

USMS Convention — Atlanta, Georgia 2016

Committee Name: LMSC Development	Session #: 1
Committee Chair: Paige Buehler	Vice Chair: Michael Moore
Minutes recorded by: C.J. Rushman	Date/time of meeting: 9/22/16 – 2 pm EST

Actions Requiring Approval by the HOD:

1. n/a

Motions Passed:

1. MSA to approve the July 18, 2016 meeting minutes

Number of committee members present: 15	Absent: 2	Number of other delegates present: 59
Committee members present (list all, including chair and vice chair): Paige Buehler, C.J. Rushman, Hugh Moore, Chris Stevenson, Lisa Brown, Vicki Hill, Matt Hooper, Jerry Clark, Tim Lecrone, Mary Hull, Marcia Anziano, Bruce Rollins, Sally Dillon, Linda Chapman, and Natalie Taylor.		
Committee Members Absent: Lori Payne, Michael Moore		

Minutes

The meeting was called to order at 2:00 pm.

1. Paige Buehler thanked the committee members, did introductions and welcomed everyone.
2. Paige recognized Hugh Moore on his work with updating of the LMSC Standards, a task of “Herculean” proportions.
3. MSA to approve the July 18, 2016 meeting minutes.
4. LMSC Policy standards discussions lead by Hugh Moore (PNA). Hugh gave a background of how the standards were structured and how they were implemented across the LMSC’s. Hugh explained how the process of Mandatory and Target standards operates under the current Standards Policy. Hugh focused on the new standards that are part of the policy (2.3.1; 2.4.5; 1.3.1; 3.3.5; 3.7.1.). The LMSC Standards are posted in the USMS under the Guide to Operations. Hugh read through the LMSC (Mandatory & Target) Standards so the members of the committee and audience members were familiar. Bonnie Finnegan (Gulf) asked about help for struggling LMSC’s. Paige and committee members talked about the resources that are available to LMSC such as peer to peer mentoring. Harry Greenfield (Lake Erie) said the organization should utilize the volunteer base to help in a professional manner to those LMSC needing assistance. Teddy Decker (NM) said struggling LMSC’s should copy other successful LMSC in the areas where deficiencies are present. Jerry Clark (NC) said the Zone chairs are there to mentor and help in those situations. Hugh and Paige said that for the up-coming year were are going to have attainable goals for the LMSC’s to reach both the target and mandatory standards. Chris (SE) asked what percent of the LMSCs are compliant. Hugh said 6 of 52 LMSC were fully compliant on the older standards when surveyed in 2014. Chris Fredrick (SO) asked about standard 3.3.3. (paying USMS invoices in one week). LMSC Committee gave examples of how that could be handled. Rich Garza (NT) asked about 2.2.4 (mandatory membership for LMSC officers and BOD members) and about standards for term limits for LMSC officers. It is a business decision of the LMSC to create their best practices and self-governance which term limits falls into.
5. Process and timeline for surveying LMSCs on LMSC Standards: Linda Chapman explained the process that the LMSC Development Committee will create and send a survey, delivered to the LMSC Chairs, LMSC Treasurers, National Office and the National Swims Administrator likely prior to the end of October 2016 to have results back by the end of November 2016. Sally asked how the LMSC Committee will know if the Chair responds. Paige said she will copy the LMSC Vice Chairs on the email with the survey as well, which is her standard practice in all communications with LMSC Chairs from the LMSC Development Committee.
6. Paige asked the LMSC Development Committee to discuss and define the 2016 scope/timeframe on what the survey will measure. Matt Hooper (FG) suggested we use fiscal year 2015 as the measuring period for Financial Standards. For Event and Top 10 Standards, we will use October 2015 to YTD 2016. All other standards will use the previous 12 months or the point in time when the surveys are sent, as applicable.
7. 2016 Goals – The committee agreed with the way Paige graded the committee goals which are as follows:
 - a. Conduct 2016 LMSC standards compliance survey – Push to Q4 ‘16
 - b. Update and restructure LMSC Standards policy – DONE

- c. Peer to Peer Teleconferences – DONE
 - d. Active Mentoring within Zones – no measurable goal, but good work on getting LMSC feedback on standards policy
 - e. Convention workshops – Almost done, 9 workshops/activities planned Fri-Sat of convention
 - f. Dispute resolution avoidance – Almost done, it is one of the 9 workshops
 - g. Promote Guide to Operations – not done
 - h. Define & promote LMSC role in value of USMS membership to all members – not done
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Tasks for the Upcoming Year:

1. LMSC Development Committee to discuss having Zone Chairs attend LMSC Board meetings as a deliverable for “active mentoring.”

The meeting was adjourned at 3:18 pm.
