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| Committee Name: | Board of Directors | Session #: | 1 | Report #: | 1 |
| Committee Chair: | Nadine Day | Vice Chair: | | | |
| Minutes recorded by: | Chris Colburn | Date/time of meeting: | 6/15/2015 8:30pm EDT | | |

Motions Passed:

1. MSA to approved the minutes of the April 13, 2015 Board of Directors Conference Call.
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| Number of committee members present: | Absent: | Number of other delegates present: |
| Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:33 pm EDT. Also present were: Ed Tsuzuki - VP of Administration; Chris McGiffin - VP of Programs; Jody Smith -VP of Community Services; Chris Colburn – Secretary; Phil Dodson – Treasurer; Patty Miller - Legal Counsel; At-Large Directors: Bruce Hopson (Breadbasket); Dave Diehl (Colonies); Sean Fitzgerald (Dixie); Dan Cox (Great Lakes); Sarah Welch (Northwest); Jill Gellatly (South Central); and Laura Winslow (Southwest); Past Presidents: Jeff Moxie, Rob Copeland, Jim Miller, Nancy Ridout and Ted Haartz. | | |
| Not present: Chris Stevenson - VP of Local Operations; Leianne Crittenden (Oceana); Rob Butcher – Executive Director; Past Presidents: Mike Laux, Dan Gruender, and Tom Boak; Dave Coddington (USA Swimming Liaison to USMS); Mel Goldstein is recused from the Board due to his contractor position with USMS. | | |
| Guests: Susan Kuhlman, CFO. | | |

Minutes

The meeting was called to order at 8:33pm EDT.

1. Susan Kuhlman is on the call, as Rob is in transit to a sponsorship meeting. Our focus tonight will be on the National Office.
2. **MSA to approve the April 13, 2015 Board Conference Call Minutes.** Based on email discussion and advice of legal counsel, the Board would like more time to review the May 18, 2015 Board Conference Call Minutes, so their approval will be tabled for this meeting.
3. National Office Update (Susan): Membership numbers: 56860, 3.5% ahead of last year. The hiring process has gone well for the two open positions. There is a lease in hand for the Mound Street property. The contract has been reviewed by legal counsel, our insurance provider, and the Finance Committee. Suggested edits are in progress. The City is anxious to take the Pagoda building back to market it with the intention of occupying it as soon as we vacate. The Mound St. building lease starts 1/1, but on 7/1, some employees will move in advance. Rob outlined the proposed changes to the Masters Coach Recognition Program for 2016. The impact is only on 300 coaches who have not taken a course this year. Sarah asked questions about the limitations on coaches based on geography and cost. Sarah also asked what we're trying to achieve, and what the unintended consequences might be for those coaches who have not participated. Susan indicated that we can email coaches so they have some warning about the upcoming change. Discussion continued on the availability of online courses vs. the benefits of face-to-face interaction. Nadine added that the Audit Committee was in Sarasota last weekend to perform the audit. There will be a 2-hour presentation by staff during the Summer BOD Meeting in Tampa.
4. Officers' Reports:
 - a. Nadine will be at Masters Pan Ams starting next Wednesday, through the 26th. Before the Summer BOD Meeting, Nadine will be in Toronto for the UANA Congress.
 - b. Chris McGiffin asked when the National Championship OW contract will be reviewed. Rob said he would review first. Open Water National Championships: Delaware Valley occurred this past weekend. Nancy reported that it went well, was well attended, and was a nice time. Chris McGiffin will follow up with Bill Roach, the Independent Safety Monitor (ISM). We are still looking for an ISM for Lake George, the only one that doesn't have coverage right now. Open Water and Long Distance are reviewing proposals from the Open Water Task Force. Chris McGiffin asked if the committees had submitted budgets, but Susan indicated that they're just going out with an expected return date of the end of the month. Officials did receive 42 responses from their surveys (31 LMSCs). 10 of the respondents were very likely and 15 somewhat likely to use a certification program.
 - c. Nadine reported that 22 coaches participated at the National Coaches Clinic. Susan reported that it was a good beta test, and that they can work on the format to better serve more coaches. Helen Naylor did an amazing job of keeping expenses down so it will come in under the \$5000 budget. Susan believes that it will take place every other year, hopefully opposite the LMSC Summit years.

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5. Open Water Task Force Recommendations: Jim is putting together a white paper on this with the final recommendations. Currently taking input from Finance, Open Water, and Long Distance at this time. The task force has what it needs from a legislation standpoint.
 6. The Swimming Saves Lives Foundation (SSL) will have an investment policy, but Nadine doesn't yet have the final version. If SSL votes on this before the Summer Board Meeting, then SSL can act on some of those recommendations. The SSL Board recommended \$70,000 for grants for the 2015-16 grant cycle. This represents 25% of the balance at the end of the previous year. MS to approve the recommendation. **MSA to table the motion to approve** until the Board has a discussion at the Summer Board Meeting about the strategic direction of SSL. Susan reported one of the charges of SSL is to provide grants for medical and research initiatives. The SSL Board wanted some direction, possibly from Sports Medicine, on this item. Discussion will continue at the Summer Board Meeting.
 7. Legislation and Governance Proposals (Sean): The one recommendation presented was to remove the coordinators from 504.1.5, as was recommended by the Board at the May Board of Directors call.
 8. IT Update (Chris McGiffin): Looking for additional feedback on proposed meeting dates from the other VPs. At that meeting the VPs will go through project and priority updates, as well as updates from Jim Matysek on the 1-hour postal database.
 9. Succession Task Force: No update. The group has not met since the last Board meeting.
 10. Convention Update (Ed): The Marriott is requiring all food and drink to be purchased from the Marriott, which will translate into very high prices for hospitality refreshments. Ed provided a sample of the price list. Ed indicated that we need to communicate to delegates that they will have to provide more of their own food than we have in the past. Ed will continue to work with Tracy on the menu. Water bottles and water stations will be provided to the delegates. Breakfast for the swimmers will be provided at the pool for those who swim. Nadine asked about the status of the New Delegate Luncheon. Ed submitted a proposal to a place called The Pizza Bar, a 5-10 minute walk from the hotel. Ed will be working with them to put together a contract for the luncheon. He was also working with them to provide gluten free options.
 11. Championship Committee Recommendation (Ed): Jack Groselle talked to David Wilk of Masters Swimming Canada (MSC) about getting some Canadian representation at their nationals. There was a formal request from the Championship Committee to the BOD to cross publicize events with MSC, and specifically post MSC national events in *Streamlines*. There have been some concerns in the past about publishing non-USMS events, but there could be some benefit. The logistics would involve us providing Nationals info to David, and David providing info about MSC national events through an approved distribution channel. Nadine indicated that it's a decision of the Board if we want to advertise this information. Currently we only advertise Pan Am and FINA championships under the international section, so this would be different from how we treat other countries at this point. Patty indicated that she didn't see a legal issue with it. Patty's bigger concern was that someone other than the President or the Executive Director was reaching out to other NGBs, as that policy was established when the International Committee was disbanded. Since there may be fees involved with posting this information, Rob should be discussing the logistics with MSC. Ed mentioned that for now, he will pass along that the information can be posted to the Calendar of Events, and with respect to other publications or locations, their Executive Director should reach out to our Executive Director for follow up.
 12. Next meeting will be July 18, 2015 at 8:00am EDT, Day 1 of the 2015 USMS Summer Board Meeting. All materials need to be distributed to the BOD by July 12. Nadine recommends having reports done for the Summer Board Meeting so the same report can be used for convention. Committee reports are due by 7/15, and VP reports are due 7/31. Nadine will have an agenda to the Board by 7/3. Please send agenda items to the Nadine by that time. Please send itineraries to Claudia as soon as possible.

The meeting was adjourned at 9:25pm EDT.

Respectfully Submitted,
Chris Colburn, Secretary
