mark Gill, Heather Hagadorn

### **Introduction**

The purpose of the Open Water committee is to "...promote the development of and participation in open water swimming..." (*Article 507.1.10, USMS Rule Book, page 93*). USMS has had incremental development of open water during the past two decades, but has not yet taken that leap forward to become

a significant part of the greater open water community. For the past two years, the committee has been laying the foundation for that leap forward and, depending on the outcome of some initiatives this year, is poised to begin working on more direct development in 2012.

### **Discussions and Projects Since Last Convention**

**Open Water Guide to Operations:** The committee, along with members of the Long Distance committee, has begun a project to develop new educational materials and update existing manuals. The updated materials will be placed in the Open Water Guide to Operations (OWGTO), which can be viewed as part of the USMS GTO (<http://www.usms.org/admin/lmschb/>).

**Sanctions:** The committee developed open water sanction guidelines as Part 1 of the OWGTO. These guidelines, along with a new sanction application, implemented the sanction legislation passed at the 2010 annual meeting. The committee has developed a new sanction proposal for 2011. Article 203 has been reorganized and updated to allow for multiple types of sanctions, and to more clearly delineate what is the responsibility of the LMSC and what is the responsibility of the event director. Multiple sanction options will enable USMS to sanction qualified independent events and create sanctioning partnerships with other NGBs.

**One-Event Registration:** The committee has prepared two pieces of legislation for the One-Event Registration. First, a re-write of the OEVT definition that separates open water OEVT from pool OEVT and lays the groundwork for increased use of the OEVT for open water event development. The second legislation proposals is a re-structuring of the OEVT fees to make USMS more competitive in the marketplace. The committee will prepare recommendations to the BOD for administration of the OEVT and fees for presentation at the annual meeting.

**Event Results Database:** The open water sanction legislation passed in 2010 requires event directors to send their event results to USMS for inclusion in an event results database. The committee has been discussing the specifications for the proposed database. A test database was created to demonstrate potential benefits including the capability to handle all USMS standard scoring divisions, automatic calculation of points for a national ranking system, automatic calculation of points for All-Stars, calculation of participation points for fitness swimmers and swimmers who do not place highly, calculation of miles swum in open water events for individual swimmers (teams, zones, etc.), publication of official results and maintenance of the history of our open water events. A template was distributed to sanctions chairs, open water chairs and event directors for optional collection of 2011 data.

**National Open Water Swimmer Ranking System:** The committee is working on defining a national open water swimmer ranking system for USMS members, which is based on points earned in competition in six distance categories and all standard USMS scoring divisions (*Article 303.1, USMS Rule Book, pages 61-62*). The intention is to provide value for competitive swimmers and fitness swimmers, encourage swimmers to participate in more events and races, encourage swimmers to participate in higher level races (National Championships, H2Open events, and regional events and series). More information on the system will be available at the committee's convention meeting.

**Safety:** The Open Water Safety Task Force was created at the committee's April meeting and includes personnel from the open water and long distance committees plus other USMS members. Task force membership includes Lynn Hazlewood, Heather Hagadorn, Bob Bruce, Rob Copeland (*ex-officio*), Dave Diehl (*ex-officio*), Corinne Gorski, Bruce Hopson, Susan Kirk, Frank Marcinowski, Steve Munatones (*ex-officio*), Karen Reeder and Jim Wheeler. The task force began meetings on June 5 and has initially concentrated on compiling Open Water Safety Objectives and other safety support documentation. The Open Water committee is going to have a safety workshop during our second meeting (currently scheduled for Friday at 10:30 AM). During this workshop we will be teaching people how to use our safety document to create their safety plan. The participants will build a safety plan during the meeting.

**Safety Education:** The Safety Task Force will partner with the Coaches Certification program and National Office personnel to run Safety Education clinics as a companion to Level 3 coaches certification clinics. In addition, the Safety task force will develop adjunct safety education as follows: hold a convention workshop on building safety plans during the second OW meeting, develop safety webinars to reach people who cannot attend live clinics, hold conference calls with event officials, and develop an email list of human resources for event support services.

### Action Items

1. **MSA** to send the Sanction Guidelines to the Long Distance committee for approval of distribution and implementation of the guidelines as defined in Article 101 of the OW GTO (Minutes of 2/13/2011).
2. The committee agreed to review the status, fee structure and implementation of the One-Event Registration and prepare legislation and an administrative proposal for the HOD in September (Minutes of 2/13/2011).
3. Agreed to the creation of an inter-committee Safety Task Force (Minutes of 4/17/2011).
4. Agreed on the outlines of changes to the OEVT structure and process (Minutes of 4/17/2011).
5. **MSA** One-Event Registration proposal as amended—Article 201.1.3 rewrite (Minutes of 5/22/2011).
6. **MSA** One-Event Registration fee proposal—Article 201.1.5 amendment (Minutes of 5/22/2011).
7. **MSA** Sanction Legislation proposal—Article 203 rewrite (Minutes of 5/22/2011).
8. In addition to the above action items, the committee **MSA** all meeting minutes posted on usms.org.
9. Additional action items for the July and August meetings will be posted in the minutes when available.

## Open Water Committee Meeting Agenda

### Meeting #1 – Thursday September 15<sup>th</sup> 12:30pm-1:45pm – City Terrace 5

1. Call to order
2. Introductions
3. Legislation proposals
4. OEVT administrative recommendations
5. Event results database
6. National ranking system
7. Recess

### Meeting #2 – Friday September 16<sup>th</sup> 10:30am-11:45am – City Terrace 5

1. Safety Plan Workshop - how to use our safety document to create a safety plan. The participants will build a safety plan during the meeting
2. Adjournment

## Recognition & Awards

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### Committee Members

Sally Dillon, Chair; Hill Carrow, Vice Chair

Andrea Block, Carolyn Boak, Norman Bower, Chris Campbell, Betsy Durrant, Dan Gruender, Edie Gruender, Margie Huting, Hugh Moore, Walt Reid, Nancy Ridout, Gail Roper, Kelly Sharitt, Laura Val, and Robert Zeitner, Executive Liaison: Ed Tsuzuki (VPLO)

### Introduction

The Recognition & Awards Committee oversees all of the USMS service awards even though other committees select some. We review and approve proposals for official USMS awards and maintain a history of award recipients. The 16-member committee includes numerous representatives from other committees.

### Discussions and Projects Since Last Convention

1. **The 2011 Capt. Ransom Arthur M.D. Award recipient is Rob Copeland** and he received his award from USMS President Jeff Moxie at his home pool in Peachtree, GA. USMS Vice President Mike Heather made the official announcement at SCY nationals in Mesa, AZ. The other outstanding nominees were John Bauman from Wisconsin LMSC and Kerry O'Brien from Pacific

- LMSC. All past recipients of the award and the entire R&A committee participated in the selection of the recipient.
2. Various subcommittees participated in the selection of the **2011 recipients of the USMS Dorothy Donnelly Service Awards, USMS Club of the Year Awards, and June Krauser Communications Award**, which will be announced during the R&A Committee report to the HOD.
  3. The R&A Committee's discussion forum was used to review the committee's official description that appears in the Rule Book. The committee wishes to restrict our award responsibility to "service" awards to properly reflect what has been our practice all along. We would also like to change the "numerical" membership requirements, as they are unnecessary and difficult to achieve. A proposed legislative change has been submitted as a result of our discussion and it can be found in the Legislation section of the convention packet.
  4. As a follow up to the "Recognition of Volunteers at the Local Level" workshop presented by the committee at last year's convention, a 2-page document summarizing all of the good ideas generated has been produced and is now available on the USMS website. Using the Administration tab, go to Guide to Operations and scroll down to Awards to download this document. We hope LMSCs and clubs will find the information useful.
  5. An on-going project has been to see that Ransom Arthur award recipients have a "story" explaining why they were so honored. With the help of numerous committee volunteers, and others, the project has been completed. Go to <http://www.usms.org/admin/awards/> to view the various USMS awards. Click on any Ransom Arthur award recipient's name and you will go to a page with information about the person and at least one "story" about their contributions to USMS. The History & Archives Committee has provided a good deal of assistance with this project!
  6. The committee held a teleconference meeting and the minutes are posted on the USMS website for all to see.

#### **Action Items**

1. The committee voted via Email to submit a legislative change to its Rule Book description. (See item #3 above and the Legislation section of the convention packet.)

### Recognition & Awards Committee Meeting Agenda

Thursday September 15<sup>th</sup> 9:45am-11:00am – City Terrace 7

1. "Pinning" of the 2011 Capt. Ransom Arthur M.D. Award recipient – Rob Copeland.
2. Chair's report and review of the budget.
3. Review of annual projects – awards that we coordinate.
4. Report on ISHOF and IMSHOF.
5. New Business
  - a. Lack of nominees for awards.
  - b. Re-design and re-order of DDSA and RJA pins.
  - c. Other

## Records & Tabulation

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#### **Committee Members**

Chris Stevenson, Chair; Emmet Hines, Vice Chair.

Cav Cavanaugh, Greg Danner, Barbara Dunbar, Laszlo Eger, Cheryl Gettelfinger, Donna Hooe, Son Nguyen, Walt Reid (USMS Records Administrator), Jeanne Siedler, Mary Sweat, and Mary Beth Windrath (National Swims Administrator), Executive Liaison: Ed Tsuzuki (VPLO)

#### **Introduction**

The Records and Tabulation Committee is responsible for the process of recording and verifying Top 10 times, All-American and All-Star rosters, and USMS national records for all three courses. In addition to a

chair and vice-chair, the committee includes the National Swims Administrator, who collects, verifies and compiles Top 10 submissions from the LMSCs, and the USMS Records Administrator, who collects and verifies record applications and maintains the USMS records.

The committee works closely with the USMS Webmaster & IT Director for the online publication of lists, rosters and records, and to simplify and automate the compilation and verification of all swim performances.

### **Discussions and Projects Since Last Convention**

1. For the past year, the Records Administrator and Swims Administrator continued their customary roles of verifying, compiling and verifying USMS Records and Top 10 Swims, respectively. The committee chair published the list of Top 10 swims and All-Americans on the USMS website.
2. Committee business was taken up during four conference calls (Dec 5, Feb 20, Apr 10, June 20) and electronically through email and the restricted Records and Tabulation forum that has been set aside for this purpose.
3. The committee updated the Guide to Operations for 2011. The updates this year were a little more extensive than usual. Changes were in split requests (two watches/buttons now okay), USMS record applications (now there is a 90-day deadline from the end of the season), and the requirement that bulkhead placement be verified before meets.
4. At the Dec 5 meeting, the committee approved a new method of awarding and recording USMS national records. After the submission deadline for a particular season, the Records Administrator will publish the official USMS record progression for each event in the season based on the dates of the swims. Swimmers who held the record at some point in the season will receive a certificate of recognition. This policy change was discussed by the Board of Directors at their Jan 29 meeting. They approved the change and indicated that it did not need approval by the Executive Committee. The information was disseminated by publishing an article in the March edition of the *Streamlines* electronic newsletter that is sent by email to all USMS members. A separate email (March 27) was also sent to the Chairs and Top Ten Recorders of all LMSCs informing them of the policy and its possible ramifications.
5. The committee maintains a prioritized list of IT projects, collaborating with the USMS webmaster/IT coordinator Jim Matysek. These projects were classified by whether or not they related to the E2EEM project (i.e., involving the national meet results database); they were also classified by priority level and ordered within each level. Most of the E2EEM projects that were classified at the highest priority were completed this year.
6. There was a concerted effort this year to increase the number of Top Ten Recorders who use the E2EEM tools to upload meet results and generate top ten reports. In the fall, 29 LMSCs had access to the tools, representing approximately 56% of the USMS membership. As of July 2011, 44 LMSCs have access to the tools, representing approximately 97% of the USMS membership. Although the committee eventually approved it, granting access to everyone at once was deemed impractical due to the need for training on the tools as well as the increased workload of the National Swims Administrator. Just because an LMSC has access to the tools doesn't mean that they are being used. Results are not always uploaded, and the tools are not always used to prepare Top Ten submissions. As of July 2011, 35 LMSCs (representing approximately 65% of USMS membership) are uploading their own meet results. In a very few cases, it is someone other than the Top Ten Recorder who has access to the E2EEM tools.
7. Another priority of the committee this year was the training of TTRs, both in general and on the new web tools. We have worked with Anna Lea Matysek in the national office on this task; Anna Lea has developed a number of excellent tutorial documents, primarily targeting inexperienced TTRs, for uploading meet results and generating top ten reports. The committee also developed a TT report "checklist" for more experienced recorders. These documents are located in a new portion of the USMS website: <http://www.usms.org/admin/lmschb/content/tttutorial>. A link to this page is in the Guide to Operations section of the website. Anna Lea also offers hour-long training sessions to new TTRs by phone and a "gotomeeting" connection, so the TTR can either watch how to use the tools or Anna Lea can watch as the TTR uses the tools for the first time.
8. The Committee submitted an amendment to Article 507.12 in the Rule Book. This is the article that describes the committee responsibilities; the publication of All-Star rosters was added to the

rule. This corresponds to current practice, since it is our committee that determines the criteria and makes the All-Star selections.

#### **Action Items (meeting date)**

1. Approval of minutes from meetings on 9/17/10, 12/5/10, 2/21/11, 4/10/11.
2. Revisions accepted for Split Notification Form to reflect rule changes passed at Convention. (12/5/11)
3. Revisions accepted for the Record Application Form to reflect rule changes passed at Convention. (12/5/11)
4. Revisions accepted for the Guide to Operations for 2011. (2/20/11 and committee forum)
5. USMS Record progressions are to be tracked and published after each season, and certificates awarded only to swimmers who held the record at some point in the season. (12/5/11)
6. Amendment proposed to Article 507.12 defining the committee's purpose. (6/20/11)

### **Records & Tabulation Committee Meeting Agenda** **Friday September 16<sup>th</sup> 10:30am-11:45am – City Terrace 6**

1. Introductions.
2. Approval of minutes from 6/20/11 meeting.
3. When to submit USMS record applications in light of the new "records progression" policy: how to disseminate this information to Meet Directors and Top Ten Recorders.
4. Review IT projects and priorities.
5. International Meets: what is the best way to include them in the MRDB? Piecemeal by LMSCs? One or more "superusers" in charge of them?
6. Pool length measurements: are current tolerances reasonable in theory and practice? What is the current state of the national pool length certification database?
7. Other business.

## **Registration Committee**

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#### **Committee Members**

George Simon, Chair; Leo Letendre, Vice Chair

Susan Ehringer, Emmett Hines, Arni Litt, William Bearden, Nancy Ridout, Robin Tracy, Greg Weber, Susie Young, Ex-Officio: Tracy Grilli, Anna Lea Matysek

#### **Discussions and Projects Since Last Convention**

1. Several LMSCs raised the issue of being able to charge the member a minimal fee (\$1 to \$2) to mail registration cards. The committee rejected this request
2. Many LMSCs are delinquent in mailing cards, donation letters, and replying to notes from the swimmers who make comment on their online registrations. No definite action other than to determine why some are delinquent, and to remind them that the minimum requirements of an LMSC must be met.
3. A subcommittee meets regularly with the registration system vendor – many enhancements have been made to the system to make the registrar's use of the system easier, such as background screens to lessen incorrect registrations, an information window on the main screen that shows the number of cards in the queue and their oldest date, the number of member messages that need to be handled, and the number of notes about a member's record as received in the National Office. These items are available to both the LMSC and National Office. Also the LMSC treasurers have all been notified that they can access the financial data for their LMSCs to lessen the registrar's requirement to keep the treasurer informed of the monthly status of the system (many have chosen to not use the new function).



## Action Items

1. Continue discussions of LMSCs who fail to meet minimum requirements

## Registration Committee Meeting Agenda Friday September 16<sup>th</sup> 10:3am-11:45am – Orlando

1. Continue Discussions of LMSC registrar's who fail to meet minimum requirements and how best to remedy the situation for the members who want their card sent or a reply to the question they asked.
2. As mentioned above, there are currently 6 LMSCs who have a lot of cards that need to be printed remaining in their queue, some from November 1<sup>st</sup>. There are over 881 cards USMS wide that haven't been printed, 217 donations letters, and 58 notes from members that have not been acted upon. Should the National Office take over after a reasonable period and mail cards at a charge to the LMSC for the service. Several LMSCs already contract the National Office to process the cards at a \$2 fee.

## Rules

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### Committee Members

Kathrine Casey, Chair; Leianne Crittenden, Vice Chair; Kris Wingenroth, Secretary

Carolyn Boak, Peggy Buchanan, Kathrine Casey, Sally Ann Dillon, Barry Fasbender, Judy Gilles, Laura Groselle, Matt Hooper, Leon Kief, Cathy Kohn, Leo Letendre, Jessica Seaton, Kelly Sharitt, Frank (Skip) Thompson, William Tingley, Ginny Trimble, Kris Wingenroth, Ex-Officio: Charlie Cockrell, Susan Ehringer, Sean Fitzgerald, Mike Heather, Dan McAllen, Leianne Crittenden, appointed

### Introduction

The Rules Committee has jurisdiction over Part 1: Swimming Rules and the Glossary. Since this is a Legislation year, Rules amendments to Part 1 may be passed by a nine-tenths vote of the House of Delegates only if they are properly submitted, deemed an emergency by the Rules Committee and recommended for approval by the Committee. One proposed rule change has been submitted. Part 1 is based on articles 101, 102, and 105 of the USA Swimming Technical Rules, which, as amended, will govern all Masters swimming competitions. The Rules Committee may also recommend changes to USA-S article 103 (Facility Standards) to the House of Delegates. The committee reviewed USA Swimming's Article 102, as it was reorganized and partially rewritten last year, and will present its recommendations to the House of Delegates for approval or rejection by a majority vote. The Committee will also make recommendations to the delegates on amendments approved by USA Swimming at this year's convention. There are ten USA-S proposed amendments that could impact USMS rules.

### Discussions and Projects Since Last Convention

1. Proofread the 2011 rule book for the correct insertion of:
  - A. adopted USMS amendments
  - B. USA-S approved amendments that were adopted by USMS
  - C. corrections to the rule book that were reported throughout the year
  - D. additions to the index
2. Updated the "Differences" documents for Appendix B in the 2011 rule book (USA-S, NCAA, FINA, and NFHS rules differences) and submitted the USMS/USA-S rules differences to USA Swimming for publication in their rule book.
3. The chair attended the "Our Kids Initiative" (OKI) meeting in Indianapolis in September, shared the differences documents of swimming rules between USMS and other swimming governing bodies, and reviewed the USMS rules included in the OKI comparison of rules for all swimming governing bodies.
4. Answered all questions about rules including the following:

- A. A relay swimmer can start from the water and then remain in the water holding on to the lane line until the relay is over. Be aware that when automatic timing is used, a relay leadoff split will not count for an official USMS time if the second swimmer starts in the water.
- B. The breaststroke or whip kick may be used exclusively or interchangeably with the dolphin kick while doing the butterfly stroke at any time during the race. Only one breaststroke or whip kick is permitted per arm pull.
- C. Swimmers can wear traditional racing suits such as lycra/polyester briefs for men and hip-to-shoulder suits for women that may not be on the FINA-approved list if they meet the FINA swimsuit specifications: All swimsuits must be made from textile materials and have no fasteners except for a waist tie. Elastic is allowed in ends of the legs and in straps.
- D. An official time for butterfly can be achieved in initial butterfly distance(s) of an IM event.
- E. In breaststroke after the start and after each turn, a single butterfly (dolphin) kick is permitted during or at the completion of the first arm pull. For purposes of that single dolphin kick, any downward or outward lateral movement of the hands or arms is considered to be the initiation of the first arm pull after the start and after each turn. For purposes of the head breaking the surface of the water during the second stroke, the head must break the surface before the hands turn inward at the widest part of the second arm pull.
- F. Combined events cannot be called “Open” or “Choice” or any other such generic name. They can only be called events that are listed in article 102.5. Events of the same distance 200 yards or longer may be combined, but if the meet is to be seeded with combined events, the meet information must state that and list the event by the distance and the choices of strokes (e.g., free, back, breast, fly, IM) on the meet entry. Each swimmer must enter one of those strokes for that distance in order for the times to count for USMS Top 10 and records. Entering an event called “Open” or “Choice” will not count for USMS Top 10 and records.
- G. The 5-event-per-day limit is not one of the relevant rules for USMS recognition. All of the relevant rules for recognition (see 202.2.1E) are generally rules that affect the quality of the times.
- H. If the primary timing system is manual, official split times for USMS Top10 can be recorded by the manual watches (103.13.3). If the primary timing system is automatic, official split times for USMS Top 10 must be recorded by automatic timing.
- I. Tape on the body or Cho-Pats are not permitted unless approved by the referee.
- J. A referee must be certified as a referee or, if certified as a starter or stroke and turn judge, must receive training on specific duties of a referee. Uncertified officials may serve as starters or stroke and turn judges if they receive training in the specific duties of the assigned positions and serve under the supervision of a certified official.
5. Published columns in *Streamlines* for coaches that address the most frequently asked questions about rules.
  6. Reviewed articles 102 and 103 for comparison with the reorganization and rewrite of USA Swimming’s article 102 to make recommendations to the House of Delegates.
  7. Provided a Rules Liaison to National Championship meets to assist with rules questions and rules interpretations and provided information for automatic split retrieval for official times as well as a written split request for all events for all swimmers except individual backstroke events.
  8. The chair attended the USA Swimming Rules & Regulations Committee meeting in June.
  9. Reviewed the Rules Committee description in 507.1.14 as directed by the USMS Board of Directors and found it to be accurate.
  10. Reviewed updated research and information on transsexual athletic eligibility and considered eligibility for USMS official times and competition based on gender.
  11. Assisted LMSCs and committees with proposed rule changes.
  12. Contributed to USMS strategic planning.

### **Action Items**

1. The committee reconfirmed the following USMS transsexual policy for USMS official times as approved in 2005: Transsexuals may compete in their reassigned gender per IOC rules.

## Rules Committee Meeting Agenda

### Meeting #1 - Thursday, September 15th 12:30pm–1:45pm –City Terrace 8

1. Review and approve minutes.
2. Review the 2012 budget and 2011 expenditures.
3. Consider proposed amendment for emergency status.

### Meeting #2 - Friday September 16<sup>th</sup> 2:30pm–3:30pm – City Terrace 10

1. Consider USA Swimming proposed amendments R-1 through R-9 (R-3 is currently a USMS exception) that will impact USMS rules if approved by USA-S and prepare recommendations for the House of Delegates. Also consider USA-S R-10 (Facility Standards).
2. Review proposed tasks for 2012: Proofread rule book, update Differences documents, develop situations manual or data base of frequently asked rules questions and/or common rules problems, collect a history of proposed rule changes.

### Meeting #3 - Saturday September 17th 1:00pm–1:30pm – City Terrace 10

1. Consider USA Swimming amendments as approved by the USA Swimming House of Delegates and make final recommendations to the House of Delegates.

## Sports Medicine

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### **Committee Members**

Jane Moore, Chair; Jessica Seaton, Vice Chair

Hannah Caldas, Steven Erickson, Bill Ewan, Sally Guthrie, Kristen Heath, Jane Katz, Erin Merritt, Jim Miller, Mary Pohlmann, Diane Rothenberg, Rand Vaillancourt, Ex-Officio: Nadine Day

### **Introduction**

The Sports Medicine and Science Committee shall educate members and the public on topics of sports medicine and science. The committee shall stimulate and encourage research pertaining to Masters swimming. The committee also responds to queries, reviews research proposals, and supports research.

### **Discussions and Projects Since Last Convention**

1. The committee discussed a request for access to member demographic data to compare with death registry information regarding bladder cancer several times with intervening input from the researcher making the request.
2. We continue to arrange speakers on sports medicine and science topics at national championship meets and convention. There is low attendance at most talks at national championship meets.
3. Committee members Steven Erickson and Sally Guthrie have analyzed data from the USMS swimmer survey that they conducted. They submitted their first paper entitled "Health Status of USMS Swimmers Compared to a Representative Sample of the General Population" to the Journal of Physical Activity and Health.
4. The committee is working to develop content for an educational exhibit to display in the sponsor area at national championship meets. We may also arrange to provide health screenings such as the very successful skin cancer screening done at Mesa. We will collect topics for educational display and health screenings for review and work to develop a display.
5. We are also working to develop a recommendation regarding restricting areas where aerosol spray products may be used. Some people suffer adverse effects from breathing products applied as sprays. We will collect and review research related to this topic.

## Action Items

1. The committee approves cooperation with Emory University researcher to compare USMS member demographic information with death registry information related to bladder cancer.

## Sports Medicine Committee Meeting Agenda Friday September 16<sup>th</sup> 10:30am-11:45am – City Terrace 8

1. Welcome & Introductions
2. Research Projects
  - a. USMS Survey results – Steven Erickson and Sally Guthrie
  - b. Bladder cancer evaluation – Emory University
  - c. Other
3. Education
  - a. Lectures – national championships; convention; recorded for web posting
  - b. Display – topics; design
  - c. Health Screenings – type of screening; who could provide; who will arrange
  - d. Articles – review; topics; authors
  - e. Other
4. Aerosol Spray use – review research regarding problems; propose recommendation
5. Legislation/Rules/Open Water Proposals – review any with science/medical aspects
6. Budget Proposal
7. Other Business
8. Next Meeting
9. Adjourn

**SPORTS MEDICINE PRESENTATION**  
**THURSDAY, September 15, 2011**  
**11:15-12:15 pm**  
**Conference Center A**

## Breadbasket Zone

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Marcia Anziano, Chair

### **Introduction**

I will start my report with my standard sentence of “the Breadbasket Zone continues to deal with the issues of the vast geographic area.” To demonstrate this fact, here are some interesting tidbits about our zone. First of all, the LMSCs within our zone (in no particular order) are Iowa, Nebraska, Minnesota, Missouri Valley, Ozark, Colorado, North Dakota, and South Dakota. They range in size by number of members (as of this writing) from 43 to 2082 with a total of 4176 members in the entire zone. Using the main state(s) included in each LMSC (without breaking out counties but being within practical measures) we cover 7,090,048 square miles with a total population of 26,079,204 people. Of interest, the LMSC with the largest number of participants, Colorado with 2082, has a total population of 5,507,756 (this includes both the states of Colorado and Wyoming). Minnesota has the largest population of 5,314,879 with membership of 893, where as the smallest population is 675,905 in the state of North Dakota where 43 members reside in an area of 68,994 square miles, giving them a density of 9.3 people per square mile. South Dakota is slightly more populated with 10.6 per square mile, while Missouri tops out with the highest density of 85.82 per square mile. Think of this as related to New Jersey with 1171.64 or even California with 235.68 persons per square mile. In all, 28 states have population with densities higher than that of our highest state.

I could go on with more facts but needless to say we are vast in area, varied in population and interests, and are a unique Zone for sure.

We continue to strive to promote activities within the zone. We still have a goal to get all the existing websites linked together so that it is easier for swimmers to find other activities that occur within the zone. Events being hosted this summer include 2 LCM meets in Missouri Valley, Open Water and Pool events in Colorado, and Several Open water events in both Minnesota and Ozark.

Ozark has introduced a service award for their LMSC. This is the first year of the award to recognize outstanding service to the organization.

Iowa is looking to bid on a National Championship in the near future, so maybe we can bring some attention to the Breadbasket Zone at that time.

Minnesota reports some major accomplishments including doubling size of the group participating in board meetings, hosted their first clinic in years, introducing more social events, and increased membership.

## Breadbasket Zone Meeting Agenda Saturday September 17<sup>th</sup> 10:30am-12:00pm – City Terrace 4

1. Encourage the LMSCs to keep the Places to Swim updated.
2. 2012 Summer Nationals to be held in Omaha in conjunction with Olympic Trials, discuss volunteer opportunities.
3. LMSC Minimum Standards
4. Award Recognition
5. Awarding of the Zone Meet.
6. Ongoing discussion of communication within the zone
7. Zone Chair Election

## Colonies Zone – Debbie Morrin-Nordlund, Chair

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Lisa Bennett, Vice Chair

### **Introduction**

2010-2011 Colonies Zone Report and 2011 Convention meeting agenda.

### **Discussions and projects since the last convention:**

1. 2010 SCM Zone Championship held December 10-12, 2010, hosted by the Great bay Masters
2. 2011 SCY Zone Championship held April 15-17, 2011, hosted by George Mason University Patriot Masters
3. Zone meeting held April 17, 2011
4. 2011 LC Zone Championship held June 24-26, 2011, hosted by Middlebury Muffintops
5. Bid solicitation for 2011 SCM and 2012 Zone Championship Meets (all 3 courses); bids due 8/31/11
6. Solicitation for nominations from all LMSCs for Colonies Dot Award (nominations due 8/15/11)

### **Action items:**

3. Nominations for Colonies Dot Award and committee to review
4. Zone Championship bid collection and distribution for review

## Colonies Zone Meeting Agenda Saturday September 17<sup>th</sup> 10:30am-12:00pm – City Terrace 5

1. Introductions

2. Approval of April 2011 meeting minutes
3. Presentation of 2011 Zone Dot Award
4. Zone Championships (Chris McGiffin, Lisa Bennett)
  - a. 2011 Zone Championship bids
  - b. Zone Championship Guide
  - c. subcommittee
5. Website and e-mail lists (Ray Novitske)
6. New Business
7. Colonies Zone Chair election
8. Adjourn

## Dixie Zone – Debbie Cavanaugh, Chair

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### **Introduction**

It has been a busy year within the Dixie Zone. Auburn, Alabama hosted the Summer Nationals. Thank you to Sarah Stallkamp and the Southeastern LMSC for putting together a great meet in a fast pool. Next year will prove to be just as busy with Greensboro, NC hosting our Spring Nationals in a brand new facility.

In the pool, the zone meets are growing and attracting more and more swimmers from around the zone. The list of World, National, & Zone records that have been broken is amazing. The 10k Open Water National Championship was held in Ft. Meyers and proved to be a success. Kudos to all our hosts.

As always a big THANK YOU!!! To all our volunteers. Without the commitment from all of you none of this would be possible. Barb, Ed, Andy, Dick and all our meet hosts, year after year you continue to amaze me with all the work you do for our zone!

### **Discussions and Projects Since Last Convention**

1. Awards for Zone Championship meets-should there be team awards?
2. LMSC Chairs participating in surveys

### **Action Items**

1. Awarding of the Dixie Zone Championships for SCY, LCM, SCM & Open Water for 2012
2. Election of Dixie Zone Chair

## Dixie Zone Meeting Agenda

Saturday September 17<sup>th</sup> 10:30am-12:00pm – City Terrace 6

1. Introductions
2. Financial Report
3. Election of Zone Chair
4. Newsletter-Barb Protzman
5. Top Ten Times-Andy Dyer
6. Records- Ed Saltzman
7. Top Ten Patches-Ed Saltzman
8. Zone Meets
9. 2012 Calendar of Zone Meets
10. New Business
11. Discussion of “Hot” Convention Topics
12. Adjourn

## Great Lakes Zone – Daniel Cox, Chair

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### Introduction

Action Items from the convention were to renew our Great Lakes Zone domain name for two years and re-appoint a coordinator for the Great Lakes Open Water Series. Also addressed at the convention in Dallas was interest in having more communication from the Great Lakes Chair.

### Discussions and Projects Since Last Convention

1. **Domain Name:** Our GL web master has renewed our domain name for two more years
2. **GLOWS:** Marcia Cleveland has once again agreed to coordinate the GLOWS championship series for 2011. Marcia also asked for prizes for the winners of the 2010 GLOWS Championship series and were awarded
3. **New program, Featured event of the zone:** Each LMSC Chair was asked to choose which event they want featured on the web site and in the newsletter.

### News From the Zone:

I have been working with Ann Lea to send out the first Great Lakes Zone newsletter. All in all I feel it was a big hit! From the comments I got back it looks like we were successful in educating a few people about the GL Zone and its web site. I will continue to send out the newsletter at least every quarter. I included a few comments:

*“Hey, thanks much. I wasn't aware of the open water championships last summer.”*

*“The Great Lakes go all the way to the Alleghenies now? Wow. Thx for the update. Pleasant communication. I appreciate the effort...jb”*

*“Kentucky? Great Lakes? I'll have to look up those regional borders! Cheers”* (I wrote back and told them sshhhh don't let it slip that Lake Cumberland is not a Great Lake to anyone in Kentucky!!!)

Allegheny had a banner year and now has 2 delegates to the convention.

## Great Lakes Zone Meeting Agenda

Saturday September 17th 10:30am-12:00p, - City Terrace 7

1. Roll call and introduction of New Delegates
2. Financial Report and Continue funding of the Great Lakes Zone
3. GLOWS Report/News Letter/ Web site
4. Nominations for Zone Representative & Election of Zone Representative
5. Great Lakes Zone LMSC Reports
6. Other Business
7. Adjourn

## Northwest Zone – Wes Edwards, Chair

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**Committee Members:** Paige Buehler, Lisa Dahl, Wes Edwards (Chair), Donn Livoni, Hugh Moore, Paula Moores, Jeanne Teisher, Dennis Tesch, Joanne Wainwright, Sara Welch.

**Introduction:** During the previous year, the Northwest Zone hosted zone championship events in all four event types for the first time in a long while (SCM, SCY, OW, and LCM). Policies were approved to improve communications, funding assistance for convention delegates and the event rotation schedule. The Zone's newsletter was provided with new life and has been published and available online every other month since December, 2010. Zone conference calls were initiated and conducted on a quarterly basis.

The USMS Northwest Zone Discussion Forum page was used to enhance communications within the Zone. Three LMSCs elected new leadership. The zone currently has 3,732 registered members, with OR and PN each having over 1000 members each.

**Discussions and projects since the last convention:**

1. Zone Championship Meets
  - a. SCM – Utah LMSC hosted a very successful SCM Zone Meet November 12-13 in Bountiful, UT. There were 118 entries.
  - b. SCY – Pacific Northwest LMSC hosted the 2011 SCY Zone Meet April 9-10 in Federal Way, WA as part of their LMSC championship event.
  - c. Open Water – Snake River LMSC hosted the Zone Open Water 1-Mile Championship June 25 at a private lake near Boise, Idaho.
  - d. LCM – Oregon LMSC hosted the Zone LCM Meet at Mt Hood Community College in Gresham, OR July 8-10. There were 112 entries.
2. Northwest Zone Policy: Major Northwest Zone policy changes were enacted at the Zone convention meeting, including a provision for quarterly conference calls, the establishment of a rotational schedule for funding of small LMSC delegates to USMS Convention, and changes to the Zone Championship rotational schedule.
3. USMS Discussion Forum: The Zone Chair arranged to have a Northwest Zone Discussion Forum on the USMS website and posted newsletter links, meeting minutes and agendas, as well as meet information. All interested parties within the Northwest Zone were encouraged to register with the USMS Discussion Forum and share information on the Zone forum.
4. Zone Newsletter: There was general agreement at the Northwest Zone Convention meeting that the Zone Chair should resurrect the Zone newsletter. Distributing it by email to all interested parties every other month, the Zone Chair solicits information from each LMSC about events and accomplishments and includes that information as part of the newsletter. The initial newsletter was sent December 1, 2010 and the most recent was sent June 1, 2011.
5. Zone Conference Calls: New this year, quarterly Zone conference calls took place in December, March and June.
6. LMSC Leadership Changes: The Northwest Zone welcomed Lisa Dahl (PN), Jeanne Teisher (OR), and Joanne Wainwright (AK) as new chairs for their respective LMSCs.
7. The Zone is scheduled to provide funding assistance for three delegates from small LMSCs to attend the 2011 USMS Convention in Jacksonville, FL (one each from Montana, Snake River and Utah).

**Action items:**

1. Discuss formation of a Northwest Zone Open Water series
2. Discuss Zone funding assistance for small LMSC convention delegates
3. Recruit someone to keep and maintain Zone awards
4. Elect a Northwest Zone Chair

## Northwest Zone Meeting Agenda

Saturday September 17<sup>th</sup> 10:30am-12:00pm – City Terrace 8

1. Introductions
2. Old Business
  - a. 2011-12 Zone Championship Meet update
  - b. Update on Zone Newsletter
  - c. Update on Zone Conference Calls
3. New Business.



- a. Financial Report
  - b. Discuss Zone funding assistance for Small LMSC Delegates
  - c. Discuss forming a Northwest Zone Open Water Series
  - d. Discuss Zone meet participation
  - e. Person needed to keep and maintain Zone awards
  - f. PN coaching certification clinic Oct 21-22
4. LMSC Reports
    - a. Alaska
    - b. Inland Northwest
    - c. Montana
    - d. Oregon
    - e. Pacific Northwest
    - f. Snake River
    - g. Utah
  5. Election of Northwest Zone Chair
  6. USMS Committee Member Reports and Issues
    - a. LMSC Minimum Standards and Surveys
    - b. Awards and Recognition
    - c. History and Archives
    - d. Pool Length Data Base
    - e. Venue Data Base
  7. Other Business
  8. Adjourn

## Oceana Zone – Joan Alexander, Chair

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### **Introduction**

Oceana has two LMSCs – Hawaii and Pacific.

### **Discussions and Projects Since Last Convention**

#### Hawaii

Our total numbers are up to 558 from approximately 450 last year. Two reasons: "enforcement"/training of many of our teams that ALL members must be registered for the insurance to be good for everyone in the pool; and I think we're reaching a few more triathletes.

This past year (May 1) we had our first BoD meeting in years; updated our Bylaws for the first time since 1984 and brought them into compliance with USMS national, and had our first BoD election in a long time. We've also made our website current and a place to reach out to visitors and where upcoming and past results are posted [www.hawaiimastersswim.org](http://www.hawaiimastersswim.org).

The increase in registrations may also relate to "fitness swimming" and people realizing they can get help in improving swimmers with coached swims (hard to do with pools on all islands FREE all day to the public for lap swim).

Pool Meets are growing. BigIsle and Maui have stayed the same in pool meets (BigIsle held one plus a few small ones that Karlyn Pipes-Neilson puts on), and Maui held its 6th annual Pentathlon (dual sanction with USA-Swimming; Maui Age Group Swim Assoc meet); but on Oahu we added 2 this year, with two more planned for this fall (thanks to the new Univ of Hawaii women's and masters coach Jennifer Jackson). This is a major improvement over past years. And we're going to combine one of the fall meets with a masters "officials" training session (this is also as part of an outreach program trying to build bridges with Hawaiian (age group) Swimming by helping to build a better officials' base on Oahu). Because of the smaller

populations off Oahu ("outer or neighbor islands"), most of the masters swimming happens as masters registered with USA-S participating in those meets (although this limits to smaller numbers of "better" swimmers not afraid to swim with (compete with) kids).

But Hawaii is all about Open Water (in fact, the only committee I'm really able to justify participation in).

We've got Open Water year round. Maui holds 6 dual-sanction OW events yearly (see [www.mauidolphins.org/events.htm](http://www.mauidolphins.org/events.htm)) plus the Maui Channel Swim ([www.mauichannelswim.com](http://www.mauichannelswim.com)) that brings in international swimmers (this year 55 6-person teams and 20 individual racers) and partners with the Aumakua Swim labor day weekend ([www.aumakuaswim.org](http://www.aumakuaswim.org)). Oahu has more and bigger swims (with lots of masters plus triathletes plus age groupers) - but only one (double roughwater) has been USMS sanctioned. Our true focus for development of masters swimming in the LMSC is Oahu: adding small pool meets, but MOSTLY trying to get the Open Water part of USMS AND USA-S. Currently these OW events have safety that exceeds USA-S requirements ... but the Hawaiian Swimming officials aren't available and Hawaiian Swimming has rules that block allowing sanctions on days/weekends that might conflict with Age Group meets. Without the USA-S sanctions, these internationally famous swims (Waikiki Roughwater [www.wrswim.com](http://www.wrswim.com), Duke's swim, and "the North Shore series" [www.hawaiiswim.com](http://www.hawaiiswim.com)) reach out for private insurance, and many of the swimmers on Oahu ask "what's in it for me" to join USMS. Combine OW with building bridges with our age group LSC (esp. in officials), is the key for growth in Hawaii.

Budget-wise, we're right in the middle per the reports of all LMSCs, and comparable with the smaller LMSCs. Our budget now includes supplementing officials travel for some of our new meets to make them happen.

### Pacific

As of July 12, 2011, Pacific has 9,887 swimmers and 124 clubs. Past history shows that we had 9,502 swimmers and 122 clubs on 6/15/10. Our swim schedule lists 1 Postal event, 1 training camp, 4 SCM meets, 2 recognized SCY meets, 6 SCY meets, 4 LCM meets, with two Open Water clinics 101 and 201 for beginning open water swimmers and 201 for more advanced swimmers. Both SCY and LCM championship meets had over 600+ (714 at SCY) swimmers. We are sending a full delegate congregation of 23, plus our automatic delegates. Pacific has recently gone through changing our logo, and has a new open water trailer with photos and the new logo on its sides. Glenda Carroll was at the helm for this project. Another big event was our Excel Weekend chaired by Cokie Lepinski. It featured 22 coaches and many swimmers at this new annual event. Big name sponsors like Finis, TYR, Speedo Swim Outlet, Sports Basement, TruWest, Aquavolo, Chammyz, Tropical Penguin, Q Swimwear, Illusions, Fit 2 Race (wetsuits) and many others. Scheduled for stroke analysis filming are GST Swim Power Test and H2O Video Down Under. Also in the marketing area, Roque Santos of Q Swimwear, has graciously offered to sponsor both divisions of the open water competitions by providing the winners awards. As a gesture of our gratitude we have produced a banner that will be displayed at the swim venues acknowledging Q Swimwear support. Our schedule (both swims and meetings) remains full. Other achievements:

Co-sponsored the Open Water Safety Conference with US Masters at the Burlingame Marriott. There were over 100 open water people from around the world that came to the March meeting.

Pacific Masters established its own Officials certifying body. John King, Caroline Lambert and Michael Moore worked together to establish the criteria. John King and Caroline Lambert with the Officials committee to get the authorization from national

The Pacific Masters Open Water Committee has its annual meeting in Walnut Creek with all of the Open Water meet directors. Jim Wheeler spoke on open water safety and Kevin Lennon reviewed the events of September 2010.

The Pacific Masters Short Course yards championships were in Pleasanton, California. Over 800 swimmers competed at the Dolores Bengstrom Aquatic center.

The Pacific Masters Long Course championships were held in Santa Cruz, California where over 400 swimmers competed at the ocean side resort city. Between events on Saturday, the Pacific Masters chairs for 40 years of Pacific Masters history were honored.

Pacific Masters established two divisions in the Open Water Points competition, one for category one suits and one for category two suits. Roque Santos of Q Swimwear is sponsoring the competition so that the winner of each division will receive a Q Swimwear suit.

**Action Items**

1. None

Oceana Zone Meeting Agenda

Saturday September 17<sup>th</sup> 10:30am-12:00p, - City Terrace 9

1. Introductions
2. Reports from Coaches, LMSCs, and Legislation discussion.
3. Election of Zone Chair
4. Adjournment

**South Central Zone – Jill Gellatly, Chair**

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**Introduction**

This is a committee that meets annually at convention and conducts any other business deemed necessary by email during the year. It is comprised of the delegates from the following six LMSCs. (Arkansas, Border, North Texas, Oklahoma, South Texas and Gulf)

**Discussions and Projects Since Last Convention**

1. Finalized 2011 calendar

**Action Items**

1. Review and update Zone policies and distribute to membership (delayed to 2012)

South Central Zone Meeting Agenda

Saturday September 17<sup>th</sup> 10:30am-12:00pm – City Terrace 11

1. Finalize 2011-2012 calendar
2. Award 2012 Zone Championships including discussion of not having a LCM championship due to timing of Omaha
3. Vote on future zone rotations by LMSC for 2014 -2017.
4. Election of Zone Chair for 2012-2013
5. Zone policies update (sub-committee)

**Southwest Zone – Mary Hull, Chair**

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**Introduction**

The Southwest Zone includes Arizona, New Mexico, San Diego-Imperial, and the Southern Pacific LMSCs. All four LMSCs have hosted meets this year. The USMS Short Course Yards Nationals was held in the Arizona LMSC. Arizona also hosted the zone's Short Course Yards Championships. Southern Pacific hosted the zone's Long Course Meters Championships and they will also be hosting the Short Course Meters Championships as well. The zone has also had some open water swims and the Southern Pacific LMSC will be hosting the zone's open water championships this year.

**Discussions and Projects Since Last Convention**

1. Followed up with LMSC chairs on LMSC minimum standards survey

**Action Items**

1. None

Southwest Zone Meeting Agenda  
Saturday September 17<sup>th</sup> 10:30am-12:00pm – City Terrace 12

1. Introductions
2. Election of Zone Chair
3. LMSC reports: Arizona, New Mexico, San Diego Imperial, Southern Pacific
4. Zone meets for 2012
5. Zone open water for 2012
6. Old business
7. New business: logo design for the Southwest Zone