

Committee Name:	Board of Directors	Session #:	1	Report #:	1
Committee Chair:	Nadine Day	Vice Chair:			
Minutes recorded by:	Chris Colburn	Date/time of meeting:	5/18/2015 8:30pm EDT		

Motions Passed:

1. MSA to approve the minutes of the 3/16/2015 Board of Directors Conference Call.
2. MSA for Rob Butcher to give the requisite 12-month notice to terminate the lease for the Pagoda building immediately.
3. MSA for Rob Butcher to pursue negotiations to lease the Mound Street location with the concurrence of legal counsel.
4. MSA to present the proposed amendment related to sanction and recognition fees (see Appendix).
5. MSA to remove the Convention Coordinator and Rulebook Coordinator from 504.1.5 of the Rule Book.

Number of committee members present:	19	Absent:	8	Number of other delegates present:	
Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:32 pm EDT. Also present were: Chris Stevenson - VP of Local Operations; Chris McGiffin - VP of Programs; Chris Colburn – Secretary; Phil Dodson – Treasurer; Patty Miller - Legal Counsel; At-Large Directors: Bruce Hopson (Breadbasket); Dave Diehl (Colonies); Sean Fitzgerald (Dixie); Dan Cox (Great Lakes); Sarah Welch (Northwest); Leianne Crittenden (Oceana) and Laura Winslow (Southwest); Rob Butcher – Executive Director; Past Presidents: Jeff Moxie, Rob Copeland, Jim Miller, Nancy Ridout and Ted Haartz.					
Not present: Ed Tsuzuki - VP of Administration; Jody Smith -VP of Community Services; Jill Gellatly (South Central); Past Presidents: Mike Laux, Dan Gruender, and Tom Boak; Dave Coddington (USA Swimming Liaison to USMS); Mel Goldstein is recused from the Board due to his contractor position with USMS.					
Guests: None.					

Minutes

The meeting was called to order at 8:32pm EDT.

1. The focus of tonight's meeting will be the headquarters report and the legislation proposals.
2. Chris Colburn apologized for sending out the final version of the March BOD Conference Call minutes today, and added two changes that were made after the last revision was sent to the Board. Chris asked the members of the Board to be ready to review minutes for April and May within the next week. MSA to approve the minutes of the 3/16/2015 Board of Directors Conference Call.
3. Nadine attended both USAS/ CCCAN leadership meetings, and made a presentation at CCCAN on Masters aquatics. This will lead into a proposal that Nadine and Tom Boak will make at a later date. Nadine also attended Spring Nationals, which was at a nice venue. She congratulated the host and the Championship Committee. Summer Nationals will be at the SPIRE Institute. Ed will be running the general meeting and will represent Nadine at the meet. Nadine will not be at SPIRE as she will be in Kazan for Worlds at that time. Nadine will be attending UANA Masters Pan Ams in Columbia and UANA Congress in Toronto.
4. Ed's quarterly report was posted on the Discussion Forum. Please direct any questions to Ed via email.
5. ED Update (Rob Butcher): USMS has a table at the ISHOF Induction (the weekend of June 19-20). Nancy and Leianne asked some questions about attendance. Rob Butcher will submit names on behalf of USMS. Let him know if you wish to attend.
6. Chris Stevenson: LMSC Development is looking at re-labeling some of the LMSC Standards, and discussed some of the workshops at Convention. Nadine asked if the workshops would be ready by the Summer Board Meeting, and Chris Stevenson said they should be. The Millennials workshop and the Staff Speed Dating workshop are still in process.
7. Chris McGiffin: Chris' report referenced National Championship events and the roles of Independent Safety Monitors (ISMs), as well as a recap of the postal swims from last year. 2016 Open Water Championship bid contract language is under review by Patty. Chris listed other competitions that will be using ISMs. One nominee was presented for the OW Service Award. 30 sanctions, 2 in process, and 1 cancelled. Chris asked Nadine the Committee Reports due date (7/1).

8. Staffing update and Staff plan (Rob Butcher): Dave Minor has been moved from a contractor to an employee position. Interviews are in process for the education director position, and the marketing position will be open through the end of June. Nadine asked about the implications of the accelerated hiring over the long term and requested Rob to present his staffing plan and rationale at the Summer BOD.
9. Headquarters Update (Rob Butcher/Phil): Rob made a presentation to the Board regarding the Headquarters Task Force process and the staff's work toward locating a new Headquarters in Sarasota, and Rob's motivations behind his initial desire to open a satellite office. Rob turned discussion over to Phil to discuss next steps. The Board entered Executive Session at approximately 9:01pm to discuss the proposed locations of the new National Office. The Board exited Executive Session at 9:16pm. MSA for Rob Butcher to give the requisite 12-month notice to terminate the lease for the Pagoda building immediately. MSA for Rob Butcher to pursue negotiations to lease the Mound Street location with the concurrence of legal counsel.
10. USA Swimming BOD Update (Patty): Patty discussed the actions of the USA Swimming International Relations Committee that led to a statement sent by the president of USA Swimming to the USA Swimming membership supporting the President of FINA, as well as supporting FINA's willingness to look at its governance structure. Nadine mentioned that USAS also sent a letter of support to FINA. Debbie Hesse asked Patty for permission to use the Spring Nationals picture with Matt Grevers and the oldest competitor at the meet. According to Debbie it received the most hits on USA Swimming Foundation web page of anything they've posted on the site.
11. Western Zone Conference (Laura): Laura learned three things: USA Swimming has a different governance structure and more LSCs (59) than USMS has LMSCs (52). They also have a plan to focus on development in a number of areas (business, athletes, volunteers development, clubs and coaches). It gave Laura a better understanding of how LSCs work vs. how LMSCs work. Laura recommended that we look at the volunteer development and the LSC Leap program.
12. Open Water Task Force (Jim): The group has had one meeting since the last Board call. The next meeting is scheduled for May 26. The proposed structure includes a per swimmer fee, and a sanction fee for open water events. A third topic is a sanction fee for pool events. The proposed numbers are not yet settled for any of these items, but would cover 50% of the liability insurance costs for pool events, and 50% of the liability insurance costs for open water events. The topic of liability for smaller or solo swims has also come up, with some current proposals on how to handle the issues. Laura asked and Jim and Phil clarified that National Championships may not have the athlete surcharge. Laura asked about the implications for recognized events, and Jim mentioned they would not be charged because they are not using our insurance coverage. Discussion concluded that the implications for legislation need to be decided before the Legislation submission deadline. Please approach Jim with any questions.
13. Sanction Task Force (Rob Copeland): MSA to present the proposed amendment posted on the discussion forum on April 13 related to sanction and recognition fees. Rob clarified that this would allow USMS to establish a national component of the respective registration fees in addition to any fees imposed by LMSCs. Further discussion included the legislation's implications on the current relevant items in the Rule Book. *Ed. Note: The Proposed amendments and rationale as approved by the BOD are included as an appendix below.*
14. Governance (Lianne): The committee met two weeks ago to discuss the structure of the House of Delegates (HOD) and the current governance structure. The group looked at the roles of Convention Coordinator and the Rulebook Coordinator as members of the HOD, since those roles are filled currently by staff. The first request is to remove those roles from 504.1.5, as well as to clarify the appointment of Coordinators as members of the HOD only as at-large members, as defined in 507.3.1. MSA to remove the Convention Coordinator and Rulebook Coordinator from 504.1.5. Lianne also asked that the Board discuss at the summer Board meeting how it sees the HOD evolving, so the committee can make some recommendations about the HOD structure going forward.
15. Old Business (Elections): The Board received a report from the Ad-Hoc Elections Committee. The slate of candidates has been qualified for this year's election. The Board entered Executive Session at 9:57pm to discuss an elections-related issue. The Board exited Executive Session at 10:10pm.
16. Next meeting will be June 15, 2015 at 8:30pm EDT.

The meeting was adjourned at 10:10pm EDT.

Respectfully Submitted,
Chris Colburn, Secretary

Proposed Amendment Approved by the BOD

202.1 Sanctions

202.1.1 Sanction Requirements—Sanctions shall be issued, withheld, or withdrawn in accordance with the following:

A Applications for sanction shall be made to the LMSC within which the event is to be held. Sanction applications shall be accompanied by the entry form ~~and applicable fee.~~

...

(4) ~~The sanction fee shall be established by the LMSC;~~ consist of:

(a) A national fee established by the House of Delegates.

(b) A local fee established by the LMSC.

202.2.1 Recognition—Recognition shall be issued, withheld, or withdrawn in accordance with the following:

A Application for recognition of events within the jurisdiction of USMS shall be made to the LMSC within which the event is to be held, and applications shall be accompanied by the recognition fee. The recognition fee shall consist of:

(1) A national fee established by the House of Delegates.

(2) A local fee established by the LMSC.

203.3 Sanction Requirements

203.3.1 Jurisdiction—The LMSC in which the event originates shall have jurisdiction in issuing the sanction. If any events are to be swum in more than one LMSC, the other LMSC(s) may also issue a sanction for the event. ~~The sanction fee shall be established by the LMSC with jurisdiction.~~

203.3.2 Requirements—The following requirements shall be followed by the sanctioning LMSC and sanction applicant:

...

I The sanction fee consist of:

(1) A national fee established by the House of Delegates.

(2) A local fee established by the LMSC.

Rationale

1 Provide the necessary rules to allow the House of Delegates to set a national level fee for sanctions and recognitions. It should be noted that national membership fees are established by the HOD or BOD. Until such time as the HOD establishes a fee, this should be under the jurisdiction of the HOD. Once we have a track record with national sanction fees then this code should be reviewed to determine if the BOD should be given authority similar to membership.

2 The existing rules do not specify who sets a recognition fee, this corrects that oversight.

3 Reorganize the Open Water sanction section to move sanction fees from jurisdiction to requirements.

4 Remove the requirement for pool events to collect fees at the time of application of sanction. This allows national and LMSC sanction fee collection to be set in policy instead of code.