
USMS COMMITTEE ANNUAL REPORTS & AGENDAS

CHAMPIONSHIP

Mark Moore, Chair

Jeff Rodin, Vice Chair

Committee Members: Carolyn Boak, Debbie Cavanaugh, Jerry Clark, Leanne Crittenden, Kim Crouch, Barry Fasbender, Mel Goldstein, Errol Graham, Heather Hagadorn, Michael Moore, Steve Newman, Lori Payne, Barbara Protzman, Sandi Rousseau, C.J. Rushman, Robin Segnitz, Diane Stowell, and Lisa Watson, Assoc. Member: Jane A. Moore, Ex-officio: Mark Gill Ex-officio: Jim Matysek

Opening paragraph:

Our mission is to serve in an advisory capacity to national championship hosts and make recommendations and decisions that enhance the quality of championship meets for all registered USMS members; to actively solicit and receive bid proposals, review bids and make recommendations to the House of Delegates regarding sites for national championship meets; and support marketing opportunities for USMS Corporate Partners.

Discussions and projects since the last convention:

2008 SCY Nationals in Austin, Texas: May 1-4

Carolyn Boak, the meet liaison, is working with the meet host for this meet.

2008 LCM Nationals in Gresham, Oregon: August 14-17

Barry Fasbender, the meet liaison, is working with the meet host for this meet.

2009 SCY and LCM Championship Bids:

Early bid packages were sent to University of Missouri at Columbia, the Rose Bowl Aquatic Center in Pasadena, CA, and the Savannah Swim Team, Georgia. Jeff Rodin prepared a 'host a national meet' letter that was sent out to all the LMSC's encouraging them to consider bidding in 2009 for either the SCY or LCM Championship. The following groups were mailed bid packages: University of Missouri at Columbia(LC); Rose Bowl Aquatic Center in Pasadena(LC); Savannah Swim Team(LC), Georgia; INDY Swim Fit(SC); Ventura Masters(SC); Clovis Swim Team, CA(LC); and OHIO State(LC), and Michigan Masters (Holland).

1. National Championship Bid Package:

The task force continues to look at the current bid package and suggest revisions to this committee.

2. Short Course Meters National Championship:

The committee is currently drafting the requirements of having a virtual SCM National Championship in 2008. Lisa Watson is chair and is working with the sub-committee members to present a format to the committee.

3. USMS Policy and Procedures Handbook/ Championship Committee Policy Manual:

The question we will address is would it better serve us (Championship) to have the Conduct of National Championship Meets removed from the Rule Book and put in a Championship Committee Policy Manual? The HOD would have the final say, but we (the committee) could more easily make changes.

4. USMS Championships Bidding Resources on USMS Web Site

USMS Championships - Bidding Resources (web site page sample)

The Championship Committee developed and maintains guidelines for the use of meet directors. The documents can now be downloaded in PDF format from the USMS web site.

A. Introduction Letter

The Introduction Letter will aid meet directors in the bidding process, including planning and organizing their event.

B. National Championship Application

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The National Championship Application needs to be filled out and submitted to the Championship Committee Chair by the first week in August. The selection process takes place at the USAS Convention, typically held in September each year (see <http://www.usms.org/admin/conv/> for a schedule).

C. Pool Length Certification Form

The pool length certification must be on file with USMS. Please submit a copy with your application.

D. Budget & Financial Summaries

A sample budget will summarize how money is spent.

5. Meet Directors Guidebook:

Updating is an on going process – look into posting on the USMS website.

Action items:

1. Policy/Procedures vs. Rules: Championship Committee will recommend changes to the HOD
2. Approve the NQT's for 2008 Short Course Nationals.
3. Approve SCM Virtual Championship guidelines/structure

CHAMPIONSHIP COMMITTEE MEETING AGENDA

Thursday, September 27th, 1:00-2:15 pm

Garden 3

Saturday, September 29th, 8:00-9:00 pm

Pacific

1. Discuss all rules proposals submitted that affect National Championships.
2. Review awards, logo and plans for the 2008 National Championships.
3. Discussion of new projects and ways of doing things for future National Championships.
4. Look at ways to incorporate our LD Championships with the USMS Nationals
5. Review recommendation changes for the Championship Bid Packet

CHAMPIONSHIP BIDS

Friday, September 28th, 5:15-6:00 pm

Garden 1, 2 & 3

1. Bidders will be given 5 minutes to present their proposals for hosting a National Championship.
2. After each presentation, Championship members will address concerns and ask questions regarding each of the presented bids. The questioning will then be open to the HOD for additional questions.
3. The Championship Committee will vote to recommend a host of each nationals by secret ballot.
4. The House of Delegates will vote the next day by secret ballot. All bidders will be listed on the ballot.

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COACHES

Mo Chambers, Chair
Chris Colburn, Vice Chair

Committee Members: Bob Bruce, Mike Burgess, Chuck Burr, Lee Carlson, Jim Clemmons, Bill Cleveland, Michael Collins, Doug Garcia, Mark Gill, Emmett Hines, Jacki Hirsty, Kris Houchens, Wayne McCauley, Don Mehl, Mitch Mitchell, Eric Neilson, Ed Nessel, Dick Pitman, Janet Renner, Skip Thompson, Scott Williams, Dave Young, Robert Zeitner

Opening paragraph:

It has been a busy year for the coaches committee. We have spent much of the year focusing on dissemination of information to coaches, and encouraging participation in our many programs. Our On-Deck Coaching program has seen increased visibility this year, with over a dozen coaches helping out at Federal Way, and as many or more slated to help with at both The Woodlands and Convention. We have explored the revival of the Mentor Clinic program in conjunction with the Club Development initiative. We have also bolstered the USMS presence at the ASCA World Clinic to promote and showcase coaching at the Masters level.

Discussions and projects since the last convention:

1. We have now gotten access to our area of the website and are designing some changes
2. We have begun regular email communications to the list of coaches in the USMS database.
3. We have worked with Kiefer to bring more visibility to our On-Deck Coaching program and we've recruited many new coaches to participate in this project
4. We look forward to a strong showing at the ASCA clinic with several grants going out to USMS coaches. In addition to our normal track of speakers, we are introducing an evening panel discussion with refreshments to encourage more coaches to get involved with Masters.

Action items:

1. Clinics – a subcommittee was formed to research clinics (Mentor, etc)
2. Improved Communications

COACHES COMMITTEE MEETING AGENDA

Thursday, September 27, 2:30-4:00 pm

Salon I

1. Rules/Legislation changes that affect this committee
2. On-going projects
 - a. Snooper
 - b. Video/DVD Rental
 - c. Library
 - d. ASCA Clinic
 - e. Coach of the Year
 - f. On-Deck Coaching
 - g. *USMS SWIMMER* contributions
 - h. Coaches Email Communications
 - i. Mentor Clinics / Open Water Clinics
 - j. Triathlon – USAT liaison
3. New/Revised Projects
 - a. Web page redesign (to include the concepts of the Coaches Manual)
 - b. Worlds in Perth – Head Coach / Assistant Coach selection
4. New Business

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COMMUNICATIONS

Hugh More, Chair

Michael Moore, Vice Chair

Ray Novitske, Vice Chair

Committee Members: Connie Barrett, Tom Boyd, Daniel Cox, Kelly Crandell, Kim Crouch, Mel Dyck, Doug Garcia, Susan Ehringer, Lynn Hazlewood, Allen Highnote, Raena Latina, Margot Pettijohn, Carl Saxton, Jeanne Seidler, Bekah Wright, Tracy Grilli, Jim Matysek, Bill Volckening, and Mark Gill (EC Liaison)

Opening paragraph:

The committee believes that USMS can enhance services to members by making members more aware of available resources. To accomplish this, the committee recommends that USMS proceed with a bi-monthly email to members that can draw attention to these resources (see action items for more detail). The committee also recommends that a common sanction data base be created. The Committee held five conference calls to review project status. Hugh Moore, Lynn Hazlewood, Mark Gill, and Jim Matysek meet weekly via conference call to discuss website priorities and status. Todd Smith has recently been added to the conference call.

Discussions and projects since the last convention:

1. LMSC Handbook. Ray Novitske and Hugh Moore updated the communications section of LMSC handbook in November.
2. Calendar of Events. Lynn continues to edit the Calendar of Events for the USMS website and Hugh coordinates approval by LMSCs for non-sanctioned events
3. Places to swim. The subcommittee of Tracy Grilli, Dan Cox, and Ray Novitske reviewed the current Places to Swim listings and developed a strategy for updating the listings to improve consistency and accuracy, concentrating first on those locations that include USMS workouts. Due to the need for USMS web services involvement and the current backlog of tasks, it was decided to postpone the project until a club database can be developed and implemented.
4. Emails to members. Michael Moore and Doug Garcia have led efforts to create a proposal for sending email to members and select special interest groups. Final recommendations are included in action items. The committee is willing to provide technical support to ensure the success of this project.
5. Top Times. Jeanne Seidler continues to coordinate uploading results to the Current Top Times and Individual Results Database. In the past year nearly 270 meets were added to the database. As of June 30 results from 921 meets reflecting 569,894 individual swims are included. The database is searched by both Individual Times and Current Top Times, which can be found at the USMS website under the 'Competition' tab on the USMS home page: <http://www.usms.org/comp/toptimes.php>. Both of these searches are popular with swimmers. The database is hosted off-site by CRG Web Services. The service is well integrated into the USMS Web Site so that it is not apparent to most that the feature is hosted off-site. The project is an attempt to record all swims performed by registered USMS swimmers in recognized and sanctioned meets in the US and abroad. For a meet to be recorded, the meet results must be in the format of the Hy-Tek backup, Hy-Tek *.cl2 or an SDIF file format. Not all meets use these formats for scoring and publishing results, thus the list of meets included will always be less than the list of all the meets scheduled. Several LMSCs voluntarily and spontaneously e-mail their results to the meetresults@usms.org mailbox as meets are run. The majority of results are obtained through individual efforts of following up on a one-by-one basis with e-mails to solicit the LMSCs for specific meets.
6. Sanction Data Base and Calendar of Events. Currently, USMS publishes a calendar of Events on the USMS web site. While the calendar is well presented, it is incomplete because it depends on voluntary submissions of information from the LMSCs. The LMSCs complete a web form that becomes an input to a manual calendar update process and publish process. For several reasons, it has become increasingly important to have a complete national record, an "enterprise view", of all the USMS-sanctioned and USMS-approved meets and other events held across the USMS LMSCs. The purpose of this project is to create an events database on the USMS server and to develop the tools to update and query the database. In the first phase, the update tools will be used by several USMS volunteers while the query tools will be available to anyone using the USMS web site. After the tools have been used selectively, the tools will be rolled out as self-service tools to enable the LMSCs to enter their own events into the database. The tools

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will be developed by USMS volunteers. This project is a precursor to potential future systems to provide services to the USMS Community. Potential systems are sanctioning, event registration, results collections and top time recording.

7. The Newsletter of the Year award will be presented at convention. Carl Saxton has led the selection committee that includes Kelly Crandell, Doug Garcia, and Dan Adams.
8. The June Krauser USMS Communications Award will be presented at convention. Hugh Moore has led the selection committee that includes Kelly Crandell, Doug Garcia, Raena Latina, and Bill Volckening.

Action items:

1. The Communications Committee proposes that USMS send out bi-monthly e-mails to USMS members on the months opposite USMS Swimmer Magazine distribution. These emails would draw attention to items of interest on the USMS Web site, promote fitness events and National Championships, and make people aware of deadlines and other items of general interest to the membership as a whole. Content for the e-mails will be developed by the Executive Director and National Office staff in cooperation with the Executive Committee. Volunteers wanting to utilize the e-mail list to communicate specific content will need to work through the committees and the various vice presidents. The advantage of a e-mail is that any changes can be made up until the email is sent to the members. This means that any new information can be sent to the members. This will make the athletes more aware of what is available to members in a timely basis. E-mail addresses will come from the USMS registration database. All USMS registered swimmers who provide an e-mail address will be on the e-mail list. Recipients will be allowed to opt out at anytime. The committee suggests the emails be kept small to limit bandwidth requirements and include links to resources. The committee recommends that all members be put on the original list and allow the members an easy opt out solution. Most solutions that the committee has seen that have an opt in solution will increase the work for the volunteers. By creating a opt out solution, this will free up volunteer time to do other work for the corporation.
2. The committee also recommends the development of group specific e-mail lists such as: coaches, LMSC officers, event hosts, and others as deemed necessary.
3. The committee submitted the following legislation to revise its mission: "The Communications Committee shall interact with the Board of Directors to create an overall communication strategy and to support execution of that plan. The strategy shall define channels for communication with the general membership, USMS clubs, LMSCs and USMS committees."

COMMUNICATIONS COMMITTEE MEETING AGENDA

Thursday, September 27th, 4:15-5:45 pm

Garden 3

1. Introduction
2. Committee Mission
3. Email to members
4. Current Top Times
5. Sanction Data Base
6. Calendar of Events
7. Places to Swim
8. Support for LMSC and club websites
9. Rule Book
10. Tasks for upcoming year

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EDITORIAL COMMITTEE Lynn Hazlewood, Chair Heather Hagadorn, Vice Chair

Committee Members: Tom Boyd, Jeanne Ensign, Nadine Day, Raena Latina, Allen Highnote, Christine dos Santos, Jim Matysek (ex officio), Bill Volckening (ex officio), Meg Smath (EC Liaison).

Opening paragraph:

The responsibility of the Editorial Committee is to develop and maintain or cause to be developed and maintained publications that: a) support the Mission, Goals and Objectives of USMS, b) provide benefits and information services for all USMS members, c) provide viable marketing tools, where appropriate, d) provide an income source for USMS, where possible and e) employ the most current industry standards for design, style, editorial content and usability, where appropriate. This responsibility is to be fulfilled through development of USMS publishing policies and interaction with committees, coordinators, USMS professional staff, and the publishers of the USMS national publication.

Discussions and projects since the last convention:

1. **Monthly Meetings:** The committee keeps in touch and keeps all members informed through monthly meetings. Minutes are taken by Nadine Day and approved by the committee for internal use.
2. **USMS SWIMMER Management:** Management of USMS SWIMMER magazine is accomplished by the professionals engaged by USMS—Bill Volckening (USMS Editor) and Douglas Murphy Communications. The Committee executes oversight of the editorial process via reports from Bill Volckening at the monthly meetings. Meg Smath, Lynn Hazlewood and Bill Volckening also participated in the annual planning session at the DMC offices in Richmond, VA. Bill Volckening and Christine dos Santos will be collaborating in the coming year on improving relationships with committees that provide editorial content for the magazine. Jeanne Ensign, Finance Representative, provides advice on financial issues that come up during discussions.
3. **Web Content Update Management:** Heather Hagadorn is responsible for seeing that web content is kept current and timely. The Webmaster and the rest of the committee are kept informed and offer input into the process during the monthly meetings. This project has successfully improved the timeliness of content update.
4. **Web Publications:** The Committee began a project on web publications development this year, which will be a cooperative effort between us and web operations. The first step was to write a proposal for web resources to the Board of Directors. This document was produced by Allen Highnote, with input from other members, and is attached to this report. The Committee also discussed a potential survey of the web site to acquire an understanding of the content needs of our members. Forward movement on this project depends on the acquisition of resources for web development as well as the results of the current strategic planning effort. We hope to reinvigorate this effort in the coming year once USMS leadership sets the direction for web content development.
5. The Committee submitted a completed document to be used in the Strategic Planning meeting in June. This document included a mission, objectives and goals for the committee which, pending approval of leadership, will define the work of the committee in the next year.
6. The committee submitted a proposed new committee definition to be considered during the legislation process.
7. **Publications Style Project:** The Committee opened discussions with Marketing on a future project to improve the graphics, style and structure of USMS publications. See the Marketing report for information on the initial steps they are taking to lay groundwork for this project.

Action items:

1. Approval of minutes for meetings.
2. Approval of document to submit to the BOD in January.
3. Approval of a new committee definition as presented in the Strategic Planning Document.

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EDITORIAL COMMITTEE MEETING AGENDA

Saturday, September 29th, 8:00 – 10:15 am

Garden 2

1. Introductions
2. Approval of minutes of August meeting
3. Committee Chair Report
4. Web Content Management Report
5. Web Publications Development Report
6. SWIMMER Editorial Report
7. SWIMMER Business Report
8. Marketing Report
9. Adjournment

FINANCE

Jeff Moxie, Chair

Sarah Welch, Vice-Chair

Committee Members: David Burgio, Joanie Campbell, Doug Church, Ralph Davis, Ross Davis, Phil Dodson, Betsy Durant, Jeanne Ensign, Conrad Johnson, Lucy Johnson, Homer Lane, Fred Nelis, Anna Lea Roof, Barbara Thomas, Kris Wingenroth, Ex-Officio: Margaret Bayless, Tom Boak, Leo Letendre

The Finance Committee monitors the financial results of USMS on a monthly basis. In addition, it has considered nine requests since Convention, approving eight of the nine.

Three of the requests were salary and benefit issues related to our employees. These came from both Rob Copeland and the Benefits Task Force. A request was also made by Rob Copeland for a reallocation of funds within the existing budget for the Executive Director to cover candidate travel for interviews. It was also necessary to replace our Long Distance All-American awards due to an error that was not caught when they were originally printed. This request was made by Tracy Grilli. Margaret Bayless requested funds to replace her computer. Rob Copeland also requested funds for a strategic planning meeting for the Board of Directors and certain committee chairs. Mel Goldstein began to roll out the Club Development Program and requested authority to spend a portion of the already budgeted funds. All of these requests were approved.

A request was also made by Michael Moore for funds to travel to Australia to receive an award from FINA for his involvement in running the World Championships at Stanford. This request was denied by the Finance Committee.

FINANCE COMMITTEE MEETING AGENDA

Thursday, September 27th, 1:00 – 2:15 pm

Salon II

Friday, September 28th, 10:30 – 12:30 pm

Salon II

Saturday, September 29th, 8:00 – 10:00 am

Harbor

1. Welcome and call to order
2. Approval of Minutes of the Finance Committee – 2006 Convention
3. Treasurer's Report – Tom Boak
4. Controller's Report – Margaret Bayless

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5. Audit Report – Margaret Bayless
6. DMC Contract – Ralph Davis
7. Old Business
8. FOG Updates
9. 2008 Budget
10. New Business
 - a. Benefits Policy
 - b. Other
11. Adjourn

FITNESS COMMITTEE

Marcia Anziano, Chair

Committee Members: Marcia Anziano, Meredith Chamberlain, Laura Colette, Mary Field, Terry Sue Gault, Margie Huting, Ken Koppenhaver, Janet Latham, Raena Latin, Terry Laughlin, Susan Moucha, Georgian Peric, Donna Schubkegel, Linda Shoenberger, Ann Swenson, Jody Welborn, Rhea Wilkins.

Opening paragraph:

This has been a fairly quiet year for the Fitness Committee. We have continued to post monthly articles to the Web Site. The three Fitness Programs have been in progress throughout the year.

Go The Distance has been well taken care of by Mary Sweat. Mary reports that there are 330+ participants to date and they appear to be having fun with the event. She is planning on sending a note out to the participants to get some feedback from them - what they like / don't like / suggest for the future. I was also going to start a new thread on the USMS Discussion Forums to discuss this very topic. This will be reviewed at convention.

Federal Way Masters hosted the 2007 Check-Off Challenge with a theme of "Le Tour de Pool." Approximately 200 swimmers participated in the event that challenges entrants to complete as many of the eighteen pool events as they can. This year the event featured multiple deadlines, the impact of this on the success of the event will be reviewed at convention.

Results of the 30 Minutes Swim will be reviewed at Convention. That event is being sponsored this year by PNA.

Bids for sponsoring the 30 Minutes Swim and the Check Off Challenge are due to the committee by August 27, 2007 in order that they can be reviewed prior to the meeting at Convention.

Discussions and projects since the last convention:

1. Possible Group Fitness Event

Action items:

1. None

FITNESS COMMITTEE MEETING AGENDA

Thursday, September 27th, 4:15 – 5:45 pm

Garden 2

1. Introduction of all members present
2. Committee participation and member expectations
3. Wrap-up of current programs for 2007 (Check Off Challenge, 30 Minutes Swim, Go the Distance)
4. Disposition of the Virtual Swim Series, cannot just leave it hanging on the Web
5. Choose a sponsor for the 2008 Check Off Challenge
6. Choose a sponsor for the 2008 30 Minutes Swim
7. Go the Distance – who to maintain for 2008

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8. Group Fitness event – discussion
9. Fitness Award
10. Articles for the Web for 2008 – Ideas and Topics, assign owners and dates where possible

HISTORY & ARCHIVES

Barbara Dunbar, Chair

Meegan Wilson, Vice Chair

Committee Members: Will Amos, John Bauman, Marcia Cleveland, John Daily, Sally Ann Dillon, Cheryl Gettelfinger, Carl House, Cris Meier-Windes, Jennie (Catherine) Quill, Gail Roper, and Dennis Wilson

Mark Gill (Exec. Liaison, VP Member Services)

Opening paragraph:

The History & Archives (H&A) Committee has worked diligently and continuously throughout the year to further its mission which includes recording, collecting, archiving, and preserving USMS history and documents. Ongoing long term projects include locating and converting documents into electronically archived files, performing archive research and swimmer data verification, and collecting, editing, and updating histories and stories of USMS swimmers. On the USMS web site, swimmers are linked to top ten, stories, awards, All American lists, swimmer information pages, etc. via unique permanent identification numbers (IDs). Since permanent swimmer IDs are a critical part of maintaining and ensuring access to USMS history and archives, the H&A Committee continues to monitor permanent ID problems and seek corrections.

Discussions and projects since the last convention:

1. Writing, editing, adding, and updating stories and oral histories is an ongoing routine that H&A performs periodically during the year along with proofing of links and correcting no-longer valid or erroneous links. We still need to identify and denote deceased swimmers. Swimmers are encouraged to help committee members by writing and submitting stories, particularly of older swimmers who need to be interviewed while they are still alive.
2. The work to meticulously convert the data from old registration books into electronic format for the registration years from 1986-1993 continues to be performed by John Bauman. Eventually secondary proofing will begin. To date, John has completed 1992 and 1993 and transmitted the data to the USMS Database Administrator Esther Lyman. The conversion of 1991 is also complete and is being checked. Upon completion of the initial proofing stage, this data will also be transmitted to the USMS Database Administrator. John is currently working on 1990 which is proving to be a tedious and even more time-consuming task due to the very poor copy quality of the national registration files which requires magnification at times in order to read the text.
3. The H&A committee is also searching for pre 1986 LMSC registration files to use for reconstruction and authentication of pre-1986 national registration files. To date only a few LMSC registration lists for pre 1986 years have been obtained. Anyone with copies of pre-1986 LMSC registration files, even mid-year ones, is asked to contact the H&A committee.
4. Problems with the permanent IDs of various USMS swimmers continue to be noted including swimmers with duplicate USMS ID numbers in the USMS on-line database and swimmers whose original IDs have been changed or reassigned or are missing or incorrect in the USMS on-line database. These problems may result in the swimmer “disappearing” or being incorrectly identified in top ten times lists, stories, awards, All American lists, swimmer information pages, etc. Changes, omissions, errors, and duplications in IDs cause big problems. Discrepancies due to ID problems continue to be identified on the top ten lists and swimmer information pages. Additional errors in All American listings have also been found. Requested corrections remain to be done. Better web support is needed. Noted corrections need to be made in a timely manner.
5. Twelve (12) story subjects, whose IDs were reassigned to other swimmers causing them to “disappear” from the swimmer story list, were noted last year and have yet to be fixed by updating the USMS on-line database. The name of the actual story subject does not appear on the story list and is replaced by the name of the swimmer who received the reassigned ID. H&A does not have the ability to fix this problem or to update the on-line database. Additional problems identified last year with reassigned IDs result in invalid

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links within existing stories and cannot be fixed by H&A. USMS swimmers with reassigned IDs need to be added to the on-line database.

6. Committee members helped to identify and locate IDs for USMS members who have held national and world records and helped to obtain permanent ID's for those without numbers.
7. Documents and lists of USMS historically significant people, events, etc. are being compiled and preserved.
8. Documents have been converted to pdf file format for archiving and for use by USMS entities, committees, and members.
9. Archive research tasks have been performed during the year. Documents have been located and data has been verified for various USMS entities and committees. Fact checking and background research has been performed for USMS entities and committees. Stories, statements, and histories have been researched and authenticated.
10. Several LMSCs have received assistance with locating, reconstructing, and archiving LMSC documents. H&A will be encouraging Zones, LMSCs, and clubs to preserve and archive their own historical documents.
11. H&A has made one suggestion to *USMS SWIMMER* magazine for its "Splashback" historical section.
12. H&A has proposed helping the Championship Committee to locate and convert pre 1995 National Championship results and the LMC 1995 results into electronic format which can then be posted on the USMS web site along with the other National Championship results.
13. Virtually all of photo links that were originally part of the H&A stories have been removed because the H&A photo gallery has not been incorporated into the H&A pages. This web project has been on the "web project to-do" list since Dec. 31, 2002, and remains uncompleted.
14. There have been several discussion regarding overdue H&A Web Projects "in the pipeline" since 12/31/02.

HISTORY & ARCHIVES COMMITTEE MEETING AGENDA

Thursday, September 27th, 1:00 – 2:15 pm

Salon I

1. Call History & Archive Meeting to Order Sept. 27, 2007, Thursday 1:00 P.M. – 2:15 P.M.
2. Roll Call - Barbara Dunbar, Meegan Wilson, Will Amos, John Bauman, Marcia Cleveland, John Daily, Sally Ann Dillon, Cheryl Gettelfinger, Carl House, Cris Meier-Windes, Jennie (Catherine) Quill, Gail Roper, Dennis Wilson, Mark Gill (Exec. Liaison, VP Member Services)
3. Introduce and welcome new delegates.
4. Accept Minutes from Sept. 14, 2006 meeting.
5. Old Business: Review task and projects from September 2006 – September 2007.
6. Review project to proof and update existing stories and oral histories.
7. Review project to solicit, write, edit, and add new swimmer stories and histories.
8. Report on status of registration file conversion project.
9. Discuss project to locate old LMSC registration files to be used to reconstruct and verify the pre-1985 national registration files. Request assistance of LMSC registrars, secretaries, and/or historians.
10. Discuss problems with missing or incorrect permanent ID, incorrect links to Top Ten IDs, All American listings, and erroneous swimmer information. Propose possible solutions.
11. Discuss need for better web support and the ability to have more control over the content of H&A web pages. Discuss procedures for getting corrections or updates to swimmer IDs and information done in a timely manner since currently this can only be handled by the webmaster or the web assistants. Discuss who is responsible for corrections to various parts of the USMS web site which directly or indirectly affect History and Archives (All American and All Star lists, top ten times, stories, awards, swimmer information, club lists, registration look-up, etc.).
12. Determine the timeline and priority of existing, uncompleted H&A Web Projects including the photo gallery project. Follow up on database or web projects related or of concern to H&A.
13. Update archive research tasks.
14. New Business: Overview
15. Discuss assisting the Championship Committee to locate, scan, and post pre-1994 results and to locate missing Aug. 22-25, 1995, LCM Championship results from Gresham, OR.

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16. Encourage Zones, LMSCs, and clubs to preserve and archive their important documents and historical information.
17. Determine when pdf archives of all *USMS SWIMMER* stories, profiles, and pieces will be accessible for viewing (access timeline). H&A would like to link from its Swimmer Stories pages to some *USMS SWIMMER* articles, profiles, and pieces.
18. Request from *USMS SWIMMER* for ideas for their “Splashback” historical section.
19. Other new business
20. Action Items
21. Announcements
22. Adjournment

INTERNATIONAL Mary Pohlmann, Chair Anthony Thompson, Vice Chair

Committee Members: Peggy Buchanan, Laszlo Eger, Sean Fitzgerald, June Krauser, Wayne McCauley, Michael Moore, Myriam Pero, Sandi Rousseau, Fred Shinn, Shannon Sullivan, Barbara Thomas, Karol Welling, Phillip Whitten, Rob Copeland - Executive Committee Liaison, Nancy Ridout – FINA Liaison, Jim Miller, MD – ASUA Liaison

Opening paragraph:

According to Article 507.2.8, the International Committee is charged with identifying opportunities for and providing support to USMS in bidding to host international events and facilitating and supporting local organizing committees when USMS hosts an international event. The committee shall promote international communications and USMS members’ participation in international meets, open water events and postal swims. The committee shall also serve as a resource for the USMS membership concerning differences between USMS and international competitions.

Discussions and projects since the last convention:

1. Pursuing our action items from the 2006 Convention, we have continued to encourage the USMS President to invite Masters swimming representatives from our neighboring federations to our 2007 Convention. We have offered translation services for such invitations and provided our list of international contacts for Canada, Central and South America. We have not been informed if these invitations have been sent.
2. We have offered translation services to send invitations to Masters swimmers from neighboring federations to our 2007 USMS LC Nationals and provided our list of international contacts for Canada, Central and South America to the meet director. We have not been informed if these invitations have been sent.
3. We continue to have a major interest in securing the removal from the FINA website <http://www.fina.org/masters/news/2005-10-29.php> of the posting of 2005-10-29 entitled **World Aquatics Masters Organisation** which sanctions anyone having any relationship with WAMO or LatyCar. We understand from Mel Goldstein that USAS President Dale Neuberger was to look into this, but despite the good faith efforts of our USAS contact, Mel Goldstein, and ASUA representative, Jim Miller, the posting is still present on the FINA Masters website. At least it is further down the page.
4. We have responded to inquiries from international swimmers interested in swimming at USMS meets and from USMS swimmers interested in finding workout locations in foreign countries and swimming in foreign-sponsored meets.
5. We have updated contact information when corrections or additions to our website listings have been received from international Masters swimming organizations.
6. Work has progressed on a travel manual for Masters swimmers. (Shannon and Wayne)
New Passport Requirements and Tips for Traveling Abroad 1/26/07 from Shannon.
7. IC Member Michael Moore received the Certificate of Merit from FINA for his work on the XI FINA Masters World Championship. The award was presented in March at the FINA World Championships in Melbourne, Australia.

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8. All active members of our committee are subscribed to the private USMS International Committee Discussion Forum. We tried to use the Forum for the VVMOST process, but found that direct email still worked better.
9. We developed a new streamlined mission statement as part of the VVMOST process: “The International Committee shall promote communication with Masters swimmers throughout the world, facilitate USMS members' participation in international events and encourage the participation of foreign Masters swimmers in USMS events.”
10. We developed objectives and specific goals for our committee to review at Convention.
11. ASUA Liaison Jim Miller has kept us informed of the plans for a 2nd Masters Pan American Championships.

Action items:

We are proposing a legislation change to 507.2.8 to reflect our streamlined mission statement: *The International Committee shall promote communication with Masters swimmers throughout the world, facilitate USMS members' participation in international events and encourage the participation of foreign Masters swimmers in USMS events. The USMS Liaison to Amateur Swimming Union of the Americas (ASUA) and the USMS Liaison to FINA shall be ex-officio members.*

INTERNATIONAL COMMITTEE MEETING AGENDA

Friday, September 28th, 11:30-12:30

Garden 4

1. Introduction of Committee Members
2. Followup on Action Items from 2006 Convention
3. FINA Liaison report
4. ASUA Liaison report
5. Progress on Objectives and Goals
6. “USMS Guide to International Swimming, Where/When/Who”
7. Open Discussion
8. Calendar of upcoming International Events
August 31-September 3, 2007, 2nd AUSA / UANA Pan American Masters Championships, Puerto Rico
April 17-25, 2008, XII FINA World Masters Championships, Perth, Australia
October 2009 – World Masters Games – Sydney, Australia

LEGISLATION

Sean Fitzgerald, Chair
Jennifer Parks, Vice Chair

Committee Members: Joan Alexander, Marcia Anziano, Daniel Cox, Barbara Delanois, Marilyn Fink, Mary Hull, Arni Litt, Marcia Marcantonio, Jane Masters, Chris McGiffin, Debbie Morrin-Nordlund, Steve Peterson, Dick Pitman, Erin Sullivan, Meegan Wilson, Katherine Casey (ex-officio), Susan Ehringer (ex-officio), Leo Letendre (ex-officio).

Opening paragraph:

The first 2007 legislative amendment arrived in January. It was a straightforward amendment concerning borders of an LMSC. After that, a few more LMSC boundary amendments had been proposed. What started as a light Legislative schedule for 2007 shifted as The Board of Directors directed each committee to review their committee definition in section 507.2 (page 90 of the 2007 rulebook). Currently, the 19 committee definitions focus more on the makeup of each committee. The Board would like the definitions amended to better serve the USMS membership. We are expecting 19 amendments, one from each committee.

The amendments will be coming from each committee chair. The Legislation Committee has reviewed the wording – creating a standard language or template for amendment construction. We did this while preserving the proposed

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committee definitions. Once we have completed the rewording, we sent them back to their original committees for review before the annual convention. We want to spend as little time as possible at the convention on syntax, spelling, and grammar, so that our committee time can be spent discussing the content of the proposals. If you have any questions or comments on syntax, spelling, or grammar, please let the Legislation Committee know as soon as possible.

At the convention, we have six hours to discuss our business in its entirety. We hope to have a detailed agenda so that each committee will know in advance at which meeting their proposal will be discussed. Of the six hours of time allotted for Legislation discussion, only 45 minutes is unopposed meeting time. We will schedule the discussion on amendments so that a particular committee's definition is not discussed during one of their scheduled meeting times.

Discussions and projects since the last convention:

1. LMSC Borders
2. Committee Definitions

Action items:

1. The nature of the Legislation Committee does not lend itself to "Actionable" items outside of the convention. Legislative amendments will be handled at the Convention.

LEGISLATION PROPOSALS **Friday, September 28th, 9:30-10:15 am** **Garden 1, 2 & 3**

LEGISLATION COMMITTEE MEETING AGENDA **Thursday, September 27th, 11:00 – 12:00 pm** **Garden 4**

Friday, September 28th, 7:00 – 9:00 pm **Harbor**

Saturday, September 29th, 8:00 – 10:15 am **Royal E**

1. Roll Call and Assignments
2. Introductory Comments
3. Review of amendment criteria and voting procedures
4. Consideration and Recommendation of Proposed Legislative Amendments
5. New Business and Projects

LONG DISTANCE **Marcia Cleveland, Chair** **Ann Svenson, Vice Chair**

Committee Members: Marcia Benjamin, Bob Bruce, Laura Colette, Susan Ehringer (Ex-officio), Jill Gellatly, Heather Hagadorn, Bruce Hopson, Susan Kirk, Leo Letendre (Ex-officio), Randy Nutt, Danielle Ogier, Jennie Quill, Janet Renner, Gerry Rodrigues, Dick Sidner, Tom Spence, Jill Wright, Robert Zeitner

Opening paragraph:

The Long Distance Committee is an active committee year-round. Frequent email correspondence is circulated amongst the committee members and they are both asked and sought out to participate often. The VP of National

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Operations, Leo Letendre, is helpful in keeping us up to date about what other committees are doing and overseeing our activity. Vice Chair Ann Svenson has taken a very active role in the committee's business. Either Marcia or Ann may be contacted below for any of the items mentioned below.

Discussions and projects since the last convention:

1. On April 21, 2007, Dave Parcells, of Madison, CT, passed away at the 24-mile Tampa Bay Marathon Swim. Known as the "King of Tampa Bay", this was Dave's 8th time participating in this event. Dave leaves 2 children, Jenna and Matthew. This is a big loss for all of us. Dave submitted the successful bid to host the 2008 USMS 1-Mile Open Water National Championship in Madison, CT, and this race will go on in Dave's memory.
2. The Long Distance Committee has been active with finalizing seven 2007 LD National Championship Entry Forms, covering ten events. Due to the similarity of many of the entry forms, the LDC will be using standardized forms beginning in 2008 in order to better streamline the process of preparing the entry forms and allowing participants to be more familiar with the various sections on each entry form. This project was spearheaded by Susan Kirk, Tom Spence, and Ann Svenson.
3. Thanks to the One Hour Postal event form running in the Nov/Dec issue of *USMS Swimmer*, participation in this event was 2083 USMS swimmers! The event ran smoothly under the guidance of OHP directors Margie and Paul Hutinger, with major support from their team, Florida Maverick Masters. A new individual standard was established by USA-S member, Robert Margalis, 24, SPM, who covered 6135 yards (that's a 58.6/100 average!) Our oldest participants were Frank Tillotson, FMM, and Hilda Buel, OREG, who at the age of 92 years young swam 1325 and 1180 yards, respectively.
4. Randy Nutt has been working with Mark Gill to acquire an "OW/LD" tab on the top menu of USMS.org. This is a superb MARKETING opportunity for USMS!
5. *USMS Swimmer* continues to cover all USMS LD Championship Events, which gives great exposure for the LD Committee! Dick Sidner and Laura Colette are collaborating on collecting editorial information and pictures from each event. Last year, all USMS committees were asked to submit Editorial requests which they would like to see covered by *USMS Swimmer*. We are pleased to report that many of these wishes have been followed up on to pass along LD information in every issue of *USMS Swimmer*.
6. All LD Manuals are in the process of being updated and will be ready by Convention. Several LDC members have made excellent contributions, including Tom Spence, Jennie Quill, Ann Svenson, Bob Bruce, Randy Nutt, Laura Colette, and Bruce Hopson.
7. In the Breaking New Ground department, the LDC has taken two good forms and improved upon them. The Evaluation Form, which is used to review all Championship Events, has added to each Guideline Section a list of "Possible Causes for Deductions." This form is available to all race directors and other interested parties. It is our intent to continue to help race directors in a proactive way in order that USMS puts on quality events. The other improved form is the LD National Championship Bid Form. Our committee decided to have bidders do much of the compilation work for us in the way that they submitted their materials. Therefore, the form was changed from a Word document to an Excel document. This format also allows bidders to easily submit multiple bids in a clear way. Thanks to subcommittee members Marcia Benjamin, Bruce Hopson, Janet Renner, Jill Wright, Bob Zeitner, and Ann Svenson for their input with these updates.
8. These new 2009 Bid Packets were emailed at the end of January 2007 and are available on the website.
9. Since this committee's chair was becoming discombobulated with all the deadlines/reports/event details/certificates/etc., new LDC member Susan Kirk stepped up to the plate and organized all our editorial deadlines and their due dates. With plenty of advance notice, she sends our now slightly less frazzled Chair a friendly monthly reminder about what is due and when which continues to allow the LDC to be a well-oiled machine.
10. At the suggestion of the former chair, Peter Crumbine, the 3000 and 6000 yard postal events will NEVER be referred to as 3K and/or 6K, due to the very real possibilities that participants may think that they are swimming 3 kilometers or 6 kilometers instead of 3000 yards or 6000 yards. Nuf said.
11. Ann Svenson worked with Doug Garcia and Tracy Grilli to design and issue USMS Record Certificates for all Long Distance Record Setters, to begin with the 2005 records and to go on forever. The sponsor is Amino Vital.
12. All-American Certificates will now be awarded to AA Relays beginning with 2007 participants and continue to be awarded until life is discovered on Mars. Again, thanks to our excellent relationship with Brent Imonen, the sponsor is Amino Vital.)

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13. Our committee has revised the AA/USMS Record reporting form to facilitate the production of the AA/USMS Record certificates by the national office and assist the History Committee in maintaining their records. Tom Spence and Jennie Quill have been instrumental in compiling these very important honors. Jill Wright will begin updating the history of LD records to include first name and middle initial of all record-holders.
14. The LDC has decided to make All-Star points known to all competitors. Having this knowledge may boost participant numbers in the 3000 and 6000 yard and 5K and 10K postal events. Along with compiling these All Star points and awards, Marcia Benjamin does double duty by serving as the LD Postal Series Coordinator.
15. The club scoring system developed by Bob Bruce and used for last fall's 3000/6000 Yard Postal Championship allowed ALL participants to contribute to the point total of their club. Participation in the 2006 event showed an increase of almost 25%.
16. There were 25 participants in the USMS Postal Series in 2006. We are exploring some ideas for expanding these numbers at the grass roots level. At my very own workout group, I have talked 5 swimmers into doing this series that would probably not do a USMS national event otherwise.
17. Members of the LDC are regularly assigned to review the material on the LD section of USMS.org. Lynn Hazlewood has been very prompt in posting our information (entries/manuals/forms) but inevitable corrections are needed occasionally. These revisions have not posed a problem. Committee member Heather Hagadon, who is also on the Editorial committee, is keeping us up on current necessary website updates.
18. Randy Nutt has been working with Mark Gill to acquire an "OW/LD" tab on the top menu of USMS.org. This is a superb MARKETING opportunity for USMS!
19. We are examining the LD Rules to separate out items that may be better placed in our several various procedural manuals. We are also keeping a list of rules that we need to address in our next "Rule Year" 2008. So far, this includes: Entry Fees for National Events, Clarify "Team Events" and "Relays". Robert Zeitner has begun work on this project.
20. The LDC anxiously awaits the ruling on allowing (or not) USMS and USA-S OW races to run concurrently. Kathy Casey, Rules Chair, has taken an active role in our discussions.
21. Dick Sidner is looking into running a 25K OW championship event in Indiana. In April he gave the Chair a tour of the event site, indicating the necessary logistics for a "loop course" in a secure (no boats allowed) reservoir. He will have more information available at Convention.
22. A LD candidate was submitted to IMSHOF in April.
23. A 3000 yard LD record that had been submitted in 2002 and denied due to the fact that it was set as a split during the OHP, instead of swum as a distance-based event, was reviewed and accepted. Sara Quann Nelson has been awarded this record for 2002 in the W30-34 age group. She will be sent a letter of belated congratulations from the Chair.
24. The LDC is looking into the current entry fee limit of \$30 for on national championship events, Rule 305.6. We may need to adjust this to keep pace with the current economy, and will consider moving this rule to our procedures manual.
25. Mel Goldstein's idea of aligning the OHP data base with the current USMS Registration format is being done for the 2008 event. This will make the registration process more efficient and accurate, especially with large clubs.
26. Heather Hagadorn has been instrumental in keeping the LD section of the USMS site updated. In her role as LD Editorial Webmaster, she has been able to keep the LDC on top of this e-issue.
27. After discussing the possibility of learning how to officiate at OW events with the LD Chair, Charlie Cockrell is taking an active role in moving this possibility forward. To this effect, USMS Officials Committee member, Fred Pigott, has observed and photographed examples of OW "legal" swimming and what constitutes an infraction. The LDC is exploring doing a pool demo for the Officials Committee at Convention, demonstrating these examples.
28. Although we are not in an LD Rules year, it is on our LD radar screen to use "Relay" instead of "Team" when referring to Postal and LD entries in order to clarify to what we are referring. (Relay pertains to the group of 3 or 4 individuals who comprise of one joint effort in a single event. Team refers to the sum of all individuals who are participating collectively for the same USMS-registered club.) USMS Rule 302.5 and 302.6 will have adjustments in 2008.

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Action items & Tasks for the months leading up to convention:

1. Standardize all USMS National Championship OW and Postal Entries.
2. Standardize AA/USMS Record Form.
3. Separate Rules and Procedures to put the latter in the LD manuals.
4. Develop the 25K OW event.
5. Continue to send editorial information to be sent to Bill Volckening so that *USMS Swimmer* can cover all 10 LDC national events annually.
6. Compile the 2009 Bids, as they are received, on a spreadsheet so that on-line discussions may begin between LDC members.
7. Look for ways to increase participation in the 3000/6000 and 5K/10K Postal events with use of the new club scoring system, publication of All Star Points, and greater publicity of these events. Examine other ways to increase participation in these events.
8. Continue to work on the OHP Progression of Individual Records (Danielle Ogier). We next need to start on the Progression of Relay Records for the OHP, and do the same process for each of the Postal Events, plus the 1 & 2 mile cable OW events. Update records to include full name of record-holder.
9. Update the history of the LDC National Championships, for historical purposes.

LONG DISTANCE COMMITTEE MEETING AGENDA

Thursday, September 27th, 2:30-4:00 pm

Garden 2

1. Attendance
2. Introduction of members including ex-officio members
3. Remarks by the Chair and Vice Chair
4. Review of 2009 championship bids and selection.
5. Assignment of evaluators for 2008 events.
6. Committee "Team Photo"

Saturday, September 29th, 8:00-10:00 am

Royal C & D

1. Attendance
2. Reports:
 - Robert Zeitner: Awards and bids
 - Paul Wrangell: Historian
 - Jennie Quill & Tom Spence: All Americans
 - Jill Wright: Records
 - Marcia Benjamin: All Stars & Points situation
 - Randy Nutt: All Updated LD Manuals
 - Randy Nutt: OW/LD Tab on USMS Site
 - Danielle Ogier: ISHOF Nominations
 - Susan Kirk: Standardized Forms: Event and Results
 - Ann Svenson: Evaluation Form
 - Ann Svenson: All-American & Record Certificates (Relays), All-Star Awards
 - Dick Sidner: 25K Update
 - Laura Colette: Editorial Updates and Coverage of Events in *USMS Swimmer*
 - Heather Hagadorn: LD Web update
 - Bob Bruce: Postal Scoring

Old business:

1. Continue work on the OHP Progression of Individual Records and Relay Records for the OHP, and do the same process for each of the Postal Events, plus the 1 & 2 mile cable OW events. Update records to include full name of record-holder.
2. Update the history of the LDC National Championships, for historical purposes.

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New business:

1. Coincide an LD Championship Event with SC or LC Nats either annually or biannually.
 - i. Some sort of 'contingency' plan may be possible, such as "We will award the 1-mile championship to XYZ venue if the pool nationals are held at the same event." Obviously, the date for the LD championship would be pending the pool dates. This could work well in places like Ft. Lauderdale, Indy, Federal Way, Austin.
2. Ideas for growing the Postal Series Events
3. LD Website reviews and reviewers
4. Do we now have the ability to run USMS and USA-S OW races concurrently?
5. Separating the Wheat from the Chafe: Items in the LD Rules that may be better placed in our several various procedural manuals.
6. Limits on the \$30 current entry fee for national championship events, Rule 305.6?
7. Aligning the OHP data base (and other postals) with the current USMS Reg format and DB.
8. Officiating at OW Events - Examples of OW "legal" swimming. What constitutes an infraction? The LDC is exploring doing a pool demo for the Officials Committee at Convention, demonstrating these examples.
9. Use "Relay" instead of "Team" when referring to Postal and LD entries in order to clarify to what we are referring. (Relay pertains to the group of 3 or 4 individuals who comprise of one joint effort in a single event. Team refers to the sum of all individuals who are participating collectively for the same USMS-registered club.) USMS Rule 302.5 and 302.6 will have adjustments in 2008.
10. Other items?

MARKETING COMMITTEE

Tom Boyd, Chair

Doug Garcia, Vice Chair

Committee Members: Bill Bearden, Andrea Block, Mike Burgess, Joanie Campbell, Bill Cleveland, Racy Crutchfield, Nadine Day, Susan Ehringer, Mel Goldstein, Michael Heather, Tom Hindle, Thomas Huggins, Chris McGiffin, Ray Novitske, Dave Oplinger, Myriam Pero, John Smith, Paul Smith, Laura Winslow, Jill Wright

Opening paragraph:

The Marketing Committee worked on several high-priority projects in 2007. It also waited for the outcomes from two task forces, club development and strategic planning. Over the years, the Marketing committee has suffered from expectations that the committee could set direction for the organization. Such attempts proved fruitless due to lack of expertise, authority, and understanding of organizational strategy. This year, the Executive branch of USMS has provided the guidance that should help the marketing committee to be much more productive. Expectations are very high for the productivity of the marketing committee for 2008. Each member of the committee will be expected to actively participate in one of the projects for 2008.

Discussions and projects since the last convention:

1. The planner has been completely revamped and improved. It was late coming out because of development and slow turnaround from the printer. Dave Oplinger headed up this effort and did a great job.
2. Bill Bearden has been working on an assessment of current literature. We had a group assigned to work on targeted literature but we had to wait on the identification of the appropriate market segments to target. Now that that will be set in the strategic plan this group can proceed. We need a project leader for this.
3. The strategy for club growth and swimmer retention has been developed by the club development task force (with representation from the marketing committee). See the action items listed below for the tasks assigned to marketing from this document.
4. The marketing committee, under the guidance of Mel Goldstein, has created a prototype of the club in a box concept. It has received the go ahead to print the boxes. They will then be filled with the materials as identified by the committee.
5. The committee joined NIRSA and Nadine Day attended the convention in Minneapolis, MN., where she operated a booth with the USMS display and handed out promotional materials.
6. Doug Garcia updated the convention display.

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Action items:

1. Develop targeted literature
2. Complete club in a box
3. Attend NIRSA, AARP, and 2-4 other conventions to increase visibility
4. Develop materials on branding and creating a visual identity for clubs

MARKETING COMMITTEE MEETING AGENDA

Friday, September 28th, 10:30 – 12:30 pm

Salon I

1. Call to order
2. Review of 2007
3. Reports:
Tom Boyd
Nadine Day
Mel Goldstein
Bill Bearden
4. Presentation of reports from Strategic Planning Task Force and Club Development Task Force.
5. Discussion of action items for 2008.
6. Old business
7. New business
8. Adjournment

OFFICIALS

Charles Cockrell, Chair

Ed Saltzman, Vice Chair

Committee Members: Pat Baker, Dave Diehl, Judy Gillies, Jan Kavadas, Ted Haartz, Paula Kelley, Mike Lemke, Leo Letendre (VP-National Operations), Fred Pigott, Eric Nordlund, Steve Scofield, Paula Smith, Dennis Wilson.

Opening paragraph:

The Officials Committee is chartered with establishing policies and procedures to ensure that all USMS sanctioned meets are conducted uniformly and in conformance with USMS Rules and Regulations. This is quite a broad charter and implies working with numerous stakeholders to not only formulate policies, but provide training and education for meet officials who work USMS meets at the national, zone, and LMSC level. The committee established several objectives to help us meet the goals of this charter. One deals with defining the roles and responsibilities of National Championship officials and working closely with meet hosts to help recruit, inform, and evaluate officials at our national meets. The second deals with formulating policies, procedures, and best practices which we can share with LMSC Officials Chairs for use at the local level. We have made an effort to communicate more with LMSC Officials Chairs this year, but are still working to close gaps in communications and to ensure that all LMSCs have Officials Chairs with well understood duties. The committee published several newsletters this year with information for Officials Chairs, Meet Directors, and Meet Officials, including rules interpretations and lessons learned from various meets. We are continuing to consider how best to construct certification and training programs that would provide the best benefit to LMSCs. Finally, we are continuing to work with USA-Swimming on areas of mutual interest, including use of USMS Championships as "Officials Qualifying" meets for advanced national certifications. A future objective will be to establish better communication with other National Governing Bodies (NGBs) on whose officials we rely to staff our meets.

Discussions and projects since the last convention:

1. Established committee objectives and projects for the coming year.
2. Compiled a roster of LMSC Officials Chairs to establish a regular distribution list and identify LMSCs with no Officials Chair. Revised and distributed an updated version of LMSC Officials Chair duties.

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3. Distributed newsletters to Officials Chairs and posted on the USMS "Officials and Officiating" Forum. These included rules interpretations and various situations from meets throughout the year.
4. Revised the Roles and Responsibilities of National Championship Officials.
5. Distributed Applications to Officiate and worked with meet hosts to designate USMS Championships as Officials Qualifying Meets for USA-Swimming advanced certifications.
6. Addressed the issue of using times swum in USMS meets for USA-Swimming reportable purposes.
7. Submitted nominations for USMS Service Awards.

Action items:

1. Finalize proposed policies on National Championship Officials and selection of FINA Officials.
2. Evaluate USMS Officials Certification and Training needs at the LMSC level.
3. Work with LMSCs on the recruitment and duties of LMSC Officials Chairs.

OFFICIALS COMMITTEE MEETING AGENDA Friday, September 28th, 10:30-11:30 am Pacific

1. Reports from 2007 National Championship Liaisons
2. Support for 2008 National Championship Officials
3. Policy on selection of FINA Officials and travel reimbursement.
4. Guidance on the Role of the Observer at USMS Recognized Meets.
5. Observation of swims for USA-Swimming Reportable Purposes
6. Discussion of any Rules or Legislation Changes affecting officials and officiating.
7. 2007-08 Committee Objectives and Priorities.

PLANNING

Jim Wheeler, Chair
Lucy Johnson, Vice Chair

Committee Members: Joan Alexander, Lisa Dahl, Ralph Davis, Homer Lane, Nancy Miller, Debbie Morrin-Nordlund, Carl Saxton, Erin Sullivan, Rob Copeland – Executive Committee Liaison

Opening paragraph: It appears the time has come to reconsider whether or not the Planning Committee is still a necessity for USMS. Recent changes to the governance process and the structure of the organization as well as the hiring of an Executive Director and development of a strategic plan might make the function of the planning committee obsolete. It has been suggested that a task force approach to projects similar to the one utilized for the "Club Development Task Force" might make more sense considering task associated with the strategic plan will be in the hands of our highly competent Executive and the Board of Directors.

Discussions and projects since the last convention:

1. Participated in the Club Development Task Force
2. Participated in the development of the Strategic Plan

Action items:

1. None

PLANNING COMMITTEE MEETING AGENDA Thursday, September 27th, 2:30 – 4:00 pm Garden 1

1. Discussion on the future of the planning committee

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RECOGNITION & AWARDS COMMITTEE

Kelly Crandell, Chair
Hill Carrow, Vice Chair

Committee Members: Andrew Bate, Cindy Baxter, Robert Beach, Carolyn Boak, Tom Boak, Jack Buchannan, Peggy Buchannan, Hill Carrow, Kathy Casey, Kelly Crandell, Sally Dillon, Gail Dummer, Betsy Durrant, Jack Geoghegan, Mel Goldstein, Errol Graham, Dan Gruender, Edie Gruender, Ted Haartz, Paul Hutingner, Graham Johnston, June Krauser, Mike Laux, Leo Letendre, Jim Miller, Hugh Moore, Jane Moore, Georgian Peric, Suzanne Rague, Walt Reid, Nancy Ridout, Sandi Rousseau, Joan Smith, Richard Smith, Bill Tingley, Mary Lee Watson, Mark Gill (Executive Liaison)

Opening Paragraph:

This has been a very busy year for me, and an interesting time to redefine the USMS Recognition & Awards committee. With so many intelligent members on the committee the process has been inundated with proposals for the realignment. We have also welcomed a very deserving new member to the committee, Jeanne Ensign. Many nominations have come in regarding the Dorothy Donnelly Service Award and the Club of the Year Award. The USMS Nominee for ISHOF had been submitted in advance for this year, and next year's nominees will require the committee to develop the process within the new structure of the committee. And as always, newly recognized people are constantly being added to the website, as well as previous recipients' information is updated.

Discussions and projects since the last convention:

1. The committee updated the Awards web site, and will continue to update the awards site.
2. There was some discussion about the ISHOF/IMSHOF Process and how/who to nominate for various categories. This year's nominee was pre-selected before the dissolution of the Ad Hoc IMSHOF/ISHOF Committee.
3. Nominations for the Club of the Year nominations are being collected. Mel Goldstein was asked to participate in this year's selection committee as a courtesy to IndySwimFit having been last year's recipient.
4. The committee conducted the nomination process for the Ransom J. Arthur Award and selected the winner. This year's outstanding nominees were:
Jeanne Ensign
Barry Fasbender
Julie Heather
Edward Nessel
5. It was requested that the Ransom J. Arthur Award information be published in *USMS SWIMMER* and *Streamlines*.
6. A subcommittee consisting of Rob Copeland, Hill Carrow, and Kelly Crandell will review nominations for the Dorothy Donnelly USMS Service Award and present the awards to the winners at convention.
7. Update the list of the Coaches Award (2006).
8. Update the list of award recipient(s) for the David Yorzyk Memorial Award (2006).

Action items:

1. Jeanne Ensign was selected as the 2007 Ransom J. Arthur Award winner and was presented the award at the 2007 USMS Short Course Yard Nationals held in Federal Way, Washington.
2. Proposals for the realignment of the Recognition & Awards Committee have been solicited from members of the committee.
3. Nominations have been solicited for the Dorothy Donnelly USMS Service Award. The winners will be announced at convention.
4. Nominations have been solicited for the Club of the Year Award. The winner will be announced at convention.

RECOGNITION & AWARDS COMMITTEE MEETING AGENDA

Thursday, September 27th, 2:30 – 4:00 pm

Garden 3

1. Introductions

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2. Ransom Arthur pin presentation
3. Club of the Year announcement
4. Budget review
5. ISHOF/IMSHOF Process & available categories for nomination.
6. Corrections to the current listing of award winners (hand out printed lists)
7. Recognition & Awards Committee Realignment (strategic planning document)
8. New business

RECORDS & TABULATION

Mary Beth Windrath, Chair

Ed Tsuzuki, Vice Chair

Committee Members: Will Amos, John Bauman, Vicki Buccino, Cav Cavanaugh, Stephen Darnell, Barbara Dunbar, Laszlo Eger, Milton French, Cheryl Gettelfinger, Bruce Hopson, Margie Hutinger, Ginger Pierson, Walt Reid, Nancy Ridout, Edward Saltzman, Joan Smith, Paula Smith, Mary Sweat, Dennis Tesch, Karen Tucker, Julie Heather – Executive Committee Liaison

Opening Paragraph: The Records and Tabulation Committee continues the work of tabulating and publishing Top Ten swims, Pool All Americans and tracking the USMS National records. This information is due to the efforts of all of our LMSC Top Ten people and meet directors.

Discussions and projects since the last convention:

1. Top-Ten Tabulations for 2006 Long Course Meters, 2006 Short Course Meters and 2006/2007 Short Course Yards were compiled, sent to the printer and distributed, and uploaded to the web. The World Record listings were supplied by Walt Reid. Doug Garcia reformatted the SCM compilation.
2. The 2006 All-American tabulation was prepared along with the All Stars and sent to the National Office and the Swimmer Magazine for publication.
3. NQT tabulations were sent to the Championship Committee.
4. The 2006 Relay All-Americans were tabulated and sent to all committee members, Top Ten Recorders and to all Clubs listed on the tabulation, via email.
5. Walt Reid handles all record applications and supplies the record information included in the Top Ten publications and the Rule Book. Ed Tsuzuki handles uploading data to the website and making necessary corrections. Ginger Pierson handles Relay All American requests for patches and certificates.
6. The Records and Tabulations section of the LMSC Handbook was updated and revised.
7. The pool measurement subcommittee has continued to discuss any issues with the pool measurement rules. Chair is Karen. Members: Vicki, Cav, Stephen, Milton, Bruce, Ginger, Walt, Ed S, and Ed T.
8. The procedure subcommittee has come up with ideas to improve top ten procedures. Chair is Mary Sweat. Members: Will, John, Barbara, Laszlo, Cheryl, Margie, Nancy, Joan, Paula and Dennis.
9. The National Record Certificates are no longer being sponsored by TYR. It was decided to change the type and number of certificates to conserve the number going to a single person to save costs and encourage sponsorship by a new party. USMS will pick up the costs until a new sponsor can be found.
10. The subcommittee consisting of Walt, Barbara, Nancy, Bruce and Laszlo discussed swimmers and their affiliation at foreign meets and inclusion in top ten.
11. Ed put together our committee's Strategic Planning document with Will, Barbara, Ginger, & Nancy.

RECORDS & TABULATION COMMITTEE MEETING AGENDA

Thursday, September 27th, 4:15-5:45 pm

Salon I

1. Introductions
2. Pool Measurement Subcommittee Report
3. Procedures Subcommittee Report
4. Handling of swims from foreign meets
5. Other New Business (if time)

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REGISTRATION

George Simon, Chair
Arni Litt, Vice Chair

Committee Members: Barbara Larsen, Anna Lea Roof, Marilyn Fink, Nancy Ridout, Chris Powers (replacing Jean Fox), Donna Schubkegel, Jeff Roddin, Greg Weber, Associate Member William Bearden, Ex-officio members: Tray Grilli, Esther Lyman, Julie Heather, and Leo Letendre

Discussions and projects since the last convention:

1. On Line Registration – Specifications for implementation completed
2. FAQ for registrar helpful information available via website
3. LMSC registrar 100% update to latest Leoware Registration Software
4. Updated LMSC 2007 registration forms available on USMS website

REGISTRATION COMMITTEE MEETING AGENDA

Thursday, September 27th, 1:00 – 2:15 pm

Garden 2

1. Status of On Line Registration
2. Demonstration of process (if implemented)

RULES

Kathrine Casey, Chair
Sandi Rousseau, Vice Chair
Kris Wingenroth, Committee Secretary
Anthony Thompson, Committee Discussion Forum Monitor

Committee Members: Peggy Buchanan, Kathrine Casey, Leianne Crittenden, David Diehl, Sally Dillon, Barry Fasbender, Judy Gilles, Laura Kessler, Laura Koch, June Krauser, Dennis McManus, Sandi Rousseau, Ed Saltzman, Jessica Seaton, Anthony Thompson, Bill Tingley, Kris Wingenroth; Charlie Cockrell (Ex-officio), Susan Ehringer (Ex-officio), Sean Fitzgerald (Ex-officio), Leo Letendre (Ex-officio), Bruce Stratton (Ex-officio)

Opening paragraph:

Since this is a legislation year, the committee reviewed the Glossary, Organizing Principles, and Parts 2 – 6 looking for anything related to Rules that might need modification. Members were also asked to review their LMSC and Zone descriptions in Appendix D for accuracy. Rules amendments submitted this year may be passed by a 9/10 vote of the House of Delegates only if they are deemed an emergency by the Rules Committee and recommended for approval by the Committee. Proposed rule changes that are part of an indivisible amendment package submitted to the Legislation Committee may be approved by a majority vote of the House of Delegates if both committees recommend approval (or by a 2/3 vote of the House if not recommended by either of the committees). The Committee will also make recommendations to the delegates on amendments approved by USA Swimming. There are five USA-S proposed amendments that could impact USMS rules.

Discussions and projects since the last convention:

1. Proofread the rule book for 2007 publication.
2. Updated the Differences documents for Appendix B in the rule book.
3. Updated the Convention section of the LMSC Handbook.
4. Answered all questions about rules including the following:
 - A. Wrist watch rule; there is no specific wrist watch rule, but there is a pacing device rule (102.15.9, page 14). Watches are not necessarily pacing devices and each case must be decided on its own merits.
 - B. Entry times; deal with entry time problems on an individual basis.

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C. Pool measurement; use a device of steel tape quality or better (see page 12 of the Records and Tabulation section in the LMSC Handbook). Maintaining pool length certification forms is an LMSC responsibility.

D. FINA rules; USMS meets are governed by USMS rules not FINA rules even though a number of USMS rules align with FINA rules.

E. Split times; rules for split times are 103.13.1 and 103.13.3 (pages 24 – 25), 105.2.2 and 105.3.7 (page 38), and also appear on the split request form (page 150 in Appendix B and page 13 of the Records and Tabulation section in the LMSC Handbook).

F. Entry position into the water for backstroke events; is not defined.

G. Butterfly kick; a breaststroke followed by a dolphin kick with each arm stroke is legal.

H. Recall rope for short course yards or meters; if used, goes at the backstroke flags at the turn end of the pool.

5. Published a “Rules Corner” column each quarter in *Streamlines* and posted all the columns on the USMS Discussion Forum. “Rules Corner” columns explain rules and publish answers to the most frequently asked questions. Also contributed “Rules Corner” columns to Officials newsletters.
6. Published information about the impact of USA Swimming’s emergency rule change from a 5-foot depth to a 6-foot minimum depth for teaching racing starts.
7. Reviewed the Glossary, Organizing Principles, Parts 2 – 6, and Appendix D for potential proposed amendments. Topics included:
 - A. Adding a statement to the sanction section about conditions for sanctioning events at short pools
 - B. Defining relevant rules for recognition
 - C. Revising the committee description
 - D. Considering new definitions for the Glossary
 - E. Discussing jurisdiction for Appendix B
8. Proofread the Glossary, Appendix B, and Part 1 of the 2007 rule book for any errors and submitted those to the Rule Book Coordinator.
9. Continued collaboration with USA Swimming Rules & Regulations Committee:
 - A. Continued discussions with USA Swimming regarding the proposed dual sanction agreement. The agreement has not been finalized.
 - B. Reviewed USA Swimming proposed amendments that would impact USMS rules if approved by USA Swimming.
 - C. The chair attended the USA Swimming Rules & Regulations Committee meeting in June and participated in their on-going discussions.

Action items:

1. The committee has submitted the following proposed amendments to the Legislation Committee for consideration:
 - A. Revise the committee description
 - B. Add a statement to the sanction section about conditions for sanctioning events at short pools
 - C. Define “should” in the Glossary
 - D. Define relevant rules for recognition

RULES COMMITTEE MEETING AGENDA

Thursday, September 27th, 4:15-5:45

Garden 1

1. Consider proposed amendments to the rules either as emergency proposed changes or as part of a package submitted to the Legislation Committee and make recommendations to the House of Delegates.
2. Present the 2008 budget and report 2007 expenditures.
3. Develop policy for updating Appendix B in collaboration with the Executive Committee.
4. Develop policy for disability cases.
5. Discuss pool length measurement.
6. Report on proposed dual sanction agreement.
7. Tasks for next year:

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- A. Proofread rule book for publication
- B. Update Differences documents and LMSC Handbook, Convention section
- C. Review rules; starts, timing quality, parenthetical phrase in 104, reference long distance records, policy versus rules, FINA rules
- D. Situations manual or data base of frequently asked rules questions and/or common rules problems
- E. History of proposed rule changes

Saturday, September 29th

Time and location to be announced during the House of Delegates meeting

1. Consider USA Swimming amendments as approved by the USA-S House of Delegates and make recommendations to the USMS House of Delegates.

SPORTS MEDICINE, HEALTH & SAFETY

Jody Welborn, Chair

Jessica Seaton, Vice Chair

Committee Members: Tom Bliss, Ralph Bovard, Nadine Day, Milton French, Jean Fox, Jane Katz, Laura Kessler, Kristy King, Terry Laughlin, Jim Miller, M.D., Jane Moore, Susan Moucha, Ed Nessel, Jennifer Parks, Myriam Pero, Mary Pohlmann, Karla Rees, Fred Shinn, Carrie Slover, Joel Stager, Shannon Sullivan, Lisa Watson, Phil Whitten, Mark Wussler. Ex-officio: Michael Heather.

1. Strategic Planning. All committees went through strategic planning this year in lieu of the mid-year report. Through this process committee mission statement and goals were examined. The planning document was submitted and the Executive committee proposed changes in the committee description and mission statement. There has been some discussion about the recommendations.
2. Committee Name and Description. A new name and description for the committee has been proposed and will be discussed. The new name is proposed as **Sports Medicine and Science**. The new mission statement will be something like: "**To educate members and the public about topics of medicine and sports science. The committee shall stimulate and encourage research.**"
3. USMS SWIMMER magazine. The Sports Medicine, Health and Safety committee will no longer have a representative on the editorial committee, as the business of the committee does not require this. The committee will still review editorial content for accuracy. Multiple ideas were submitted to the magazine for possible articles next year.
4. Health Network: The Sports Medicine, Health and Safety committee, in conjunction with SWIMMER magazine, solicited members for a health resources network via a notice that appeared in 3 issues of SWIMMER magazine. The responders were placed in a database and a welcoming email describing the types of information that would be required was sent to each responder. There are about 45 USMS swimmers, excluding Sports Medicine committee members, in the database. The contributors will be used to help answer questions from swimmers (that appear in SWIMMER magazine) as well as providing information for short articles that appear in the magazine. It is hoped that the network will also be able to help us provide information from other USMS groups such as coaches.
5. The Sports Medicine, Health and Safety committee is developing a sample website for use in providing information to USMS swimmers, as well as providing content from lecture series, and a direct way to contact the committee for questions and/or information. The sample site will be reviewed with the committee at convention.
6. Research. Joel Stager continues his research on biological markers of aging in Masters swimmers. Joel's work remains a focus of the committee along with promoting and development of future research projects. Future research topics will be discussed as well as methods for funding and conducting.
7. Sports Medicine Lecture. Sports Medicine lecture will be given at the 2007 convention. We will discuss topics/ speaker for 2008 at the committee meeting.

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SPORTS MEDICINE, HEALTH AND SAFETY COMMITTEE MEETING AGENDA Friday, September 28th, 10:30 – 11:30 am Garden 4

1. Introduction of the committee and brief remarks.
2. Updates and discussion-USMS SWIMMER.
3. Health network. Discussion of purpose and solicitation of ways that this network can be used.
4. USMS website. Sample website.
5. Discussion of ongoing research and potential projects.
6. Sports Medicine Lecture: Ideas for topics, speakers.
7. Goals for 2007-2008.

ZONE Julie Heather, Chair

Committee Members: Anthony Thompson, Debbie Morrin-Nordlund, Debbie Cavanaugh, Mike Lemke, Jane Moore, Janet Renner, Marcia Marcantonio, Mary Hull

Opening paragraph:

The Zone Committee has spent a considerable amount of time assisting struggling LMSCs and addressing various problems and grievances in LMSCs. We compile a “State of the LMSCs” report to assist in the strategic planning process and provide information to our new Executive Director.

Elections for USMS Executive Committee positions are proceeding smoothly under the rules adopted at last year’s convention. This is also the year for Zone Representative elections, and we are reviewing the Zone Representative job description so that delegates can consider it as part of the selection process.

We provided financial support for convention expenses last year for several delegates from traditionally under-represented LMSCs. We will continue this project.

This year we will hold two series of workshops, one focusing on LMSC growth and support, the other series will be position related (e.g., registration, chairmen, financial).

Discussions and projects since the last convention:

1. State of the LMSCs report prepared
2. Performed registrar function for WY LMSC in the absence of any volunteers
3. Examined correlation between LSC and LMSC membership

Action items:

1. Update the State of the LMSCs report
2. Run elections for USMS Executive Committee positions
3. Ensure that LMSCs have completed required annual minute and financial report submissions
4. Ensure that the LMSC registrar and treasurer are not the same person
5. Ensure that LMSC funds are no commingled with club funds
6. Election Operating Guidelines: separate policy from procedures

ZONE COMMITTEE MEETING AGENDA Thursday, September 27th, 11:00 – 12:00 pm Salon IV

1. Call to order, take roll, introductions
2. Approval of minutes of last conference call

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3. Convention grants report
4. Elections
 - a. Status of current year elections
 - b. At-large Director elections for 2008
 - c. Discuss if any changes are needed to EOG
5. Zone and LMSC boundaries
 - d. Wyoming
 - e. Midwestern
 - f. Lake Erie/Ohio
6. Discussion of legislation proposals that impact the zone committee
7. Decide on work plan for coming year
 - g. LMSC support
 - h. Election Operating Guidelines
 - i. Other
8. New Business
 - j. Role of Zone Representatives
 - k. Transition procedure for newly elected Zone Representatives
 - l. Other
9. Schedule next conference call
10. Adjournment

BREADBASKET ZONE

Anthony Thompson, Zone Rep

The 2006-07 year was highlighted in BREADBASKET ZONE by the following:

Zone Championship meet was held in Cedar Rapids Iowa on April 28-29, 2007 by Milky Way Masters. With attendance by 5 of the 9 LMSC within the Zone, unattached swimmers, and representatives from one LMSC outside the Zone, the meet provided many swimmers a championship meet before USMS SCY Nationals and for others a great end-of-SCY season meet.

Wyoming LMSC continued to struggle in late 2006 and into 2007. Without any officers, the Zone Committee has drafted legislation to absorb Wyoming into the Colorado LMSC. Provision will be made so in the future when leadership can be located, they can self-govern again.

All the LMSC participated in providing information toward the "State of LMSC Report" compiled by the Zone Committee as information to provide to the BOD, ED, and new USMS Executive Director. The report highlights the LMSC strengths and opportunity to improve including:

- a. Grievance procedures needed in LMSC Bylaws
- b. Submitting required reports to USMS (Annual Meeting and Financial Reports)
- c. Attendance at USMS/USAS Convention and Participation on USMS Committees
- d. Succession Planning and Officer Overlaps
- e. Finances of LMSCs, including comingling LMSC/Club funds & funding delegates to Convention
- f. Holding Sanction and Recognized Events in LMSC, including Open Water
- g. Relationship with LSCs near LMSC

Updates by 9 LMSCs within the Breadbasket Zone

Colorado

With the largest membership within Breadbasket, Colorado holds 9+ sanctioned pool events and 2 open water events each year. They have good succession planning, attend convention, submit reports in a timely fashion and have a growing membership. They have volunteered to absorb the Wyoming LMSC as they continue to search for leadership. They also are building on their already established relationship with LSC in Colorado.

Iowa

A representative from Iowa is planning to attend USAS Convention in Sept 2007 (for the first time in many years) utilizing a Zone Committee Grant, plus funding from their LMSC & Club. They hosted a successful 2007 Zone

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Championship meet, maintain a consistent number of USMS registered member, and have opportunities to continue to grow and improve administrative functions to utilize and participate fully in USMS.

Midwestern (Nebraska)

Legislation is pending to adjust boundaries between Midwestern and Iowa LMSC, to separate them by the Nebraska-Iowa State line. Midwestern is also requesting a name change to Nebraska LMSC in the legislation. They have attended USMS Convention and have been working toward hosting sanctioned events by a mini-meet series in Omaha each month of SCY season. They are also working on updating LMSC bylaws.

Minnesota

With a new meet director for the National Postal Pentathlon meet, Minnesota has had a busy year 6+ sanctioned event and 2 open water events. With opportunities to grow membership, MN hosted the second largest meet in the Zone (200+ swimmers) with their MN State championship in April 2007. They are home to one of the 2 USMS Committee Chair from the Zone.

Missouri Valley

With a static membership, Missouri Valley showed strength in offering a sanction or recognized event every month for a total of 9 sanctioned (including 3 sanction for the all relay meet in SCY, SCM and LCM formats), 3 recognized and participation in postal meets in 2007. Opportunities abound in succession planning, as leadership is sometimes overextended.

North Dakota

Limited activities due to limited membership.

Ozark

With new bylaws, new officers in LMSCs and major club (St Louis Area Masters), the growing membership of Ozark LMSC has lots of potential. They are home to one of the 2 USMS Committee Chair from the Zone.

South Dakota

Limited activities due to limited membership.

Wyoming

Without leadership since late 2006, the LMSC will be absorbed into Colorado LMSC at the 2007 USAS/USMS Convention.

BREADBASKET ZONE MEETING AGENDA

Saturday, September 29th, 10:30 – 11:45 am

Harbor

1. Election of Breadbasket Zone Rep. (and Planning for 2008 Election of BOD At-Large Breadbasket Representative)
2. Reports
 - a. 2007 Zone Championship
 - b. Wyoming LMSC absorption into Colorado LMSC
 - c. Zone Committee and Zone Grants Awarded in 2007
 - d. Pending Legislation on LMSC Boundaries and Related Issues
 - e. At-Large BOD Breadbasket Report
 - f. Other Reports from LMSC Chairs or Representatives
3. 2008 Zone Championship in Colorado (including a Wyoming option) and Review of Rotation Schedule
4. Old Business
 - a. Zone Records
 - b. Zone Communications (Interest in a mid-year Conference Call)
 - c. Zone Funds and Grants
 - d. Maintenance and Repairs to Zone Jet
5. New Business

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COLONIES ZONE

Debbie Morrin-Nordlund, Zone Rep

Discussions and projects since the last convention:

1. 2006 SCM Zone Championship held December 8-10, 2006, hosted by Jersey Area Masters
2. 2007 SCY Zone Championship held April 13-15, 2007, hosted by George Mason University Patriot Masters
3. Zone meeting held April 14, 2007
4. Bid solicitation for 2008 Zone Championship Meets (all 3 courses); bids due 9/1/07
5. Solicitation for nominations from all LMSCs for Zone Dot Award (nominations due 8/15/07)

Action items:

1. Committee to review nominations for Zone Dot Award
2. Zone Championship bid collection and distribution for review
3. Nominations for Zone Representative

COLONIES ZONE MEETING AGENDA Saturday, September 29th, 10:30 – 11:45 am Royal E

1. Introductions
2. Approval of April 2007 meeting minutes
3. Presentation of 2007 Zone Dot Award
4. 2008 Zone Championship bids
5. Zone Representative election
6. New business
7. Adjourn

DIXIE ZONE

Debbie Cavanaugh, Zone Rep

Opening paragraph:

The Dixie Zone would like to welcome our new USMS Executive Director Todd Smith.

I had the pleasure of meeting with Todd at the HOF this past spring. Our conversation went from Zone to USMS activities to a wide spectrum of topics. He is effervescent and willing to listen.

This years main zone concerns was to bring all the LMSC's up to par with their by laws and a grievance policy. I am happy to announce that all LMSC's in our zone now have these on file with the national office. The LMSC presidents have been completing questionnaires for me all year. The questions they have been answering will help with the strategic planning of our organization. I will have the results of all their efforts at convention.

Our new newsletter editor Barb Protzman has done a great job with the DZ Newsletter and has published 3 on-line issues. They are getting larger thanks to the contributions from the LSMC's.

As always a big THANK YOU!!! Without the commitment from our clubs, coaches, LMSC's & volunteers none of this would be possible. Special Thanks to Ed Saltzman our record keeper, Dick Brewer our web master, Andy Dyer our zone top ten, & Barb Protzman our newsletter editor. Tremendous job by all of you!!!

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DIXIE ZONE MEETING AGENDA

Saturday, September 29th, 10:30 – 11:45 am
Pacific

1. Introductions
2. Financial Report
3. Newsletter
4. Top Ten Times
5. Records
6. Virtual Championship
7. Zone Meets
8. Top Ten Patches
9. 2008 Calendar of Zone Meets
10. Election
11. New Business
12. Discussion of "Hot" Convention Topics
13. Adjourn

GREAT LAKES ZONE

Mike Lemke, Zone Rep

LMSC updates

INDIANA

Thanks to Ball State for successfully hosting the third annual New Year's Resolution meet. The NASTI's edged out CSI (Cardinal Swimming Indiana), which is the teaming of the former Muncie YMCA and Ball State Masters. In addition, thanks to Michiana for their short course yards meet held last fall. Those swims will be included with the next Top 10 results because each course has a deadline: yards is May 31st, long course meters is September 30th and short course meters is December 31st. Normally, we host meets that follow these deadlines; however, meets held outside the United States, senior games, etc. might not. See the "Upcoming Events" link for upcoming meet information.

Finally, thanks to Matt Vogel of Fort Wayne Aquatics Masters (FWAM), who has not only successfully started a local team but also managed to get a nice blurb in the Fort Wayne Journal Gazette! It can be difficult to break through the big sports, so it is much appreciated when we can get the name of Masters Swimming out there.

ILLINOIS

Illinois presented two awards this spring. The coaches award was presented to Paul Moniak of Chicago Masters by Carl Saxton. The Service Award was presented to Rich Mueller by Marcia Cleveland.

We also had officer elections, as follows: Nadine Day – Chair (2 year term); Chris Colburn – Vice-Chair (3 year term); Heather Howland – Secretary (2 year term); Barb Delanois – Treasurer (3 year term)

LAKE ERIE

The Lake Erie LMSC held a USMS Mentor Coaching Clinic in February 2007. Bob Bruce from Oregon was the mentor coach and did a fabulous job with the swimmers. The Lake Erie LMSC partially subsidized this clinic which was very well attended by the LMSC membership. Feedback from the swimmers was VERY positive. The Lake Erie LMSC highly recommends to other LMSCs to apply for the Mentor Coaching Clinic grant and to use LMSC funds to give back to its members.

OHIO

The New Chair for Ohio is Cody Rassmussen. The Vice Chair is Scott Boyer. The new Secretary is Chris Thelen. The new Treasurer is Todd Radel. Each of these people along with the other members of the Board will serve the LMSC for a 2 year period. Congratulations to all and good luck!

- 1) A new "Best Quality Team Award" was created and mandated for all meets held in Ohio.
- 2) The Ohio LMSC will host a swimmers clinic and a coaches clinic annually starting this year.

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- 3) The Ohio LMSC is going to submit a bid to host the 2009 USMS Long Course National Championships. We don't know if we'll succeed, but this is a great opportunity for our state and our team since the meet will be held in our state.
- 4) The USMS registration fee for the 2007-2008 season will increase by \$2. That means we'll have to pay \$27 next year.
- 5) The Ohio LMSC will provide two grants each year to motivated coaches to attend the annual American Swimming Coaches Association World Clinic.
- 6) A new fitness/safety chair was added to the committee this year.
- 7) The LMSC is working on merging with the Lake Erie LMSC. The Lake Erie LMSC governs 22 other counties in the state of Ohio. If we merge with them, we will finally have a true Ohio LMSC which will govern every single county in the state of Ohio.

WISCONSIN

Our good news is that we are very close, if not over, 500 members in our LMSC for the first time ever! We had a very successful year, so far. We started the year with not enough meets scheduled then ended up with almost too many. We introduced two new venues: Oshkosh YMCA hosted a meet in January; and Middleton-Cross Plains High School hosted a December meet and our State SC meet (in April). Our state meet, first time in over 30 years that it was held in the Madison area, was our largest ever! About 120 swimmers! Interesting, given that Schroeder Aquatic Center is in the northern suburbs of Milwaukee and is probably the best known pool in Wisconsin. Thirty-one swimmers and a coach went to the USMS Spring Nationals in Federal Way. The WMAC swimmers placed 7th overall and the women placed 5th. There were 3 individual national champions and two relay national champions.

Our Madison Open Water Swim is coming together. It is scheduled for August 18 in Lake Monona (Madison) in the Ironman Wisconsin swim course. This year we will be using chip-timing and Active.com for on-line registration. This is because next year we will be hosting the National > 1 <3-Mile Swim and need to utilize those accessories.

MICHIGAN

On March 25, 2006 at the Michigan Masters State Championship Meet, Eighty-seven year old Edith Glusac was presented the prestigious Lifetime Achievement Award. The recipient of this award is an individual who has demonstrated outstanding voluntary contributions and a lifetime dedication and devotion to the objectives of Masters swimming in Michigan. Edith personifies this, not only with her dedication to Masters swimming, but with all of her contributions. This year's Lawrence Award recipient was Corrin Popp. This year's Chetrick Award recipient was Milton French.

GREAT LAKES ZONE MEETING AGENDA

Saturday, September 29th, 10:30 – 11:45 am

Royal C & D

1. Introductions
2. LMSC reports
3. Old Business –
4. Zone funds – Mel Goldstein
5. New Business
6. 2008 Calendar of Zone Meets
7. Survey to make sure all LMSC's have bylaws, grievance procedures, and are up to date with financial reports to National Office
8. YMCA Indy SwimFit will be bidding for the 2009 USMS Long Course Championship, which would give us another championship in our zone
11. Election of Zone Chair
12. Discussion of Convention Issues important to the GLZ
13. Adjourn

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NORTHWEST ZONE

Jane Moore, Zone Rep

The 2006 Northwest Zone Short Course Meters Championship was hosted in November at the Weyerhaeuser King County Aquatic Center (WKCAC) in Federal Way, WA. The 2007 Northwest Zone Short Course Yard Championship was hosted by Central Oregon Masters Aquatics at the Juniper Swim & Fitness Center in Bend, Oregon. There will not be an official Northwest Zone 2007 Open Water Championship.

The Federal Way Kings (PNA) are hosting the 2007 Check-Off Challenge Postal Fitness Event. The theme is Le Tour de Pool with sprints, mountains, and time trials. Once again, there is much interest and many entries in this event.

Pacific Northwest Association of Masters Swimmers hosted a very successful 2007 USMS Short Course National Championships at the Weyerhaeuser King County Aquatic Center (WKCAC) in Federal Way, WA May 17 – 20. There were 1456 entrants.

The Inland Northwest LMSC will host the 2007 USMS 1-3 Mile Open Water Championship on August 4 at the Long Bridge Swim in Lake Pend Oreille, Sandpoint, ID.

Sawtooth Masters of the Snake River LMSC will put on the 2007 USMS 3000/6000 Yard Postal Championships.

Each LMSC in the zone has hosted swim meets and clinics as usual.

The Northwest Zone Chatter (newsletter) has been distributed electronically semi-monthly. It contains a calendar of events in the zone and information on activities in each of the LMSCs in the Northwest Zone. Updates to the web page have been completed and it is now being updated on a regular basis.

NORTHWEST ZONE MEETING AGENDA

Saturday, September 29, 10:30 – 11:45 AM

Madrid

1. Introductions
2. Approval of minutes from November 2006 meeting
3. Financial Report – Sarah Welch, NW Zone Treasurer
4. Zone Rep report
5. Old Business
 - a. Zone Event Reports
 - i. 2006 SCM Champs – Federal Way/PNA
 - ii. 2006 SCY Champs – Bend/Oregon
 - iii. 2007 USMS 1-3 Mile Open Water National Championship – August 4; Sandpoint, ID/Inland Northwest
 - b. Upcoming Events
 - i. 2007 USMS 300/6000 Yard Postal Championship – Sawtooth Masters
 - c. Other
6. New Business
 - a. Zone Events
 - i. 2007 SCM Champs – scheduled for other than PNA/Oregon
 - ii. 2008 Short Course Yards Champs – scheduled for PNA
 - iii. 2008 Long Course Champs or Open Water Champs
 1. Long Course Champs, if held, would be scheduled for other than PNA/Oregon
 2. Open Water Champs, if held, would be scheduled for Oregon
 - b. Convention issues
 - c. Election of Zone Representative
 - d. Other

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7. LMSC Reports
 - a. Alaska
 - b. Inland Northwest
 - c. Montana
 - d. Oregon
 - e. Pacific Northwest
 - f. Snake River
 - g. Utah

OCEANA ZONE

Janet Renner, Zone Rep

Opening paragraph: The Oceana Zone welcomes our new USMS Executive Director Todd Smith. Pacific is current with everything on file with the national office. Hawaii needs to revise their by-laws, and otherwise is current with the national office. Pacific was timely in responding to the questionnaire submitted earlier this year.

OCEANA ZONE MEETING AGENDA

Saturday, September 29th, 10:30 – 11:45 am

Salon II

1. Introductions
2. Election
3. New Business
4. Discussion of “Hot” Convention Topics
5. Adjourn

SOUTH CENTRAL ZONE

Marcia Marcantonio, Zone Rep

South Central Zone includes Texas, Oklahoma and Arkansas, consisting of 6 LMSCs. Texas has 3 with over 300 registrants and 1 with under 100. Oklahoma and Arkansas each have fewer than 100 registrants. Each of the LMSCs is active with membership numbers stable. This year was a year without a Long Course Zone Championship which will hopefully encourage swimmers to attend the National Championship in the Gulf LMSC of Texas. This zone is looking forward to hosting the 2008 Short Course Championship in the South Texas LMSC at the Univ. of Texas Swim Center, May 1-4.

Discussions and projects:

Both National Championships
Competition calendar for 2007-08 season

Action items:

Planning and volunteering for Short Course Nationals
Sending delegates to convention
Publishing the competition calendar

SOUTH CENTRAL ZONE MEETING AGENDA

Saturday, September 29th, 10:30 – 11:45 am

Salon I

Elections – Zone Rep wants to finish term and find a new zone rep
Finish and approve zone calendar
Discuss convention current issues

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SOUTHWEST ZONE

Mary Hull, Zone Rep

This year the Zone Committee has been working on bringing up to par the LMSC's Bylaws and Grievance procedures. We also asked the LMSC Chairs to fill out a questionnaire to assist with the strategic planning of our organization. The Southwest Zone (Arizona, New Mexico, San Diego-Imperial, and Southern Pacific) all have Bylaws and Grievance procedures and the LMSC Chairs all participated in the questionnaires that were sent to them.

SOUTHWEST ZONE MEETING AGENDA

Saturday, September 29th, 10:30 – 11:45 am

Salon III

1. Introductions
2. election of zone representative
3. zone financial report (Jeff)
4. convention current issues
5. new business
6. adjourn

USMS ENDOWMENT FUND BOARD OF GOVERNORS

Doug Church, Chair

Committee Members: Rob Copeland, Mel Goldstein, Mark Gill, Dan Gruender, Ted Haartz, Julie Heather, June Krauser, Mike Laux, Leo Letendre, Jim Miller, Patty Miller, Nancy Ridout, Meg Smath, Jody Welborn, Tom Boak, ex officio.

Opening paragraph:

The Endowment Fund Board of Governors continues to solicit grant applications for worthy projects. It receives and review requests for funding as well as monitoring the investments of the Endowment Fund. In addition, the Board of Governors encourages contributions to the Endowment Fund.

Discussions and projects since the last convention:

1. No meetings have occurred outside convention.
2. Information requests have been handled routinely.

Action items:

1. Consideration of any grant requests for authorization

USMS ENDOWMENT FUND BOARD OF GOVERNORS MEETING AGENDA

Thursday, September 27th, 11:00 – 12:00 pm

Salon I

1. Welcome
2. Investment Report
3. Consideration of any grant requests
4. Old Business
5. New Business
6. Adjournment