

USMS Convention— Greensboro, North Carolina 2012

Committee Name:	Board of Directors	Session #:	1 of 2	Report #:	A
Committee Chair:	Nadine Day	Vice Chair:			
Minutes recorded by:	C.J. Rushman	Date/time of meeting:	8:40 am EDT		Wednesday September 12

Actions Requiring Approval by the HOD:

1. None.

Motions Passed:

2. **MSA to Approve by Consent Agenda items for the Convention Reports.**
3. **MSA Approved recommendation for Maria Elias-Williams as the USMS representative to USAS for a two year term.**

Number of committee members present: 24	Absent: 4	Number of other delegates present: 11
Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:40 a.m. EDT. Also present were: Ed Tsuzuki- VP of Local Operations, Michael Heather -VP of Administration, Dave Diehl-VP of Programs, Jody Smith-VP of Community Services, C.J. Rushman -Secretary, Ralph Davis- Treasurer, Jeff Moxie -Immediate Past President, Patty Miller- Legal Counsel, At-Large Directors;, Chris McGiffin (Colonies), Phil Dodson (Great Lakes), Anthony Thompson (Breadbasket Zone), Maria Williams (Dixie), Hugh Moore (Northwest), Jim Clemmons (Oceana), Don Mehl (South Central), Phil Whitten (Southwest Zone), Jeff Goodman – USA Swimming Liaison to USMS; Executive Director - Rob Butcher; Past-Presidents Rob Copeland, Tom Boak, Jim Miller, Nancy Ridout, and Ted Haartz.		
Not present: Mel Goldstein, Dan Gruender, Mike Laux and June Krauser – Past Presidents.		
Audience Members; Susan Kuhlman – Corporate Controller, Tracy Grilli – National Coordinator, Anna Lea Matysek, Jim Matysek, Jane Moore, Michael Moore, Ben Christoffel, Jeff Perot, John Blank, Carl Bromer, Sandi Rousseau and Jack Groselle.		

Minutes

The meeting was called to order at 8:40 a.m. EDT.

1. Nadine Day welcomed everyone to convention and thanked everyone for coming and thanked us for our efforts over the past year.
2. Nadine Day spoke about the election item regarding 506.1.2. that it was address to the Board through email communication.
3. **MSA to Approve by Consent Agenda items for the Convention Reports.**
4. Nadine Day is recommending Maria E. Williams for the USAS Appointment. For a two year term BOD approved recommendation.
5. Mel Goldstein was been nominated to USAS for the position of FINA representative by Nadine Day. Phil Dodson nominates Phil Whitten. The ad hoc elections committee will have a ballot vote in the HOD to select the candidate to be brought before USAS for recommendation to FINA.
6. National Office Update – Rob Butcher gave a brief update about the Coaches Certification that is happening at the Marriott hotel in Greensboro. Rob will address the entire House of Delegates with the National Office update.

7. VP of Administration Updates – Mike H spoke about the Championship Committee bid deadline regarding Article 104.3.4. The Chair of the committee extended the deadline as a favor to the bidders. Mike makes a motion to temporarily suspend rule 104.3.4 for the period of two years. Seconded. Patty said that we need to have consent from the Rules Committee. Hugh asked if anyone has protested the awards. It was confirmed that no one has protested the confirmation. Rob C moved to table the motion until conversation and confirmation with the Rules Committee and the background information from Championships which is schedule later in the agenda.
8. VP of Local Operations Update – Ed spoke to 5.02.10 LMSC Minimum Standards. In the rule book has the wording minimum standards whereas the Board passed the wording to read as standards. Patty said the Board does have the power to change policy within the rule book. Mike said we should leave the word minimum in. Patty said since the LMSC Development committee has brought this up, they should decide if they need to submit to Legislation. Discussion on BOD authority to amend policy and what is allowed. The BOD is the policy making body of the organization.
9. VP of Programs Update – Dave mentioned that all of his committees have met their 2012 goals.
10. Nadine Day gave an update regarding the Officials webpage. Once the USMS IT updates are made the Officials webpage will be moved to the USMS site. The Championship committee and Officials committee will further discuss the reimbursement for officials at the USMS National championships. The Officials have policy for stipends and language needs to be developed to since the definitions are different between staff and the Officials committee. Susan and Ed Saltzman will be meeting this week.
11. Anthony gave an update on the Governance Committee communication policy. Currently they are still developing this into a policy document. There is draft language for Audit and Investment committee legislation for next year. Governance has asked that LMSC Model By-laws to be removed from the website. There is a recommendation from Nadine to update the current by-law information.
12. Ralph had no updates to the budget at this time.
13. SSL Update by Jeff Moxie, regarding the different phases since inception of the Foundation. This report will be posted on the USMS site.
14. Volunteers Roles Task Force update was given by Chris McGiffin. Chris said the LMSC job description templates are updated and ready to post to the website. The Task Force would then inform the LMSC to review and make necessary updates if required. It was recommended that the Task Force inform the delegates that are here that they templates to serve as a guide. Once the Task Force submits the final report, the task force will dissolve.
15. The Ineligible Members Task Force has been formed by Nadine; the Chair is Patty Miller. The Committee members are Cokie Lipinski, Jill Gellatly, Rob Copeland and Ted Haartz. They will present their mission and goals at the January BOD meeting.
16. Tom Boak gave brief update to his report regarding the Omaha summer Nationals. Tom acknowledged the efforts of all the staff members and volunteers. This report will be posted on the USMS site.
17. The Board moves into executive Session at 10:39 am EDT to discuss IT issues and a BOD appeal. The Board moves out of executive session at 10:51 am EDT.
18. Rob Butcher introduced the new staff member, Jeff Perout, who is an IT developer, to the Board.

19. Maria E. Williams provided information regarding the Hospitality suite, which is room 1664.
20. Sandi Blumit and Eric Peterson from Risk Management Services, Inc. gave an overview of the USMS Insurance coverage and policies and the importance to the entire organization. Further discussion was held about how to inform the LMSC's regarding Safety for all events and best ways to enforce sanctioning events.
21. Sandi Rousseau, Vice Chair of the Championship Committee came to discuss the process of awarding bids, specifically the 2015 summer Nationals. Sandi gave an overview of the rule that was changed in 2008 to allow for awards to be granted by the Championship Committee in advance for a period of three years from date of submission. Sandi said this is benefit to the organization because these are new sites and the sites have a longer period to be prepared to host Nationals meets. A comment was made about past history of one of the sites awarded and there is a past history of poor meets. Sandi reported that the Championship committee is aware of it and the hosts have an opportunity to attend the upcoming nationals to learn the operations of it and there is time to assist and prepare. Mike commented that the Championship Committee made the best decisions at the time. Tom said airing all concerns is prudent for the Board acting as a fiduciary for the organization. Kathy Casey gave an explanation of 104.3.4, Bid Deadlines (pg 28 in the Rule Book). Kathy reported that the championships committee was compliant with ruling 104.3 in selection of the 2014 and 2015 bids due to the ambiguity of the rule 104.3.4. Rob C un-tabled the motion after confirmation with Rules Chair regarding the sixty day interpretation. The Board confirms their support of the actions of the Championship Committee. Mike Heather withdraws his earlier motion.
22. Anthony withdraws his motion from his email communication regarding 104.3.6 and Championship Committee policies; Awarding of Bids for National Championship meets since discussion with Rules Chair.
23. Lynn Hazelwood, Chair of the Open Water Committee came before the Board for discussion of the Open Water Safety education project by creating education materials for events hosts and directors to ensure safety practices are followed at all sanctioned open water events across the country. Lynn said event hosts are very eager to have this information made available. Patty Miller said this needs to be implemented at the local level.
24. Tom brought up the item bringing events together such as pool and open water events to increase participation. Nadine brought up the Long Distance Committee has legislation in LD59 to award events through 2016. Discussion regarding the entry fees for Open Water and Postal Nationals Championship. Rob C makes a motion open water surcharge be the same as pool national championship. Mike seconded. **MSA - Board approves the Long Distance surcharge to be the same amount (\$15) as pool national championships going forward.**

The meeting was recessed at 1:52 p.m. EDT.
