

Committee Name:	LMSC Development	Session #:	Report #:
Committee Chair:	Paige Buehler	Vice Chair:	Michael Moore
Minutes recorded by:	Lisa Brown	Date/time of meeting:	Monday, April 4, 2016 5:30pm PT

Motions Passed:

1. Approved meeting minutes from 2/22/16 and 11/23/15.

Number of committee members present: 15	Absent: 3	Number of other delegates present: 0
Committee members present (list all, including chair and vice chair:): Paige Buehler, Michael Moore, Lisa Brown, Jerry Clark, Linda Chapman, Lori Payne, Mary Hull, Hugh Moore, Marcia Anziano, CJ Rushman, Sally Dillon, Bruce Rollins, Matt Hooper, Lianne Crittenden, Chris Stevenson		

Minutes

The meeting was called to order at

1. Meeting Minutes
 - a. 2/22/16 special meeting to review LMSC Standards. Roll call wasn't recorded. Sally, Chris and Lisa said they weren't in attendance. CJ moved to approve amended meeting minutes, Sally seconded the motion, motion passed to approve as amended.
 - b. Approved minutes from November 23, 2015 offline via survey monkey.
2. Subcommittee reports
3. Education – Michael Moore
 - a. Webinars in process
 - i. Conflict of Interest with Jim & Patty Miller – similar to what was held in 2013.
 - ii. National Championship Host series – Paige has approached Long Distance Committee to ask their interest and commitment to holding a webinar for potential open water national championship hosts for them to get information. Michael is asking the same of Championship Committee. LDC is interested in the Jan/Feb 2017 timeframe.
 - b. Convention Workshops being planned: there are 7 slots including an unopposed slot on Saturday which will be for National Committee Chairs “Speed Dating” similar to the National Office activity in 2015. Other workshops are still in planning stages.
4. Mentoring subcommittee met on 3/28 and Paige Buehler reported on the following:
 - a. LMSC Standards policy revisions: Discussed commonalities on input from the LMSCs to the Zone Chairs. Mostly we discussed the standard about membership cards being mailed to all registrants on paper and to online registrants who requested them. Marcia advised us that the Registration Committee had recently adopted a policy to allow LMSCs an “opt out” box on their paper registration forms so members could request that a card not be sent to them. Hugh will adjust the standard so the proposed change reflects this.
 - b. Peer-to-Peer teleconferences update: Jerry Clark published an updated schedule of calls on 3/27.
 - i. Open Water chairs (4/19) Sally with Bob Bruce
 - ii. Coaches chairs (5/17) Jerry with Kerry O'Brien
 - iii. Top 10 recorders (June) Paige to contact Jeanne Seidler re: content expert/facilitator
 - iv. Registrars (July) Marcia to facilitate with Susan Ehringer
 - v. Communications (Aug) Michael to facilitate with Sally Guthrie
 - vi. Chairs/Vice chairs #2 – Michael to facilitate. Decided upon a focus of recruiting membership and he will invite Susan Kirk.
 - c. Notes from P2Ps - CJ got a “group” for Peer-to-peer notes on the Meeting Minutes area of the USMS website. Each document will have a “disclaimer” that they are notes and are not considered meeting minutes. We make sure the

NOTES are reviewed and then distributed to anyone in that role. Mentoring subcommittee to develop the mechanism to get the notes posted the website and distributed to the group of volunteers for each peer-to-peer. The goal is within one week of the teleconference.

5. Practices & Standards – Linda Chapman

- a. Subcommittee hasn't met as there is no work outside of LMSC Standards policy revisions so far.

6. Standard policy revisions discussion – Hugh Moore

- a. Push back on the dual signature requirement for checks \$5k+, is it effective? Finance committee suggested that we add anything over \$5000 require LMSC board approval. Discussion that \$5000 is too low of an amount. We could just say that each LMSC comply with FOG. Hugh will discuss with Finance committee
- b. Hugh 3.6.2 brought up a opt out of a paper registration per the discussion above in Mentoring subcommittee on the new Registration Committee policy
- c. Next steps:
 - i. We have asked from several other committees, Hugh would like to ask for input on other committees from other committees for the next few weeks for the May 15th LMSCDC meeting, then it would go to the Board for June.
 - ii. Any concerns on any other standards revision proposals let Hugh know via email.

The meeting was adjourned at 6:27pm Pacific Time
