

<b>Committee Name:</b>	Records & Tabulation	<b>Session #:</b>	1
<b>Committee Chair:</b>	Jeanne Seidler (Wisconsin)	<b>Vice Chair:</b>	Greg Danner
<b>Minutes recorded by:</b>	M J Caswell (Oregon)	<b>Date/time of meeting:</b>	10/2/2015 8:00am

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## Actions Requiring Approval by the HOD:

None

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## Motions Passed:

None

<b>Number of committee members present:</b> 8	<b>Absent:</b> 6	<b>Number of other delegates present:</b> 16
<b>Committee members present (list all, including chair and vice chair):</b> Jeanne Seidler, Kim Thornton, Cheryl Gettelfinger, Jim Matysek, Chris Stevenson, Mary Beth Windrath, Walt Reid, MJ Caswell.		
<b>Committee Members Absent:</b> Greg Danner, Michael Abegg, David Bergquist, Luke Shaheen, Mary Sweat, Hans Van Meeteren.		

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## Minutes

The meeting was called to order at 8:01am

1. MSA to approve minutes of January 19<sup>th</sup>, 2015 conference call (M by Kim Thornton, S by Mary Beth Windrath. A was unanimous).
2. When Jeanne presents minutes at the HOD, Kim will go to the mike to motion to accept the minutes, Cheryl to second the motion. (Expedited approval)
3. “The Rule 507.1.1 RT Committee shall establish and maintain a standardized process of recording and verifying times and shall publish the Top 10 times, All-Americans and All-Star Rosters, and USMS national records annually for each course. The committee shall consist of the committee chair and sufficient members to execute the committee function” We will discuss relevancy this coming year and possible rewrite.
4. Although we did have a conference call since January, most all significant activity has occurred behind the scenes using e-mails, dealing with issues and using discussion forums.
5. Special Thanks to Mary Beth Windrath (National Top Ten (Swims) Administrator), Walt Reid (National Records Administrator, FINA Records). Thanks to LMSC Development Committee for conducting Peer-to-Peer Top Ten Recorders conference call. Thanks to Greg Danner for being Vice Chair for the last four years. MJ Caswell volunteered to succeed Greg as the new Vice Chair pending EC approval. Thanks to Mike Abegg, member, TTR and Official, for contributing the viewpoint to “Both Sides of the Lane Line” to Swimmer Magazine (Nov, 2014) regarding non-conforming events in a pool meet.
6. Kim Thornton and Cheryl Gettelfinger volunteered to mentor new Top 10 recorders if requested from the national office.
7. Legislation discussion – Refer to Legislation proposals L8, L16 and L17. Proposals were explained to audience. Proposals still under consideration by Legislation Committee as of this meeting.
8. Goals/Plans for 2015-2016, tied to USMS Goals
  - a. Focus on IT Projects remaining in End to End Event Management
    - i. Pool Measurement Database
    - ii. Check Records functions in Top Ten Tools
  - b. Focus on Projects List recently shared from IT Liaison Report to BOD, add new projects and review old projects, prioritize.
  - c. Rules proposals to be considered for next convention.

- i. Discussion concerning bulkhead placement confirmation for Top 10 consideration
  - ii. Publishing pool records in the Rule Book
  - iii. Rules pertaining to upload time standards for TTR in LMSC Standards – 14 day standard was discussed.
  - iv. Rules concerning official times – USA will likely pass a rule that will not adjust backup times. This will affect our rules as well and we may wish to not accept their rules. A lively discussion ensued.
  - v. 507.1.1 to be discussed as noted above.
  - vi. Other to be discussed in conference calls. Committee asked to consider requirements.
9. Open Discussion generated several new points of consideration for the committee and audience
- a. Request from Peter Guadagni (Pacific) for read access & API for ERDB database that programmers could use for development.
  - b. Anna Lea Matysek recommended that TTRs inform their Sanctions chairs about using the USMS List of Measured Pools during the sanction process.
  - c. Event Directors (e.g., Meet Directors) can reference “Guide to Operations” section “Meet Management” to understand the requirements for running events.
  - d. Lazer measuring tools ... The Florida LMSC has a laser measurement guide and apparatus developed by Meegan Wilson. Request was made for a list of recommended laser measuring devices. Committee to review document from Florida for possible inclusion in GTO.
  - e. Kim Thornton queried as to whether it was better to send all bulkhead placement confirmation forms in to the Top 10 Nationals Swims Administrator (Mary Beth Windrath) as the meets are held or to wait until the end of the season. Forms may be sent in either as meets are held or at the end.
10. MSA to Adjourn (M by Kim Thornton, S by Walt Reid, A was unanimous).

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## Tasks for the Upcoming Year

See Above in Minutes.

The meeting was adjourned at 9:14 AM

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