



Championship Committee

Jeff Roddin, Chair

Sandi Rousseau, Vice Chair

Committee Members: Tom Boak, Ken Brisbin, Debbie Cavanaugh, Jim Clemmons, Kim Crouch, Barry Fasbender, Jack Groselle, Kris Houchens, Michael Moore, Patty Nardozi, Barbara Protzman, Jody Smith, Robin Segnitz, Wright Stanton, Jeff Strahota, Lisa Watson.

Ex Officio Members: Rob Butcher, Mark Gill, Michael Heather, Jim Matysek, Jane Moore, Ed Saltzman, Paul Smith, Chris Stevenson.

Introduction: Our mission is to serve in an advisory capacity to national championship hosts and make recommendations and decisions that enhance the quality of championship meets for all registered U.S. Masters Swimming members; to actively solicit and receive bid proposals, review bids and select the sites for national championship meets; and support marketing opportunities for U.S. Masters Swimming Corporate Partners.

Championship Committee Meet Liaison assignments:

2010 SCY Nationals in Atlanta, Georgia - Lisa Watson

2010 LCM Nationals in San Juan, Puerto Rico - Debbie Cavanaugh

2011 SCY Nationals in Mesa - Jody Smith

2011 LCM Nationals in Auburn - Jeff Roddin

Discussions and projects since the last convention:

The committee was asked to consider a unique opportunity to piggy-back onto 2012 USA Swimming Olympic Trials in Omaha to host our 2012 Summer Nationals in the same facility (Qwest Center) immediately following Trials. A site visit to Omaha in March was made by committee members Tom Boak, Jeff Roddin and Sandi Rousseau along with Rob Butcher and Mark Gill. The committee evaluated the proposed meet budget and made a unanimous suggestion to the USMS Board of Directors to strongly pursue this opportunity. The USMS National Office subsequently submitted a timely bid for the 2012 Summer Nationals. Timely bids for Spring Nationals were received from Indianapolis, Indiana and Greensboro, North Carolina.

A conference call to introduce the committee and start our work was held in February and another call was held in March to discuss Omaha. Fourteen sub-committees were identified during our first call as major tasks for the year. Tasks included bid packet updates, NQTs, marketing and promoting Nationals, Nationals entry form and meet announcement updates, Meet Liaison Guidelines updates, Meet Director's Guide updates, Nationals order of events, Rules proposals affecting Nationals, partnerships with Open Water events, Nationals facility standards, Coaches hospitality, sports medicine lectures, contract updates for Nationals. We held a face to face meeting during Short Course Nationals in Atlanta (16 committee members were in attendance) and at the time of this writing we are planning a meeting in Puerto Rico for those committee members in attendance.

The Championship Committee worked closely with the National Office to rewrite the Nationals Meet Contract. A long term plan to reduce the amount of effort required by a Host to run our Nationals has been in place since the National Office started processing meet entries several years ago. Many tasks currently required by a Nationals Host are activities that have long learning curves associated with them. If USMS can perform these duties on a regular basis and for two pool Nationals each year, these efforts become more cost effective and streamlined and can offload a substantial amount of work from each Host.



Championship Committee Meeting Agenda
Meeting #1 – Thursday, September 16th 3:15 p.m. – 4:45 p.m.
Cumberland B

1. Approve Minutes from last meeting
2. Review/discuss 2010 Nationals:
 - A. Atlanta (short course)
 - B. Puerto Rico (long course)
3. Review/discuss proposed Rules changes that affect Championship Committee (except Order of Events)
4. Review awards, logos and plans for the 2011 National Championship meets:
 - A. Mesa (short course)
 - B. Auburn (long course)
5. 2011 NQT's
6. Survey results

Meeting #2 – Friday, September 17th 1:30 p.m. – 3:00 p.m.
Cumberland B

1. 2012 Championship Bid awards (winning bids will present to the HOD Saturday during the Championship report)
2. Proposed Order of Events for 2012-13
3. Review Coaches hospitality policy
4. Nationals procedures:
 - A. Entry deadline/automatic seed time updating
 - B. Hotel room block management
 - C. Meet program
5. Minimum facility standards requirements for hosting Nationals
6. Partnership possibilities with Open Water Nationals
7. Goals/Tasks for 2011



Coaches Committee

Chris Colburn, Chair

Chuck Burr, Vice Chair

Kerry O'Brien, Vice Chair

Committee Members: Rich Axtell, Dennis Baker, Scott Bay, Lisa Bennett, Bill Brenner, Chris Campbell, Michael Collins, Kristin Gary, Kris Houchens, Heather Howland, Laurie Hug, Nancy Kirkpatrick-Reno, Cokie Lepinski, Katherine Longwell, Don Mehl, Ahelee Sue Osborn, Jennifer Parks, Nicole Pendleton, Andrea Stephens, Dennis Tesch, Lisa Dahl (ex officio), Nadine Day (ex-officio), Mel Goldstein (ex officio), Jim Halstead (ex officio), Susan Ingraham (ex officio)

Introduction: The 2010 Coaches Committee has been extremely busy on a number of projects designed to educate, support, and recognize coaches and swimmers throughout the organization.

Discussions and projects since the last convention: At the time of this report, the largest of our projects, the ASCA Masters Coaches Certification curriculum, is putting the finishing touches on a fine product that will be presented for the first time at the ASCA World Clinic. The committee was instrumental in developing criteria for and selecting an experienced, energetic coaching staff to support swimmers at the 2010 World Championships. A task force has been working diligently on the data gathering behind two pace clock contests at Nationals. On-Deck Coaching continues to be a hit with swimmers both at Nationals and Convention. Online Coaching provides workouts that are available to members, and this project continues to provide a valuable service to the membership. One subcommittee has been working with LMSC Coaches Chairs to ensure improved communication to coaches nationwide. In those LMSCs without a Coaches chair, this same group has worked with other LMSC personnel to attract, select, and retain individuals to fill this vital role. Throughout the year, members of the Coaches Committee provide content for and identify providers of content that is included in *SWIMMER*, *STREAMLINES for Coaches*, and *STREAMLINES*. Topics of discussion at convention will include the future of the Coaching Curriculum project; the role of the committee in the support and funding of Coaches Hospitality at National meets; committee involvement in the High Performance Clinic; and the improvement of identification and registration of coaches in the USMS Membership database.

Coaches Committee Meeting Agenda

Friday, September 17th 10:30 a.m. – 12:00 p.m.

Cumberland J

- Discussion of Rules/Legislation/Convention Topics that affect the committee
- Ongoing Projects
 - Coach of the Year
 - Kerry O'Brien Awards
 - On-Deck Coaching
 - Online Coaching
 - Content Contributions for *SWIMMER*, *STREAMLINES*, and *STREAMLINES for Coaches*
 - Pace Clock Contests and Data Collection from Coaches
 - LMSC Coaches Chair Subcommittee
 - ASCA Masters Coaches Certification Curriculum
- New/Revised Projects
 - Next Steps for Curriculum Project
 - Hospitality at Nationals
 - On-Deck Coaching Volunteers
 - Other Registered Coaches at the meet
 - 2011 High Performance Clinic: committee involvement and responsibilities
 - Coach Representation by club in the USMS Registration Database
- New Business



Finance Committee

Homer Lane, Chair

Sarah Welch, Vice Chair

Committee Members: Margaret Bayless, Thomas Boak, David Burgio, Joanie Campbell, Rob Copeland, Elyce Dilworth, Phil Dodson, Betsy Durrant, Jeanne Ensign, Jill Gellatly, Conrad Johnson, Lucy Johnson, Fred Nelis, Ex O – Susan Kuhlman, EC – Ralph Davis

Introduction: This has been an exceptional busy year that has required seven conference calls since the beginning of the year and hundreds of e-mails. I am very proud of the Committee members' efforts during the year as we transitioned to our new role as a Board Committee. I am saddened that I will be unable to attend the 2010 Annual Convention but duty calls that weekend for me to host my daughter Erin's wedding in New Hampshire.

Discussions and projects since the last convention: We worked on over a half dozen issues and handled a number of over budget requests during the year. Key projects included the following;

First we had to define our role as a new Board Committee. This started with a list of key aspects of the Committee's role in the evolving governance structure of USMS. Clearly it has become an ongoing effort that is still developing.

Second we were involved peripherally in the process of searching for and hiring a new Controller, Susan Kuhlman who started on January 19, 2010. This triggered a number of related issues like a possible new Chart of Accounts, a Corporate Credit Card practices review, and review and acceptance of new monthly management reports for the Finance Committee and the USMS Board.

Second was the development of a USMS Audit Committee as well as the selection of a new CPA firm for the 2009 review and the 2010 & 2011 audits of the financial statements. A Charter for the Audit Committee was developed by a Finance sub-committee and adopted by the USMS Board in January. Members for this new Board Committee were selected by Jeff Moxie and include Jeanne Ensign, Phil Dodson, Elyce Dilworth, Paul Griffin and Jill Gellatly, Chair. They started their efforts in April to select the new CPA firm and settled on Kerkering and Barberio (K&B) to serve as the organizations auditors for 2009-2011. K&B commenced fieldwork and completed the majority of the review procedures by early June. The Audit Committee reviewed the draft report and the final 2009 statements were received in July.

Third were the development of a new Investment Policy and the recent establishment of an Investment Committee. While a draft of an Investment Policy had been hanging around for a couple of years it was decided a new start in the process was needed. Again a Finance sub-committee was established to draft a new Policy and they held their first meeting on April 30th. A Policy was crafted and approved by the USMS Board in July. Three initial members of this new Board Committee were selected by Jeff Moxie that month and include Dave Burgio, Chairman, Elyce Dilworth, and Homer Lane. The new partially constituted Committee held their first meeting on August 3rd and are making progress on identifying two other members for the Committee and developing an RFP for an Investment Advisor to assist in the management of the USMS investments.

One of the key overbudget approvals was for the acquisition of new Blackbaud – Financial Edge accounting software. This was selected after considering three vendor options, is quite familiar to the new Controller, and will allow for producing reports by functional expense & the recording transactions with the proper fund restrictions

Other projects are also underway for an update of the USMS Financial Operating Guidelines (FOG) and the development of a Manual of Accounting Procedures (MAP). Updates to the FOG will be presented to the Finance Committee at the Convention and will be brought forward to the House of Delegates for approval. The final development of the MAP will be a joint effort of the Finance and Audit Committees that we hope to complete by the end of this year.



Action items:

We would like to complete the following activities at the Convention;

- Recommend a final 2011 Budget to the HOD
- Fully staff the Investment Committee
- Complete an update to FOG

Finance Committee Meeting Agenda

**Meeting #1 - Thursday September 16th 3:15 – 4:45 pm
Cumberland C**

**Meeting #2 - Friday September 17th 10:30 am to 12:00 pm
Cumberland C**

**Meeting #3 - Saturday September 18th 8:00 – 9:30 am
Sanger A**

- 1) Welcome and call to order
- 2) Treasurer's Report - Ralph Davis
- 3) Controller's Report - Susan Kuhlman
- 4) Audit Committee Report - Jill Gellatly
- 5) Investment Committee update - Dave Burgio
- 6) 2011 Budget
- 7) FOG Updates
- 8) Discussion of process to complete the MAP
- 9) Other topics needing attention

Fitness Education Committee

**Marcia Anziano, Chair
Linda Shoenberger, Vice Chair**

Committee Members: Marcia Anziano, Dave Barberic, Mary Jane Caswell, Randy Crutchfield, Nan Destafney, Suzi Green, Ali Hall, Raena Latina, Alan Levinson, Jon Olsen, Linda Shoenberger, Toni Sinnott Greta VanMeeteren, Jane Moore (laison to Sports Medicine), Nadine Day (V.P.)

Introduction: The committee has focused this year to better support Go The Distance, establish guidelines for the Check Off Challenge, and review our section of the website. However, our major new initiative has been to reach out to LMSCs and focusing on generating more interest in and awareness of fitness. We are trying to generate and cultivate ideas for promoting fitness at both the grass roots and national level, hoping to identify new fitness challenges to encourage participation.

Discussions and projects since the last convention:

Check off Challenge: The bid packet and a compliance agreement have been modified and updated for 2011. Raena Latina and Alan Levinson worked to put together a more complete bid packet that provides details on the program to assist the sponsor in organizing their effort. A compliance agreement has also been established to encourage the winning bidder to move forward with the project.



Go the Distance: This year Go the Distance received the support of a National sponsor, Nike Swim. As the sponsor, Nike agreed to provide awards for several milestones along the way. The program became 100% driven by the Fitness Logs (FLOGS) a feature of MyUSMS. This caused a great amount of growth in the project, at the time this report was written there were near 1900 swimmers that were going the distance. Having a sponsor is a mixed blessing to the committee as it is great to have the support but we are still the face of the program to the swimmer and do not always have the answers that they need. Mary Jane Caswell has been the point person for handling the responses to all emails sent to the GTD mail box. Greta VanMeeteren continues to write the monthly stories on random participants in the program. Although many milestone awards are handled by the sponsor, Marcia Anziano handles the awards that the committee still provides for participants. One facet of GTD that has not been addressed is the cumulative aspect of the program. The committee is beginning to look into how we can support that aspect of the program.

Fitness Chair Newsletter: Ali Hall is our Fitness Chair Coordinator. In this position, Ali writes periodic emails to all LMSC Fitness Chairs. She focuses on fitness activities that are supported at the LMSC level in an attempt to get more attention to the Fitness swimmer at the local level. She solicits ideas for new programs and shares the ideas submitted by the various LMSC's.

Monthly Web Articles: Linda Shoenberger continues to coordinate the monthly articles for the web site.

Web Site pages: Suzi Green has been tasked with reviewing the static pages of the web site as they have not been updated in quite some time. The committee would like to see what we can do to make these pages more attractive and of interest to those that browse the web site.

New Fitness Projects: The committee continues to discuss possible new projects.

Fitness Education Committee Meeting Agenda

**Thursday, September 16th 1:30 p.m. – 3:00 p.m.
Cumberland J**

1. Introductions
2. Check Off Challenge – review all bids, choose a sponsor
3. GTD – review the issues that occurred during 2010.
4. GTD – discuss ideas on possible cumulative efforts.
5. GTD – establish responsibilities for 2011.
6. Topics for Monthly Articles for Web

History and Archives Committee

**Meegan Wilson, Chair
Barbara Dunbar, Vice Chair**

Committee Members: John Bauman, Marcia Cleveland, Trisha Commons, Cheryl Gettelfinger, Richard Hess, Paul Hutinger, Patty Nardozi, Susan Nolte, Jennie (Catherine) Quill, Patrick Quinn, Gail Roper, Diane Rothenberg, and Executive Liaison Ed Tsuzuki (VPLO)

Introduction: (As stated in USMS Rule Book article **507.1.5**) The History and Archives Committee shall record, collect and preserve documents, stories, photos, exhibits, oral histories and other memorabilia in an appropriate repository and in durable formats to ensure that the achievements of USMS and Masters swimmers will be maintained for posterity. The archived information shall be made available.

Discussions and projects since the last convention:

1. All pool National Championships (1970+) have been archived and posted to the USMS website thanks to Barbara Dunbar and USMS Webmaster Jim Matysek. We continue to update the results as better copies



- are found. **This is a huge accomplishment.**
2. USMS Top Ten data on the USMS website only went back to 1993 until 7/12/2010 when Jim Matysek uploaded the Top Ten data from 1971 - 1992 that John Bauman digitized. Chris Stevenson, Records & Tabulation Chair, converted the swim times into the required format. Linking and assigning swimmer IDs to these data is an ongoing task with the help of Esther Lyman, Barbara Dunbar and other H&A members. Some swimmers are missing birthdates, and possible name changes have occurred. Now that these data are posted for member use, more individuals can view them and help with identification. Data checking is on going. **This is a huge accomplishment.**
 3. A National Record database (1971-2007) including relay records, compiled by Ginger Pierson and John Bauman has been completed. **High priority to post this 1971-2007 National Records database on the USMS website for member use.**
 4. USMS Registrations 1990-1993 have been digitized by John Bauman. Permanent ID's must be assigned before posting to the USMS website and Club Assistant Databases, and identifying name changes are crucial. Data checking is on going. John has started digitizing 1986 - 1989.
 5. A list of USMS members who are Olympians has been compiled by Gail Roper. **This needs to be posted for member use.**
 6. A new file cabinet has been purchased and installed at the Henning Library to house USMS archive material.
 7. 6 USMS rule books (2005 - 2009) have been sent to the Henning Library. **H&A needs to make sure this happens automatically each year.**
 8. Uncatalogued material from the Henning library has been sent to Barbara Dunbar for inventory and archiving.
 9. Stories continue to be added and updated to the USMS website.
 10. H&A continues to search for, locate, update, correct, digitize, and archive missing and/or USMS historical documents such as convention meeting minutes, Top Ten errata, National Championship results, Open Water Championship results, early registration files, scrapbooks, award nominations, etc. for eventual posting on the USMS website.
 11. History and Archives committee member Patty Nardozzi, with USMS pioneer Bob Beach, gave a historical presentation at this years 41st SCY Nationals meet in Atlanta and the 40th Anniversary of USMS SCY Nationals and USMS. A list of Olympians competing at the meet compiled by Gail Roper was given to the meet director.

History and Archives Committee Meeting Agenda

Thursday, September 16th 1:30 p.m. – 3:00 p.m.

Cumberland D

1. Call History & Archive Meeting to Order
2. Roll Call - Meegan Wilson, Barbara Dunbar, John Bauman, Marcia Cleveland, Trisha Commons, Cheryl Gettelfinger, Richard Hess, Paul Hutinger, Patty Nardozzi, Susan Nolte, Jennie (Catherine) Quill, Patrick Quinn, Gail Roper, Diane Rothenberg, and Executive Liaison Ed Tsuzuki (VPLO)
3. Introduce and welcome new delegates.
4. Old Business: Discussion of Oct. 2009 – July, 2010 project and task reviews in the Annual Report.
5. Committee Member Reports - New information not included in the Annual Report.
6. Still searching for any other missing or illegible pool National Championship results.
7. Still attempting to locate 28 missing Open Water and Long Distance National Championships from 1974 through 1991 with assistance from Open Water committee members.
8. Continued effort to catalogue archived material in the Henning Library.
9. Discuss status of pre 1993 Top Ten project.
10. Discuss other web projects, timelines, and priorities. Discuss web support.
11. Solicit, write, edit, and add swimmer stories; add photo links; proof and update.
12. Continue to locate pre 1985 LMSC registration files and AAU Masters registration files.
13. Action Items



- a. Empower the National Office to send historical documents (Rule book, Convention packets, Top Ten booklets, All American Lists, Registration files, etc. to the ISHOF Henning library for archiving each year. Some of these items shall also be made available on the USMS website in publication format as were provided in the past.
 - b. Receive ability to add photos to stories and update H&A pages on the USMS website.
 - c. Be given a secure site on the USMS website for H&A storage of historical documents for committee use.
14. General direction of H&A for 2011.
 15. Announcements
 16. Adjournment

LMSC Development Committee

Doug Adamavich, Chair

Lori Payne, Vice Chair

Committee Members: Barbara Protzman, Chris Lundie, Chris McGiffin, Doug Garcia, Ellen Tobler, Herb Cook, Hugh Moore, Jeffrey Strahota, Leianne Crittenden, Paige Buehler, Sally Guthrie

Introduction:

The LMSC Development Committee is new for 2010 and has been busy getting up to speed. Our committee is comprised of both new and experienced leaders from a variety of backgrounds and LMSCs. The breadth of experience and knowledge has enabled our group to begin many important discussions that impact masters swimmers throughout the country.

Discussions and projects since the last convention:

Initially, our committee worked on some important matters that warranted immediate attention. This included getting feedback and suggestions on spending suggestions for LMSCs with excess funds. The information our committee provided was instrumental in helping create an article for Streamlines that will help LMSCs fund activities that will benefit their members. We also had extensive discussions clarifying LMSC duties, specifically what LMSCs should and should not do. These will be compiled and codified into policy that will guide LMSC actions and ensure compliance with both US Masters Swimming rules and Internal Revenue Service (IRS) laws.

After those two major areas, the committee discussed various LMSC Roles and the responsibilities associated with each. The objective with this initiative was to define the requirements for each role within an LMSC, which will be published by the National Office. We also received information regarding the financial status of each LMSC and their dues level. This topic will be discussed in greater depth in the coming months as we examine LMSC finances and overall membership dues levels.

Perhaps the more important goal however has been to gather information on the LMSCs in order to formulate recommendations in the future. We have begun conducting surveys to gather information on topics ranging from Sanctions, Registration, and Finances. Our committee will also examine other topics related to LMSC Minimal Standards and compliance with them. Our goal is to identify that pain points and challenges that LMSCs are facing. Ultimately, we want to help these organizations so that they can best serve their members and comply with relevant policies, rules, and laws.

Currently, the committee is working on discussing issues relating to membership retention and convention workshops. US Masters Swimming faces a serious challenge in retaining members as the non-renewal rate for members is over 35% per year! Our committee is discussing how this can be addressed and what has been done at the local level to promote membership renewals. The committee is also working on finalizing workshops for the USAS Convention in September. These will give attendees valuable information that they can take back to their local programs and implement, thereby benefiting swimmers all across the country.



We will continue to work closely with National Office to ensure close coordination on both current and future efforts. Doing so will allow US Masters Swimming to continue to grow by offering additional value and ensuring greater consistency for our members.

Action items:

See agenda.

LMSC Development Committee Meeting Agenda

Friday, September 17th 1:30 p.m. – 3:00 p.m.

Cumberland F

1. Introductions and call to order
2. Reports
 - a. Sanctions
 - b. Registration
 - c. Finances
3. Recommendations
 - a. LMSC Areas of Responsibility
 - b. Spending Suggestions
4. Questions
5. Adjournment

Long Distance Committee

Heather Hagadorn, Chair

Ann Svenson, Vice Chair

Committee Members: Marcia Benjamin, Bob Bruce, Marcia Cleveland, Ali Hall, Bruce Hopson, Susan Kirk, Raena Latina, Donn Livoni, Terri Maginnis, Jenny Quill, Cody Rasmussen, Karen Reeder, Roberta Saint-Amour, Tom Spence, Jill Wright, Robert Zeitner, Ex O: Susan Ehringer, Ex O: Lynn Hazlewood, EC: David Diehl

Introduction: In 2010, the Long Distance Committee has been working closely with National Championship event hosts, ensuring the success of five Open Water and five Postal USMS National Championships. In addition, we support and enforce Part 3 of the Rule Book, we work to keep our manuals and guidelines as up to date as possible, we continue to recognize All Americans and All Stars, and we develop new programs to help ensure the success of our events.

Many people are confused as to the responsibility differences between the Long Distance and the Open Water committees. Essentially you can think of it this way – nothing major has changed with the Long Distance Committee, other than the name.

Discussions and projects since the last convention:

1. **Rules** – Several adjustments have been proposed this year, including a logical reorganization of Part 3. This reorganization creates a clear separation of the pool and the open water long distance events, and the move of Sanctioning portions of various articles from Part 3 to Part 2. We are also recommending the addition of a Non-Competitive Events article, and the addition of an article for a National Swimmer Ranking and Awards System. We had significant input from the chair of the Open Water Committee, who participated on the Rules subcommittee and contributed several proposals that will help that committee follow through with their growth and development agendas.
2. **Postal National Championships**



- The *One Hour Postal (OHP)* was the largest USMS National Championship ever, with nearly 3,000 participants. Entrants were able to submit their individual entries and relays online, and faxed, scanned and emailed, or snail-mailed their split sheets to the host. The host used Club Assistant's back-end tools to input all paper entries, and because they did that, all USMS numbers and birth dates were verified on the spot and were 100% accurate. This also enabled them to create results much more easily and quickly than in the past, with very few corrections needed.
 - The USMS *5K/10K Postal Championships* are currently underway at the time of this report, and the *3000/6000 Yard Postal Championship* forms and online entries were ready to go three months in advance of the Sept 15th start date.
 - Club Assistant's online entry and reporting processes have really helped the Hosts and the Long Distance Committee more quickly and accurately facilitate the entries, verifications, financials, and results.
 - Future: we are hoping to add automatic conversion calculations for those who swim the OHP in meters; we have standardized all entry forms (both paper and online) and will continue to improve those; we are working with the USMS Headquarters staff to plan and eventually transition the postal events to them.
3. **Open Water National Championships –**
- The committee has come a long way this year, working more closely than ever with all five event hosts and the USMS HQ staff to supply banners, USMS goodies and USMS Sponsor donations.
 - Our old “evaluators” have transitioned into more of a “liaison” role and provide as much pre-event support and post-event consultation as necessary. They help the hosts manage the timelines, edit their entry forms, get up and running on the online entry system, create results, etc. The idea is to bring USMS closer to the event hosts without getting in their way, and to begin to create as much of a consistent look and feel as possible (recognizing, of course, that all open water venues are each very unique and will continue to be that way).
 - Four of the five open water national championships used Club Assistant for online entries. Our committee has noticed that results are far more accurate than ever before, and are rarely, if ever corrected by the swimmers!
 - Future: We plan to continue to get our liaisons even more involved in consulting with the event hosts, as much as necessary. The USMS Sponsors have contributed significantly to the loot that swimmers love to go home with and we are hoping to continue and grow the exposure of our sponsors, the events and the successes. 2011 will see six National Championships, with the addition of the 25K in Noblesville. We are also evaluating the benefits and cost effectiveness of chip timing systems.

Action items:

1. Prepare 2012 Bids for selection at Convention
2. Continue to liaison with the on-going OW and Postal national championships.
3. Track, prepare and submit the 2010 All Americans, All Stars and national records to the website.
4. Order medals, patches and awards as necessary for 2011.
5. Evaluate and update host packets and standardized forms.
6. Prepare contracts for, and assign liaisons to the 2011 OW/LDC National Championship entries.

Long Distance Committee Meeting Agenda
Meeting #1 – Thursday, September 16th 3:15 p.m. - 4:45 p.m.
Cumberland K

1. Attendance
2. Remarks by the Chair and Vice Chair
3. Assignment of evaluators for 2011 events



4. Reports:
 - All-American
 - All-Star
 - Awards
 - Postal Transition to USMS Staff
 - Review of 2012 championship bids
 - Discussion of Rules Items for Submission to HOD

Long Distance rules Open Forum - Long Distance Rules Proposals Discussion
Thursday, September 16th 6:30 p.m. – 7:30 p.m.
Moreno

Meeting #2 – Saturday, September 18th 8:00 a.m. – 9:30 a.m.
Moreno

1. Attendance
2. Remarks by the Chair and Vice Chair
3. Selection of 2012 championship bids
4. Continued discussion of Rules Items for Submission to HOD
5. Finish up any business held over from the first meeting
6. New business: Other items
7. Motion to adjourn

Legislation Committee
Committee Chair: Sean Fitzgerald
Committee Vice Chair: Jennifer Parks

Committee Members: Joan Alexander, Marcia Anziano, Daniel Cox, Barbara Delanois, Marilyn Fink, Mary Hull, Chris McGiffin, Patty Miller, Debbie Morrin-Nordlund, Steve Peterson, Dick Pitman, Meg Smath, Erin Sullivan, Meegan Wilson, Kathrine Casey Ex O, Susan Ehringer Ex O

Opening paragraph:

2010 is an “off-year” for Legislation Amendments. Any 2010 legislation emergency amendment proposals considered by the House of Delegates can be found in another section of this handbook and on the USMS website. We anticipate a few emergency amendments to be proposed by standing committees at the Convention. The primary focus of the Legislation committee is to review and recommend proposed amendments for the “dry rules” of USMS. We are also responsible for ensuring that our members understand our code. Understanding the legislation ensures that the business conducted is compliant with USMS regulations and bylaws.

Discussions and projects since the last convention:

Early in the year, we turned our attention to the LMSC Handbook. We verified that the information in the Handbook matches the rulebook. Updates have been made by the National Office and we continue to make sure the wording does not contradict the Rule Book. Our goal is to update the following sections and make sure they match the Rulebook.

A. Registration

B. Sanctions



Action items:

The nature of the Legislation Committee does not lend itself to “Actionable” items outside of the convention. Emergency amendments will be handled at the 2008 Convention while other items will wait for the 2011 Convention.

Legislation Committee Meeting Agenda
Meeting # 1 – Friday, September 17th 10:30 a.m. – 12:00 p.m.
Cumberland B

Meeting #2 – Saturday, September 18th 8:00 a.m. – 9:30 a.m.
Gaston

1. Roll Call and Assignments
2. Introductory Comments
3. Proposed Legislative Amendments
 - a. Review of amendment criteria and voting procedures
 - b. Consideration and recommendation of proposed emergency amendments
4. LMSC Handbook updates
 - a. Registration
 - b. Sanctions

Officials Committee

Charles Cockrell, Chair
Ed Saltzman, Vice Chair

Committee Members: Charles Cockrell, Pat Baker, Lee Carlson, Marilyn Fink, Judy Gillies, Leon Kief, Charlie Kohnken, Clay Kolar, Caroline Lambert, Eric Nordlund, Fred Pigott, Ed Saltzman, and Paula Smith. Ex-Officio Members: Sandi Rousseau (Championship Committee Liaison), Kathy Casey (Rules Committee Chair), and Jim Sheehan (USA-Swimming Officials Chair).

Discussions and projects since the last convention: The committee revised our guidelines for national championship officials that included recommended timelines for various functions, duties of the meet referee, and qualifications of key officials. We revised the national championship contract section dealing with officials. We continued the practice of working closely with National Championship Meet Referees to assist with officials recruiting, staffing, education of officials, and processes for effective operation of championship meets. We provided partial reimbursement for officials at Nationals to fill gaps in staffing with officials outside of the local area. We will continue to evaluate the process and financial resources needed to recruit a sufficient number of qualified officials for each meet.

A new section of the LMSC Operations Manual dealing with officials was completed and posted online. The operations manual contains resources for LMSC Officials Chairs to use in recruiting, training, and certifying officials. We are continuing to evaluate the necessary processes for certification of officials through our LMSCs. The committee is in the process of reviewing officials tests which have specific questions dealing with masters rules and USMS rule references.



Officials Committee Meeting Agenda
Friday, September 17th 1:30 p.m. – 3:00 p.m.
Cumberland J

1. Issues dealing with National Championship Officials
2. Certification of Officials
3. Issues dealing with LMSC Training and Education
4. “Burning Issues for Officials” from LMSC Officials Chairs in attendance

Open Water Committee

Lynn Hazlewood, Chair
Glenda Carroll, Vice Chair

Committee Members: Marcia Cleveland, Michael Collins, Suzanne Heim-Bowen, Laurie Hug, Frank Marcinkowski, Fred Piggott, Rick Walker, Jim Wheeler. *Ex-Officio:* Heather Hagadorn, Long Distance Chair; Dave Diehl, Executive Committee Liaison; Mark Gill, Executive Director Liaison.

Introduction:

The Open Water committee is a brand new committee in 2010. Our charge is to "promote the development of and participation in open water swimming (2010 Rule Book, pg 85)." Much of this year has been spent brainstorming and developing ideas that will eventually become projects for open water development. Our plate is very full and includes open water swimmer development, coach development, event development, educational resources, infrastructure and a variety of projects in partnership with national office staff.

Action Items:

1. The committee decided to work on re-branding USMS open water by developing an open water logo, treating open water as a unique sport, and developing projects with visibility as well as value.
2. Put in a budget request for seed money to initiate swimmer development programs in 2011.
3. Put in a budget request to fund bright, neon caps for use by sanctioned open water events.
4. **MSA**—To request that USMS provide financial resources to engage a staff member dedicated to open water development.
5. **MSA**—That the OW committee put an open water sanction legislation proposal forward to the Legislation committee.
6. Decided to do an Open Water Safety workshop at convention with Jim Wheeler as presenter.
7. Decided to create new open water safety guidelines for the 2011 open water season.

Discussions and Projects Since Last Convention:

1. **Swimmer development:** Swimmer development, as a means of creating member benefits, is a critical part of an open water development plan that drives membership. Member benefits can be created through training opportunities that include clinics, training camps and training programs. A budget request was submitted to provide seed money for swimmer development in 2011.
2. **Coach development:** Coach development is being handled by the Coach and Club Services division and the coaches committee. The committee would like to see USMS develop club training programs aimed at providing open water training during regular practices.
3. **Event development:** Event development is aimed at providing a wide variety of opportunities for our swimmers to participate in USMS sanctioned events. The initial projects in process include:
 - a. Providing a complete and up-to-date early listing of sanctioned OW events and clinics, including event and/or clinic series. Glenda Carroll is consulting with LMSCs to encourage them to get their events listed on the USMS calendar.



- b. National Swimmer Ranking and Awards System: A rule has been proposed to set up a national ranking system based on points earned in competition. The committee will be working with the LD committee on the definition of the system. We hope to collect data from 2010 open water events to test various concepts after the open water season is completed. An event results database will be necessary for full implementation.
 - c. OW officiating standards: Fred Piggott is working on a proposal for officiating standards for open water.
 - d. Open water safety: The committee is working on new open water safety guidelines to be ready for the 2011 season. This document will be the focus of the Friday meeting at convention. The committee will also be providing an open water safety workshop with Jim Wheeler as presenter.
4. **Educational resources:** For this year, the current set of open water manuals will be updated by the Long Distance committee members who have maintained these manuals in the past. The one exception is the safety information mentioned above. A complete revision of all educational documents will be pursued after we see the direction taken for information services on usms.org.
5. **Infrastructure:**
 - a. Rules: The OW chair, as *ex officio* to the LD committee, worked this year with the LD rules subcommittee on changes to the open water rules. We hope these changes will result in more options and freedom for event hosts to craft events that are attractive for a wider audience of open water swimmers.
 - b. Sanctions: The committee forwarded a proposal to the Legislation that contains a revision of the open water sanctioning processes. The proposal provides a separate sanction section for open water in Part 2 of the rule book and requires national open water sanction requirements that provide consistency and uniformity for all of USMS. The LMSCs would continue to sanction and manage events. The BOD reviewed the proposal and asked the OW committee to create the sanction requirements process. Glenda Carroll is consulting with LMSCs about their sanctioning processes to develop the first draft.
6. **National Office partnership:** Part of the charge for the open water committee includes "working with the Executive Director to identify opportunities to promote USMS through open water swimming (*2010 Rule Book, pg 85*)." Some of the notable activities in this partnership includes:
 - a. Recruitment of major independent events: Rob Butcher and Mark Gill engaged in discussions for nearly a year with major independent events to recruit them as sanctioned events. As a result of these discussions we found that some of these events are interested in being sanctioned. We also learned what problems we have to address in order to recruit successfully. The first step was taken with the sanction proposal mentioned above.
 - b. Swim Caps program: As a result of discussions held between members of LD and OW committees, staff and Ed Tsuzuki, a request has been put in the open water budget to fund 7500 caps with a USMS open water logo for use at open water sanctioned events. National office staff will manage the caps program.
 - c. Open water staff: During its July meetings, the Board of Directors discussed dedicating resources to open water growth and development and said they would support a request for contracting dollars to engage a staff member dedicated to open water development, if it was OK with the OW committee. As a result, the committee **MSA**—To request that USMS provide financial resources to engage a staff member dedicated to open water development.
 - d. Editorial support: In 2010 we have experienced an unprecedented increase in marketing and promotion of open water, spearheaded by the National Office staff. Open water is now being fully covered in *SWIMMER*, *Streamlines* and on usms.org.
 - e. Technology support: This past year, the committee discussed the lack of needed technology support for open water and expect to continue to work with staff on resolving these problems.



Open Water Committee Meeting Agenda
Meeting #1 - Thursday, September 16th 1:30 p.m. - 3:00 p.m.
Cumberland K

1. Introductions
2. 2010 Review
3. Major projects discussion

Meeting #2 - Friday, September 17th 10:30 a.m. to 12:00 p.m.
Cumberland F

1. Remainder of work from previous meeting.
2. Open Water safety guidelines

Recognition & Awards Committee

Sally Ann Dillon, Chair
Hill Carrow, Vice Chair

Committee Members: Tom Boak, Norman Bower, Andrea Block, Dan and Edie Gruender, Margie Hutinger, Katherine Longwell, Hugh Moore, Son Nguyen, Walt Reid, Nancy Ridout, Gail Roper Kelly Sharitt, Bill Tingley and Robert Zeitner. Ed Tsuzuki is the committee's EC Liaison.

Introduction: The Recognition & Awards Committee (R&A) oversees all of the USMS Awards, even though other committees select some. We review and approve proposals for official USMS awards and maintain a history of award recipients. The 16-member committee includes numerous representatives from other committees.

Discussions and projects since the last convention:

1. Nominations were submitted and selections made for four USMS awards.
 - a. **The 2010 Capt. Ransom Arthur M.D. Award recipient is Lynn Hazlewood** and she received her award at a Reston Masters club meeting in May. The other outstanding nominees were Jerry Clark, Lucy Johnson, and Kerry O'Brien.
 - b. The 2010 recipients of the **USMS Dorothy Donnelly Service Award**, the **USMS Club of the Year Award**, and the **June Krauser Communications Award** will be announced at the HOD meeting during the R&A Committee report.
2. The committee held a conference call in April and formed committees to work on various projects.
 - a. A new medallion design was selected for the Ransom Arthur Award, as the original medallion is no longer available. A 4-year supply of Ransom Arthur plaques was purchased at a significant savings.
 - b. A subcommittee revised the nomination form for the Club of the Year Award and has been at work determining ways to further acknowledge club excellence throughout U.S. Masters Swimming.
3. The R&A Committee will be presenting a workshop at convention this year titled: "Recognition of Volunteers at the Local Level". Sally has been polling LMSC leaders to gather information for the workshop. The purpose is to share what we know, stimulate discussion, and then prepare a packet of information that can be distributed to all LMSCs at a later date.
4. Another conference call will take place in July.

Action items:

See agenda



Recognition & Awards Committee Meeting Agenda

Thursday, September 16th 3:15 p.m. – 4:45 p.m.

Cumberland J

1. “Pinning” of the 2010 Ransom J. Arthur recipient – Lynn Hazlewood
2. Chair’s report and review of the budget
3. Review of annual projects - awards that we coordinate
4. Reports from subcommittees
5. Report on ISHOF and IMSHOF
6. New Business – discuss changes to committee description for 2012 recommendation
7. Other business
8. Adjourn

Records & Tabulation Committee

Chris Stevenson, Chair

Emmet Hines, Vice Chair

Committee Members

Will Amos, Vicki Buccino, Cav Cavanaugh, Barbara Dunbar, Laszlo Eger, Cheryl Gettelfinger, Donna Hooe, Nicole Pendleton, Walt Reid (USMS Records Administrator), Jeanne Siedler, Mary Sweat, Mary Beth Windrath (National Swims Administrator), Ed Tsuzuki (ex-officio).

Introduction

The charge of the Records and Tabulation Committee is to create and maintain “a standardized process of recording and verifying times and shall publish the Top 10 times, All-American rosters and USMS national records annually for each course.” (Article 507.12). In addition to a chair and vice-chair, the committee includes the National Swims Administrator, who collects, verifies and compiles Top 10 submissions from the LMSCs, and the USMS Records Administrator, who collects and verifies record applications and maintains the USMS records.

The committee works closely with the USMS Webmaster & IT Director for the publication of Top 10 lists and USMS Records, and to simplify and automate the compilation and verification of all swim performances.

Discussions and projects since the last convention

1. For the past year, the Records Administrator and Swims Administrator continued their customary roles of verifying, compiling and verifying USMS Records and Top 10 Swims, respectively. The committee chair published the list of Top 10 swims and All-Americans on the USMS website.
2. The committee updated the Guide to Operations for 2010.
3. Committee business was taken up during three conference calls (Mar 14, May 30, June 27) and electronically through email and the restricted Records and Tabulation forum that has been set aside for this purpose. The committee forum is useful as an ongoing record of the business, intentions and reasoning of the committee as it tackles various issues, and its use was encouraged this year. Meeting agendas and minutes are stored in various threads on the R&T Forum. Once approved, committee meeting minutes are also stored at <http://www.usms.org/admin/minutes/>.
4. The Records and Tabulations Committee Resources web page (also known as the “Records and Tabulation Knowledge Center”) was moved to the USMS site by Jim Matysek; the URL is <http://www.usms.org/~rectabs/>. This site is available to the public through a link (under the title “Top 10 Knowledge Center”) in the Guide to Operations (GTO) section of the Administration tab on the USMS home page. Chris Stevenson now maintains the website.
 - Though most of the website is public, some portions are restricted to committee members.
 - There was an extended discussion about the role that this website should play in the future. Jim Matysek feels strongly that all of the information currently on the site should be available in other sections of the USMS site. His recommendation is to put everything that needs to be public in the



- GTO, committee resources/discussions in its private committee forum, and web tool help documents in the tools area. Implementing this plan would require careful planning and organizing/revising of the R&T section of the GTO.
5. Currently, Top 10 times are available on the USMS website at <http://www.usms.org/comp/tt/>. This page allows one to display the Top 10 times. However, it is not attractively formatted for printing and only a single age group can be displayed at one time. For several years, USMS has sold formatted booklets of the Top 10 times for each course.
 - The committee voted to begin offering this booklet as a free download from the USMS website. A link to the Top 10 times (as a PDF file) would be made available to any visitor to USMS. If a person is willing to print the entire file, then there is now no cost to have a formatted hardcopy of the Top 10 times for any course.
 - The committee also voted to continue to offer formatted printed Top 10 booklets for sale if a person wanted to order them from the national office. We approved a price of \$10 per copy, and a subscription rate of \$25 for one copy for each of the three courses.
 - The number of orders for printed/formatted copies of the Top 10 booklet has been low. The committee wondered if that is because it is not widely known that members can order them. We recommended that the ability to order these booklets be advertised both on the USMS website and in *SWIMMER* magazine. Jim Matysek and Laura Hamel agreed to this.
 - The committee voted to continue to provide one free copy to the National Swims Administrator and the USMS Record Administrator, as well as providing one copy to History and Archives for archival purposes.
 6. At the time of the last convention, only Top 10 data from 1993 were published on the USMS website. John Baumann and Barbara Dunbar finished compiling the pre-1993 Top 10 data – a herculean task – and Chris Stevenson helped get the data in a format that Jim Matysek could accept. Jim has uploaded the data to the USMS site and it is now available publicly.
 7. The committee continues to monitor the status of the E2EEM project. Several committee members are on the E2EEM Task Force, and many are on the test pilot group to submit meet results through the web tools. The chair sent out an email to all pilot group members to send their suggestions (and bug reports) to him. The committee maintains a prioritized list of fixes and necessary improvements to the “results” side of E2EEM.
 8. The committee feels that all Top 10 recorders should have access to the latest version of HyTek’s Meet Manager software. Not all LMSCs will purchase the software for their recorders, but in the past HyTek has been willing to provide – for free – a disabled version of the software (it cannot be used to run meets) to Top 10 recorders who request it. But not all recorders are aware that this is possible; the committee has asked Ed to work with the national office to formalize a blanket deal for all recorders in USMS, if needed.
 9. The Record Application form has been modified so that the Meet Referee specifically attests that a “Legal Swim Suit” was used in setting a record (item #16 on the application form). This is for consistency with the FINA form, so that the same form can be used to apply for both USMS and FINA records. The new Record Application form has been uploaded to the USMS website (accessible in the Records and Tabulation section of the Guide to Operations) and will be included in the next Rule Book.
 10. The committee has approved a “Declaration of Intent” form for dual-sanction meets. The purpose is to have a swimmer declare his/her intent to swim as a USMS-member *before* the meet. One copy goes to the meet director and one to the Top 10 Recorder of the host LMSC.

In USA-S meets, it is the responsibility of the swimmer to ensure proper pool length certification, and to make the Top 10 recorder aware of the meet results so that they can be submitted for Top 10 consideration. But in USMS meets, the recorder must verify the length and presumably is aware (through the sanctioning process) of the existence of the meet and will work with the meet director to secure a copy of the results. The committee feels it is important that the recorder be alerted of USMS swimmers in dual sanction meets since there may be a greater likelihood of them “slipping through the cracks” in the submission process. Also, in the event of a world-record-breaking performance, it is important that swimmers who are registered in both USA-S and USMS declare their “allegiance” before the meet.



The Declaration of Intent form is currently available online in the Sanctions section of the Guide to Operations.

11. The committee feels that there needs to be a deadline for applications for USMS records. There are incomplete applications that languish for years. In some cases, a record is verified long after it was accomplished. The committee feels this is unfair to the Records Administrator and to swimmers whose apparent records may be invalidated by swims recorded in seasons that have long been completed. A deadline of 60 days from the time of the swim is in effect for FINA records. The committee thinks this is too strict for USMS records, since many record-breaking swims are not discovered until the Top 10 submission process at the end of the season. The committee proposed a rule change to **Article 105.3.8** to impose a 90-day deadline from the end of each season. This allows 30 days to discover the potential record, and 60 days to submit the supporting documentation.
12. The committee voted to allow swimmers more time to submit certain split requests, and to allow them to be submitted to the Top 10 Recorder instead of the meet referee. The committee proposed changes in **Articles 105.2.2B** and **103.13.1B** to allow this. The committee felt that, while requests for backstroke splits and relay leadoffs must be submitted prior to the swim, there was no major reason we couldn't be a little more flexible for other split requests. Under the proposed rule changes, split requests for non-backstroke individual events can still be made as before, but they can also be made up to 30 days after the meet, or until the end of the season, whichever comes first. Such requests would be submitted to the Top 10 Recorder of the meet-host LMSC; contact information (eg an email address) should probably be provided to competitors in the meet information sheet.
13. The committee proposed a modification to **Article 105.2.2**. The purpose of this amendment is to clarify that split times from non-conforming events will be accepted, as long as the split itself is a conforming event. A "conforming event" is defined as one that is listed in **Article 102.5**. This practice is already allowed under **Article 202.1.1F(3)**, so the proposed amendment is for clarity and consistency.

Records & Tabulation Committee Meeting Agenda

Friday, September 17th 10:30 a.m. – 12:00 p.m.
Cumberland E

1. Introductions
2. Approval of minutes from previous meeting
3. Ongoing business: status reports
 - a. E2EEM
 - b. Record application form: club affiliation
 - c. Other ongoing projects/business
4. New business
 - a. USMS Records.
 - i. Should the "official" USMS Records be updated more often than annually (ie, in the Rule Book)? Once a record-breaking swim has been verified and accepted, should it become the "official" record right there and then? How and how often should the downloadable HyTek record files (the INAT and RNAT files) be updated?
 - ii. Should a person who breaks the last published record get a certificate even if a newer record has been validated before the swim?
 - b. Helping Top 10 Recorders.
 - i. Mentoring program?
 - ii. Communication (email, forum thread, others?)
 - iii. Documents and instructions. Eliminate the Knowledge Center page, as Jim strongly recommends? What information should be available to Top 10 Recorders, and where should it be? FAQs and other documents.
 - c. E2EEM Future
 - i. Adding new people to the pilot group. What are the issues? How to fix any problems?



- ii. What is the best way to manage the data stream? Issues of accuracy, ease and increasing submissions to the Meet Results Database.

Registration Committee

George Simon – Chair

Leo Letendre – Vice Chair

Committee Members – William Bearden, Ken Cooper, Susan Ehringer, Tracy Grilli, Emmett Hines, Arni Litt, Pamela Ogden, Nancy Ridout, Greg Weber, Esther Lyman (Ex O), Anna Lea Matysek (Ex O), Michael Heather (EC)

A subset of the registration committee meets with Club Assistant via teleconference every other week to discuss resolutions of reported problems as well as enhancements to the registration web application. The same subset tests the changes on the test server, and the LMSC coordinator from the National Office notifies registrars of changes and their implementation dates.

In March, the registration committee met via internet email communications to discuss the following three issues:

- 1) Rule book item 201.3.6 states: /All applications for changes of membership (including transfers) must be accompanied by a reasonable fee to be determined by USMS and the LMSC for which the swimmer will register for change of membership/.

The discussion centered around the fact that with the current software application, changes within an LMSC can be done with or without a fee being charged, and what should be the process for these changes. It was felt that due to the newbie swimmer perhaps being confused by the club and/or workout groups where used, the newbie swimmer can be confused on initial registration, therefore the LMSC should make the determination if the newbie swimmer should be charged for changes within the LMSC (this is currently the process among some LMSCs). Also resulting from this discussion, it was felt that there should be no charge for the swimmer to change from a club to UNAT status, although some LMSCs do charge for this change, even though a swimmer can declare UNAT at any time. Club Assistant has been asked, but not yet implemented, to allow a swimmer who currently can change their registration addresses, to be able to change the club to UNAT, but not vice versa. This, if implemented, would impact those LMSCs that charge a fee to change a swimmer to UNAT. In 2009 in all of USMS there were a total of 400 transfers. By not charging a fee to change from a club to Unattached will not be a big dollar impact to USMS and/or the LMSC. The goodwill and convenience to the swimmer is far more valuable.

For the 2010 registration year, there were 24 registrations where the swimmer was confused and registered online in the incorrect LMSC, and when contacted, an LMSC move is processed to move the swimmer to the new LMSC, usually by direct request from the swimmer or LMSC registrar to the USMS Membership coordinator. The fees paid to the original LMSC are moved to the new LMSC, and if extra or excessive fees between the LMSCs exist, it is the responsibility of the receiving registrar to handle. There are no statistics on errors within LMSCs of club selection or UNAT errors.

- 2) There are many changes of the registrar within LMSCs, and there is no effective way to adequately train a new registrar unless the retiring registrar takes the time to do an orderly transition, and in many cases, the retiring registrar is also not a seasoned registrar. With less than 20% of the registrations being in a paper form, many of the new as well as seasoned registrar make errors on entering the registrations, even though a tutorial exists on how to correct errors.

Currently the National Office LMSC liaison is updating the tutorial to the current screens, sending helpful tips to all registrars, and Club Assistant has and will implement some minor changes that should reduce errors created by the registrar handling paper registrations (i.e., making it obvious that a registrar is registering a swimmer, not doing an update, requiring an effective date of transfer to be entered, etc). Other members of the committee felt that if a



registrar requested assistance in learning the job, a mentor could be found, and teleconferences could be held to assist that registrar with assuming the new job.

3) Access of others than the LMSC registrar to the member and financial records. At convention, we have alluded and some say promised access to LMSC/club officers and/or meet directors to have access to the member records. The committee strongly recommended that this be a priority item, with a read only access to the member's record and monthly financial summaries. The subcommittee is working with Club Assistant on how to implement and how to give the appropriate LMSC/club officers and/or meet directors the read only access. If completed and tested by convention, the Registration Workshop will demonstrate the new functions.

Registration Committee Meeting Agenda

Friday, September 17th 1:30 p.m. – 3:00 p.m.

Cumberland G

1. Discussion and demonstrations of item 3 (in above report)
2. Discussion of One Event Registrations at USMS National Meets

Rules Committee

Katherine Casey – Chair

Kris Wingenroth – Vice Chair

Committee Members: Carolyn Boak, Peggy Buchanan, Kathrine Casey, Sally Ann Dillon, Maria Elias-Williams, Barry Fasbender, Judy Gilles, Laura Groselle, Leon Kief, Cathy Kohn, Leo Letendre, Ginny Miller, Jessica Seaton, Kelly Sharitt, Frank (Skip) Thompson, William Tingley, Kris Wingenroth; Charlie Cockrell (Ex-officio), Susan Ehringer (Ex-officio), Sean Fitzgerald (Ex-officio), Mike Heather, (Ex-officio), Bruce Stratton (Ex-officio)

Opening paragraph:

This is a rules year, so proposed changes to the Glossary and Part 1 are being considered by the Committee for recommendation to the House of Delegates at Convention. Proposed changes recommended by the Committee require a majority vote of the House of Delegates to pass. Proposed changes not recommended by the Committee require a two-thirds vote to pass. Proposed changes submitted to the Committee after the July 10 deadline by a standing committee require a nine-tenths vote to pass if the Committee determines that they are emergency amendments that can be considered by the House of Delegates. The Committee will also make recommendations to the delegates on amendments approved by USA Swimming. There are nine USA-S proposed amendments that could impact USMS rules.

Discussions and projects since the last convention:

1. Proofread the 2010 rule book for the correct insertion of:
 - A. adopted USMS amendments
 - B. USA-S approved amendments that were adopted by USMS
 - C. corrections to the rule book that were reported throughout the year
 - D. additions to the index
2. Updated the “Differences” documents for Appendix B in the 2010 rule book (USA-S, NCAA, FINA, and NFHS rules differences) and submitted the USMS/USA-S rules differences to USA Swimming for their rule book.
3. Updated the Convention section of the Guide to Operations.
4. Submitted the USMS recommendation on swimwear to United States Aquatic Sports for approval and submission to the FINA Masters Technical Committee for consideration prior to the FINA decision on Masters swimwear rules.



5. The chair attended the “Our Kids Initiative” (OKI) meeting in Indianapolis in October, shared a comparison of swimwear rules among all the swimming governing bodies, and reviewed the USMS rules included in the OKI comparison of rules for all swimming governing bodies.
6. The Committee issued new USMS swimwear rules in January (see 7C below) following the FINA announcement of new Masters swimwear rules, also in January.
7. Answered all questions about rules including the following:
 - A. There is no 15-meter rule for breaststroke. The head must break the surface before the hands turn inward at the widest part of the second stroke.
 - B. Only one breaststroke kick per arm pull is allowed in butterfly.
 - C. New swimwear rules for pool competition are: for USMS sanctioned and recognized competition, a swimmer must wear only one swimsuit in one or two pieces. All swimsuits shall be made from textile materials. For men, the swimsuit shall not extend above the navel nor below the knees, and for women, shall not cover the neck, extend past the shoulder, nor extend below the knees.
 - D. A swimmer is not required to remove a medic alert bracelet for competition.
 - E. Time trials cannot be added to a meet that is already in progress.
 - F. Combined events cannot be called “Open” or “Choice” or any other such generic name. They must be named as events that are listed in article 102.5. Events of the same distance 200 yards or longer may be combined, but if the meet is to be seeded with combined events, the meet information must state that and list the event by the distance and list the choices of stroke (e.g., free, back, breast, fly, IM) on the meet entry.
8. Published columns in *Streamlines* for all members, for coaches, and for volunteers that address the most frequently asked questions about rules.
9. Reviewed the Glossary and Part 1 and compared USA Swimming’s articles 101, 102, and 105 with the corresponding USMS articles for potential proposed amendments.
10. Provided a Rules Liaison at National Championship meets to assist with rules questions and rules interpretations on site at those meets.
11. The chair attended the USA Swimming Rules & Regulations Committee meeting in June.
12. Assisted LMSCs and committees with proposed rule changes.
13. Clarified that the new USMS swimwear rules are already in compliance with the recent swimwear bylaw amendment passed by FINA for Masters swimwear rules.

Action items:

- A. Following the announcement of new FINA Masters swimwear rules in January, the committee approved new swimwear rules for USMS sanctioned and recognized pool competition and submitted them to the Executive Committee for final approval. Following is the new swimwear language:

102.14.2 Swimwear shall include only a swimsuit, cap and goggles (a nose clip and ear plugs are allowed). Arm bands or leg bands shall not be regarded as parts of the swimsuit and are not allowed.

102.14.3 In swimming competitions, the competitor must wear only one swimsuit in one or two pieces. All swimsuits shall be made from textile materials. Except for open water competitions, for men, the swimsuit shall not extend above the navel nor below the knees, and for women, shall not cover the neck, extend past the shoulder, nor extend below the knees.

102.14.4 Only swimsuits complying with FINA swimsuit specifications may be worn in any USMS sanctioned or recognized competition.



102.14.5 Exemptions to the foregoing restrictions may be granted to a swimmer, on a case by case basis, by the Chair of the Rules Committee or designee. Exemptions will be granted only for conflicts due to the swimmer's verified religious beliefs or verified medical conditions.

A Procedures for applying for an exemption will be established by the Rules Committee and posted on the US Masters Swimming website.

B No exemption to these restrictions will be granted for a swimsuit that will give the swimmer a competitive advantage.

C The decision of the Rules Chair may be appealed only to the entire Rules Committee whose decision shall be final and binding on all parties.

B. The committee considered the butterfly recovery interpretation issued by USA Swimming on June 7. The committee **approved that interpretation for USMS competition with additional explanations.**

C. The committee **approved the submission of two proposed changes to the Legislation Committee and one proposed change to the Long Distance Rules Committee.**

Rules Committee Meeting Agenda

**Meeting #1 - Thursday, September 16th 1:00 p.m. – 3:00 p.m.
Cumberland G**

1. Consider proposed amendments to the rules and make recommendations to the House of Delegates.
2. Review the 2011 budget and 2010 expenditures.
3. Review and approve final language of procedures for swimwear exemptions.

**Meeting #2 - Thursday, September 16th 7:30 p.m. – 9:00 p.m.
Cumberland G**

1. Consider proposed amendments to the rules and make recommendations to the House of Delegates.

Rules Forum

**Friday, September 17th 9:30 a.m. – 10:15 a.m.
Reunion Ball Room F**

1: the committee will hear input from delegates about proposed rule changes (meeting is unopposed by other meetings).

**Meeting #3 - Friday, September 17th, 10:30 a.m. – 12:00 p.m.
Cumberland G**

1. Consider proposed amendments to the rules and make recommendations to the House of Delegates.

**Meeting #4 - Friday, September 17th 7:30 p.m. – 9:30 p.m.
Cumberland G**

1. Consider proposed amendments to the rules and make recommendations to the House of Delegates.



**Meeting #5 - Saturday, September 18th 8:00 a.m. – 9:30 a.m.
Reverchon**

1. Consider proposed amendments to the rules and make recommendations to the House of Delegates.
2. Review proposed tasks for 2011: Proofread rule book, update Differences documents, review Parts 2 through 6, review FINA rules, develop situations manual or data base of frequently asked rules questions and/or common rules problems, collect a history of proposed rule changes.

Meeting #7 - Saturday, September 18th (TBA during the House of Delegates meeting)

1. Consider USA Swimming amendments as approved by the USA Swimming House of Delegates and make recommendations to the U.S.M.S. House of Delegates.

Sports Medicine and Science Committee

Jane Moore – Chair

Jessica Seaton – Vice Chair

Members: Malcolm Cooper, Nan Destafney, Steven Erickson, Laura Groselle, Sally Guthrie, Kristen Heath, Jane Katz, Jim Miller, Mary Pohlmann, Nadine Day (Ex O)

The committee has had two conference calls since 2009 convention meeting.

Ongoing projects include:

1. schedule presentations on sports medicine/science topics for national championship meets and convention;
2. distribute medical/science related questions to members of the health network for responses;
3. write or review articles for USMS publications as requested by the editor;
4. review research proposals requesting grant funding from the endowment fund as needed.

We have begun to collect information to evaluate the need for education and/or policy development related to epidemic illness at national championship meets, performance enhancing drug use, and use/misuse of prescription medications.

Finally, we plan to develop a series of educational pieces for coaches and swimmers to increase awareness of potentially life-threatening medical conditions and describe prevention, warning signs, and need for evaluation and treatment of those conditions.

Sports Medicine and Science Committee Meeting Agenda

**Thursday, September 16th 3:15 p.m. – 4:45 p.m.
Cumberland G**

1. Welcome & Introductions
2. Approve June conference call minutes
3. Research Review
 - a. Reports on current projects
 - b. New proposals
4. Policy Development – Information Collection
 - a. Epidemic illness at National Championships – Mary Pohlmann
 - b. Performance Enhancing Drug Use/Sharing Medications – Steve Erickson
 - c. Cardiac Event Awareness – education campaign



5. Sports Medicine Lectures
 - a. Long Course Nationals – Laura Kessler Groselle
 - b. Convention – Steve Erickson
 - c. Future Plans
6. Rules Proposals – review any with science/medical aspects
7. Budget Proposal
8. Other
9. Next Call or Meeting
10. Adjourn

Breadbasket Zone **Marcia Anziano, Chair**

Introduction: Breadbasket Zone continues to deal with the issues of the vast geographic area. The zone meet was held in Minnesota and was a great meet for all that participated. An ongoing goal is to get all the existing websites linked together so that it is easier for swimmers to find other activities that occur within the zone. As of this report, Minnesota and Colorado do provide links to other web sites within the zone.

Breadbasket Zone Meeting Agenda **Thursday, September 16th 8:00 a.m. – 9:00 a.m.** **Cumberland G**

1. Encourage the LMSCs to keep the Places to Swim updated.
2. 2012 Summer Nationals may be held in Omaha in conjunction with Olympic Trials, discuss volunteer opportunities.
3. Awarding of the Zone Meet.
4. Discuss ways of promoting the meet within the zone
5. Ongoing discussion of communication within the zone

Colonies Zone **Debbie Morrin-Nordlund, Chair** **Lisa Bennett, Vice Chair**

Discussions and projects since the last convention:

14. 2009 SCM Zone Championship held December 5-6, 2009, hosted by the Metropolitan LMSC
15. 2010 SCY Zone Championship held April 23-25, 2010, hosted by George Mason University Patriot Masters
16. Zone meeting held April 24, 2010
17. Bid solicitation for 2010 SCM and 2011 Zone Championship Meets (all 3 courses); bids due 8/31/10
18. Solicitation for nominations from all LMSCs for Colonies Dot Award (nominations due 8/15/10)

Action items:

1. Nominations for Colonies Dot Award and committee to review
2. Zone Championship bid collection and distribution for review



Colonies Zone Agenda

Thursday, September 16th 8:00 a.m. – 9:00 a.m.
Cumberland F

1. Introductions
2. Approval of April 2010 meeting minutes
3. 2010 BOD Candidate
4. Presentation of 2010 Zone Dot Award
5. 2011 Zone Championship bids
6. Zone Championship Guide
7. New business
8. Adjourn

Dixie Zone

Debbie Cavanaugh, Chair

Introduction:

It has been a busy year within the Dixie Zone. A great big expression of thanks to the Georgia LMSC & Ed Saltzman for making SCY Nationals a big success. Next year will prove to be just as busy with Auburn hosting our summer nationals.

In the pool, our Zone meets are attracting more swimmers. Kudos to all of our hosts. Zone records, National & World Records have been broken this past year. Open water & fitness events are growing. Congratulations to all. As always a big THANK YOU!!!! Without the commitment from all our volunteers none of this would be possible. Barbara Protzman(newsletter), Ed Saltzman(records), Andy Dyer(top ten), & Jerry Clark(DZ At Large Director), year after year you continue to amaze me with the work you do for our zone!

Action items:

1. Awarding of the Dixie Zone Championships for SCY, LCM, & SCM for 2011.
2. Approval of the At Large Dixie Zone Director

Dixie Zone Agenda

Thursday, September 16th 8:00 a.m. – 9:00 a.m.
Cumberland C

1. Introductions
2. Financial Report
3. Approval-At Large DZ Director
4. Newsletter
5. Top Ten Times
6. Records
7. Top Ten Patches
8. Zone Meets
9. 2010 Calendar of Zone Meets
10. Old Business
11. New Business
12. Discussion of “Hot” Convention Topics
13. Adjourn



Great Lakes Zone
Mike Lemke, Chair

GLOWS SERIES

The GLOWS series (Great Lakes Open Water Series), our first attempt at an open water Zone event was proposed and discussed last year and is under way. At least two of the events have been completed, Pittsburgh and Michigan are in and Indiana's comes up this weekend. First reports are very positive, and we will hear the rest by convention.

LMSC REPORTS

The LMSCs have all deferred their report to the meeting.

Great Lakes Zone Agenda
Thursday, September 16th 8:00 a.m. – 9:00 a.m.
Cumberland B

1. Call to order
2. Approval of minutes
3. LMSC reports
4. Old Business
5. GLOWS update (Marcia Cleveland)
6. New Business
7. Election of new Zone Chair

Northwest Zone
Wes Edwards, Chair

Committee Members: Wes Edwards, Paige Buehler, Dennis Tesch, Jody Welborn, Donn Livoni, Steve Petersen, Paula Moores, Ron Larson, Sara Welch, Hugh Moore.

Introduction: 2009-2010 was a good year for the Northwest Zone in terms of membership growth. 200 additional USMS members were added to the Zone between June 30, 2009 and June 30, 2010, reflecting a 6% increase in Zone membership, slightly ahead of the national average of 5.5%. Snake River led the way with a whopping 45% increase in membership. While there were many opportunities to compete in LMSC-sponsored meets and open water events during the year, the Zone was unable to secure bids for SCM and SCY championship meets during the year, resulting in just one NW Zone Championship meet – the LCM meet hosted by Pacific Northwest LMSC in Port Orchard, WA.

Discussions and projects since the last convention:

1. Zone Championship Meets
 - a. LCM – Port Orchard, WA July 10-11, 2010: 93 swimmers entered the meet, hosted by Pacific Northwest LMSC. Several Zone, National and World records were set.
 - b. No bids were received to host either a SCY or SCM Zone Meet this year.
2. Northwest Zone Policy: The Northwest Zone Policy was amended to reflect an increase in the Zone Surcharge on each LMSC member from .25 cents to .50 cents per member.
3. The Zone provided funding assistance to three delegates from smaller LMSCs to assist them in attending the USMS Convention in Dallas, TX (one each from Alaska, Inland NW and Snake River LMSCs).

Action items:

1. Select meet host for 2010 Zone SCM Championship Meet.
2. Discuss possible policy changes to encourage and solidify bids for all Zone Championship venues for 2011 and beyond.



3. Discuss possible policy changes related to the selection of candidates for small LMSC convention delegate funding.
4. Discuss and clarify changing role of Zone Chairs (formerly "Zone Reps") within USMS structure as it applies to the NW Zone.

Northwest Zone Agenda

**Thursday, September 16th 8:00 a.m. – 9:00 a.m.
Cumberland H**

1. Introductions
2. Old Business
 - a. Proposed Zone policy changes.
 - b. 2010 Zone SCM Championship Meet update.
 - c. 2011 Zone SCY Championship Meet update.
 - d. Update on Zone Newsletter Editor.
 - e. Update on Zone teleconference calls.
3. New Business
 - a. Financial Report.
 - b. Impact of USMS policy changes on role of Zone Chair.
4. LMSC Reports
 - a. Alaska
 - b. Inland Northwest
 - c. Montana
 - d. Oregon
 - e. Pacific Northwest
 - f. Snake River
 - g. Utah
5. Adjourn

Oceana Zone

Joan Alexander, Chair

Introduction: Oceana Zone is comprised of two LMSCs, Pacific and Hawaii. As of July 14, 2010, Pacific has 9,971 members and 122 clubs, and is running 3% ahead of 2009. Hawaii has approximately 502 members, for a total of 10,432.

Pacific

Highlights of the past year: Pacific has hosted 3 Championship meets, along with SC Nationals, and has scheduled 21 pool events (9 SCY, 2 LCM, and 5 SCM); 2 postal swims; 1 training camp; 19 open water swims along with Open Water 101 for beginners and Open Water 201 for intermediate and advanced swimmers (each will limit the number of participants to 50). Glenda Carroll has been named Vice Chair of the USMS Open Water Committee. Pacific has named Rich Burns and Laura Val 'Swimmer of the Year'. Long time member, Richard Smith turned 90. Way to go Richard! Other important events: Pacific will be sending 22 delegates and 6 automatic delegates to 2010 Convention in Dallas, TX; almost all of the pools have been measured to meet the standards set.

Oceana Zone Agenda

**Thursday, September 16th 8:00 a.m. – 9:00 a.m.
Cumberland D**

1. Introductions
2. Reports from Coaches, LMSCs, Legislation, etc.
3. Rules discussion
4. Adjournment



South Central Zone

Jill Gellatly, Chair

Committee Members: Representatives from each LMSC attending 2009 convention

Discussions and projects since the last convention: During the year, a Short Course Championship was hosted by Gulf LMSC (Woodlands Masters) and the Long Course Championship was hosted by the North Texas LMSC.

South Central Zone Agenda

Thursday, September 16th 8:00 a.m. – 9:00 a.m.
Cumberland A

1. Introductions- Introduce attendees by name, LMSC, Position Held at LMSC
2. LMSC Reports
3. Old Business
 - a. Maintenance of Zone Records/Relay Records
 - b. Discussion of SCM Championship
4. New Business
 - a. Calendar of Events for 2011
 - i. Zone Meet Bid SC
 1. South Texas/Border In-Rotation
 - ii. Zone Meet Bid LC
 1. Gulf/Arkansas In-Rotation
 - b. Questions/Open Discussion/Concerns
 - i. Convention Hot Topics
 - ii. Other
5. Adjourn

Southwest Zone

Mary Hull, Chair

Introduction: The Southwest Zone includes Arizona, New Mexico, San Diego-Imperial, and Southern Pacific. These LMSC's have all hosted meets and there have been some ocean swims as well.

Southwest Zone Agenda

Thursday, September 16th 8:00 a.m. – 9:00 a.m.
Cumberland E

1. Introductions
2. LMSC reports (Arizona, San Diego-Imperial, New Mexico, Southern Pacific)
3. Old Business
 - a. Zone Meets
 - b. Zone Open Water Series
4. New Business
5. Adjourn