

USMS Convention — Greensboro, North Carolina. 2012

Committee Name: LMSC Development	Session #: 1	Report #: 14
Committee Chair: Paige Buehler	Vice Chair: Rob Copeland	
Minutes recorded by: Leianne Crittenden	Date/time of meeting: Thursday, September 13, 2012	

Actions Requiring Approval by the HOD:

1. None

Motions Passed:

1. MSR to approve August 7, 2012 Committee meeting minutes.
2. MSR to amend legislative proposal HK1 to add “required” to reference standards that shall be met by LMSCs in rule 502.10.
3. MSR to amend legislative proposal HK2 to add “required” to reference standards that the LMSC Development committee shall review in rule 507.1.6.

Number of committee members present: 14	Absent: 5	Number of other delegates present: 43
Committee members present (list all, including chair and vice chair): Paige Buehler (chair), Rob Copeland (vice chair), Stacy Broncucia, Jerry Clark, Dan Cox, Leianne Crittenden, Mary Hull, Syd Latina, Chris McGiffin, Michael Moore, Lynn Morrison, Barb Protzman, Erin Sullivan, Hans Van Meeteren, Tim Waud		

Minutes

The meeting was called to order at 2:33pm EDT

1. Survey Subcommittee - thanks to Rick Noeth for leading the subcommittee and his work on improving surveys. We got 100% responses this year from the LMSCs on the self-assessment portion. Total time to get results was much improved (around two months). Preliminary results were sent to LMSC Chairs on August 9. Paige created a Preliminary report for the Board of Directors for their September 12 meeting. Copy of report was submitted to the committee.
2. Education subcommittee - Rob Copeland reported that we will have several workshops at convention; they will be videotaped and available for members. Also plan to do webcasts of various topics to make meetings and LMSC jobs more effective. He asked about additional topics. Erin asked to consider having repeats of fewer programs so that people could go to several programs.
3. Mentoring subcommittee - Chris McGiffin reported that 2011 survey follow-ups were concluded in Winter 2011. This year we added the Zone Chairs to the LMSC Development committee to act as liaisons to the LMSCs and the conversations have been going on to discuss survey results. Recently worked on criteria to determine LMSCs that needed grants send delegates to Convention. Alaska, Hawaii, Border and North Dakota got \$750 grants. Now looking to communicate and mentor on results of 2012 survey.
4. Review of 2012 Goals
 - a. LMSC Standards to be surveyed:
 - i. Even though survey results are final, Paige expects that some results will be revised based on information given to her and Zone Chairs at this convention meeting. Contact your Zone Chair if there are updates.
 - ii. We were asked to provide LMSC chairs why they got the scores that they did (for example, that times were not reported to national)—they need to understand what caused the issue. Paige committed to send the LMSC chairs the answers that drove their scores from the self-assessments, the answers provided from National Office, and the answers provided from Top Ten.
 - iii. Hans suggested we use more neutral terminology (i.e. not “appeal” but “review period”).

- b. LMSC Volunteer Roles Templates reviewed by the committee: Chris asked for further comments on the templates for duties of LMSC volunteer positions. These will be written up and then posted so new volunteers and LMSC chairs know what they need to do for those positions; should be posted within the next 15 days (Sept 30).
- c. The conventions workshops will be put on, evaluations collated and evaluations communicated to presenters by end of year (Rob).
- d. Workshops outside of convention: Push to 2013.
 - i. A suggestion was made to provide a workshop on the standards that are least successfully met to determine whether we should try to develop some training on those.
 - ii. Saturday 10:00am Workshop (LMSC Officers – LMSC Standards) will provide aggregate results of performance against LMSC Standards for the LMSCs. Whether this becomes a contest (with prizes or chocolate) was discussed, including donations by Ralph Davis (MI) of gold stars earned in school, by some of the LMSC officers...). Rob encouraged delegates to bring to the Committee suggestions of training/workshops they would like to see.
- e. Committee policies have been approved but are not yet posted to www.usms.org.

The meeting was adjourned at 3:45pm EDT
